

**CERTIFICATION OF COMPLIANCE WITH 105 CMR 430.090**

**NAME OF CAMP** \_\_\_\_\_

**LOCATION OF CAMP:** \_\_\_\_\_

**NAME AND TITLE OF APPLICANT/OWNER:** \_\_\_\_\_

- I have developed and followed written procedures for review of the background of each staff person who may have unsupervised contact with a camper. These procedures include a prior work history, including address and phone number of contact person, three positive reference checks from unrelated individuals. Returning counselors may use references on record with the camp from the preceding year to satisfy this requirement. However, if there is a gap in employment for at least one camp season, new references shall be required.
- Each person potentially having unsupervised contact with a camper has been asked if they have any felony convictions on their record.
- The operator of the camp shall obtain a Sex Offender Registration Information (SORI) check on all prospective staff, provided however, that international staff entering the country pursuant to a visa and who have not previously resided in the United States is exempt.
- The operator of the camp shall obtain a Massachusetts Criminal Offender Record Information (CORI) check for prospective staff who have:
  - lived or worked in Massachusetts at any time after attaining the age of 17; or
  - lived or worked in any state contiguous with Massachusetts at any time after attaining the age of 17.
  - For prospective staff whose permanent residence is not Massachusetts (out of state and international), operators, where practicable\*, shall obtain from the applicant’s local Chief of Police, or other local authority with access to relevant information, a criminal record of its recognized equivalent.
  - If there is no interruption in the staff member’s employment by the camp/organization from the time of the initial background check, no new criminal history inquiry is required for each camping season. This applies to permanent employees of the same camp/organization. Any break in employment service requires a new criminal history inquiry for the staff member.

\*Where practicable indicates the operator has taken timely steps to obtain the appropriate information, and the operator has documented the steps taken and the results.

Pursuant to Mass General Laws Chapter 149 section 52C, I am aware that I must maintain written documentation verifying the background and character of each staff person for three years.

Until the operator of a camp has complied with the requirements of 105 CMR 430.090, the operator shall ensure that staff members shall not have unsupervised contact with campers, unless a staff member whose background check is approved is also present.

Signature of Camp Operator \_\_\_\_\_ Date: \_\_\_\_\_