



Town of Sudbury

Select Board

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SELECT BOARD FEE SCHEDULE

The Select Board is responsible for establishing the fees associated with the issuance of certain permits, licenses, and certificates. In setting these fees, the Board's objective is to recover a reasonable approximation of the Town's costs incurred in processing the requested item. Staff are required to review these fees annually and submit recommendations to the Board by December 31 of each year if they believe any adjustments, either increases or decreases are warranted.

Select Board Licenses/Fees - Description	License Fee/Cost	Updated
Alcoholic Beverage - Restaurant or Innholder (All Alcoholic)	FY2026 - \$3,000/Yr. FY2027 - \$3,500/Yr.	10/1/2025
Alcoholic Beverage - Restaurant or Innholder (Wine & Malt) Add Liqueurs	FY2026 - \$2,000/Yr. FY2027 - \$2,500/Yr. +\$400/year	10/1/2025
Alcoholic Beverage - Package Store (All Alcoholic)	FY2026 - \$2,500/Yr. FY2027 - \$3,000/Yr.	10/1/2025
Alcoholic Beverage - Package Store (Wine & Malt)	FY2026 - \$1,800/Yr. FY2027 - \$2,100/Yr.	10/1/2025
Alcoholic Beverage Application Fee	\$250 New \$150 Revision \$100 Renewal	10/1/2025
Alcoholic Beverages Club All Alcoholic	\$1,000/year	10/1/2025
Alcoholic Beverages Club Veterans	\$500/year	10/1/2025
Alcoholic Beverages Club WM	\$300/year	10/1/2025
Alcoholic One Day (All Alcoholic)	\$75	10/1/2025
Alcoholic One Day (Wine & Malt)	\$75	10/1/2025
Auctioneer - Non-Resident	\$25/day	10/1/2025
Auctioneer Resident	\$50/year	10/1/2025
Automatic Amusement	\$20/per machine	10/1/2025

Select Board Licenses/Fees - Description	License Fee/Cost	Updated
Billiard & Table Fees	\$8/per table	10/1/2025
Bowling and Lanes	\$25/per alley	10/1/2025
Common Victualler	FY2026 - \$75/Yr. FY2027 - \$100/Yr.	10/1/2025
Entertainment - Sunday	\$250	10/1/2025
Entertainment - Weekday	\$50	10/1/2025
Hawkers & Peddlers	\$50/year	10/1/2025
Motor Vehicle Class I, II and III	\$150/year	10/1/2025
Outdoor Amusement - Single Event	\$20/Single	10/1/2025
Outdoor Amusement - Sunday	\$250/year \$400/Max	10/1/2025
Outdoor Amusement - Weekday	\$50/year \$100/Max	10/1/2025
Taxi Drives	\$50/operator	10/1/2025
Taxi/Limo Operations	\$50/year	10/1/2025

TRANSFER STATION - FEE SCHEDULE

Pay-As-You-Throw (PAYT) is the two-part system of trash disposal at the Transfer Station.

1. Residents purchase a yearly Transfer Station Sticker for their car to be admitted to the Transfer Station.
2. Residents purchase designated yellow Transfer Station bags in order to use the waste collection point at the station.

Transfer Station bags are sold in packages of five (5) and come in two sizes, 30 gallon and 15 gallon. (A normal kitchen trash bag is thirteen gallons). These bags are sold in packs of 5 at local retailers and are not available at the Transfer Station.

Transfer Station Fees - Description	Fee/Cost	Updated
Recycle Sticker Application	\$35.00 for a full year \$30.00 for second vehicle in the same household	6/30/2023
Transfer Station Sticker Application	\$180.00 for a full year \$25.00 for second vehicle in the same household	6/30/2023
Pay-AS-You-Throw yellow disposal bags	15-gallon bag costs \$1.30 per bag (5-pack \$6.50) 30-gallon bag costs \$2.60 per bag (5-pack \$13.00)	6/30/2023
Transfer Station Special Permit Schedule	1/2 Cu. Yd.: \$16.00; 1 Cu. Yd.: \$32.00	6/30/2023
Air Conditioner	\$25.00	6/30/2023
Batteries (All types)	Free	6/30/2023
Carpeting (Approx. 9×12)	\$32.00	6/30/2023
Computer	\$0.00	6/30/2023
Computer Monitor	\$25.00	6/30/2023
Computer Printer	Free	6/30/2023
Couch (Upholstered Furniture)	\$16.00 to \$32.00	6/30/2023
Wood (no pressure treated wood)	\$16.00 minimum	6/30/2023
Fax Machine	Free	6/30/2023
Fluorescent Lights	Free	6/30/2023
Gas Grill	\$5.00	6/30/2023
Lawnmower	\$5.00	6/30/2023

