



# Town of Sudbury

## Community Preservation Committee

cpc@sudbury.ma.us

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OCT 07 2022

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278 Old Sudbury Road  
Sudbury, MA 01776  
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www.sudbury.ma.us/cpc

### PROJECT SUBMISSION FORM

Applicant: Lynn Puorro

Submission Date: October 7, 2022

Group or Committee Affiliation (if any): Sudbury Access Corporation (SudburyTV)

Applicant Address:

390 Lincoln Road  
Sudbury, MA 01776

Purpose (please select all that apply):

- Open Space & Recreation
- Community Housing
- Historic Resource

Applicant Email & Phone Number:

lynn@sudburytv.org  
Office: 978-443-9507  
Cell: 617-852-3091

Project Manager Email & Phone Number: Same as Applicant

Project Name: SudburyTV Video Digitization and Archival Project

Project Description: SudburyTV seeks funding to digitize and upload videos of municipal meetings, school events, and community programs dating back 20+ years to the online Internet Archive.

Costs:

Fiscal Year	Total Project Cost	CPC Funds Requested	Other Funding Sources (Amount and Source)
2024	25,000	25,000	
2025			
2026			
2027			
2028			
<b>Total</b>			

How does this project meet the General Criteria and Category Specific Criteria for Community Preservation Committee projects (see attached)?

Through hyper local coverage of municipal government, high school sports, educational activities, civic life, and community events, SudburyTV has compiled an extensive collection of media that helps tell the story of Sudbury's history. This project would be a benefit to the public because it would preserve the history of the Town of Sudbury and provide the public with permanent free online access to SudburyTV's media collection via the Internet Archive.

Does this project fall within the jurisdiction or interest of other Town Boards, Committees, Commissions, or Departments? If so, please list the boards, committees, commissions, or departments, whether applications and/or presentations have been made, and what input or recommendations have been given.

For Community Preservation Committee Use:

Form Received On: 10-7-22

Project Presented to CPC On: \_\_\_\_\_

Reviewed By: R Poter

Determination: \_\_\_\_\_



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## Project Description:

SudburyTV is requesting \$25,000 to fund the cost of equipment and personnel to digitize SudburyTV's video archive. SudburyTV, and the cable companies that preceded it, has provided the community of Sudbury with more than 30 years of service, operating two cable channels for Public/Government and Educational programming. Through hyper local coverage of public, educational, and government events, we have compiled an extensive collection of video programs. The SudburyTV video archive dates back to the 1990's and consists of over 2000 DVD's and more than 45TB of digital video files. The collection includes a wide variety of Town Government meetings, high school sports and musical concerts, community groups including the League of Women Voters, the Sudbury Historical Society, and Friends of Assabet River National Wildlife Refuge (FARNWR), locally produced programs, and more.

SudburyTV firmly believes that in our archive we possess critical history of the Town of Sudbury in the form of moving images. Our goal is to preserve this history in the best format with the greatest potential for longevity as possible, for all to use for generations to come. We plan to convert each item to a digital format and upload the entire collection to the Community Media Archive on The Internet Archive (Archive.org), where it will be easily accessible and searchable by keyword by anyone anywhere in the world via the internet.

This project is important because a good portion of the archive currently exists on DVDs, widely considered not to be a stable archival medium as DVDs can deteriorate over time and are becoming an obsolete technology. If the DVDs in our collection are not digitized we risk losing the local history they represent. By uploading the full archive to the Community Media Archive, we will be able to preserve the unique local history and culture of Sudbury for all to use.

We have applied to the Massachusetts State Historical Records Advisory Board (SHRAB) Roving Archivist Program. If selected to receive services through the Roving Archivist Program, we hope to identify best practices, and develop procedures for preserving our existing and growing collection. We will then implement those procedures into our ongoing day to day workflow.

Two other Community Media Centers have received CPA funds from their communities for similar projects. Amherst Media received approximately \$43,000 in FY2014, and Belmont Media Center received \$12,000 in FY2015. Both Centers embarked on similar projects as ours. The scope of Amherst Media's project most closely resembles our plan. They used the funds they were granted to purchase equipment to be used to digitize media and pay personnel to digitize and upload their library to the Community Media Archive for permanent and easy accessibility by anyone anywhere.

[lynn@sudburytv.org](mailto:lynn@sudburytv.org)  
[www.sudburytv.org](http://www.sudburytv.org)



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### General/Category Specific Criteria:

This project meets the General and Category Specific Criteria of CPA funding because by preserving the video library we will preserve the history and cultural aspects of Sudbury that it represents. If the library is not digitized and uploaded we risk losing all of that history due to the deterioration of the media. The project benefits the community by making the library fully accessible to anyone in Sudbury and beyond via the web. The library will permanently be stored in the Community Media Archive hosted by The Internet Archive (Archive.org). More than 1200 Access Centers around the country have at least a portion of their library stored on Archive.org.

### Breakdown of funds requested:

Approximately \$3000 to purchase dedicated equipment for this project:

- Computer - \$1500
- Monitor - \$150
- External DVD Drive - \$25
- Hard Drives - \$1300

The remaining \$22,000 will support dedicated personnel to carry out the project.



December 1, 2022

Dear Community Preservation Committee:

It is my pleasure to offer the Goodnow Library's full support of Sudbury TV's request to digitize their collection of local content. As the town's public library, we fully support unrestricted access to information and the preservation of local history. This project will significantly increase the material available about Sudbury for all current and future residents. Furthermore, this collection is unique; while the library and other agencies keep and document local history, the content created by Sudbury TV -- from governmental meetings, sporting events and cultural programs -- is singular, primary source material.

The library's mission is to increase access to material, and appreciates that the digitized archive will be freely and permanently available to the public. In addition, Goodnow has also received grants for a roving archivist under the SHRAB, and found the level of expertise and assistance in managing the library's special collections invaluable.

What a wonderful opportunity to enrich the "hyper local" content available to the community. The grant is presented as worthy, sustainable, and well-thought out. We look forward to supporting Sudbury TV with any resources we can offer throughout the project.

Sincerely,

*Esmé E. Green*

Esmé E. Green  
Director, Goodnow Library