

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT**  
**SCHOOL COMMITTEE MINUTES**  
**Tuesday, September 26, 2023**

**7PM**

**REMOTE**

**Present**

Cara Endyke-Doran, *Chair*; Ravi Simon, *Vice Chair*;  
Catherine Bitter; Lucy Maulsby; Mary Warzynski.

**Also Present**

Andrew Stephens, *LSRHS Superintendent/Principal*  
Meghan Notari, *President of Teachers' Association*  
Kirsteen Patterson, *Director of Finance and Operations*  
METCO Parent Representative  
LSRHS Student Senate

**Call to Order**

The meeting was called to order at 7:00PM.

**Public Comment**

No comment

**Presentation**

- 2023-2024 LS School Goals  
*Andrew Stephens, Superintendent/Principal*  
[-L-S School Goals Slideshow 2023-2024](#)
- **Draft** 2023-2024 School Committee Goals  
*Cara Endyke-Doran, Chair of LSSC*  
[-DRAFT: LS School Committee Goals 2023-2024](#)
- Summary of OPEB Letter-Presented by: Parker Elmore  
[-Odyssey Advisors: Summary Results](#)

## **Information and Discussion**

*Andrew Stephens, Superintendent/Principal*

- Introduction of NSIP Coach Jon Sills

Andrew Stephens: “Jon Sills is a former Superintendent of Bedford School District. In addition- the coach I am currently working with as part of a cohort of new superintendents that is connected to the new superintendent induction program. It's something that I'm doing over the course of the next two to three years. The program entails weekly meetings with a coach and then monthly meetings with the cohort of all of the new superintendents that are part of this program in order to be able to address topics and themes that are pertinent to the professional life of a superintendent.”

- Superintendent Evaluation Goals process

Approaching is the Superintendent/Principal Evaluation Subcommittee meeting on Friday, September 29th at 8:30am. A discussion will transpire regarding some guidance and structure with respect to goals.

## **Student Senate Updates**

*Olivia Gottlieb, Frances Yee, and Mikhal Shvartsman*

- On behalf of the Student Senate, we welcome new superintendent Stephens.
- Olivia Gottlieb reported, expanding their presence on social media, specifically TikTok.
- As a reminder, the Student Senate is here to support students of LSRHS.
- Frances Yee reported an upcoming meeting being held on Thursday, September 28, 2023.

## **METCO Program Report Updates**

*Yolanda Parker, METCO Parent Representative*

- METCO Program is at full enrollment with 91 students - **9th** (21) **10th** (31) **11th** (20) **12th** (19)
- METCO had a successful cultivating community event at L-S on Friday, September 22, 2023. METCO booked a late fan bus back to Boston, allowing many students to stay after and cheer for the Football team. Students were fed prior to the game.
- All partnerships will continue - Life Coaching and Motivational Counseling with Kurt Faustin and DOA, SAT & PSAT Prep starting back up with Travis Minor, and just planning for different events throughout the approaching months.
- College planning and preparation with Building Bridges and the L-S Counseling team are also in preparation.

## **Chairperson and Liaison Updates**

*Mary Warzynski, LSSC member*

- The Superintendent/Principal Evaluation Subcommittee met on Friday, September 29, 2023 at 8:30am

## **Teachers' Association Updates**

*Megan Notari, President of Teachers' Association*

- There was a lot of energy at Back to School Night on September 13th.
- Mid-quarter check-ins are due October 3, 2023
- The first 'Fun Friday' was September 15th. There are different clubs and groups who take on a lunch block in creating activities and fun events. The class of 2026 hosted the event. They had face painting and pumpkin painting, alongside outdoor games.
- The 'Club and Activity Shop Around' took place on Monday, September 18, 2023 and Tuesday, September 19, 2023.
- LS Soccer team conquered Concord Carlisle Saturday, September 23, 2023.
- Early morning 'Conservatory Block' has begun.
- The upcoming fall musical has officially begun practicing.
- As a reminder for students- 'Cafe Math', 'Science Academy', and 'The Humanities Writing Labs' are open during the lunch blocks. There is also a student-peer tutor program where students can receive help during scheduled times of the day.
- The Spanish exchange students arrived today! The German exchange students are arriving in a couple of weeks. The exchange trips are scheduled for February 2024, April 2024, and the summer break of 2024.
- The Racial Climate Control Group meets the first Wednesday of every month. The next meeting will be held on Wednesday, October 4, 2023

## **Superintendent/Principal Updates**

*Andrew Stephens, LSRHS Superintendent/Principal*

- We had a very successful back-to-school night on the 13th. It was great seeing the wonderful turnout of caregivers, and the great energy throughout the building. As guardians followed their child's respective schedule over the evening.
- The first school council meeting took place on Thursday, September 28, 2023 at 7:15am. As a reminder, the school council is made up of faculty, students, and caregivers. We discuss a number of topics pertaining to school and school life.
- The Wall of Recognition ceremony will be held on Wednesday, October 18, 2023 from 4pm-6pm in the LS Library. This event is to honor LS individuals who have made an outstanding contribution to the life of the school.
- Dan Lee and Richard Whitehead facilitated a 'Unified Basketball Team'. The idea is to promote social inclusion through shared sports, training and experiencing competitions. Unified sports joins people with and without intellectual disabilities.

**Director of Finance and Operations**

*Kirsteen Patterson, Director of Finance and Operations*

- The budget calendar is being developed.
- In anticipation of a vote this evening for the [FY25 Capital Request - First Draft](#). The deadlines for capital request submission are approaching.

**Action Items:**

***VOTE: Cara Endyke-Doran moved to accept the 'FY25 Capital Request-First Draft'. Catherine Bitters seconded the motion. There was no discussion. Five (5) out of five (5) school committee members were in favor via roll call vote.***

Cara Endyke-Doran moved to accept the LSSC Minutes for August 29, 2023 and September 12, 2023 As there were no objections or corrections of these minutes, they stand as approved, as read.

**Future Agenda Items**

-Discuss/explore whether the LS School Committee should be appointing potential LSRHS Administration as employees.

**Public Comment**

No comment

**Adjournment**

Cara Endyke-Doran motioned to adjourn the meeting. Ravi Simon second the motion. Five(5) out of five(5) members of the School Committee were in favor via roll call vote. The meeting adjourned at 8:37pm.