

Sudbury Select Board

Policies and Procedures Subcommittee Virtual Meeting

Friday, January 26, 2024

12:00 p.m.

Subcommittee Members Present: Lisa Kouchakdjian and Jennifer Roberts

Others present: Town Manager Sheehan arrived at 12:19 p.m.

Member Roberts called the Subcommittee meeting to order at 12:10 p.m. Member Roberts read the open meeting remarks. The Subcommittee did a roll call of all members. Both members Roberts and Kouchakdjian stated they were present for the meeting.

Public Comment:

None.

Discussion of Select Board Policy Drafts:

Code of Conduct Policy:

The meeting was dedicated solely to a discussion of the draft Code of Conduct Policy. The Subcommittee read the draft policy aloud during the meeting. The Committee edited the policy as it pertains to the removal provisions. Town Manager Sheehan stated that he spoke with counsel about the removal provisions. Counsel advised Town Manager Sheehan that if the reasons for removal are justified, there should be no problem with removal.

Motion to recommend the Code of Conduct policy as edited by Member Kouchakdjian to the full Select Board subject to recommendations made by counsel. Seconded by Member Roberts. Motion passed 2-0, each member stating aye.

At its next meeting the Subcommittee will discuss the Flag policy, the traffic control policy and Member Roberts will select another policy to include.

The Subcommittee's next meeting will be Friday, March 1st at 12:00 p.m.

Minutes:

The Subcommittee reviewed the subcommittee minutes from January 16, 2024. Member Kouchakdjian moved to approve the minutes. Member Roberts seconded the motion. Motion passed 2-0, Member Kouchakdjian stating aye and Member Roberts stating aye.

Member Kouchakdjian will do the minutes for this meeting.

Motion to Adjourn meeting by Member Roberts. Seconded by Member Kouchakdjian. Motion passed by roll call vote 2-0. Member Kouchakdjian stated aye. Member Roberts stated aye. Meeting adjourned at 1:07 p.m.