



STATEMENT OF QUALIFICATIONS

Town of Sudbury

Proposal: Project Management Services — Fairbank Community Center
January 2021

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January 14, 2021

Permanent Building Committee
Office of the Facilities Director
275 Old Lancaster Road
Sudbury, MA 01776

SUBJECT: Proposal: Project Management Services – Fairbank Community Center

To the Permanent Building Committee,

Our team has been tracking this project for some time and is looking forward to the opportunity to work with the Town of Sudbury. NV5 fully accepts the Town's RFQ and contract and takes no exceptions. We fully comply with all minimum requirements outlined in the document and attended the on-site briefing.

Overview of the Proposer

NV5 is known for providing project management, engineering and technical consulting services delivering solutions that support clients and improve the communities we serve. With a national presence, we bring more than 100 Massachusetts professionals to each assignment and more than 35 years' experience in MA public building design and construction.

Our portfolio of local MA public buildings includes senior/community centers, public safety facilities, K-12 schools, parking structures, libraries, town halls, and DPW facilities.

Why Should We Be Your OPM?

We believe that in reviewing our materials the Town of Sudbury will discover:

1. NV5 is a firm that has been heavily engaged in municipal and public building experience, has construction knowledge, proven project management methods, and community engagement skills required to successfully bring this project in on-time, on-budget and in accordance with your goals. We hold expert understanding of the State Building Code, MA Architectural Access Board, the ADA to help ensure our project are safe, sustainable and accessible to all.
2. The NV5 OPM team is comprised of experienced construction consulting professionals, registered architects, and engineers, who have successfully managed many public projects. We bring an extraordinary depth of talent and technical skill to the process with years of experience in strategic planning, design oversight and quality control, document organization and control, programming, construction management, procurement, FF&E coordination, move coordination and relocation logistics, and occupant coordination. Our team is currently engaged in a very similar project for the City Of Newton's Center for Active Living (NewCAL). <https://newcal.projects.nv5.com/>
Our day-to-day project team will be led by Project Director Thomas Murphy, AIA, LEED AP, MCPPO. Tom has over 30 years of experience in the construction, supervision of construction and design of public buildings, and is currently working alongside our Project Manager Melissa Gagnon, MCPPO for the construction of a new mixed-use community center in the City of Newton, MA. Frank Kennedy, VP oversees all of the New England OPM assignments.
3. The team has specific experience with Senior Centers and Community Centers. Frank Kennedy, MCPPO, Principal in Charge for NV5 has worked with similar and highly successful projects in the Cities of Holyoke and Westfield, and Towns of Lynnfield, Groton, Spencer, Belmont and Natick, MA. The Natick and Newton projects have very similar requirements for multiple departments and user groups sharing the facilities.
4. Frank Kennedy has worked with the Town of Sudbury in the recent past including the design and construction of the Curtis Middle School and repair and improvement programs to the Nixon and Noyes Schools.

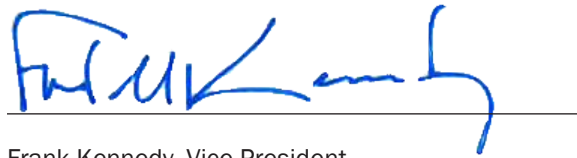
SUMMARY OF QUALIFICATIONS

- 9 Local providers of OPM services since 1983.
- 9 OPM for 150+ public building projects.
- 9 In-house expertise in community/mixed-use facility construction.
- 9 In-house engineering & commissioning teams.
- 9 Project Director with 30+ years experience.

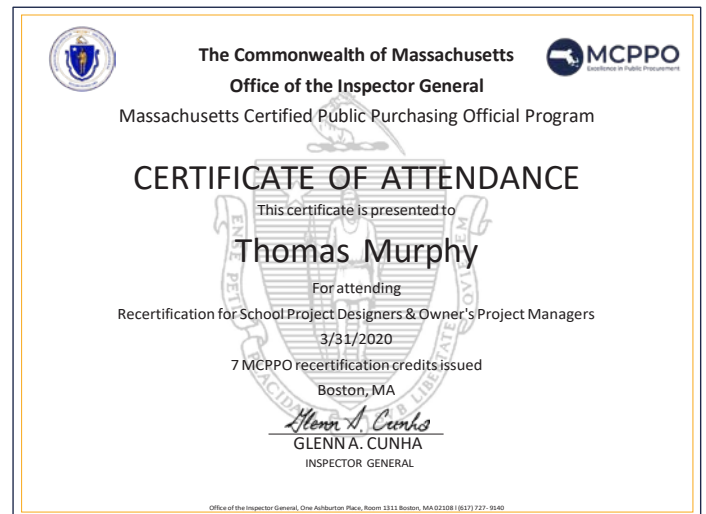
Thank you again for your consideration. I can assure you of our capacity to support your goals, and our commitment to your team throughout this endeavor. We trust you will find our proposal both responsive and complete, and we look forward to the opportunity to present our interests, energy, and enthusiasm about the project at greater length with the committee.

Sincerely,

NV5



Frank Kennedy, Vice President
70 Fargo Street
Boston, MA 02210
P: 617.744.3116
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PROJECT APPROACH

What are the Keys to a Successful Project?

NV5 values a collegial project management process built on teamwork and transparency, bringing the Owner, Consultants and Contractors to the table with the Design Team, from the early phases of design through project close-out, ensuring decisions are collaborative and comprehensive.

NV5 considers the following to be the keys to a successful project:

- **Strong leadership and guidance** from the NV5 team.
- **Establishing clear project goals & objectives** that are communicated often to the entire team.
- **Ensuring** information is provided to allow **timely decisions**.
- **Strong, consistent and frequent communication** through meetings, calls, minutes and reports.
- **Selecting the appropriate Designer and General Contractor** – We will work with you to evaluate the pros and cons of each candidate and help you select the most experienced team.
- **Developing a project schedule** that supports the collaborative approach with proper reviews and input.
- **Maintain a project budget** that aligns with the scope of work and the available funding.

KEYS TO A SUCCESSFUL PROJECT



Collaborative Approach

The NV5 team will work closely with the Town to provide guidance through the project to help ensure key stakeholders are kept informed with up-to-date information and are fully engaged as part of the process. During construction, NV5 will coordinate both the work of the Design Team and the Contractor/CM, to help ensure that they are focused on the same objectives that best serve the project. We highly effective at facilitating meetings, which result in stakeholders buying into the process and building support for preferred solutions.

Communication Tools & Information Management

- **Strategic Kickoff Meeting:** As a standard practice, we lead a client expectation meeting once all key consultants and project partners are on board. At this time goals and concerns from different perspectives are discussed, and we have a clear moment in time to set expectations.
- **Regular Design & Construction Meetings:** Organized, frequent meetings often offer the greatest efficiency in the decision-making process, so we make them happen consistently.
- **Monthly Progress Reports:** NV5 will provide a regular progress report which will include the status of the project, current budget, updated master schedule, updated milestone schedule, and progress photographs. Outstanding issues or problems will be identified, along with strategies to resolve them.
- **Daily Construction Reports:** Should one be assigned to this project, our site representative will provide daily construction updates to keep all stakeholders informed on progress and to identify and monitor potential risks so that they can be addressed efficiently to avoid schedule delays and budget impacts.
- **Community Outreach:** NV5 will assist the Town in organizing and making presentations at community meetings in order to keep residents informed, solicit and respond to their concerns and build support for the project. Our proposed Project Manager, Melissa Gagnon, MCPPO, is an expert at keeping the communities she works in engaged and informed. She is currently deploying a number of strategies for the City of Newton's Center for Active Living, including project flyers, community update meetings and a project website that is regularly updated with pertinent project information.
- **Software Management Tools:** In addition to Microsoft Office suite and other standard business programs, our team uses industry specific software solutions, including budget4cast for transparent budget management and Primavera for detailed scheduling.
- **Virtual Meetings:** While in-person work sessions are ideal, conference calls, Zoom Meetings and GoTo Meetings will allow us to have regular contact and opportunities for decision making in between, and have been essential in the face of COVID-19.

PROJECT APPROACH

Budget Management

We will begin to manage the budget as soon as we have been selected. The final budget values are solidified once bids are received. The budget will be managed throughout the project, ensure the project stays within the locally approved amounts.

In managing the budget, we track all hard and soft costs, including all project commitments and expenditures-to-date. We will obtain a summary of all expenditures on the project prior to our selection and input it into our budget-management system. We also provide projections of additional costs that may be needed in order to assess financial risk and exposure. We continually update the budget, and provide formal budget reports on a monthly basis. In reviewing a Contractor's Schedule of Values, we ensure that the project is protected against early-recovery cost loading. We rigorously review Change Order Requests to ensure that they are reasonable and that full value is being received by the Owner.

NewCAL - Newton Center for Active Living										OCTOBER 2020
Total Project Budget Status Report										
City of Newton Code	Description	TOTAL PROJECT BUDGET			COMMITMENTS			EXPENDITURES		
		Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Cmt'd to Date	Balance to Commit	Actual Spent to Date	% Spent to Date	Balance to Spend from Committed
78228115-585801	Pre-Feasibility	\$ -	\$ 68,900	\$ 68,900	\$ 68,900	100%	\$ -	\$ 68,900	100%	\$ -
78228115-585801	Feasibility Study	\$ -	\$ 94,100	\$ 94,100	\$ 94,100	100%	\$ -	\$ 57,576	61%	\$ 36,525
	Schematic Design									
	Other									
78228115-585803	Feasibility Study	\$ -	\$ 18,800	\$ 18,800	\$ 18,800	100%	\$ -	\$ 59,000	314%	\$ (40,200)
	Schematic Design									
	Other									
TOTAL PROJECT BUDGET:		\$ 102,000	\$ 315,500	\$ 417,500	\$ 417,500	100%	\$ -	\$ 299,976	72%	\$ 117,525

Life Cycle Cost Analysis, Cost Estimating and Value Engineering

As your OPM, we are committed to being good stewards of the Town's investment and will treat every dollar as if it were our own. Life Cycle Analysis – comparing initial installation costs of building systems and materials with the “life cycle” costs of maintenance and eventual replacement – and Value Engineering – developing alternative ways to build a project with the same quality at a lower cost – are just two of the tools we use on all of our projects, to help our clients keep their projects within budget.

Schedule Development and Management

The cornerstone of an effective management plan is the project schedule. We will develop a Master Project Schedule that will include all critical tasks associated with the project including design, bidding, construction, furniture, fixtures and equipment procurement, start-up, and occupancy. The Schedule is a planning tool that we develop and review with the Project Team on a regular basis to ensure that project tasks are identified and completed on a timely basis. We will work with the Town to reach a consensus on the Master Project Schedule. Pictured here is an example of a project milestone schedule created by our proposed Project Manager, Melissa Gagnon, for the City of Newton's new senior center.

We will require the Contractor to provide a CPM (Critical Path Method) schedule, which clearly identifies project milestones, long-lead items, dependent activities, float times, and contingency plans. We will review the schedule on a monthly basis and will require the Contractor to provide a schedule-recovery plan, should the schedule show any slippage.

