

Sudbury School Committee
Meeting Minutes
May 8, 2023
Virtual Meeting

Members Present:

Silvia Nerssessian, Chair
Meredith Gerson, Vice Chair
Nicole Burnard
Mandy Sim
Sarah Troiano

Members Absent:

None

Also Present:

Brad Crozier, Superintendent
Kim Swain, Assistant Superintendent
Don Sawyer, Director of Business and Human Resources
Sarah Rivera, SEA Representative

Regular Session Meeting

Chair Silvia Nerssessian opened the meeting at 7:00 p.m.

1. Opening Statement / Regular Session
 - a. Chair Silvia Nerssessian performed a roll call and made an announcement that the session is being recorded, shared live for the public to see and hear and there should be no expected right to privacy, as this is a public forum. Meredith Gerson, Nicole Burnard, Mandy Sim, Sarah Troiano and Silvia Nerssessian all affirmed in the positive.

2. Special Matter
 - a. Review Wellness Policy ADF, Betsy Grams, Wellness Coordinator and Carol Bradford, Nursing Leader
 - i. Ms. Grams reviewed the wellness policy requirements and how they were established with the Committee. She also shared the timeline of when the Wellness Committee met to make revisions to the current policy.
 - ii. Questions from the Committee surrounded the rationale for the decision to remove the section regarding food for fundraising events from the policy.
 - iii. Meredith Gerson moves to approve the SPS Wellness Policy ADF as amended. Sarah Troiano seconded the motion.
 1. ROLL CALL VOTE
 - a. Meredith Gerson: Aye

- b. Nicole Burnard: Aye
- c. Mandy Sim: Aye
- d. Sarah Troiano: Aye
- e. Silvia Nerssessian: Aye
- i. **Vote:** 5-0. Motion passes.

3. Public Comment

- a. None

4. Educational and Operational Matters

a. District Reports

i. SEA Report (Sarah Rivera)

- 1. Ms. Rivera shared that staff throughout the district were greatly recognized by their families in celebration of Teacher Appreciation week. As part of Nurse Appreciation Month, she also acknowledged and praised the district's nurses for everything they do.
- 2. A new SPS Math webpage has been created, and recent field trips around the district have included trips to Lowell Mills, the Freedom Trail in Boston, a trip to see the performance of "Bud not Buddy," a Rocks and Ropes course, and the 8th grade trip to Washington, D.C.
- 3. Kindergarten students have begun their hatch unit with eggs just having arrived; third graders will visit the Sudbury Historical Society and all schools continue to collect food for the Sudbury Food Pantry.

ii. Director of Business and Human Resources Report

- 1. Mr. Sawyer provided an update on bus registration. Currently 1,351 families have registered. 846 in the elementary schools and 505 in the middle school. Bus registration closes on May 12th.

iii. Assistant Superintendent Report

- 1. Ms. Swain began by sharing her appreciation for the teachers and nurses in the district.
- 2. She observed the students' mutual support and encouragement while attending the 4th Grade LEEP field trips to Boundless Adventures. She also expressed her gratitude to Jeff Ilg and Betsy Grams for their tireless efforts in making these trips possible.
- 3. She also participated in the 8th grade trip to Washington, DC, and expressed her gratitude for witnessing children honoring military personnel, appreciating seeing the monuments and learning about their histories, and discussing the advantages and disadvantages

of democracy. She appreciated the dedication of all the staff members who had participated in the trip.

4. In closing she reminded the Committee of the upcoming Jennifer DeLeon talk, and the presentations of the 8th grade student Civic Action Projects while thanking Lauren Egizio for all her efforts in planning that as well as the DC trip.
5. Questions from the Committee surrounded whether they are able to attend the Civic Action Projects presentation as they had in years past.

iv. Superintendent's Report

1. Superintendent Crozier began by thanking the community for their support in voting for the override.
2. Administration is currently looking at the data to determine where approved FTEs will be placed and the planning for Capital Items projects are underway.

5. Business and Policy Matters

a. Capital Updates and Planning, Sandra Duran, Combined Facilities Director

- i. FY23 and FY24 capital projects
- ii. ADA Transition Progress
 1. Ms. Duran provided a detailed report on the existing conditions of the warrant articles recently approved at town meeting.
 2. She then reviewed the ADA recommendations included in the ADA transition plan and shared an update on the FY22 projects and where they are to date.
 3. Questions from the Committee surrounded whether the high priority needs work will happen over the summer and whether Little Tikes will be included in the installation of the Curtis Outdoor Wellness Structure.
 4. She concluded her presentation with an update on the Town Manager Small Capital Projects.
 5. Additional questions from the Committee surrounded whether a detailed funding itemization for the projects could be provided, whether they can anticipate the approved warrant projects would be finished before the next Town Meeting, barring any unforeseen circumstances, and lastly, whether they would receive comparable reports outlining the deficiencies and recommended capital improvements for each school in the district.

b. CASE Q3 Report

- i. Superintendent Crozier shared with the Committee that similar to ACCEPT, CASE will be providing quarterly reports for review by the Committee. This is a newer process for CASE and he is working with

them on the expectations on what to provide. He did share that CASE continues to show strong financial progress and financial updates will be forthcoming.

- ii. Questions from the Committee surrounded the Special Ed Roundtable and if directors from each district participated.

c. Liaison Reports

- i. Chair Nerssessionian shared that the Tri-District Forum has been scheduled for June 14th at 7:00 p.m. and they are hoping to get a date in the Fall for the 3 districts to meet.

d. Minutes (4/24/23)

- i. Vice Chair Meredith Gerson moves to approve the Sudbury School Committee open session meeting minutes from the April 24, 2023 meeting as amended. Sarah Troiano seconded the motion.

1. ROLL CALL VOTE

- a. Meredith Gerson: Aye
- b. Nicole Burnard: Aye
- c. Mandy Sim: Aye
- d. Sarah Troiano: Aye
- e. Silvia Nerssessionian: Aye
- i. **Vote:** 5-0. Motion carries.

6. Adjournment

- a. Chair Silvia Nerssessionian moved to adjourn the meeting at 8:28 p.m. Sarah Troiano seconded the motion.

i. ROLL CALL VOTE

- 1. Meredith Gerson: Aye
- 2. Nicole Burnard: Aye
- 3. Mandy Sim: Aye
- 4. Sarah Troiano: Aye
- 5. Silvia Nerssessionian: Aye
- a. **Vote:** 5-0. Motion carries.

Respectfully Submitted,
Julie Williams
Executive Assistant to the Superintendent

Documents Reviewed During the May 8, 2023 School Committee Meeting

- 1. REV 1 Wellness Policy 3.15.2023_RedLines
- 2. REV 3 Wellness Policy 4.28.23_FINAL
- 3. Curtis MS Report
- 4. Facilities Capital Report School Committee Meeting May 8.2023

5. **March 2023 CASE Update**
6. **042423_Sudbury School Committee Minutes_DRAFT**