Transfer Station Fees - Description	Fee/Cost	Updated
Leaves and Grass Clippings	Free	6/30/2023
Christmas Trees (Dec. 26th to Feb. 1)	Free	6/30/2023
Mattresses (All)	\$50.00	6/30/2023
Box springs (All)	\$50.00	6/30/2023
Microwave	Free	6/30/2023
Motor Oil	Free	6/30/2023
Water Based Paint (1 gallon)	\$5.00	6/30/2023
Refrigerator	\$25.00	6/30/2023
Sink (Ceramic)	\$16.00	6/30/2023
Sink (Metal)	Free	6/30/2023
Stove/Oven	\$5.00	6/30/2023
Television Set	\$25.00	6/30/2023
Car Tires	\$7.00 per tire	6/30/2023
Truck Tires	\$10.00 per tire	6/30/2023
Toilet	\$16.00	6/30/2023
Washing Machine/Dryer	\$5.00	6/30/2023
Water Heater	\$5.00	6/30/2023

Items Not Accepted	Updated
Brush	6/30/2023
Oil Based Paint	6/30/2023

Per the 2006 Transfer Station Rules & Regs:

A waiver will be granted upon request and the completion of a form for such purpose, of 50 percent of the Transfer Station fee for those individuals 65 years of age or older who demonstrate hardship, for those persons living in subsidized housing, and for those other persons with demonstrated hardship situations.

AMBULANCE - FEE SCHEDULE

The Town establishes ambulance service rates to ensure the recovery of costs associated with providing emergency medical transportation. These rates are set to reflect a reasonable approximation of the expenses incurred, including personnel, equipment, maintenance, and administrative overhead.

Ambulance fees typically include a base rate—which varies depending on the level of service provided (Basic Life Support, Advanced Life Support I, or Advanced Life Support II)—as well as mileage charges calculated per mile of patient transport.

The Select Board reviews ambulance rates annually, with input from Fire Department and Finance staff, to determine if adjustments are needed based on service costs, billing trends, and Medicare/Medicaid reimbursement changes.

Ambulance - Description	Fee/Cost	Updated
Basic Life Support (BLS)	\$1,877.56	7/1/2025
Advance Life Support (ALS)	\$2,229.59	7/1/2025
Advance Life Support II (ALS2)	\$3,227.02	7/1/2025
Mileage (per mile)	\$36.00	7/1/2025

CEMETERY - FEE SCHEDULE

Cemetery fees are established to cover the costs associated with the operation, maintenance, and perpetual care of municipal cemeteries. These fees apply to the purchase of burial lots, grave openings and closings, cremation burials, monument installations, and related services. The fees help ensure the long-term upkeep and respectful management of cemetery grounds in accordance with Town policies and regulations.

Cemetery Fees - Description	Fee/Cost	Updated
One Grave - 1/4 Lot - Resident	Lot: \$600 Perpetual Care - \$900 Total - \$1,500	11/5/2025
One Grave - 1/4 Lot - Non-Resident	Lot: \$600 Perpetual Care - \$900 Total - \$1,500	11/5/2025
Two Graves - 1/2 Lot - Resident	Lot: \$1,000 Perpetual Care - \$1,500 Total - \$2,500	11/5/2025
Two Graves - 1/2 Lot - Non-Resident	Lot: \$1,000 Perpetual Care - \$1,500 Total - \$2,500	11/5/2025
Four Graves - Full Lot - Resident	Lot: \$2,000 Perpetual Care - \$3,000 Total - \$5,000	11/5/2025
Four Graves - Full Lot - Non- Resident	Lot: \$2,000 Perpetual Care - \$3,000 Total - \$5,000	11/5/2025
Stillborn Grave - Grave Lot	No Charge	11/5/2025
Cremation Grave - Resident	Lot: \$300 Perpetual Care - \$450 Total - \$750	11/5/2025
Cremation Grave - Non- Resident	Lot: \$300 Perpetual Care - \$450 Total - \$750	11/5/2025
Opening Charge - Weekdays	\$750.00	11/5/2025
Opening Charge - Saturday	\$800.00	11/5/2025
Opening Charge - Sunday/Holidays	\$1,000.00	11/5/2025
Opening Charge - Weekdays - Cremation	\$250.00	11/5/2025
Opening Charge - Saturday - Cremation	\$400.00	11/5/2025
Opening Charge - Sun/Holiday - Cremation	\$450.00	11/5/2025
Opening Charge - Stillborn	No Charge	11/5/2025
Foundation Charge	\$75 per Cubic Foot	11/5/2025

DPW STREET OPENING - FEE SCHEDULE

The Department of Public Works (DPW) charges Street Opening Fees to recover the costs associated with the inspection, permitting, and repair of public roadways that are disturbed due to utility work, private construction, or other activities. These fees are assessed to ensure that all excavation and restoration work within the public way is performed to Town standards and does not compromise the safety or longevity of the roadway infrastructure.

