



COMMUNITY PRESERVATION ACT

Town of Sudbury

Application for CPA Funding

Please email PDF application to:
PoteatR@sudbury.ma.us

Applications may also be dropped off or mailed to:
Community Preservation Coordinator
278 Old Sudbury Road, Sudbury, MA 01776

Project Title Revolutionary War Cemetery Restoration **Date Submitted** 9/14/2026

Applicant/Contact Person (please print) Kimberly Burns (on behalf of the Sudbury Historical Commission)

Signature Kimberly Burns Digitally signed by Kimberly Burns
Date: 2026.09.11 22:35:43 -04'00'

Staff person/Responsible party Sudbury Historical Commission

Email kburns811@gmail.com **Telephone** (908) 461-8291

Estimated Completion Date 1/1/2030

Total Cost of Project \$48,000 **CPA Funds Requested** \$48,000

CPA Eligibility (refer to the chart on page 4)

Please select the category and purpose of your project:

CPA Catagory:

- ☐ Community Housing
- ☒ Historic Preservation
- ☐ Open Space & Recreation

CPA Purpose:

- ☐ Acquisition
- ☐ Creation
- ☒ Preservation
- ☐ Support
- ☒ Rehabilitation & Restoration

For more information of the factors and considerations used by the Community Preservation Committee used to prioritize projects, please refer to the General Considerations summary (on pages 5-6).

<https://sudbury.ma.us/cpc/>

PROJECT DESCRIPTION: Provide answers to the questions listed below. A complete application must provide all relevant requested information. Include supporting materials and exhibits as needed.

1. Goals: What are the specific objectives of the proposed project? Who will benefit and how?

The Sudbury Historical Commission seeks CPA funds to preserve and restore the town's Revolutionary War Cemetery in Sudbury Center, one of the town's most significant historic resources. Specifically, this project will: (a) repair critically damaged and fallen historic gravestones and stabilize cracked markers before they break; (b) mitigate a hazardous tree that threatens centuries-old stones; (c) restore a missing section of the cemetery's historic boundary stone wall; and (d) restore the deteriorated historic iron fence and gate at the Plympton family plot.

The beneficiaries are the whole community: schoolchildren who learn town history on site, genealogists and descendants researching their roots, and residents and visitors drawn to carved stones that are works of art documenting changing styles of memorial craftsmanship.

2. Community Need: Why is this project needed? Does it address needs identified in existing Town or regional plan, by committees/board, or needs raised in community discussions? Will the project serve multiple needs or populations?

The Sudbury Revolutionary War Cemetery is "home" to several important key figures in our town's history, and is used to teach Sudbury children about local history and sociology. Cemeteries serve as an open-air archive of our town and its growth. There is also a need to protect artistic stone carvings that showcase changing art styles as they relate to remembrance of loved ones. Lastly, descendants partaking in genealogy research visit this site to feel connected to their family roots.

3. Community Support: Which Town Boards/Committees/Departments or community organizations have you consulted/collaborated.

Sudbury residents recently became re-engaged with the Revolutionary War Cemetery with the introduction of the new kiosk at the site. Our community uses this site to honor and remember patriots who served in the Revolutionary War, among many other notable Sudbury figures.

4. Budget: What is the total budget for the project and how will CPA funds be spent? Provide written estimates to substantiate proposed costs. Include a multi-year budget, if appropriate. (NOTE: CPA funds may NOT be used for general maintenance purposes.)

Total project budget: \$48,000. CPA funds requested: \$48,000.

* Gravestone cleaning and repair — \$37,000 (based on actual bid pricing received through the June 2026 RFP)

* Tree work — \$5,000 (preliminary estimate)

* Iron fence restoration, Plympton plot — \$5,000 (preliminary estimate)

* Stone wall repair — \$1,000 (preliminary estimate)

Gravestone repair (\$37,000, 77% of the request) is substantiated by actual bid pricing received through the June 2026 RFP, which put the average cost to repair a critically damaged stone at approximately \$1,000. We have identified 46 stones needing work. The \$37,000 breaks down as approximately \$12,000 to repair the 12 "critical" condition stones — fallen or broken — as the highest priority, and approximately \$25,000 for preventative crack repair and cleaning of biological growth across the remaining 34 stones. Costs per stone vary with the scope of each fix.

