

TOWN OF SUDBURY
Select Board 2024 Priority Goals and Deliverables
Approved September 26, 2023

Rank	Goal	Primary Category	Liaison/Staff assigned to goal
1	Develop a long-term comprehensive plan to fund and manage the operating and capital budgets	Financial Management and Economic Resilience	Andy Sheehan, Town Manager
2	Address staffing needs and succession planning	Financial Management and Economic Resilience	Andy Sheehan, Town Manager
3	Investigation of Vocational Education Access options	Effective Governance and Communications	Lisa Kouchakdjian, Vice Chair
4	MBTA Communities Zoning	Transportation, Mobility and Housing	Charlie Russo, Select Board Member
5	Economic Development	Financial Management and Economic Resilience	Jennifer Roberts, Select Board Member
6	Advance design and construction of Phase 3A-CSX/Rt 20 of the Bruce Freeman Rail Trail	Open Space, Recreation and Historic Assets	Janie Dretler, Chair

Select Board Member Goal Deliverables

Goal 3: Investigation of Vocational Education Access options

Deliverables: The Select Board shall develop a short and long-term plan to address the needs of students in the Town of Sudbury. The short-term goal shall seek to understand options currently available to students who desire vocational education. The long-term goal will achieve membership in a vocational education school. The Select Board will determine action steps and collaborate with the Town of Sudbury, Lincoln-Sudbury Regional High School and Sudbury Public Schools administrations as necessary.

Action Steps:

- The Select Board shall designate a member of the Board (or establish a Subcommittee) to address the short and long-term goals.
- The Select Board designee (or Subcommittee) will communicate with vocational education schools and provide any information or documents in furtherance of the short and long-term goals.
- The Select Board designee (or Subcommittee) shall regularly report to the full Select Board regarding its progress and make recommendations regarding revisions to the goals as necessary.

Goal 4: MBTA Communities Zoning

Deliverables: Advance MBTA Communities Act compliance efforts to ensure that draft zoning amendment article(s) are prepared for Town Meeting, preferably for ATM 2024, in advance of the deadline for compliance of 12/31/2024.

- Work collaboratively with Planning Board and other relevant boards, commissions, and groups.
- Continue to implement the Action Plan and timeline that was approved by SB on Nov. 29, 2022 and submitted to DHCD shortly after and then approved.
- Determine who will develop the potential zoning – internal or external (MAPC, consultant, etc.) – and how that will be funded. Consider available technical assistance from the state.
- Hold public hearings to communicate out the requirements, alternatives for implementation, and potential effects of the law to residents.
- Create subpage on Town website to collect information (eventually).
- Ensure that draft zoning amendment article(s) are prepared for the 2024 Annual Town Meeting.
- Submit request for determination of compliance to DHCD before deadline of 12/31/2024.

In addition, please see below and please include in our packet the Action Plan timeline the Select Board approved on Nov. 29, 2022:

Task	Start Date	End Date
Public Outreach	Feb. 1, 2023	Jan. 31, 2024
Developing Zoning	Feb. 1, 2023	Nov. 30, 2023
Apply Compliance Model	May 15, 2023	Nov. 30, 2023
Planning Board Hearings Adopt	Dec. 1, 2023	Jan. 31, 2024
Compliant Zoning Submit	May 1, 2024	Oct. 31, 2024
Compliance to DHCD	Nov. 1, 2024	Dec. 31, 2024

Goal 5: Economic Development

Deliverables:

- Select Board review of existing information on Sudbury Economic Development in Master Plan (see resources below).
- Conduct internal Select Board/Town Manager discussion on Economic Development in Sudbury: What are we looking to achieve with this goal?
- Meet with Planning Board/Planning Department to align on goal and next steps (either Select Board Goal Liaison meets with Planning Board Chair or hold joint meeting).
- Pursue hiring of an Economic Development Consultant (funded through ARPA funds) to guide creation of economic development plan and strategies.

Approach may include:

- Analyze current economic landscape in Sudbury and in comparable communities.
- Gather public input (community, Chamber of Commerce, other committees).
- Establish Economic Development vision/goals.
- Identify challenges and opportunities for success.
- Develop strategies to achieve goals.
- Development implementation plan/timeline.
- Consider creation of Economic Development Committee to work with Economic Development consultant on plan or for ongoing work when plan is completed.

- Ensure Town resources are in place to support goals and implementation (staff, volunteers).

Resources:

1) Sudbury Master Plan

Baseline report (Economic Development pg. 47): https://sudbury.ma.us/masterplan/wp-content/uploads/sites/392/2021/06/210428_SudburyMasterPlan_BaselineReport_FINAL_LowRes.pdf?version=ed02f66ac109dc7fca01f53b8fca1fd4

Master Plan (Economic Development pg. 29): https://sudbury.ma.us/masterplan/wp-content/uploads/sites/392/2021/06/210428_SudburyMasterPlan_ADOPTED_LowRes.pdf?version=204e008acca5790d662b0cf93219533b

Action Matrix (Economic Development pg. 3): <https://sudbury.ma.us/planning/wp-content/uploads/sites/328/2021/10/Action-Plan.pdf?version=bb570f61cd5a9e6ca4ffa9cbe705a6e9>

2) January 2020 • Volume 5 • Number 6 MMA Policy Committee on Municipal and Regional Administration Best Practice Recommendation: Economic Development Factors Within Municipal Control: https://www.mma.org/wp-content/uploads/2019/12/MMA_Best_Practices_vol5no6_2020.pdf

2) CONTROL YOUR DESTINY: TOP TIPS FOR ECONOMIC DEVELOPMENT MMA Annual Meeting 2020: https://www.mma.org/wp-content/uploads/2020/02/AM20_TipsForEconDevelopment_AndersonStrategic.pdf

Goal 6: Advance design and construction of Phase 3A-CSX/Rt 20 of the Bruce Freeman Rail Trail

Deliverables: (within two years of July 19, 2023)

1. Receive MassDOT approval of the project’s Scope/Workhours
2. Secure a signed contract with design consultant for the entire design process; and
3. Identify design funding (provide proof of Town vote/Chapter 90 approval/etc., indicating full funding has been secured).

LINKS:

[Select Board Mission Statement and Values](#)

[Select Board Goal Setting meeting, September 14, 2023](#)