

Sudbury School Committee  
Meeting Minutes  
March 6, 2023  
Virtual Meeting

**Members Present:**

Silvia Nerssessian, Chair  
Meredith Gerson, Vice Chair  
Nicole Burnard  
Mandy Sim

**Members Absent:**

Sarah Troiano

**Also Present:**

Brad Crozier, Superintendent  
Kim Swain, Assistant Superintendent  
Don Sawyer, Director of Business and Human Resources  
Melissa Morabito, SEA President and Representative

**Regular Session Meeting**

Chair Silvia Nerssessian opened the meeting at 7:00 p.m.

1. Opening Statement / Regular Session
  - a. Chair Silvia Nerssessian performed a roll call and made an announcement that the session is being recorded, shared live for the public to see and hear and there should be no expected right to privacy, as this is a public forum. Meredith Gerson, Nicole Burnard, Mandy Sim and Silvia Nerssessian all affirmed in the positive.
  
2. Public Comment
  - a. None
  
3. Educational and Operational Matters
  - a. District Reports
    - i. SEA Report (Melissa Morabito)
      1. Ms. Morabito shared educator goals in the district in the areas of literacy, math and social emotional learning.
    - ii. Director of Business and Human Resources Report
      1. The Business Department is still fine tuning the FY24 budget.
      2. A Public Hearing with the Finance Committee was held on February 15, 2024. Follow up questions have been responded to by SPS.

3. The new Harper's Payroll System continues to go well after having been in place for two months now.
    - iii. Assistant Superintendent Report
      1. An update was provided on the 8th Grade Washington, DC trip including the amount of students registered and fundraising event success.
      2. SMILE notices have gone out based on 250 teacher recommendations. Hiring for the program is in process.
      3. Questions from the Committee included what percentage of students went on the trip last year and whether the itinerary for the trip has been finalized.
    - iv. Superintendent's Report
      1. Updates on FY24 Budget Educational Forums
        - a. Two educational forums have been scheduled in order to provide information about the budget and override and to answer questions the community might have.
        - b. Questions from the Committee included whether or not PTO's from each school are advertising the forums and whether there is an option to send text message reminders to families?
        - c. DESE has announced a Student Achievement Award pilot for high needs students who scored exceeding in ELA or Math on their MCAS tests.
        - d. An update on the Haynes Principal search was provided. Site visits will take place on Friday and a finalist announcement will be provided by the end of the week.
        - e. Chair Nerssessionian and Superintendent Crozier recently attended a Legislative breakfast hosted by Tri-County Superintendents and updated the Committee on what was discussed at the meeting.
4. Business and Policy Matters
  - a. FY24 Budget/Override Updates
    - i. Chair Nerssessionian confirmed that the Pro Argument for the warrant submitted to the Select Board by the School Committee was accepted.
  - b. Superintendent Mid-Year Goal Review
    - i. Superintendent Crozier reviewed his accomplishments on equity, student learning and professional practice that had been established for him to date.
    - ii. The Committee asked for clarification on the evidence provided by Mr. Crozier specifically on extended school year programming, decodable materials, and a better understanding of Community Behavioral Rubrics and support of revision of grading and homework.
  - c. Recommended FY24 Student Fees

- i. Mr. Sawyer walked the Committee through the proposed FY24 fees for bus transportation, facility use, instrumental music lessons and athletic fees. No recommended changes were made to the current fee schedule.
- ii. There is a possibility that the state may continue the free lunch program and changes from the federal level may include a set lunch price for all students. More information to be provided once that is confirmed.
- iii. Questions from the Committee included confirmation that if the override does not pass, there will be no fees and clarification on if the service fees remain the same, does that cover bus fees for FY24.
- iv. Meredith Gerson moves to approve the SPS FY24 Fee Schedule as presented. Mandy Sim seconded the motion.
  - 1. ROLL CALL VOTE
    - a. Meredith Gerson: Aye
    - b. Nicole Burnard: Aye
    - c. Mandy Sim: Aye
    - d. Silvia Nerssessian: Aye
    - i. **Vote:** 4-0. Motion carries.
- d. Planning for a Tri-District Meeting
  - i. Chair Nerssessian has spoken to chairs from both Lincoln Sudbury Regional High School and Lincoln Public Schools. Options and topics for this meeting were discussed such as student achievement data and how students are prepared to enter LSRHS.
  - ii. The Committee together agreed to plan for a Tri-District Legislative Forum in the Fall.
- e. Update on Remote Meetings and Planning for Future Meetings
  - i. The Committee discussed the potential of remote meetings ending and the logistics surrounding going back to in person meetings including what spaces throughout Town offer hybrid capabilities and accessibility.
- f. Monthly Accounts Payable and Payroll Warrants Submission
  - i. No action required by the Committee
- g. Future Agenda Items
  - i. Future Agenda Items have been previously discussed in this meeting.
- h. Liaison Reports
  - i. The Finance Committee is meeting tonight. An update will be provided at the next meeting.
- i. Minutes (02/06/23 and 02/14/23)
  - i. Meredith Gerson moved to approve the Sudbury School Committee Open Session Meeting Minutes from the February 6, 2023 and February 14, 2023 meetings as amended. Mandy Sim seconded the motion.
    - 1. ROLL CALL VOTE
      - a. Meredith Gerson: Aye
      - b. Mandy Sim: Aye
      - c. Nicole Burnard: Aye
      - d. Silvia Nerssessian: Aye

i. **Vote:** 4-0 Motion carries.

5. Adjournment

a. Chair Silvia Nerssessian moved to adjourn the meeting at 8:46 p.m. Mandy Sim seconded the motion.

i. ROLL CALL VOTE

1. Meredith Gerson: Aye
2. Nicole Burnard: Aye
3. Mandy Sim: Aye
4. Silvia Nerssessian: Aye

a. **Vote:** 4-0. Motion carries.

Respectfully Submitted,  
Julie Williams  
Executive Assistant to the Superintendent

**Documents Reviewed During the March 6, 2023 School Committee Meeting**

1. **FY23 Mid-Cycle Goals Progress Report**
2. **Memo\_SC\_FY24 FeeRecommendation\_230301**
3. **SC Meeting Warrant Summary - 022423**
4. **020623\_Sudbury School Committee Minutes\_DRAFT**
5. **021423\_Sudbury School Committee Minutes\_DRAFT**