



Town Budget Presentation
Fiscal Year 2020

GFOA BUDGET

- Proud to submit a budget document that meets the requirements for the Distinguished Budget Presentation Award granted by the Government Finance Officers' Associations
 - *Town received GFOA budget award for the FY19 budget this month*
- This is a transparent, easy to understand budget document, that includes not only a recommended budget, but also information about town government, budget procedures and policies, goals and forecasting information

TOWN MANAGER'S BUDGET

The Town is presenting a balanced budget, within capacity, as determined by our forecasting exercises and additional information learned since then.

	FY18	FY19	FY20	Percentage
REVENUES & AVAILABLE FUNDS	Actual	Budgeted	Recommended	Increase
Real Estate and Personal Property Taxes	82,329,882	85,640,817	89,008,992	3.93%
State Aid	6,145,555	6,201,575	6,261,994	0.97%
MSBA Reimbursement	1,605,767	1,605,767	1,605,767	0.00%
SAFER Grant	-	-	193,581	100.00%
Local Receipts	6,407,122	4,836,800	4,890,700	1.11%
Other Available	699,187	660,000	660,000	0.00%
Free Cash	-	937,596	570,000	-39.21%
TOTAL REVENUES & AVAILABLE FUNDS:	97,187,513	99,882,555	103,191,034	3.31%

FY20 BUDGET

EXPENDITURES	FY18 Actual	FY19 Budgeted	FY20 Recommended	FY20 Adjustments	FY20 Adjusted	Percentage Increase
Education - Sudbury Public Schools (SPS)	34,568,630	37,459,173	38,535,653	-	38,535,653	2.87%
Education - LS Regional High School (LS)	23,698,762	24,762,716	25,728,777	305,313	26,034,090	5.13%
Education - Vocational	591,064	663,719	615,000	-	615,000	-7.34%
General Government	2,936,088	3,087,783	3,143,637	-	3,143,637	1.81%
Public Safety	7,892,373	8,581,159	8,924,924	-	8,924,924	4.01%
Public Works	6,330,353	5,292,995	5,460,288	-	5,460,288	3.16%
Human Services	716,677	792,406	871,110	-	871,110	9.93%
Culture & Recreation	1,287,913	1,367,678	1,422,707	-	1,422,707	4.02%
Town-Wide Operating and Transfers	745,737	536,963	483,845	(107,209)	376,636	-29.86%
Total Town Departments	78,767,597	82,544,592	85,185,941	198,104	85,384,045	3.44%
Town Debt Service	3,453,050	3,100,625	3,110,425	-	3,110,425	0.32%
Employee Benefits (Town and SPS)	10,232,749	12,331,171	12,914,423	(198,104)	12,716,319	3.12%
OPEB Trust Contribution (Town and SPS)	471,036	540,249	610,249	-	610,249	12.96%
Total Operating Budget	92,924,432	98,516,637	101,821,038	-	101,821,038	3.35%
Capital Budget	1,221,741	1,365,918	1,370,000	-	1,370,000	0.30%
TOTAL EXPENDITURES:	94,146,173	99,882,555	103,191,038	-	103,191,038	3.31%

CHANGE IN LS ASSESSMENT

- The assessment is determined by the ratio of Sudbury's pupil enrollment to total LSRHS pupil enrollment as of October 1 of the 3 years preceding FY20.
- Also to be considered is the minimum contribution as set by the Department of Elementary and Secondary Education.
- The two together create a blended rate, which results in the final assessment to Sudbury.
- The Sudbury portion of the assessment for FY20 was estimated to increase to 87.46% up from 86.95% in FY19.
 - *This was based on estimates submitted to the Town in October as well as the proposed budget received by LS on January 18.*

CHANGE IN LS ASSESSMENT CONTD.

- After submittal, LS received updated information on the minimum contribution from DESE
 - *87.90% compared to the original estimate of 87.46%*
 - *\$305,000 increase*
 - *Larger shift than usual this year (both Sudbury and Lincoln's enrollments are decreasing, but Lincoln is decreasing more quickly)*
- Total increase to Sudbury assessment of 5.13% (\$1,271,000)

CHANGE IN LS ASSESSMENT CONTD.