NewCAL Project - Newton, MA				
SCHEDULE: MEETINGS AND MILESTONES				
	Date	Time	Event	
✓	Tues	01/05/21	9:30AM	Working Group Meeting
✓	Thurs	01/05/21	6:30PM	Community Update Meeting
✓	Wed	01/06/21	7:00PM	City Council Public Facilities/Programs and Services (PF/PS) Meeting
	Tues	01/19/21	9:30AM	Working Group Meeting
	Tues	01/26/21	7:30PM	Council on Aging (COA) Meeting
	Tues	02/02/21	9:30AM	Working Group Meeting
	Wed	02/10/21	6:00PM	Design Review Committee (DRC) Meeting
	Tues	02/16/21	9:30AM	Working Group Meeting
	Tues	03/02/21	9:30AM	Working Group Meeting

PROJECT APPROACH

Design Approach

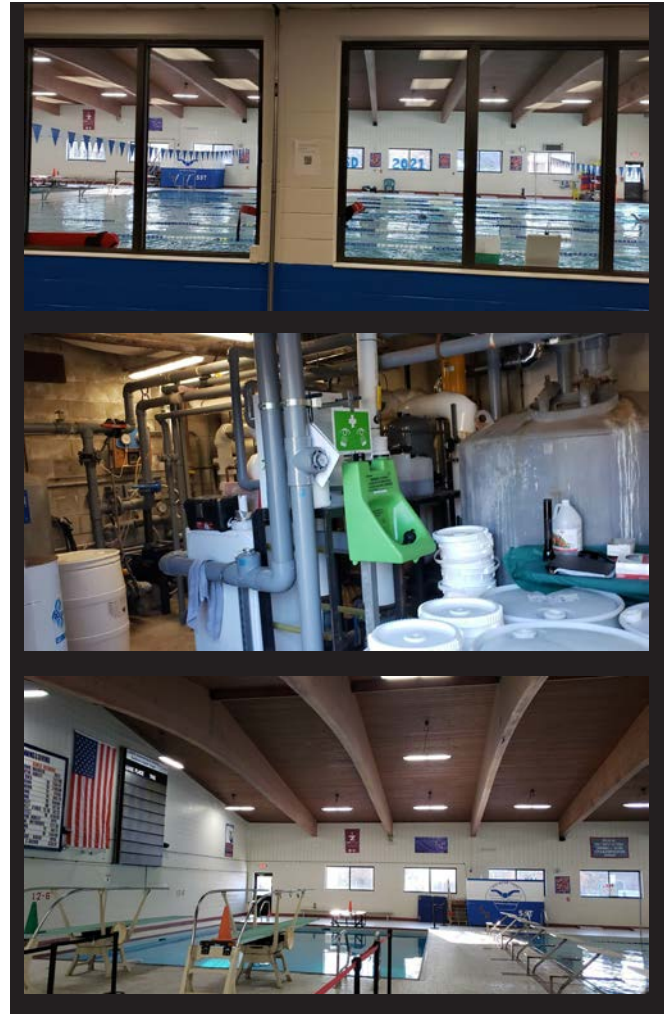
The Working Group and Task Force have done a commendable job in analyzing community needs and developing the new building program. Our first step will be to discuss those efforts in an introductory meeting to review the process the team has undergone to date and the goals for the next phases of the project. Our experience with similar projects, most notably the Newton Center for Active Living (NewCAL), has taught us that many nuances of the decision-making process, which are important to understand, are not necessarily captured in the final documents. A holistic knowledge of that process in an introductory meeting with the group will be a critical element in utilizing our skills to guide you through the subsequent phases of the project.

We expect to serve as your guide in procuring the services of a design team as well. Our 30+ years of experience with Massachusetts public work has afforded us the opportunity to work with many design firms who we would anticipate would be very interested in this project, including your recent experience with ICON Architecture. Primary goals of the team during the design phase will be as follows: To develop a design that meets the daily programmatic requirements of the Senior Center, School and Parks and Recreation; meets the occasional programmatic needs of the emergency shelter and voting location; meets the larger assembly needs of the Atkins Pool and summer camp users and meets the energy goals of the Community.

Perhaps most importantly, the design will need to meet all those needs while efficiently finding opportunities for shared space and providing welcoming, inspirational spaces for the Community. While achieving those goals may seem esoteric, the process will involve a thorough and continual monitoring and analysis of the program, space allocation and cost to ensure the final design succeeds on all counts. NV5 has developed specific processes and tools that will assist the team in tracking those goals.

The expert abilities of our teams design analysis will provide a great benefit to the process. In addition to our management team, who will serve as the day to day contacts, we will bring on building infrastructure engineers, commissioning agent personnel, scheduling experts and our cost estimating team as the process evolves to ensure that the design process stays on schedule, on budget and on task.

The project has already achieved a substantial goal in garnering the support of the community with Town Meeting approval. We see it as our job to work with your existing public outreach to keep the community up to date throughout the design and construction process to ensure that support continues. In addition, we can serve as the hub of communication for the various user groups, stakeholders and permitting authorities so that information is distributed quickly and accurately to all groups. We have had great success with leading this process on all of our projects.



Pictured above: various snapshots taken at the project briefi

PROJECT APPROACH

Sustainability

NV5 is a corporate member of the U.S. Green Building Council, and more than two dozen projects we have managed since 2009 have used LEED criteria in the design process, with more than half of those projects earning LEED certification at various levels. In addition, NV5's in-house MEP and Energy & Sustainability engineering teams have designed over 130 LEED Certified buildings, including multiple net-zero facilities across the country. Their expertise in this area is available to our project management team as an additional design review resource.

Procurement of Contractor

NV5 will assist the Town in selecting a construction delivery method. NV5 has used the Chapter 149A CM at-Risk approach on over 20 projects and has significant experience with the Chapter 149 General Contracting process. We will assist in identifying a list of a qualified general contractors or construction managers (depending on the construction delivery method) and will help pre-qualify contractors and trade contractors to an acceptable list that will bid the project. We will also organize a site walk through with the contractors and subcontractors and, with the help of the Designer, will respond to any questions raised or requests for information (RFI), through the issuance of an addenda. Through this process, we evaluate bids and provide a matrix with its bid tabulation and recommend a contractor and trade contractors. NV5 will assist in finalizing and negotiating the contract for the project. If the Construction Manager approach is utilized, NV5 will assist in negotiating the Guaranteed Maximum Price (GMP). NV5 will also conduct a pre-award conference with successful bidders.

Construction Logistics

Assuming the Town pursues the CM at Risk delivery method, typically, NV5 will meet with the Town, the Design Team, and Contractor to understand the construction logistics of the project and will help formulate a plan that minimizes disruption and results in the most cost-effective schedule. Other issues to consider will be noise, dust and laydown space. It might be helpful to Fast Track certain items.

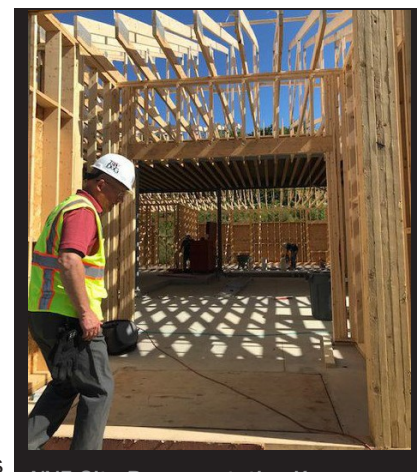
Contract Documents

Excellent documentation in the form of specifications and drawings is critical on any project, but even more so on a public-sector project. Being proactive in the design stage to ensure that drawings and specifications are consistent and accurately reflect what the Town intends is critical to reducing potential change orders and project delays. As mentioned above, NV5, through its management, engineering, estimating and scheduling staff, will review the bid set to see if there are any immediate issues as follows:

- **Compliance:** Does the design meet the required standards and is it consistent with the approved program?
- **Coordination:** Are details consistent between the architectural and engineering drawings? Are the requisite details in each of the filed sub-trade sections?
- **Constructability:** Does the design adequately recognize the constraints or conditions of the site? Are different elements of the job buildable?
- **Claims Avoidance:** Are the plans and specifications concerning work constraints and pricing requirements complete and appropriate for each trade?

Commissioning

Modern building systems have become very complicated and on most major renovation and new construction, the use of a Commissioning Agent is recommended. This is a service we can provide in-house from our dedicated Building Solutions Group which focuses on commissioning exclusively. Alternatively, we will coordinate procurement of a Commissioning Agent (CxA) through an RFP process, and coordinate their efforts to make sure that they provide timely review and inspection during the construction progress and that they participate in and lead the equipment and systems startup and commissioning process.



NV5 Site Representative Ken Grizzell at work on a project for the Town of Merrimac, MA.

PROJECT EXPERIENCE



Similar Project Experience & References

As OPMs, NV5's portfolio of municipal buildings includes senior centers, public safety buildings, parking garages, libraries, town halls, and DPW facilities across Massachusetts stretching back more than three decades. NV5's OPM practice in Boston has managed more than 150 public building projects encompassing nearly every type, including structural and building envelope repairs, ADA and life safety code modifications, demolition and hazardous material abatement, MEP system upgrades and replacement, historic restorations, gut renovations, and ground up construction for facilities with project costs upwards of \$100M. Our firm is currently managing the design and construction of a new public senior/community center for the City of Newton.

Complete descriptions of our firm's relevant project examples can be found on the pages immediately following.

In addition to the examples on the following pages, our proposed Project Director Frank Kennedy has overseen the design and construction of more than \$3 billion in projects throughout his career, including the construction of public senior centers in Holyoke, Westfield, Natick and Sterling, Massachusetts. Frank will leverage his past experience with senior facility construction to ensure the successful delivery of our firm's services to ensure the utmost attention and highest level of support every step of the way.



Pictured above, clockwise from left: Natick Community Center, Westfield Senior Center, Holyoke Senior Center

Working Relationships

A large proportion of our work has been for repeat clients, including the Towns of Arlington and Wilmington, the City of Chicopee, the City of Newton, and the University of Massachusetts Building Authority, with whom we have had a continuous relationship since 1984 providing OPM services on renovation and new construction projects on the University's campuses. We invite you to contact any and all of the individuals provided as references on the DSB form included in Section 05, Attachments.

On-time and On-budget

As OPMs, NV5 has a 35-year history in Massachusetts of not only bringing projects in on-time and on-budget, but frequently bringing them in ahead of schedule and well under budget, as these recent projects demonstrate:

- **Greater Lowell Technical High School:** GLTHS opened a full 12 months ahead of schedule and \$5M under budget.
- **Lunenburg Middle/High School:** Lunenburg Middle/High School opened in January 2017, on time and \$4.5M under budget.
- **Southbridge Middle/High School:** The Southbridge Middle/High School opened in the fall of 2012, nearly half a year ahead of schedule.
- **Thurgood Marshall Middle School:** Thurgood Marshall Middle School was completed 5 months ahead of schedule and \$7 million under budget.

