

SUDBURY SELECT BOARD  
POLICIES & PROCEDURES REVIEW SUBCOMMITTEE

Thursday July 22, 2021

(Meeting can be viewed at [www.sudburytv.org](http://www.sudburytv.org))

Present: Select Board Member Jennifer Roberts, Select Board Member William Schineller, and Finance Director Dennis Keohane

The statutory requirements as to notice having been complied with, the meeting was convened at 12:03pm., via Zoom telecommunication mode.

Select Board Member Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

**Call to Order/Roll call**

Roll Call: Schineller-present, Keohane- present, Roberts – present.

**Opening remarks**

There were no Select Board member reports.

**Citizen's comments on items not on agenda**

There were no citizen's comments

**Review, discuss and/or draft documents and reports**

Members worked on creating Financial Policy draft bridge document with Finance Director Dennis Keohane. The sub-committee received feedback from Finance Director Dennis Keohane and edited the document accordingly.

**Minutes Review**

The subcommittee did not review any minutes.

**Citizen's comments**

There were no citizen comments.

**Upcoming Agenda Items/Next Meeting Planning**

The members did not discuss an upcoming agenda or meeting.

Board Member Schineller motioned to adjourn the meeting. Vice-Chair Roberts seconded the motion.

It was on motion 2-0; Roberts-aye Schineller-aye.

VOTED: To adjourn the meeting

There being no further business, the meeting was adjourned at 1:02 p.m.