Current Fees

Road Opening Fees - Description	Fee/Cost	Updated
Road Opening Permit	\$50.00	7/21/2020
Trench Permit	\$50.00	7/21/2020
Application for Driveway Location (residential)	\$25.00 per driveway location \$50.00 per day fine for violation of approved permit	6/30/2023
Application for Driveway Location (commercial)	\$25.00 per driveway location \$50.00 per day fine for violation of approved permit	6/30/2023

New Fees – Effective July 1, 2026

Road Opening Fees - Description	Fee/Cost	Updated
Road Opening Permit	\$125.00	11/5/2025
Trench Permit	\$125.00	11/5/2025
Application for Driveway Location (residential)	\$100.00 per driveway location \$100.00 per day fine for violation of approved permit	11/5/2025
Application for Driveway Location (commercial)	\$100.00 per driveway location \$100.00 per day fine for violation of approved permit	11/5/2025

FIRE DEPARTMENT - FEE SCHEDULE

The following fees are charged by the Fire Department to recover the costs associated with providing fire prevention, inspectional services, permits, and emergency response activities. These fees are established in accordance with applicable state laws, local regulations, and fire safety codes. All Fire Department fees are reviewed and approved by the Select Board and are subject to periodic adjustment based on changes in service costs, regulatory requirements, or departmental needs.

Fire Department Fees - Description	Fee	Updated
26F Certification	\$50.00	11/5/2025
Bi-Directional Amplifier (BDA)	\$100.00	11/5/2025
Black Powder	\$50.00	11/5/2025
Blasting	\$50.00	11/5/2025
Cannon Firing Application	\$50.00	11/5/2025
Certificate of Inspection	\$50.00	11/5/2025
Commercial Fire Alarm (CFA)	\$100.00	11/5/2025
Commercial Sprinkler (RSP)	\$100.00	11/5/2025
Commercial Suppression (CSS)	\$100.00	11/5/2025
Energy Storage Systems (ESS)	\$100.00	11/5/2025
Flam/Combust Liquids (FCL)	\$50.00	11/5/2025
General Fire Safety	\$50.00	11/5/2025
Hot Works/Welding	\$50.00	11/5/2025
Mobile Cooking (MOCO)	\$50.00	11/5/2025
Oil Burner (OB)	\$50.00	11/5/2025
Open Burning	\$15.00	11/5/2025
Photovoltaic Plan Review	\$50.00	11/5/2025
Propane (LPG)	\$50.00	11/5/2025
Pyrotechnic	\$50.00	11/5/2025
Reinspection Fee	\$50.00	11/5/2025
Residential Fire Alarm (RFA)	\$100.00	11/5/2025
Residential Sprinkler (CSP)	\$100.00	11/5/2025
Tank Removal (TR)	\$50.00	11/5/2025
Theatrical Production	\$50.00	11/5/2025
Unvented Gas Heater	\$50.00	11/5/2025
Vehicle Transfer Tank	\$50.00	11/5/2025

TOWN CLERK - FEE SCHEDULE

The following fees are charged by the Town Clerk's Office to cover the cost of services, documents, and filings as authorized under Massachusetts General Laws and applicable local regulations. These fees are established to support administrative functions and are reviewed and approved by the Select Board. All fees are subject to periodic review and adjustment.

Town Clerk - Permits/Fees Description	Fee	Updated
Burial Permit	\$10.00	11/5/2025
Business Certificate Amendment	\$25.00	11/5/2025
Business Certificate Discontinuance	\$25.00	11/5/2025
Business Certificate Filing/Renewal	\$50.00	11/5/2025
By-Laws Certification Fee	\$4.00	11/5/2025
By-Laws Printed from a computer file/paper file	\$0.5/page	11/5/2025
By-Laws Zoning w/Zoning & Water Resource Maps	\$40.00	11/5/2025
Certification Residency Card/Letter	\$4.00	11/5/2025
Correcting Errors in a Record of Birth	\$50.00	11/5/2025
Correcting Errors in a Record of Death or Marriage	\$50.00	11/5/2025
Entering Delayed Record of Birth	\$50.00	11/5/2025
Genealogy Research	Research- first 30 minutes free, each additional hour \$25.00	11/5/2025
Filing Cert of Marriage, filed by person married out of the commonwealth	\$50.00	11/5/2025
Filing of Trust	\$25.00	11/5/2025
Underground Inflammable Storage License	Application: \$50.00 License: \$100.00 Annual Registration: \$25.00	11/5/2025
List of Persons Book	\$30.00	11/5/2025
Maps (Precinct, Street, Historic District & Water Resource)	\$10.00	11/5/2025
Maps (Zoning)	\$10.00	11/5/2025

Town Clerk - Permits/Fees Description	Fee	Updated
Marriage Intention (Includes one certified copy of the marriage license)	\$50.00	11/5/2025
Planning Board Rules & Regulations (Sub-Division Included)	.05 per page/ \$4.00-certified	11/5/2025
Pole Location Additional Street	\$40.00	11/5/2025
Raffle & Bazaar Permit	\$25.00	11/5/2025
Raffle & Bazaar Permit - Renewal	\$15.00	11/5/2025
Recording Order Granting Locations of Poles, Piers, Abutments or Conduits	\$60.00	11/5/2025
Vital Records (Birth, Marriage & Death) Certificate	\$15.00 first copy and \$10.00/each additional copy ordered at the same time	11/5/2025