PROJECT EXPERIENCE



NEWTON CENTER FOR ACTIVE LIVING

NEWTON, MA | CITY OF NEWTON

NV5 was hired by the City of Newton as the OPM for a new or renovated Senior Center. The current facility is located in a 2 ½ story building originally constructed in 1938 as a branch library and renovated for the Senior Center in 1993. Total square footage is just over 11,000 SF. The project may consist of an addition to and renovation of the existing facility or construction of a new facility on a different site. Initially, NV5 is representing the City of Newton during the Facilities Program Study Phase to identify the interests and needs of the various stakeholders such that the Owner may select a Design Program.

PROJECT COST: TBD
COMPLETION DATE: TBD
CONSTRUCTION DELIVERY METHOD: TBD



GROTON SENIOR CENTER

GROTON, MA | TOWN OF GROTON

NV5 served as the Owner's Project Manager for the construction of a new Senior/Community Center on the 1.2 acre site of the existing facility, a building originally constructed in the 1990s as a VFW Hall. At 11,000 SF, the new one-story facility is double the size of the former Senior Center, enabling the Town to meet the current and foreseeable future program needs of the Council on Aging. The center includes multi-purpose spaces, a ceramics/art room, a fitness center, a kitchen, and outdoor community spaces.

PROJECT COST: \$4.5 MILLION
COMPLETION DATE: 2019
CONSTRUCTION DELIVERY METHOD: CH. 149



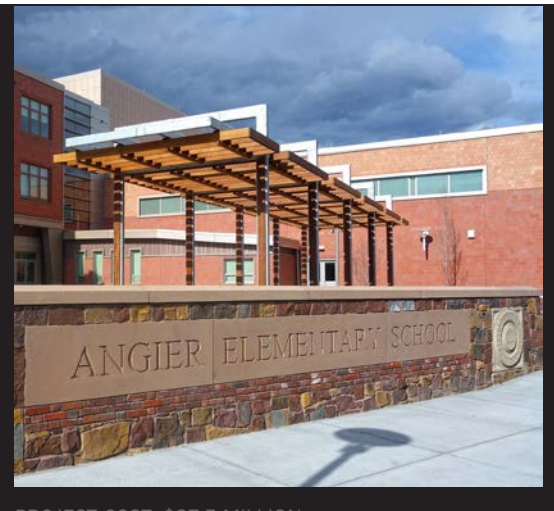
PROJECT COST: \$48.9 MILLION
COMPLETION DATE: 2019
CONSTRUCTION DELIVERY METHOD: CM @ RISK

CABOT ELEMENTARY SCHOOL RENOVATION

NEWTON, MA | CITY OF NEWTON

The City of Newton engaged NV5 to provide full OPM services for the project to replace and expand the Cabot Elementary School which serves grades K-5, as part of a district-wide strategic initiative. The feasibility study established objective criteria to select among 8 alternative locations and then a comparative analysis determined it would be cost effective to renovate the existing 1929 structure and add a new addition rather than demolish the existing structure and construct a new building.

In collaboration with the architect and construction manager, the team established renovation/addition as the clear preferred option in conjunction with a comprehensive total project budget and critical path schedule. The strategy allows the City to continue the intimate neighborhood schools concept for elementary education while increasing overall system capacity.



PROJECT COST: \$37.5 MILLION
COMPLETION DATE: 2016
CONSTRUCTION DELIVERY METHOD: CM @ RISK

ANGIER ELEMENTARY SCHOOL

NEWTON, MA | CITY OF NEWTON

NV5 provided complete OPM services for the new Angier Elementary School in Newton, MA, including strategic options analysis to determine the optimal approach to expand and renovate or replace the existing outdated facility. Development of the educational program and concept design for this project became a model for planned upgrades to all of the Newton elementary school facilities. The tight urban site required careful planning considerations.



PROJECT COST: \$20.5 MILLION
COMPLETION DATE: 2021 (EST)
CONSTRUCTION DELIVERY METHOD: CH. 149

CHICOPEE CITY HALL

CHICOPEE, MA | CITY OF CHICOPEE

NV5 is the Owner's Project Manager for the renovation of the historic City Hall in Chicopee, MA. This iconic 1871 structure, with its 147 foot tower, was modeled after the Palazzo Vecchio in Florence, Italy, and has been on the National Register of Historic Places since 1974. The project entailed rehabilitation of the building's brick, stonework and masonry exterior as well as restoration of the ornate auditorium, which has been shuttered for several years. The exterior work includes restoration of significant, but deteriorating, stained glass windows and new windows in the City Hall Annex. Interior work includes accessibility upgrades in the auditorium and other public spaces, the installation of a building automation system, full renovation of all bathrooms to bring them up to code, installation of a TV broadcast system in the auditorium for televised meetings, light interior renovations to all office spaces, as well as refurbishment of roof top units and replacement of other HVAC equipment.



PROJECT COST: \$6.5 MILLION
COMPLETION DATE: 2020
CONSTRUCTION DELIVERY METHOD: CH. 149

MERRIMAC POLICE STATION

MERRIMAC, MA | TOWN OF MERRIMAC

NV5 served as Owner's Project Manager for the construction of a new Police Headquarters for the Town of Merrimac, MA. The old headquarters was housed within the Fire Station in Merrimac Center. The new facility is located approximately two miles away on a parcel of land donated by a local housing developer. At 8,375 SF, the completed building provides the department with nearly double the space they previously had, enabling the Town to meet current and future program needs. The new headquarters includes a sallyport for secure transfers, booking area, holding cells, a dispatch center, meeting, training and conference rooms, protective carport with vehicle wash and vacuum facilities, toilet and laundry facilities, and telecom and security systems throughout the building.

PROJECT EXPERIENCE



PROJECT COST: \$32 MILLION
COMPLETION DATE: 12/2022
CONSTRUCTION DELIVERY METHOD: CH. 149

BURLINGTON DPW FACILITY

BURLINGTON, MA | TOWN OF BURLINGTON

NV5 is currently serving as the OPM for this multiphase project for the Town of Burlington. The first phase of the project will encompass the renovation of and addition to two Town owned buildings. The work in the first phase of the project includes the renovation of the recreation maintenance facilities, a new truck wash bay, and the reconstruction of fuel pumps. The second phase of the project will consist of the construction of a new building on the existing highway garage site for the DPW Highway and Water/Sewer Divisions.



PROJECT COST: \$10 MILLION
COMPLETION DATE: 2021 (EST)
CONSTRUCTION DELIVERY METHOD: CH.149

ESSEX PUBLIC SAFETY BUILDING

ESSEX, MA | TOWN OF ESSEX

OPM for the design and construction of a new combined police and fire station for the Town of Essex, MA. NV5 was engaged by the Town in September 2018 to assist the Town in selecting a design team and evaluate several potential building options including renovation, new construction of separate facilities and a combined facility on both Town owned land as well as private parcels requiring acquisition. The most cost effective option meeting all criteria including size, geographical location and availability was determined to be a combined facility on a portion of town owned land supplemented by the acquisition of an adjacent parcel. Upon successful acquisition of the parcel, NV5 continued to guide the design, schedule and budget process. Careful consideration was given to ensuring that the design would meet the programmatic needs of both the fire and police departments with a design aesthetic that fit in with the character of the surrounding neighborhood in a cost effective manner. Through an open process, public support was achieved by conveying a strong message that the design progressed in a fiscally responsible manner and the project ultimately received funding through a Town Meeting appropriation and debt exclusion vote. The project went out for bid in September of 2019, with bids coming in under budget. Construction activities have commenced and the building is scheduled to be complete in early 2021.

PROJECT TEAM



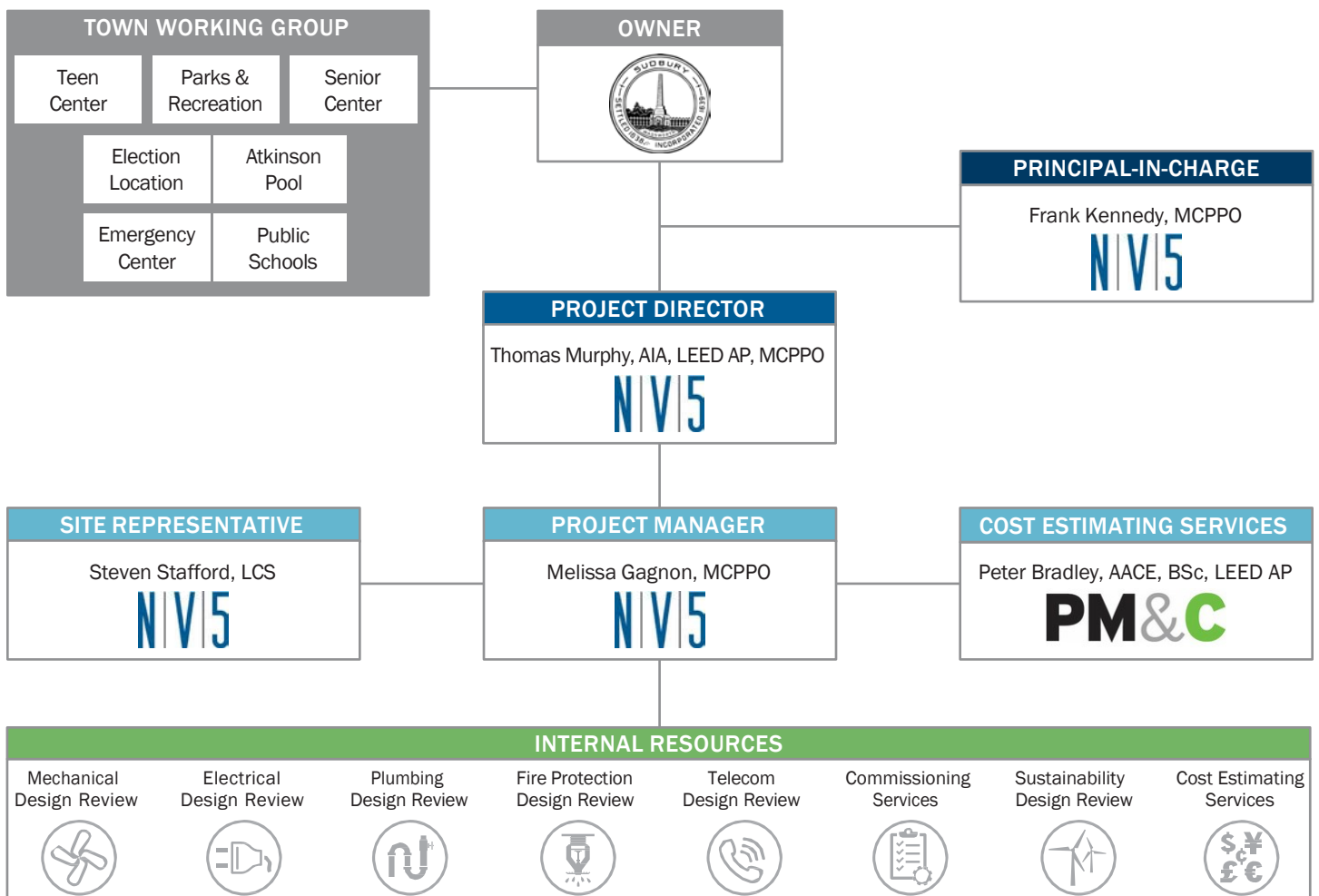
Key Personnel Qualifications

Our proposed team comprises, at its core, four individuals: 1) Vice President and Principal-in-Charge Frank Kennedy, MCPPO, who provides oversight for all of our firm's OPM projects, 2) Project Director Thomas Murphy, AIA, LEED AP, MCPPO, who will be the Owner's main point of contact and who will lead the Project Team on a daily basis, from feasibility through punch list and financial closeout, who will manage all documentation, and oversee the Design Team and CM, 3) Project Manager Melissa Gagnon, MCPPO, who will manage community outreach, including website and database management, deliverables, and budget and schedule tracking, and 4), Site Representative Steven Stafford, LCS, who will be on-site full time once construction begins.