- Due to this change, the Town is committed to bridging the gap, and will make the following changes to their budget
 - *\$105,000 reduction from Reserve*
 - *\$200,000 potential reduction from benefits*
 - GIC rates expected on Thursday (2/28/2019)
 - Less employees on insurance and continued savings due to good planning
 - *If actual rates do not support the proposed reduction, we will work with LS to identify additional cuts (Town or LS).*

THE BUDGET BY CLUSTER

- There are changes in headcount in this budget, which we will discuss as we move through.
- Budgets include already bargained for increases, as well as step increases if eligible
 - *2% COLA increase for FY2020*
 - *Steps totaling: \$414,369*

THE BUDGET BY CLUSTER

GENERAL GOVERNMENT

- Selectmen
 - *Level service*
- Human Resources
 - *Level service*
- Law
 - *Level Service*
- Information Technology
 - *Level Service*
- Finance (Accounting, Treasurer/Collector, Assessors)
 - *Level service*
- Conservation
 - *Level service*
- Planning
 - *Level service*
- Town Clerk
 - *Level Service*

Side Note

- The Town is requesting additional personnel in police and fire this year.
- Due to sound financial management, including fiscally responsible contract negotiations and cuts within the budget, we are able to request these increases without the need for an override.
- I am proud to be able to bring these needs forward in this manner, and I am thankful to our employees for the respect that they show to our taxpayers and our community.

THE BUDGET BY CLUSTER

PUBLIC SAFETY

- Police
 - *Request for one new patrolman (approximately \$65,000 in salary)*
 - *Calls for service increase, as well as Town needs (implementation of many mental health and community policing programs over the past few years)*
- Fire
 - *Town was granted a three year SAFER grant for four additional fire fighters. The grant allows the Town to bring the needed staff on, but implement the budgetary impacts over a three year period. In the first year, the Town pays 25%.*
 - No true budgetary increase this year- increase absorbed by budget
 - Includes benefits
- Building Department
 - *Increase in hours due to number of inspections (\$15,000)*
 - 1100 more inspections last year
 - 250 additional permits issued

THE BUDGET BY CLUSTER

PUBLIC WORKS

- Engineering
 - *Level service*
- Streets and Roads
 - *Level service*
- Trees and Cemeteries
 - *Budget decrease due to attrition*
- Parks and Grounds
 - *Level service*
- Combined Facilities Department
 - *Level service budget*
 - *Seeing increases in contractual services (cleaning contracts) and utilities are trending upward*

THE BUDGET BY CLUSTER

HUMAN SERVICES

- Board of Health
 - *Level service*
- Council on Aging
 - *\$2,000 increase in expenses*
 - *Increase in general fund salary expense for Volunteer Coordinator*
 - Up until this year, the Sudbury Foundation has been funding this position. They have told us that they will no longer be funding requests that are recurring in nature.
- Veterans
 - *Level service (75% of benefits reimbursed by state)*

THE BUDGET BY CLUSTER

CULTURE AND RECREATION

- Goodnow Library
 - *Level service*
- Recreation
 - *Level service*
- Historical Commission
 - *Level service*
- Historic Districts Commission
 - *Level Service*

THE BUDGET BY CLUSTER

TOWN WIDE OPERATING

- Town Wide Operating Expenses
 - *Level service*
- Town Reserve Account
 - *Reduction of \$100,000 due to LS assessment shift*
- Introduction of Transfer Account for savings for future turf replacement
 - *\$10,100 from levy*

THE BUDGET BY CLUSTER

TOWN WIDE OPERATING

OPEB

- The OPEB Trust Fund Contribution budget is \$610,249, which is an increase of \$70,000 from FY19 (Town and SPS)
- This is consistent with the Town's plan put forward last year.

THE BUDGET BY CLUSTER

EMPLOYEE BENEFITS

- SPS and Town together (\$5,446,856 Town and \$7,167,563 SPS) (3.11% increase)
 - *FICA Medicare*
 - \$51,999 increase
 - *Medical insurance*
 - Proposed \$250,055 decrease
 - *GIC rates due Thursday*
 - *Retiree Medical*
 - \$3,172 increase
 - *County Retirement*
 - \$557,887 increase

THE BUDGET BY CLUSTER DEBT

- Debt
 - *Level Service*

Capital Funded by levy

- Total capital budget of \$1,370,000
 - \$800,000 from levy (*\$428,323 in FY19*)
 - TM capital budget \$545,000
 - GMC Dump Truck \$130,000
 - Culvert design funds \$125,000
 - \$570,000 from *Free Cash*
 - Ladder Truck

