

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING  
MINUTES  
TUESDAY, APRIL 12, 2022**

**Present**

Cara Endyke-Doran, Chair; Heather Cowap; Harold Engstrom; Kevin Matthews; Mary Warzynski. Candace Miller was absent.

**Also Present**

Bella Wong, Superintendent/Principal; Kirsteen Patterson, Director of Finance and Operations; Mark Mason, TA Representative; Damen Kelton, METCO Director; Melanie Palma, Coordinator Math Department; Caleb Buttner, Sudbury Eagle Scout

**Call to Order**

The meeting was called to order at 7:06pm.

**Public Comment**

There was no public comment.

**Presentation**

Sudbury Eagle Scout Caleb Buttner presented his plans to build a Field Control Structure at the Stadium Field for SudburyTV and the LS TV Club to film events taking place in the field. He plans to complete the project in the Fall of 2022.

***VOTE: Mary Warzynski offered a motion to approve the plans for the Stadium Field Control Room and Heather Cowap seconded the motion. There was no further discussion. All were in favor via roll call vote. Candace Miller was absent.***

Damen Kelton, LS METCO Director, reported to the Committee on the LS METCO program. The goal of the program is to provide students with a cross-cultural experience at LS. The METCO program was initiated in 1968 with 12 students. Today there are approximately 90 students enrolled at LS. The program seeks to provide holistic involvement for METCO students, encourage high academic expectations, and assist students in developing post-secondary plans. This year, the program has celebrated multi-cultural traditions, organized a big sister/little sister programming, celebrated BIPOC (Black Indigenous People of Color) cultural traditions in the month of February, initiated Young Kings Breakfast meetings, students attended the METCO Director's Association Youth Conference, and plans are in the works for the Class of 2022 (30 Seniors) Dinner. In general, the METCO program seeks to support the whole student by guiding them to the social/emotional support programs at LS and the academic support programs as well as by involving parents/guardians with consistent communication between parents and LS. METCO students are encouraged to avail themselves of LS opportunities in sports, music, drama, etc.

Ms. Palma introduced the newest initiative which is the LS M3 Calculus Project with the LS Math Department to narrow the achievement gap for METCO students. The METCO Morning Math (M3) Program was launched in the current school year as a Monday through Friday drop-in program before school. Math Department teachers Seth Weiss, Kathleen Thompson, and Kate Grant work one-on-one and in small groups with students with other math teachers participating regularly for homework help, test preparation, re-teaching, pre-teaching, and to strengthen student connections to adults in the building while supporting academic success. The M3 Calculus Project seeks to capitalize on student free time in the morning before classes begin. It is funded by a METCO grant and has attracted approximately 20 students, 10 on a regular basis, to date. Mr. Kelton is grateful for the support of Ms. Wong and the faculty of the Math Department who have enthusiastically participated in the program as well as the financial support of METCO Inc.

Following this project is The Calculus Project, a four-week summer program for Boston students to develop positive identity, academic skills and leadership. All rising 9<sup>th</sup> grade METCO students are invited to participate in the Calculus Project this summer.

#### **Information and Discussion**

There was no information and discussion.

#### **Student Senate Representative Report**

There was no Student Senate Report.

#### **METCO Parent Report**

There was no METCO Parent Report.

#### **Teachers' Association Report**

Mark Mason acknowledged Carly Evans and the LSB Players for a superlative production of *Sense and Sensibility*. He recognized the teachers who are preparing students for the AP exams in May and the Faculty on the Cultivating Community Committee who have organized a scavenger hunt for students and teachers.

#### **Chairperson and Liaison Reports**

Cara Endyke-Doran reminded the Committee Members that LS School Committee Day at LS will take place on April 27<sup>th</sup>. The Chair is working with Sudbury TV to prepare for in-person LS School Committee meetings in May 2022.

Mary Warzynski reported on the progress of the Superintendent/Principal evaluation. The subcommittee has agreed upon a parent survey and have discussed how the results of the survey should be processed as well as holding focus groups in accordance with Open Meeting Law.

#### **Superintendent/Principal Report**

EDCO Update

Ms. Wong reported that the dissolution of EDCO continues with all member schools contributing to pay off existing liabilities and obligations to EDCO retirees. EDCO will vote on Thursday, March 31<sup>st</sup>, to appoint LS to monitor the retiree benefits for EDCO and LS will be paid for expenses incurred in this task. LS is currently applying for fiduciary insurance to indemnify Lincoln-Sudbury. Ms. Wong added that she will be asking the LS School Committee to vote to accept this appointment at the next LS School Committee meeting on April 26<sup>th</sup>, 2022.

#### FY21 Excess and Deficiency Fund

Kirsteen Patterson is working with the Massachusetts Department of Revenue to move quickly after certification of the Excess and Deficiency Fund so that \$500,000 may be directed to the OPEB Trust and \$500,000 may be added to the LS Stabilization Fund for large capital replacement items. Ms. Wong will be asking the School Committee to vote its approval of the plan to direct funds to the OPEB Trust and the Stabilization Fund. The Sudbury and Lincoln Select Boards will be notified. This plan is currently embedded in the FY23 Budget presentation.

#### Advisory Proposal

65% of the LS faculty are in favor of the proposed Advisory Program which needs to be negotiated with the LS Teachers' Association. The Advisory Program would begin in the Fall of 2024 which will provide enough lead time for summer professional development and planning. The Advisory Program will be presented to the LS School Committee at the April 26<sup>th</sup> meeting.

#### General Updates

- The combined Curtis/LS Jazz Concert was held on March 31<sup>st</sup>.
- *Sense and Sensibility* was performed by the LSB Players during the weekend of April 7-9.
- On May 11<sup>th</sup>, LS will host a "Hackathon" with the Computer Science Department.
- The Racial Climate Task Force provided a professional development opportunity for faculty on how to assess the classroom for proficiency.
- An Equity Assessment Survey will be distributed to students, parents and staff after April break. Ms. Wong has compiled a student travel list for 2022-2023 and there will be an information meeting after April break.
- LS will be sending a student group to Baltimore for Habitat for Humanity and there will be a summer trip to Iceland.
- Caroline Singler will be serving as Interim Department Coordinator during Nicole Digenis' leave of absence.
- The final application for certification of LS Academy has been submitted.
- There are many ongoing hiring interviews to prepare for the new school so teachers have been busy.

#### **Director of Finance and Operations Report**

The draft audit for fiscal year 2020-2021, the end of year report audit, and a third audit that is strictly about the federal COVID grants will be finalized by the end of April. The purchasing cards have been implemented which will permit payment of expenses without individual out of pocket expenses.

**Approval of Minutes**

On a motion from Mary Warzynski and seconded by Heather Cowap, the Minutes for March 29, 2022 were approved. There was no discussion and all were in favor via a roll call vote. Candace Miller was absent.

**Future Agenda Items**

There were no future agenda items.

**Public Comment**

There was no public comment.

**Adjourn**

Heather Cowap moved to adjourn the meeting to Executive Session to discuss strategy with respect to collective bargaining because to do so in open session may have a detrimental effect on the bargaining position of the School Committee; to discuss strategy with respect to litigation because to do so in open session may have a detrimental effect on the bargaining position of the School Committee; and to review and approve executive session minutes. There was no further discussion. All were in favor via roll call vote. Candace Miller was absent.

The open meeting adjourned at 8:58pm.

Respectfully submitted,  
Francy Zingale

**To view video of the meeting, please go to: <https://sudbury.vod.cstus.tv/vod>**