Our firm also has in-house MEP engineering, Energy & Sustainability engineering and Commissioning teams located in offices in Andover, Braintree, Boston, and Amherst. These engineering teams are available to support our proposed project team by providing their expertise in order to perform in-house design review services for our clients.

Finally, our project team will be supported by Cost Estimator Peter Bradley of PM&C. Peter founded PM&C in 2005 to focus on comprehensive cost control and project management with a commitment to deliver quality projects within budget. Having been in the construction business for over 25 years, he is an expert in cost estimating and cost management with in-depth knowledge of conceptual project budgeting. Peter has a keen ability to partner with his clients to make sure they get the best value for their money.

Please see below for an organizational chart displaying our entire project team, with accompanying resumes on the following pages.



PROJECT TEAM



PROGRAM MANAGEMENT

Boston, MA

Frank.Kennedy@NV5.com

617.744.3116

EDUCATION

Bachelor of Civil Engineering,
University of Dayton

MBA, University of Toledo

EXPERIENCE

36 years

REGISTRATIONS/ CERTIFICATIONS

Massachusetts Certified Public
Purchasing Official (MCPPO)

OSHA 30

AFFILIATIONS

Former Co-Chair, Belmont Capital
Projects Overview Committee

FRANK KENNEDY, MCCPO

Principal-in-Charge

Frank is the leader of the OPM Team for NV5 in New England and oversees all of the OPM project assignments. His more than 30 years of experience include markets of local and state public facilities, corporate, healthcare, educational, and institutional clients. Frank's role as Principal in Charge includes the development of project strategies, coordination and negotiation of agreements, building successful teams, providing critical analysis, and ensuring project oversight and direction are all skills and talents that result in projects that are on schedule, within budget, and most importantly meet the client goals and expectations. Frank was instrumental in advising the State Legislature on the need for Owner Project Management services on public projects and the creation of aspects of MGL Chapter 149A.

Project Experience

CITY OF NEWTON, NEW CENTER FOR ACTIVE LIVING

NEWTON, MA

Principal-in-Charge for the construction of a new or renovated Center for Active Living, depending on what option is selected and approved by the City. The current facility is located in a 2 ½ story building originally constructed in 1938 as a branch library and renovated for the Senior Center in 1993. Total square footage is just over 11,000 SF. The project may consist of an addition to and renovation of the existing facility or construction of a new facility on a different site. Initially, NV5 is representing the City of Newton during the Facilities Program Study Phase to identify the interests and needs of the various stakeholders such that the Owner may select a Design Program.

TOWN OF NATICK, NEW COMMUNITY/SENIOR CENTER*

NATICK, MA

Project Executive for the construction phase oversight for 30,000 SF, \$10M building on the site of the old Courthouse. The building includes many multipurpose rooms and conference areas in addition to its large meeting/dining room which has movable partitions. The project had a firm total project cost budget of \$10M with \$8.1M for construction. The site of the Community Center is land that was acquired from the Commonwealth which previously contained a state courthouse building along East Central Street. The project finished on time and on budget and required hazardous materials abatement, building demolition, soils mitigations and ledge removal.

CITY OF WESTFIELD, NEW SENIOR CENTER*

WESTFIELD, MA

Project Executive for the Council on Aging, which had been meeting in a space that was converted from an apartment complex's community room which included a few offices and classrooms. The City had the OPM perform an exhaustive site selection process (more than 12 sites) and each was evaluated in terms of access, adjacencies, and cost. The chosen site offered a central location, ample parking and was within walking distance to an elderly housing development. The site also offered the opportunity for future expansion.

**Project under previous employment*

PROJECT TEAM



PROGRAM MANAGEMENT

Boston, MA

Thomas.Murphy@NV5.com

617.905.1811

EDUCATION

Bachelor of Architecture,
University of Kansas

EXPERIENCE

31 years

REGISTRATIONS/ CERTIFICATIONS

Registered Architect, MA #8958

LEED Accredited Professional

Massachusetts Certified Public
Purchasing Official (MCPPO)

THOMAS MURPHY, AIA, LEED AP, MCPPO

Project Director

Thomas Murphy brings over 30 years of experience managing a variety of building projects and facility assessments. He specializes in public facilities and has managed numerous municipal projects from concept through occupancy. He is well versed in the procedures and protocols of the Commonwealth of Massachusetts and experienced in both Chapter 149 and 149A work, coming from a unique background in both architecture and project management. He has managed many project aspects, including coordination of all building design components, budgeting, construction document development, construction administration, and project-delivery methods. His ability maintaining quality control through the design and construction process has allowed him to successfully manage client expectations.

Project Experience

CITY OF NEWTON, NEW CENTER FOR ACTIVE LIVING

NEWTON, MA

Project Director for the construction of a new or renovated Center for Active Living, depending on what option is selected and approved by the City. The current facility is located in a 2 ½ story building originally constructed in 1938 as a branch library and renovated for the Senior Center in 1993. Total square footage is just over 11,000 SF. The project may consist of an addition to and renovation of the existing facility or construction of a new facility on a different site. Initially, NV5 is representing the City of Newton during the Facilities Program Study Phase to identify the interests and needs of the various stakeholders such that the Owner may select a Design Program.

TOWN OF LONGMEADOW, HIGH SCHOOL ADDITION & RENOVATION

LONGMEADOW, MA

Project Director for this core MSBA project undertook to replace the aging Longmeadow High School - a 248,000 SF complex consisting of the original 1954 structure and a sprawling series of wings added in 1958, 1963, 1971, and 2000. Ultimately, it was decided to construct 182,000 SF of new space, renovate the 52,000 SF 1971 wing, and demolish the remaining portions of the existing building. The renovated wing includes the District Offices, a swimming pool, PE teaching stations, and a business and technology center. The design makes extensive use of daylighting, and the project achieved MA-CHPS Verified™ Status.

PROJECT TEAM



MELISSA GAGNON, MCPPO

Project Manager

Trained as an architect, Melissa has more than 20 years of design, construction administration, and project management experience in the building industry in Massachusetts. Since joining NV5 in 2009, she has been an integral member of our OPM team on \$250 million in public construction projects, serving in a variety of capacities including Assistant Project Manager, Project Manager, Community Outreach Coordinator, and Project Controls Administrator.

Prior to joining NV5, Melissa spent 10 years as a construction administrator for two major Boston-area architectural firms assigned to projects for both the public and private sectors. She was a member of the Management Team responsible for the construction administration of a \$450 million major mixed-use project, The Mandarin Oriental Hotel and Residences in Boston's Back Bay, comprising a hotel, apartments, condominiums, restaurants, retail spaces and a spa.

PROGRAM MANAGEMENT

Boston, MA

Melissa.Gagnon@NV5.com

617.763.5240

EDUCATION

Bachelor of Architecture,
Syracuse University

EXPERIENCE

21 years

REGISTRATIONS/ CERTIFICATIONS

Massachusetts Certified Public
Purchasing Official (MCPPO)

MEMBERSHIPS/ AFFILIATIONS

NCARB Member

Project Experience

CITY OF NEWTON, NEW CENTER FOR ACTIVE LIVING

NEWTON, MA

Project Manager for the construction of a new or renovated Center for Active Living, depending on what option is selected and approved by the City. The current facility is located in a 2 ½ story building originally constructed in 1938 as a branch library and renovated for the Senior Center in 1993. Total square footage is just over 11,000 SF. The project may consist of an addition to and renovation of the existing facility or construction of a new facility on a different site. Initially, NV5 is representing the City of Newton during the Facilities Program Study Phase to identify the interests and needs of the various stakeholders such that the Owner may select a Design Program.

TOWN OF GROTON, NEW SENIOR CENTER

GROTON, MA

Project Manager for the construction of a new Senior/Community Center on the 1.2 acre site of the existing facility, a building originally constructed in the 1990s as a VFW Hall. At 11,000 SF, the new one-story facility is double the size of the former Senior Center, enabling the Town to meet the current and foreseeable future program needs of the Council on Aging. The center includes multi-purpose spaces, a ceramics/art room, a fitness center, a kitchen, and outdoor community spaces.

PROJECT TEAM



PROGRAM MANAGEMENT

Boston, MA

Steven.Stafford@nv5.com

978.989.5258

EDUCATION

B.S. in Construction
Management, Wentworth
Institute of Technology

EXPERIENCE

40 years

REGISTRATIONS/ CERTIFICATIONS

Licensed Construction Supervisor

STEVEN STAFFORD, LCS

Site Representative

Steven is an expert construction management professional. A Licensed Construction Supervisor with 40 years of experience in the construction industry, Steven has managed over \$650 million dollars worth of construction projects, with a focus on academic facilities. Steven has a demonstrable track record of delivering projects on-time and on-budget, fostering positive relationships along the way and ensuring client satisfaction. In fact, he has received the Gold Star Award for Client Satisfaction.

Project Experience

TOWN OF SUDBURY, CURTIS MIDDLE SCHOOL*

SUDBURY, MA

Site Representative for a new \$24 million, 1,140 student middle school to replace the former school building, which was originally constructed in the 1950s. The project included the demolition of the existing facility and the construction of multi-purpose athletic fields.

CITY OF NEWTON, SENIOR CENTER RENOVATION*

NEWTON, MA

Site Representative for the renovation of the City of Newton's original 11,000 SF senior center.

TOWN OF LEXINGTON, NEW ELEMENTARY SCHOOL*

LEXINGTON, MA

Site Representative for the construction of a new \$53 million elementary school. The project required extensive stakeholder coordination and phasing to ensure that construction did not interfere with school operations. Other scope items included reviewing change requests and contingency transfers, pay requisition review and communication with utility companies, movers and F&E consultants.

TOWN OF HOLBROOK, NEW PK-12 SCHOOL*

HOLBROOK, MA

Site Representative for the construction of a new \$103 million PK-12 school. Scope items included the review of architectural, civil, mechanical, electrical and plumbing plans to 100%, reviewing change requests and reviewing contingency transfers.

CITY OF LAWRENCE, NEW HIGH SCHOOL*

LAWRENCE, MA

Site Representative for a new \$110 million, 565,000 SF high school facility.. The school includes a performance academy for students in grades 10-12, complete with a 1,230 seat auditorium. The project also included the construction of a 3,500 seat field house.