THE BUDGET BY CLUSTER

OPERATING CAPITAL BUDGET

	FY18 Actual	FY19 Appropriated	FY20 Recommended
Operating Capital Budget			
Sudbury Public Schools	97,302	102,000	193,000
LS Regional High School	-	97,818	55,000
Selectmen/Town Manager	-	100,000	92,000
Information Systems	-	40,900	-
Town Clerk & Registrars	-	50,000	-
Police	-	25,600	-
Fire	37,719	-	35,000
Engineering	36,224	-	-
Streets & Roads	-	120,000	-
Trees and Cemetery	-	-	85,000
Parks and Grounds	-	100,000	-
Combined Facilities	90,510	140,000	45,000
Recreation	-	45,000	40,000
Total Operating Capital Budget	261,756	821,318	545,000

FULL TIME HEAD COUNT

Fiscal Year	Head Count
2018	175
2019	175
2020	181

ENTERPRISE FUNDS

- Field maintenance
 - *Level service*
 - *\$10,500 to be saved for turf fields*
- Atkinson Pool
 - *Budget is decreasing due to decrease in number of staff*
- Transfer Station
 - *Level Service*

VOCATIONAL EDUCATION

- Budget decreasing by 7.34 percent

DEPARTMENT HEADS

- Departments heads have gathered here with us tonight to discuss their budgets and answer questions.
- I know that each of them would be eager to answer your questions and address any concerns you may have regarding changes.

THANK YOU

- I'd like to take the opportunity to thank my budget team: Maryanne Bilodeau and Dennis Keohane.
- Additionally, I'd like to thank the Department Heads. Each of them submitted a thoughtful and concise budget, met with the budget team, and were team players throughout this process.



Effective 7/1/18, all steps on the salary schedule shall be increased by one percent (1%);

Effective 7/1/19, all steps on the salary schedule shall be increased by two percent (2%);

Effective 7/01/20, all steps on the salary schedule shall be increased by two percent (1.5 %),

Effective 6/30/21, at 11:59 pm so that there shall be no financial impact in fiscal year 2021, all steps on the salary schedule shall be increased by one percent (1%)

Financial Condition

- Stabilization Fund: \$4,574,740
- Melone Stabilization Fund: \$1,100,000
- Free cash: \$2,012,070
- OPEB Trust: \$6,429,146
- The Town received the Excellence in Financial Reporting Award in 2017

Revenue Projection

	FY19	FY20	FY21	FY22
REVENUES	Budgeted	Projected	Projected	Projected
Real Estate and Personal Property	85,640,816	88,412,100	91,248,375	93,819,763
State Aid*	6,201,576	6,264,124	6,339,109	6,415,091
MSBA School Construction Reimbursement	1,605,767	1,605,767	1,605,767	-
SAFER Grant	-	193,581	193,581	90,338
Local Receipts	4,836,800	4,898,700	5,010,600	5,072,800
Ambulance Receipts	660,000	660,000	660,000	660,000
TOTAL:	98,944,959	102,034,272	105,057,432	106,057,992

Please be cautioned that these are early projections for management and should not be relied on by any resident, committee or commission.

Expenditure Forecast

	FY19	FY20	FY21	FY22
EXPENDITURES	Budgeted	Projected	Projected	Projected
Education - SPS	37,459,173	38,395,652	39,355,544	40,280,399
Education - LS	24,762,716	25,641,333	26,474,676	27,268,917
Education - Vocational	663,719	617,259	632,690	648,507
General Government	3,087,783	3,163,682	3,248,349	3,310,772
Public Safety	8,581,159	8,753,518	8,951,905	9,141,569
Public Works	5,292,995	5,392,392	5,509,163	5,611,382
Human Services	792,406	858,093	882,722	901,970
Culture & Recreation	1,367,678	1,441,453	1,478,858	1,510,686
Employee Benefits (Town and SPS)	12,331,171	13,089,133	13,839,210	14,633,483
Other & Transfers	536,963	542,053	545,547	549,558
OPEB Normal Cost (Town and SPS)	540,249	610,249	680,249	750,249
Total Town Departments	95,416,012	98,504,817	101,598,913	104,607,492
Town Debt Service	3,100,625	3,090,425	3,008,513	989,244
Town Manager Capital Budget (tax funded)	428,322	439,030	450,006	461,256
TOTAL:	98,944,959	102,034,272	105,057,432	106,057,992

Please be cautioned that these are early projections for management and should not be relied on by any resident, committee or commission.



Fire Personnel

- Nine members per shift will allow for two Paramedic ambulances.
- Station coverage will be improved in Stations 2 and 3.
- SAFER Grant personnel will allow for ten members per shift.

Fire Personnel

- Additional manpower provides for smooth fire operations.
- Tenth member will provide coverage for first member out on leave.
- A possible savings of overtime each month.