

SUDBURY SELECT BOARD
POLICIES & PROCEDURES REVIEW SUBCOMMITTEE

THURSDAY APRIL 1, 2021

(Meeting can be viewed at www.sudburytv.org)

Present: Select Board Member Jennifer Roberts, Select Board Member William Schineller

The statutory requirements as to notice having been complied with, the meeting was convened at 7:03 p.m., via Zoom telecommunication mode.

Select Board member Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order/Roll Call

Select Board Roll Call: Schineller-present, Roberts-present

Reports from Subcommittee Members

Select Board member Schineller reported that the Town Meeting Warrant was approved, inclusive of Finance Committee report, which mentioned importance of updating Financial Policies. Select Board member Roberts cited funding decision for Fire Station as example where clear Financial Policies can help.

Citizen's comments on items not on agenda

There were no citizen's comments.

Review, discuss and/or edit draft policy documents

Members discussed the financial policy draft (provided by Finance Director Dennis Keohane on December 8, 2020). Members continued review of the draft policies adding further comments and questions.

Identify Key Questions and Policy Decisions

Members discussed questions for which they may seek clarity from Finance Director. Members also identified key Policy Decisions embedded in the draft Financial Policies, to be posed to the Select Board.

Upcoming Agenda Items, Next Meeting Planning

Members discussed planning a daytime meeting with Finance Director, to seek answers to questions.

Review and Approve Meeting Minutes

Members reviewed and voted to approve Minutes of March 18, 2021 meeting of the Policies and Procedures Review Subcommittee.

Voted to approve: Roberts-Aye, Schineller-Aye

Citizen's Comments (cont.)

There were no Citizen's Comments

Vote to Adjourn Meeting

Board Member Schineller motioned to adjourn the meeting. Board Member Roberts seconded the motion.

It was on motion 2-0; Roberts-aye, Schineller-aye

VOTED: To adjourn the meeting

There being no further business, the meeting was adjourned at 11:03 p.m.