**Project under previous employment*



Partnering for quality results**PETER BRADLEY BSc Q.S.; LEED AP**

Peter founded PM&C in 2005 to focus on comprehensive cost control and project management with a commitment to deliver quality projects within budget. Having been in the construction business for over 25 years, he is an expert in cost estimating and cost management with in-depth knowledge of conceptual project budgeting. Peter has a keen ability to partner with his clients to make sure they get the best value for their money.

RELEVANT PROJECT EXPERIENCE:

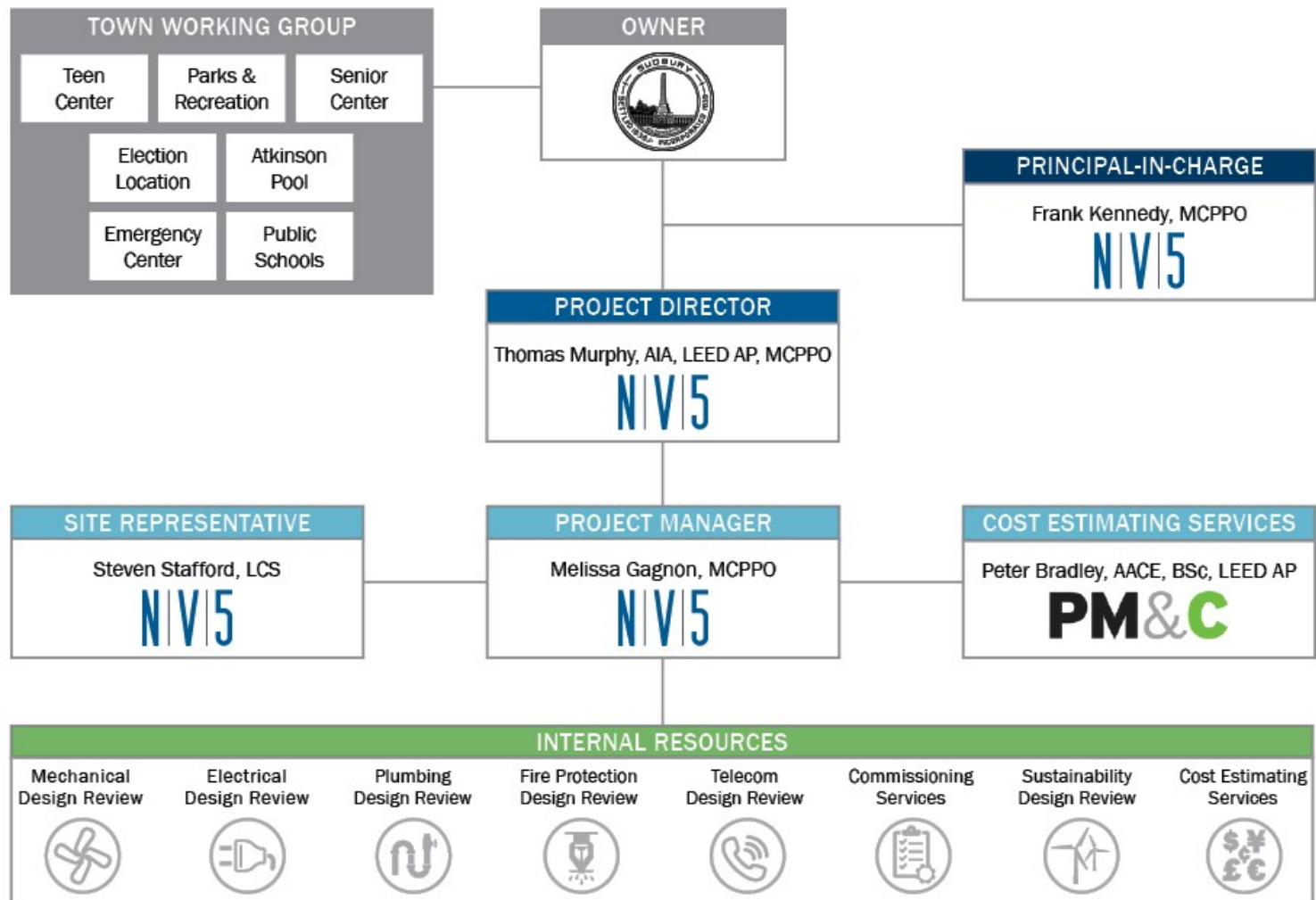
- Chicopee Older Adult Community Center, Chicopee, MA
- Sterling Senior Center, Sterling, MA
- Curley Community Center, South Boston, MA
- Marion Town Hall, Marion, MA
- Municipal Building Renovations, Barnstable, MA
- Whatley Town Hall, Whatley, MA
- Boston Public Library, Boston, MA
- Tewksbury Town Hall, Tewksbury, MA
- New Town Hall & Public Safety Building, Plainville, MA
- DPW Renovation, Norwood, MA
- New DPW & Public Safety Facility, Mansfield, MA
- New Public Safety Building, Brockton, MA
- New Public Safety Building; Westwood, MA
- New Fire Station, Groton, MA
- New Public Safety Building, Medford, MA
- New Police & Fire Stations, Walpole, MA



EDUCATION**AACE** 2005**LEED AP** 2004**University of Ulster, Belfast, Northern Ireland** 1984–1988



BSc in Quantity Surveying, a multi-disciplinary undergraduate degree specializing in Construction Cost Control, Engineering, Design, and Law.

Commonwealth of Massachusetts Standard Designer Application Form for Municipalities and Public Agencies not within DSB Jurisdiction (Updated July 2016)	1 Project Name/Location for Which Firm is Filing: Proposal: Project Management Services — Fairbank Community Center Sudbury, MA	2. Project: This space for use by Awarding Authority only																																																																																										
3a. Firm (Or Joint-Venture) - Name and Address Of Primary Office To Perform The Work: NV5 Consultants, Inc. 70 Fargo St, Suite 800 Boston, MA 02210	3e. Name Of Proposed Project Director: For Study: (if applicable) Thomas Murphy, AIA, LEED AP, MCPPO For (if applicable) Thomas Murphy, AIA, LEED AP, MCPPO Design:																																																																																											
3b. Date Present and Predecessor Firms Were Established: March 28, 1983 (formerly known as Joslin, Lesser + Associates, Inc.)	3f. Name and Address Of Other Participating Offices Of The Prime Applicant, If Different From Item 3a Above: N/A																																																																																											
3c. Federal ID #: 04-2785107	3g. Name and Address Of Parent Company, If Any: NV5 Global, Inc. 200 South Park Drive, Suite 350 Hollywood, FL 33021																																																																																											
3d. Name and Title Of Principal-In-Charge Of The Project (MA Registration Required): Frank Kennedy Email Address: Frank.Kennedy@nv5.com Telephone No: (617) 744-3116 Fax No.: (617) 345-4226																																																																																												
3h. Check Below If Your Firm Is Either: (1) SDO Certified Minority Business Enterprise (MBE) <input type="checkbox"/> (2) SDO Certified Woman Business Enterprise (WBE) <input type="checkbox"/> (3) SDO Certified Minority Woman Business Enterprise (M/WBE) <input type="checkbox"/> (4) SDO Certified Service Disabled Veteran Owned Business Enterprise (SDVOBE) <input type="checkbox"/> (5) SDO Certified Veteran Owned Business Enterprise (VBE) <input type="checkbox"/>																																																																																												
4. Personnel From Prime Firm Included In Question #3a Above By Discipline (List Each Person Only Once, By Primary Function -- Average Number Employed Throughout The Preceding 6 Month Period. Indicate Both The Total Number In Each Discipline And, Within Brackets, The Total Number Holding Massachusetts Registrations): NV5 Boston, MA, office only.																																																																																												
<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:30%;">Admin. Personnel</td> <td style="width:10%; text-align: center;">3</td> <td style="width:10%; text-align: center;">()</td> <td style="width:30%;">Ecologists</td> <td style="width:10%; text-align: center;">()</td> <td style="width:10%; text-align: center;">()</td> </tr> <tr> <td>Architects</td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> <td>Electrical Engrs.</td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> </tr> <tr> <td>Acoustical Engrs.</td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> <td>Environmental</td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> </tr> <tr> <td>Civil Engrs.</td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> <td>Fire Protection</td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> </tr> <tr> <td>Code Specialists</td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> <td>Geotech. Engrs.</td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> </tr> <tr> <td>Construction</td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> <td>Industrial</td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> </tr> <tr> <td>Cost Estimators</td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> <td>Interior Designers</td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> </tr> <tr> <td>Drafters</td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> <td>Landscape</td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> </tr> </table>	Admin. Personnel	3	()	Ecologists	()	()	Architects	()	()	Electrical Engrs.	()	()	Acoustical Engrs.	()	()	Environmental	()	()	Civil Engrs.	()	()	Fire Protection	()	()	Code Specialists	()	()	Geotech. Engrs.	()	()	Construction	()	()	Industrial	()	()	Cost Estimators	()	()	Interior Designers	()	()	Drafters	()	()	Landscape	()	()	<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:30%;">Licensed Site Profs.</td> <td style="width:10%; text-align: center;">()</td> <td style="width:10%; text-align: center;">()</td> <td style="width:30%;">Project Managers</td> <td style="width:10%; text-align: center;">6</td> <td style="width:10%; text-align: center;">()</td> </tr> <tr> <td>Mechanical Engrs.</td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> <td>Project Reps</td> <td style="text-align: center;">8</td> <td style="text-align: center;">()</td> </tr> <tr> <td>Planners:</td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> <td>Total Personnel</td> <td style="text-align: center;">14</td> <td style="text-align: center;">()</td> </tr> <tr> <td>Specification</td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> <td></td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> </tr> <tr> <td>Structural Engrs.</td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> <td>MA Reg Architects</td> <td style="text-align: center;">6</td> <td style="text-align: center;">()</td> </tr> <tr> <td>Surveyors</td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> <td>MCPPO Cert.</td> <td style="text-align: center;">11</td> <td style="text-align: center;">()</td> </tr> <tr> <td></td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> <td></td> <td style="text-align: center;">()</td> <td style="text-align: center;">()</td> </tr> </table>		Licensed Site Profs.	()	()	Project Managers	6	()	Mechanical Engrs.	()	()	Project Reps	8	()	Planners:	()	()	Total Personnel	14	()	Specification	()	()		()	()	Structural Engrs.	()	()	MA Reg Architects	6	()	Surveyors	()	()	MCPPO Cert.	11	()		()	()		()	()
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5. Has this Joint-Venture previously worked together? <input type="checkbox"/> Yes <input type="checkbox"/> No N/A																																																																																												

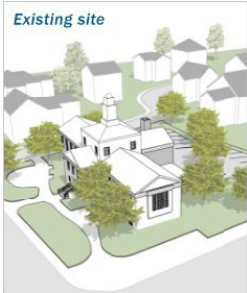


6. List ONLY Those Prime and Sub-Consultant Personnel Specifically Requested In The Advertisement. This Information Should Be Presented Below In The Form Of An Organizational Chart. Include Name Of Firm and Name Of The One Person In Charge Of The Discipline, With Mass. Registration Number, As Well As MBE/WBE Status, If Applicable:





