

## Goodnow Library Board of Trustees

### Minutes

Tuesday, November 5, 2019, 6:30 p.m.

Historical Room, Goodnow Library, 21 Concord Road

**Attendance:** Alan Gordon (ch.), Lily Gordon, Esmé Green (sec), Ingrid Mayyasi (v. ch.), Barbara Pryor, Beth Whitlock

**Absent:** Marie Royea

**Call to order and vote to approve minutes of the October 1, 2019 and October 9, 2019 special meetings:** Alan called the meeting to order at 6:35pm, and asked for a motion to accept the minutes.

### Director's Report:

Financial Report: nothing unusual to report. Spending level are appropriate for the time of year.

Allergy policy: Esmé handed out a draft of the policy for review. She will also be showing it to the Board of Health and Disability Commission for their input. We will discuss and possibly vote at the December meeting.

Facilities: vent for 3D printer, general cleaning: Arrangements are being made to attach a external vent to the 3d printer. This is in response to a complaint made to the town manager by a patron over the summer. There will be a general cleaning of the library over the Thanksgiving break, and will include a deep cleaning of the library carpeting, restrooms, interior glass, etc.

CPA FY21 Request for Historical Room: We have submitted a request of \$130K to the CPC to rehabilitate the Historical Room so that there are locking cabinets for the special collections, custom-sized map files for our historic maps, the removal of extra shelving to make more room and the addition of reading tables and chairs for quiet study. This will allow us to open the room up to the public and keep the collections secure. The library's hearing before the CPC is scheduled for December 4. Barbara suggested we contact the Historical Commission to see if they would support the project. She will contact the Chair, Chris Hagger, and invite him to tour the space.

First Amendment audits: Esmé explained that there is a group making rounds to various town halls, police stations and libraries to conduct "First amendment audits" by filming public employees doing their work. If the employees ask them to stop filming or otherwise deny the auditor's first amendment rights in any way, they post the video to YouTube for publicity. We have been advised by legal counsel that filming is allowed of "public employees doing public work in a public area," and that the best way to handle it is to make it a non-issue, and assist the person as you would any other patron. Goodnow has not had a visit yet, but the police department has. The staff have been alerted for what to expect and how to respond.

ALA Midwinter request for Lily: Our teen librarian has requested to attend the midwinter conference of ALA in Philadelphia, and Esmé asked the board for their approval to send her. The board was in support of staff development, Esmé reminded the board that the town also has to approve out of state travel. Beth made a motion to agree to send Lily to ALA Midwinter. Seconded by Lily. So voted.

## **Trustee Report:**

Friends: Alan and Marie attended the last Friends board meeting with Esmé. Alan tried to convince them to come to a meeting with the trustees and town. They were adamant that they are independent of the town and “do not meet with the town.” They were very concerned about the notes Alan had and wanted him to hand them over to them. The next day, Esmé and Alan prepared letters to each board member, requesting that they agree to a meeting, and they were sent out by certified mail. While neither Esmé or Alan heard anything back from the letters, the interim Town Manager was contacted by members of the Friends, asking for a meeting with her.

**Foundation Report:** the GLF president wrote a letter of support, and pledged \$50K towards the Historical Room project, to be submitted with the CPA request. Barbara offered to send a list of grants the GLF has received, including the amounts and purpose for each.

## ***Old Business:***

Policy: Use of Makerspace: tabled.

Policy: Use of Meeting Rooms: tabled.

***New business:*** none.

***Any other items not known 48 hours in advance of the meeting:*** none.

**Adjournment:** Barbara made a motion to adjourn at 7:21pm.

*Next meeting: Tuesday, December 3, 2019*