The tree, fence, and stone wall figures (\$11,000 combined) are preliminary planning estimates based on publicly available pricing for comparable work; the Commission has not solicited formal quotes, as this work cannot be procured before funds are appropriated. All three will be competitively procured in compliance with state procurement law, and we will return any unexpended balance. All figures reflect 2026 pricing.

5. Funding: What other funding sources are committed or under consideration? Include any commitment letters or describe other efforts to secure funding for this project.

CPA is the funding source sought for this work. In addition, \$14,100 remains from the earlier (2004) CPA cemetery grant. Those funds are already planned to be expended on critically damaged stones at this same cemetery. The June 2026 RFP returned pricing above our initial expectations, requiring us to reduce scope to stay within that 2004 appropriation. The approximately \$1,000-per-stone average used in Section 4 is drawn from that actual RFP bid pricing rather than from our earlier assumptions, so this request is sized to real market costs. That prior appropriation is being fully used and is separate from, and prior to, this \$48,000 request.

6. **Timeline:** What is the schedule for project implementation? Include a timeline for critical elements: procurement, groundbreaking, expenditures, and estimated project completion.

By focusing our efforts on one cemetery, we aim to use these funds much more quickly than the last round of cemetery funding. We will aim to complete the projects outlined within two years, but request flexibility to extend to three years. Given the work is all outside and requires the ground to be unfrozen, we are limited in when the work can be completed. We will use the next two years to focus on the Revolutionary War Cemetery, then shift focus to another of Sudbury's historic cemeteries in a subsequent application.

7. **Urgency:** Is there urgency to the completion of this project? What are the ramifications if the project is delayed and/or not completed?

If repairs or prevention measures are not taken soon, we risk irreversible weathering and further breakage to the gravestones and to the cemetery at large. The hazardous tree presents the most time-sensitive risk: if its limbs or the tree itself fall, damage to centuries-old markers would be immediate and irreversible.

8. **Implementation:** Who will be responsible for implementing the project? Who will manage the project? Does the proposed project manager have relevant experience? Who else will be involved in project implementation and what arrangements have been made with them?

The Sudbury Historical Commission will be responsible for implementing and managing this project if approved by the CPC and Town Meeting. Work will be procured in compliance with state procurement law.

9. **Maintenance:** If maintenance is required, who will be responsible and how will it be funded?

Lawn care and other routine maintenance of the cemetery is coordinated through the Sudbury DPW.

ADDITIONAL INFORMATION: Provide the following additional information, if applicable.

10. **Further Documentation:** Provide feasibility reports, renderings, map location, and other relevant studies and materials. Photos, detailed design renderings, relevant or comparable projects and supporting documents such as historic structural and existing conditions reports, also will be helpful in defining the parameters of your project.

11. **Other Information:** Include any additional information that might benefit the Community Preservation Committee in the evaluation of this project.

12. **Applicants with multiple requests:** Please prioritize your proposals.

Grant recipients are required to acknowledge the Community Preservation Act in press releases, publicity materials, news, and written or oral announcements about work supported with CPA funds. Additionally, the CPC requires signage in the form of a sign or plaque affixed on or adjacent to CPA-funded work as approved by the CPC when possible. The CPC will fund and supply the signage in consultation with the Applicant.

Conflict of Interest: The CPC is governed by Massachusetts General Law Chapter 268A Conflict of Interest Law, which regulates the standards of conduct of all state, county and municipal employees and volunteers, whether paid or unpaid, full or part-time, intermittent or temporary.