7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. <u>Include Resumes of Project Managers.</u> Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.	
a. Name and Title Within Firm: Frank Kennedy, Vice President	a. Name and Title Within Firm: Thomas Murphy, AIA, LEED AP, MCPPO, Project Executive
b. Project Assignment: Principal-in-Charge	b. Project Assignment: Project Director
c. Name and Address Of Office In Which Individual Identified In 7a Resides:  70 Fargo St, Suite 800 MBE <input type="checkbox"/> Boston, MA 02210 WBE <input type="checkbox"/> SDVOBE <input type="checkbox"/> VBE <input type="checkbox"/>	c. Name and Address Of Office In Which Individual Identified In 7a Resides:  70 Fargo St, Suite 800 MBE <input type="checkbox"/> Boston, MA 02210 WBE <input type="checkbox"/> SDVOBE <input type="checkbox"/> VBE <input type="checkbox"/>
d. Years' Experience: With This Firm: <u>2</u> With Other Firms: <u>36</u>	d. Years' Experience: With This Firm: <u>8</u> With Other Firms: <u>23</u>
e. Education: Degree(s) /Year/Specialization Bachelor of Civil Engineering/1978/Civil Engineering MBA/1982/Business Administration	e. Education: Degree(s) /Year/Specialization Bachelor of Architecture/1986/Architecture
f. Active Registration: Year First Registered/Discipline/Mass Registration Number 2015/Massachusetts Public Purchasing Officer	f. Active Registration: Year First Registered/Discipline/Mass Registration Number 2011/Massachusetts Public Purchasing Officer
g. Current Work Assignments And Availability For This Project: DPW Facility, Burlington, MA Combined Public Safety Facility, Essex, MA Middlesex Community College, Cowan Center Reno, Lowell, MA General – 70%; Availability for this Project – 30%	g. Current Work Assignments And Availability For This Project: Hildreth Elementary School, Harvard, MA Coburn Elementary School, West Springfield, MA Amesbury Elementary School, Amesbury, MA General – 65%; Availability for this Project – 35%
h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): <ul style="list-style-type: none"> • Newton Center for Active Living, Newton, MA Prior to NV5 <ul style="list-style-type: none"> • Curtis Middle School, Sudbury, MA • Senior Center, Sterling, MA • Community/Senior Center, Natick, MA • Senior Center, Holyoke, MA • Senior Center, Westfield, MA • DPW Facility, Conway, MA • Fire Station, Revere, MA • Police Headquarters, Revere, MA • Public Library, Granby, MA • Public Library, Seekonk, MA 	h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): <ul style="list-style-type: none"> • Newton Center for Active Living, Newton, MA • Groton Senior Center, Groton, MA • Grafton High School, Grafton, MA • Longmeadow High School Addition/Renovation, Longmeadow, MA • Stoneham Middle School, Stoneham, MA • Wildwood Elementary School, Amherst, MA • Worcester Public Schools Accelerated Repair, Worcester, MA • Zervas Elementary School, Newton, MA • Woodland Elementary School, Milford, MA

7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. <u>Include Resumes of Project Managers.</u> Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.	
a. Name and Title Within Firm: Melissa Gagnon, Project Manager	a. Name and Title Within Firm: Steven Stafford, LCS, Site Representative
b. Project Assignment: Project Manager	b. Project Assignment: Site Representative
c. Name and Address Of Office In Which Individual Identified In 7a Resides:  70 Fargo St, Suite 800 MBE <input type="checkbox"/> Boston, MA 02210 WBE <input type="checkbox"/> SDVOBE <input type="checkbox"/> VBE <input type="checkbox"/>	c. Name and Address Of Office In Which Individual Identified In 7a Resides:  70 Fargo St, Suite 800 MBE <input type="checkbox"/> Boston, MA 02210 WBE <input type="checkbox"/> SDVOBE <input type="checkbox"/> VBE <input type="checkbox"/>
d. Years' Experience: With This Firm: <u>10</u> With Other Firms: <u>11</u>	d. Years' Experience: With This Firm: <u>1</u> With Other Firms: <u>40</u>
e. Education: Degree(s) /Year/Specialization Bachelor of Architecture/1995/Architecture	e. Education: Degree(s) /Year/Specialization BS/Construction Management/1990
f. Active Registration: Year First Registered/Discipline/Mass Registration Number 2018/Massachusetts Public Purchasing Officer	f. Active Registration: Year First Registered/Discipline/Mass Registration Number 2011/Construction Supervisor
g. Current Work Assignments And Availability For This Project: Newton Center for Active Living, Newton, MA General – 65%; Availability for this Project – 35%	g. Current Work Assignments And Availability For This Project: Available 100% during the construction phase.
h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): <ul style="list-style-type: none"> • Angier Elementary School, Newton, MA (MSBA) • Zervas Elementary School, Newton, MA • Parker Elementary School, Billerica, MA (MSBA) • Freeman-Kennedy Elementary School, Norfolk, MA (MSBA) • Solmonese Elementary, Roof Repair, Norton, MA (MSBA) • Wayland Middle School, Roof Repair, Wayland, MA (MSBA) Prior to NV5 <ul style="list-style-type: none"> • Beaver Country Day School, Brookline, MA • Boston Latin School, Boston, MA • Everett High School, Everett, MA 	h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): Prior to NV5: <ul style="list-style-type: none"> • Curtis Middle School, Sudbury, MA • Lawrence High School, Lawrence, MA • PK-12 School, Holbrook, MA • New Elementary School, Lexington, MA • New High School, Beverly, MA • New High School, Tewksbury, MA • School Building Program, Fall River, MA

7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. <u>Include Resumes of Project Managers.</u> Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.	
a. Name and Title Within Firm: Peter Bradley, Principal	a. Name and Title Within Firm:
b. Project Assignment: Cost Estimator	b. Project Assignment:
c. Name and Address Of Office In Which Individual Identified In 7a Resides: PM&C MBE <input type="checkbox"/> 20 Downer Avenue, Suite 1C WBE <input type="checkbox"/> Hingham, MA 02043 SDVOBE <input type="checkbox"/> VBE <input type="checkbox"/>	c. Name and Address Of Office In Which Individual Identified In 7a Resides: MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDVOBE <input type="checkbox"/> VBE <input type="checkbox"/>
d. Years' Experience: With This Firm: <u>13</u> With Other Firms: <u>17</u>	d. Years' Experience: With This Firm: _____ With Other Firms: _____
e. Education: Degree(s) /Year/Specialization BSc/Quantity Surveying/1988	e. Education: Degree(s) /Year/Specialization
f. Active Registration: Year First Registered/Discipline/Mass Registration Number LEED AP (2004)	f. Active Registration: Year First Registered/Discipline/Mass Registration Number
g. Current Work Assignments And Availability For This Project: Multiple current assignments. General - 80%; Availability for this Project - 20%	g. Current Work Assignments And Availability For This Project:
h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): <ul style="list-style-type: none"> • Municipal Facilities Assessment, Easton, MA • Municipal Buildings Assessment, Barnstable, MA • Public Safety and DPW Facility, Mansfield, MA • Public Safety Building, Brockton, MA • Public Safety Building, Westwood, MA • Public Safety Building, Medford, MA • Town Hall and Public Safety Building, Plainville, MA • Fire Station, Groton, MA • Police Station, Avon, MA • Public Safety Facility, Scituate, MA 	h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):

8a. Current and Relevant Work By Prime Applicant Or Joint-Venture Members. Include <u>ONLY</u> Work Which Best Illustrates Current Qualifications In The Areas Listed In The DSB Advertisement (List Up To But Not More Than 5 Projects).						
a. Project Name and Location Principal-In-Charge	b. Brief Description Of Project and Services (Include Reference To Areas Of Experience Listed In DSB Advertisement)	c. Client's Name, Address and Phone Number. Include Name Of Contact Person	d. Completion Date (Actual Or Estimated)	e. Project Cost (In Thousands)		Fee For Work For Which Firm Was Responsible.
				Construction Costs(Actual, Or Estimated If Not Completed)		
(1) Newton Center for Active Living, Newton, MA Project Director: Thomas Murphy Project Manager: Melissa Gagnon	NV5 was hired by the City of Newton as the OPM for a new or renovated Senior Center. The current facility is located in a 2 ½ story building originally constructed in 1938 as a branch library and renovated for the Senior Center in 1993. Total square footage is just over 11,000 SF. The project may consist of an addition to and renovation of the existing facility or construction of a new facility on a different site. Initially, NV5 is representing the City of Newton during the Facilities Program Study Phase to identify the interests and needs of the various stakeholders such that the Owner may select a Design Program. 	City of Newton, MA 52 Eliot Street Newton, MA 02461 Alex Valcarce, Deputy Commissioner of Public Buildings 617.796.1600	TBD	TBD		164 (to date)
(2) Groton Senior Center, Groton, MA Project Director: Thomas Murphy Project Manager: Melissa Gagnon	NV5 served as the Owner's Project Manager for the construction of a new Senior/Community Center on the 1.2 acre site of the existing facility, a building originally constructed in the 1990s as a VFW Hall. At 11,000 SF, the new one-story facility is double the size of the former Senior Center, enabling the Town to meet the current and foreseeable future program needs of the Council on Aging. The center includes multi-purpose spaces, a ceramics/art room, a fitness center, a kitchen, and outdoor community spaces. 	Town of Groton, MA 173 Main Street Groton, MA 01450 Peter Cunningham, Senior Center Building Committee Chairman 508.864.5118	2019	4,500		121
(3) Chicopee City Hall Renovation Chicopee, MA Project Director: Robert Alger	OPM for renovation of this iconic 1871 structure, on the National Register of Historic Places since 1974. Scope includes rehabilitation of the brick, stonework and masonry exterior, restoration of the long-shuttered ornate auditorium and of significant, but deteriorating, stained glass windows, accessibility upgrades in the auditorium and other public spaces, installation of a building automation system, light interior renovations to all office spaces, and new windows in the City Hall Annex. 	City of Chicopee, MA 274 Front St Chicopee, MA 01013 Lee Pouliot, Director of Planning 413.594.1515	Est. 2021	17,000		921

