



Town of Sudbury

Board of Health

Sudbury Health Department
275 Old Lancaster Road
Sudbury, MA 01776
978-440-5479
Health@sudbury.ma.us

To: Sudbury Camp Directors
From: Vivian Zeng, Health Director
Date: 2/12/2025
Re: 2025 Summer Camp Applications

**The camp application can be found at: Sudbury.ma.us/health
Follow the links to PERMITS: Camp Packet 2025**

Welcome to the 2025 Camp Season. Applications and standard operating documentation must be submitted no later than **12 noon on Wednesday, April 9th, 2025**. Late applications and late follow-up information are subject to late fees, which is double the cost of your permit. This may result in your inability to obtain a permit for your camp.

All camp binders will be required to have an index page. **As a condition of your camp permit, we are requiring all camp directors to attend a summer camp director webinar to review the State Camp Code and the Health Department's expectations.**

**Camp Director Orientation webinar:
Monday, March 10, 2025 @ 10:00 am
Wednesday, March 12, 2025 @ 2:30 pm**

**To register for one of these webinars, please contact us:
Health@sudbury.ma.us**

**CAMP REGULATIONS CAN BE FOUND:
mass.gov/lists/recreational-camps-for-children-community-sanitation**

Follow-up information is due in this office fourteen (14) days in advance of the camp opening inspection.

USE ALL FORMS FOUND IN THE CAMP PACKET ON THE HEALTH DEPARTMENT WEBSITE.

Documents that are incomplete or do not meet the requirements will be returned for revision. Camp staff and camper records will be reviewed by the public health nurse at least two weeks prior to the session opening. It is your responsibility to schedule this appointment with the department.

Camps that DO NOT provide adequate documentation or complete forms will not be permitted to open.

Please remember that it is your responsibility to review and meet all current camp regulations. The regulations must be on site during camp operation. We look forward to assisting you through the camp permitting process and to a safe camping season for all.