

Goodnow Library  
Board of Trustees  
Tuesday, Oct. 3, 2006  
Goodnow Library, Small Conference Room  
7:30 p.m.

## Minutes

**Present:** Barbara Pryor (chair), Bob Iuliano, Jill Browne, Carol Hull, Lily Gordon and Bill Talentino.

- 1. Call to Order and Minutes.** The meeting was called to order at 7:35. Sept. minutes were approved with two minor corrections. (J. Browne/B. Iuliano)
- 2. Financial Report (Sept FY 07):** nothing unusual to report.
- 3. Friends Report:** the arrangement with a small business to advertise book sale items on line has been a success. The Friends will purchase a dehumidifier for the book sale storage area. October begins the Friends' annual membership drive.
- 4. Director's Report:**
  - a) MLN System Problem:** system has been brutally slow over the last week. A virus is the prime suspect. The problem slows the system down dramatically, making searching the catalog and carrying out circulation functions a challenge. MLN is working with the vendor on solutions.
  - b Randy Lesage:** Randy is comfortable with the conditions of the agreement for moving ahead with his proposal to create up to 8 paintings to be donated to Goodnow.
  - c) Candidates for Trustee Vacancy:** the trustees interviewed with Kirsten VanDijk (8 pm) and then Phyllis Cullinane -@8:15 pm for the open trustees position. The trustees discussed the candidates afterwards. They will share their opinions with the Selectmen. The candidates will be interviewed at the Selectmen's Meeting on Oct. 17. The Trustees will attend. The Selectmen and trustees will make a selection at the meeting.
  - d. ESL Program:** working towards an October start date. It will be geared for 4-6 adults interested in acquiring basic conversational skills. We will meet with the person overseeing Natick's program next week for advice.
  - e CORI:** Working with the Assistant Town manager on the procedures. The checks will involve Children's and Reference staff.
  - f) FY08:** Bill outlined the Level Services budget and his recommendations for increased spending. The increased spending focused on additional evening hours, small increases in staffing and an increase in the book budget. The trustees recommended that Bill prepare a more ambitious budget that reflected the budget issues addressed in the Strategic Plan.
- 6. Trustees Report:**
  - a) Strategic Plan:** sent final draft to the Town Manager. Bill and Barbara will meet with her at the end of October. Once they have Maureen's input, the Strategic Planning Committee will meet to finalize priorities and establish a time-line. At that point, the plan will be approved by the Trustees and the focus will turn to publicizing the Plan.
- 7. New Business:** It has been some time since the trustees reviewed the Trustees By-Laws. Carol Hull recommended that the trustees look them over. Bill will include in next month's meeting package.
- 8. Adjournment:** The meeting adjourned at 9:20 (C. Hull/B. Pryor)