<p>(4) Public Safety Building Essex, MA</p> <p>Project Director: Tim Dorman</p>	<p>OPM for the design and construction of a new combined police and fire station for the Town of Essex, MA. The project is currently in the design development stage. NV5 guided the town through a thorough options analysis phase, and ultimately came to the conclusion that new construction would best suit the Town's needs. NV5 also assisted the Town in acquiring the lot selected as the new site for the combined public safety building.</p> 	<p>Town of Essex, MA 30 Martin Street Essex, MA 01929 Brendhan Zubricki, Chief Procurement Officer 978.768.6531</p>	<p>Est. 2021</p>	<p>Est. 10,000</p>	<p>162</p>
<p>(5) Cabot Elementary School Renovation, Newton, MA</p> <p>Project Director: Thomas Murphy Project Manager: Melissa Gagnon</p>	<p>The City of Newton engaged NV5 to provide full OPM services for the project to replace and expand the Cabot Elementary School which serves grades K-5, as part of a district-wide strategic initiative. The feasibility study established objective criteria to select among 8 alternative locations and then a comparative analysis determined it would be cost effective to renovate the existing 1929 structure and add a new addition rather than demolish the existing structure and construct a new building.</p> 	<p>City of Newton, MA 52 Eliot Street Newton, MA 02461 Joshua Morse, Commissioner of Public Buildings 617.552.7020</p>	<p>2019</p>	<p>36,400</p>	<p>1,558</p>

8b List Current and Relevant Work By Sub-Consultants Which Best Illustrates Current Qualifications In The Areas Listed In The Advertisement (Up To But Not More Than 5 Projects For Each Sub-Consultant). Use Additional Sheets Only As Required For The Number Of Sub-Consultants Requested In The Advertisement and They Must Be In The Format Provided.					
Sub-Consultant Name: PM&C, LLC./ Cost Estimating					
a. Project Name and Location Principal-In-Charge	b. Brief Description Of Project and Services (Include Reference To Areas Of Experience Listed In DSB Advertisement)	c. Client's Name, Address and Phone Number (Include Name Of Contact Person)	d. Completion Date (Actual Or Estimated)	e. Project Cost (In Thousands)	
				Construction Costs (Actual, Or Estimated If Not Completed)	Fee for Work for Which Firm Was Responsible
1) Pearl-Elm Municipal Garage Worcester, MA Principal-in-Charge Peter Bradley	Cost estimating for repairs and upgrades to existing garage	CBI Consulting 250 Dorchester Avenue Boston, MA 02127 Honorata Loomis 617.268.8977	2017	15,000	8
(2) Dudley Square Municipal Office Building Boston, MA Principal-In-Charge Peter Bradley	Cost estimating for demolition of interior of the existing building while remaining the existing façade and the construction of a new 150,000 SF 5-7 story office building	PMA Consultants 25 Braintree Hill Office Park Braintree, MA Chris Carroll 781-794-1404	2015	88,000	42
3) Curley Community Center South Boston, MA Principal-In-Charge Peter Bradley	Feasibility estimates for the medium and major renovations to this community center.	Arrowstreet Architects 212 Elm Street Somerville, MA 02144 Larry Spang 617-623-5555	2014	5,000	8
4) Scituate Public Safety Facility Scituate, MA Principal-In-Charge Peter Bradley	Cost estimating for construction of a new 27,000 SF public safety building.	Dore & Whittier Architects 268 Merrimac Street Newburyport, MA 01950 Don Walter 978.499.3007	2017	13,000	7
5) Westwood Police Headquarters Westwood, MA Principal-In-Charge Peter Bradley	Cost estimating for construction of a new 21,000 SF police headquarters.	Dore & Whittier Architects 268 Merrimac Street Newburyport, MA 01950 Don Walter 978.499.3007	2017	11,000	27

9. List All Projects Within The Past 5 Years For Which Prime Applicant Has Performed, Or Has Entered Into A Contract To Perform, Any Design Services For All Public Agencies Within The Commonwealth.						
# of Total Projects: 33			# of Active Projects: 8	Total Construction Cost (In Thousands) of Active Projects (excluding studies): \$200,000		
Role P, C, JV *	Phases St., Sch., D.D., C.D.,A.C. *	Project Name, Location and Principal-In-Charge:			Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, or Completion Date (Actual or Estimated) (R)Renovation or
MUNICIPAL & K-12						
P	ALL	1. Burlington DPW Burlington, MA PD: Tim Dorman			Town of Burlington, MA Thomas Hayes Town Engineer 781.270.1640	\$32,000 (est) 2021 N/R
P	ALL	2. Public Safety Building Essex, MA PD: Tim Dorman			Town of Essex, MA Brendhan Zubricki Chief Procurement Officer 978.768.6531	\$10,000 (est) 2021 N/R
P	ALL	3. Senior/Community Center Newton, MA PD: Tom Murphy			City of Newton, MA Alex Valcarce, Deputy Commissioner Public Buildings 617.796.1600	TBD TBD
P	ALL	4. New Police Station Merrimac, MA PD: Frank Kennedy			Town of Merrimac, MA Eric Shears, Chief of Police 978.346.8321	\$5,100 (est) 2019 N
P	ALL	5. New Senior Center Groton, MA PD: Italo Visco			Town of Groton, MA Peter Cunningham, Chair Senior Center Building Committee 508.864.5118	\$4,500 (est) 2019 N
P	ALL	6. Chicopee City Hall Renovation Chicopee, MA PM: Rob Alger			City of Chicopee, MA Lee Pouliot, Director of Planning 413.594.1515	\$17,000 (est) 2021 R
P	St., Sch.	7. Amesbury Elementary School Amesbury, MA PD: Tim Dorman			Amesbury Public Schools Joan LiPorto Director of Finance & Operations 978.388.0507	\$40,000 (est) 2021 R or N
P	St., Sch.	8. Coburn Elementary School West Springfield, MA PD: Tom Murphy			City of West Springfield, MA Doug Mattoon, Director of Planning 413.495.1891	\$40,000 (est) 2021 R or N
P	ALL	9. Window & Door Replacement and HVAC Repairs Three Elementary Schools, Worcester, MA PD: Tom Murphy			City of New Bedford, MA Barry Rabinovitch School Construction Facilitator 508.997.4511 x3221	\$3,500 (est) 11/2019 R

Role P, C, JV *	Phases St., Sch., D.D., C.D.,A.C. *	Project Name, Location and Principal-In-Charge:	Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, or	Completion (Actual or Estimated) (R)Renovation or	Date
P	ALL	10. Window & Door Replacement Thorndyke, Lincoln & Elm Park Schools Worcester, MA PM: Rob Alger	City of Worcester Russell Adams Assistant Commissioner/Facilities 508.799.1454	\$7,610 (est)	11/2018 R	
P	ALL	11. Stratton Elementary School Arlington, MA PD: Rob Juusola	Town of Arlington, MA Michael Hanna, Stratton School Principal 781.248.5037	\$10,600	08/2017 R	
P	ALL	12. Gibbs School Renovation Arlington, MA PD: Rob Juusola	Town of Arlington, MA Adam Chapdelaine, Town Manager 781.316.3010	\$21,000 (est)	08/2018 R	
P	ALL	13. Kindergarten Center Expansion North Andover, MA PD: Rob Juusola	Town of North Andover, MA Eva Hamori, Building Committee 617.901.7135	\$5,110 (est)	08/2018	
P	ALL	14. Woodland Elementary School Milford, MA PD: Lynn Stapleton	Town of Milford, MA Jonathan Bruce, SBC, Co-Chair 508.395.0111	\$49,500	09/2016 N	
P	ALL	15. Cabot Elementary School Add/Reno Newton, MA PD: Tom Murphy	City of Newton, MA Josh Morse, Commissioner of Public Buildings 617.796.1600	\$29,000	08/2019 N/R	
P	ALL	16. Zervas Elementary School Newton, MA PD: Tom Murphy	City of Newton, MA Josh Morse, Commissioner of Public Buildings 617.796.1600	\$51,000	09/2017 N	
P	ALL	17. Angier Elementary School Newton, MA PM: Melissa Gagnon	City of Newton, MA Josh Morse, Commissioner of Public Buildings 617.796.1600	\$28,000	01/2016 N	
P	ALL	18. Roof and Boiler Repairs: 5 Boston Public Schools Boston, MA PD: Tom Murphy	City of Boston, MA James McQueen, Facilities Project Manager 617.635.0536	\$7,110 (est)	09/2017 R	
P	ALL	19. Garfield School Roof Repairs Revere, MA PD: Lynn Stapleton	City of Revere, MA Dianne Kelly, Superintendent of Schools 781.286.8226	\$1,110 (est)	09/2017 R	
P	ALL	20. Stoneham Central Middle School Stoneham, MA PM: Tom Murphy	Town of Stoneham, MA Les Olson, Superintendent of Schools (retired) 781.279.3802	\$32,900	09/2015 R	
P	ALL	21. Wilmington High School Wilmington, MA PD: Bill Cuniff	Town of Wilmington, MA Jeff Hull, Town Manager 978.658.3311	\$69,800	02/2015 N	

Role P, C, JV *	Phases St., Sch., D.D., C.D.,A.C. *	Project Name, Location and Principal-In-Charge:	Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, or	Completion (Actual or Estimated) (R)Renovation or	Date
P	ALL	22. Galvin Middle School Wakefield, MA PD: Lynn Stapleton	Town of Wakefield, MA Steve Maio, Town Administrator 781.246.6390	\$63,300	08/2015 N	
P	ALL	23. Thurgood Marshall Middle School Lynn, MA PD: Lynn Stapleton	City of Lynn, MA Catherine Latham, Superintendent of Schools 781.593.1680	\$67,700	05/2016 N	
P	ALL	24. Lunenburg Middle/High School Lunenburg, MA PD: Rob Juusola	Town of Lunenburg, MA Michael Mackin, Chair School Building Committee 339.222.1144	\$59,200	08/2016 N	
P	ALL	25. Greater Lowell Tech High School Lowell, MA PM: James Riefstahl	Greater Lowell Technical High School Mark Byrne, Director of Plant Services 978.551.7834	\$56,900	09/2015 R and N	
P	ALL	26. Caleb Dustin Hunking Elementary/Middle School Haverhill, MA PD: Bill Cunliff	City of Haverhill, MA James F. Scully, Superintendent of Schools 978.374.3405	\$51,000	05/2017 N	
P	ALL	27. Accelerated Repairs, Fairview & Belcher Elementary School Chicopee, MA PM: James Riefstahl	City of Chicopee Ron Simard, Director of Maintenance 413.594.3417	\$1,800	09/2016	
P	St., Sch.	28. Hildreth Elementary School Harvard, MA PD: Tom Murphy	Town of Harvard, MA Linda Dwight, Superintendent of Schools 978.456.4140	\$35,000 (est)	08/2021 N	
P	St., Sch.	29. Waltham High School Waltham, MA PiC: Frank Kennedy	City of Waltham, MA Drew Echelson, Superintendent of Schools 781.314.5405	\$225,000 (est)	2019 N	

HIGHER ED						
Role P, C, JV *	Phases St., Sch., D.D., C.D.,A.C. *	Project Name, Location and Principal-In- Charge:	Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, or Estimated if Not	Completion Date (Actual or Estimated) (R)Renova (N)New	tion or
P	ALL	1. Utility Corridor & Roadway Reconstruction Boston, MA PD: Tim Dorman	UMass Building Authority/UMass Boston Dorothy Renaghan, Asst. Vice Chancellor Facilities, 617.287.5486	\$185,000	10/20: 8 R	
P	ALL	2. General Academic Building No. 1 Boston, MA PIC: Stuart Lesser	UMass Building Authority/UMass Boston Dorothy Renaghan, Asst. Vice Chancellor Facilities, 617.287.5486	\$114,434	01/20: 6 N	
P	ALL	3. University Crossing UMass Lowell PIC: Stuart Lesser	UMass Building Authority/UMass Lowell Jean Robinson, Director of Capital Projects 978.934.4545	\$79,100	04/20: 5 R and N	
P	ALL	4. Edward M. Kennedy Institute for the US Senate Boston, MA PIC: Stuart Lesser	Beacon Capital Andrew Moore 617.457.0400	\$57,800	03/20: 5 N	


