



Sudbury Police Department

75 Hudson Road
Sudbury, MA 01776
Business (978) 443-1042
Fax (978) 443-1045

Public Records Access Officer Julie Nichols-Scopa

<http://www.sudbury.ma.us>

Incident/Accident Report Request Form

Date: _____

Requestor: _____

Address: _____

Home Phone: (_____) - _____ - _____ Email: _____

Cell Phone: (_____) - _____ - _____ ***Preferred contact #

Incident type: ___ Accident ___ Housebreak ___ Domestic ___ Susp. Circum: _____
 ___ Theft ___ Vandalism ___ Other Explanation: _____

Incident Number (if available): _____

Date/Time of Incident: _____

Location of Incident: _____

Names of Subject(s) involved: _____

Operators of Motor Vehicle Accidents must supply us with the Motor Vehicle Crash Operator Report at the time of or prior to this request. This form can be found at [Massachusetts operator's crash reporting form](#)

Report requests are processed as expeditiously as possible and are administered within 7-10 business days.

Most requests that are not overly burdensome are free of charge as recommended by the Supervisor of Records.

When a request is overly burdensome a good faith quote will be provided in accordance the fee schedule established by the Supervisor of Records.

I would like the request Emailed Provided on disc Paper Form.

If request is for hard copy I would like To Pick Up Mailed

Signature: _____ Date: _____

For Department Use Only

Date Received: _____ Report Number: _____ Date Processed: _____