* P = Principal; C = Consultant; JV = Joint Venture; St. = Study; Sch. = Schematic; D.D. = Design Development; C.D. = Construction Documents; A.C. = Administration of Contract

10.	Use This Space To Provide Any Additional Information Or Description Of Resources Supporting The Qualifications Of Your Firm And That Of Your Sub-Consultants For The Proposed Project. If Needed, Up To Three, Double-Sided 8 1/2" X 11" Supplementary Sheets Will Be Accepted. <u>APPLICANTS ARE ENCOURAGED TO RESPOND SPECIFICALLY IN THIS SECTION TO THE APPLICATION EVALUATION - PROJECT EXPERIENCE REQUESTED IN THE ADVERTISEMENT.</u> Additional information can be found in Section 01, Letter of Interest.																																		
11.	<table style="width: 100%; border: none;"> <tr> <td colspan="2">Professional Liability Insurance:</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Name of Company</td> <td>Aggregate Amount</td> <td></td> <td>Policy Number</td> <td></td> <td>Expiration Date</td> <td></td> <td></td> </tr> <tr> <td>Berkley Insurance Co.</td> <td>\$20,000,000</td> <td></td> <td>AEC903639504</td> <td></td> <td>5/1/2021</td> <td></td> <td></td> </tr> </table>							Professional Liability Insurance:								Name of Company	Aggregate Amount		Policy Number		Expiration Date			Berkley Insurance Co.	\$20,000,000		AEC903639504		5/1/2021						
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12	Have monies been paid by you, or on your behalf, as a result of Professional Liability Claims (in any jurisdiction) occurring within the last 5 years and in excess of \$50,000 per incident? Answer YES or NO. If YES, please include the name(s) of the Project(s) and Client(s), and an explanation (attach separate sheet if necessary). NO																																		
13.	Name Of Sole Proprietor Or Names Of All Firm Partners and Officers: <table style="width: 100%; border: none;"> <thead> <tr> <th>Name</th> <th>Title</th> <th>MA Reg #</th> <th>Status/Discipline</th> <th>Name</th> <th>Title</th> <th>MA Reg #</th> </tr> </thead> <tbody> <tr> <td>Status/Discipline</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>							Name	Title	MA Reg #	Status/Discipline	Name	Title	MA Reg #	Status/Discipline																				
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14	If Corporation, Provide Names Of All Members Of The Board Of Directors: <table style="width: 100%; border: none;"> <thead> <tr> <th>Name</th> <th>Title</th> <th>MA Reg #</th> <th>Status/Discipline</th> <th>Name</th> <th>Title</th> <th>MA Reg #</th> </tr> </thead> <tbody> <tr> <td>a. Stuart D. Lesser, President</td> <td></td> <td>#3737</td> <td>Active</td> <td>d. Richard Tong, Executive Vice President</td> <td></td> <td></td> </tr> <tr> <td>b. Michael Rama, Treasurer</td> <td></td> <td></td> <td></td> <td>e. Alexander Hockman, Executive Vice Presiden t</td> <td></td> <td></td> </tr> <tr> <td>c. MaryJo O'Brien, Secretary and Clerk</td> <td></td> <td></td> <td></td> <td>f. John Bills, COO, Program Management</td> <td></td> <td></td> </tr> </tbody> </table>							Name	Title	MA Reg #	Status/Discipline	Name	Title	MA Reg #	a. Stuart D. Lesser, President		#3737	Active	d. Richard Tong, Executive Vice President			b. Michael Rama, Treasurer				e. Alexander Hockman, Executive Vice Presiden t			c. MaryJo O'Brien, Secretary and Clerk				f. John Bills, COO, Program Management		
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15	Names Of All Owners (Stocks Or Other Ownership): <table style="width: 100%; border: none;"> <thead> <tr> <th>Name and Title</th> <th>% Ownership</th> <th>MA Reg.#</th> <th>Status/Discipline</th> <th>Name and Title</th> <th>% Ownership</th> <th>MA Reg.#</th> </tr> </thead> <tbody> <tr> <td>a. NV5 Global, Inc.</td> <td>100%</td> <td></td> <td></td> <td>d.</td> <td></td> <td></td> </tr> <tr> <td>b.</td> <td></td> <td></td> <td></td> <td>e.</td> <td></td> <td></td> </tr> <tr> <td>c.</td> <td></td> <td></td> <td></td> <td>f.</td> <td></td> <td></td> </tr> </tbody> </table>							Name and Title	% Ownership	MA Reg.#	Status/Discipline	Name and Title	% Ownership	MA Reg.#	a. NV5 Global, Inc.	100%			d.			b.				e.			c.				f.		
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c.				f.																															
16	I hereby certify that the undersigned is an Authorized Signatory of Firm and is a Principal or Officer of Firm. I further certify that this firm is a "Designer", as that term is defined in Chapter 7C, Section 44 of the General Laws, or that the services required are limited to construction management or the preparation of master plans, studies, surveys, soil tests, cost estimates or programs. The information contained in this application is true, accurate and sworn to by the undersigned under the pains and penalties of perjury. <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 45%;"> Submitted By (Signature) </div> <div style="width: 45%; text-align: right;"> Printed Name and Title <u>Frank Kennedy, Vice President</u> Date <u>01/14/2021</u> </div> </div>																																		

TOWN OF SUDBURY, MASSACHUSETTS
CERTIFICATE OF CORPORATE AUTHORITY

The principal, officer, or person to sign below pledges under penalties of perjury, that he or she has been designated by the Owner(s) or the Board of Directors of the below named firm as an authorized representative.

01/14/2021
Date: _____

Signature of individual submitting bid or proposal: 

Printed Name of Person signing the bid or proposal: Frank Kennedy, MCPPO

Title of Person signing the bid or proposal: Vice President, Principal-in-Charge

Name of Business: NV5 Consultants, Inc.

Business Address: 70 Fargo Street, Suite 800, Boston, MA 02210

617.538.0803
Business Phone: _____

MUST BE SIGNED AND RETURNED WITH RESPONSE

CERTIFICATE OF TAXES/TAX ATTESTATION

Pursuant to M.G.L. Chapter 62C, Section 49A, I certify under penalties of perjury that Nv5 Consultants, Inc. ha/have complied with all laws of the commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

04-2785107

Social Security Number, or
Federal Identification Number

Signature of Individual, or
Corporation Name

Frank Kennedy, Vice President

By:

Corporate Officer & Title (if applicable)



AFFIX CORPORATE SEAL

CERTIFICATE OF NON-COLLUSION

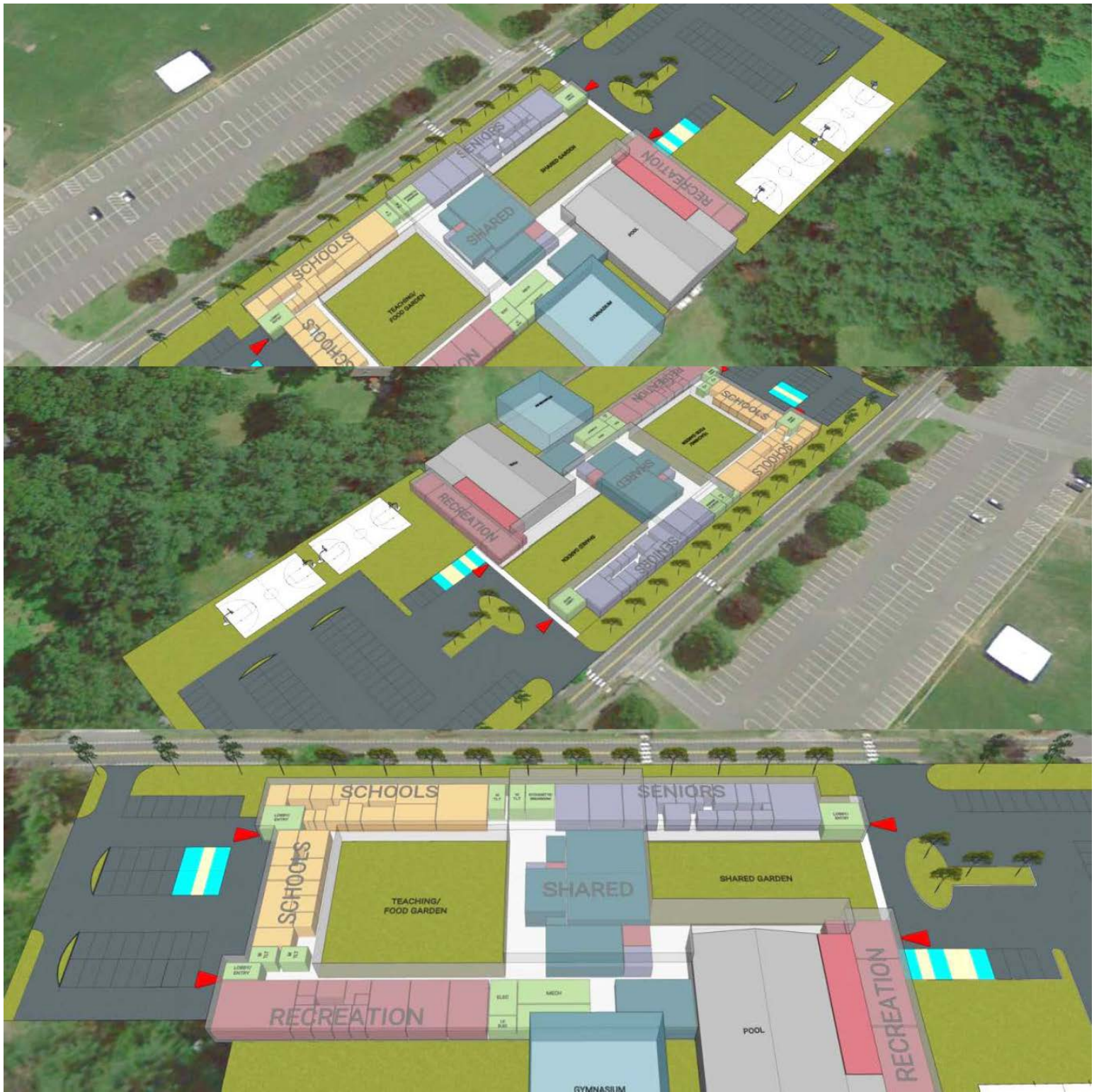
The undersigned certifies under penalties of perjury that this bid, or proposal, has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

Signature

AFFIX CORPORATE SEAL



Corporation



N|V|5 Delivering Solutions
Improving Lives