

IN BOARD OF SELECTMEN
MONDAY, MAY 6, 1985

Present: Chairman Myron J. Fox, Josiah F. Frost and Anne W. Donald.

The statutory requirements as to notice having been fulfilled, the meeting was called to order at 8:00 p.m. by Chairman Fox.

Automobile Excise Tax

Chairman Fox announced that, although automobile excise tax bills are due thirty days from the date of issue (recently changed from sixty days), Sudbury's tax bills were mailed out two weeks after issuance; therefore, the Tax Collector has announced that the tax bills will be due thirty days from the mailing date instead, which will be May 10th; any bills paid after May 10 will have incurred some interest.

License Renewals - Northeast Recreation/136 Boston Post Road

It was on motion by Selectman Frost unanimously

VOTED: To approve the renewal of the license of Northeast Recreation Company Limited to operate twenty-four bowling alleys on weekdays from 8:00 a.m. to 12:00 midnight and on Sunday from 9:00 a.m. to 11:00 p.m., and six pocket billiard tables on weekdays from 8:00 a.m. to 12:00 midnight at 136 Boston Post Road, for the year commencing May 1, 1985; said license to be issued by the Town Clerk.

Amend Traffic Rules and Orders

It was on motion unanimously

VOTED: To approve an amendment to the Town's Traffic Rules and Orders for the location of a stop sign on Powers Road at the intersection with North Road, as requested by the Highway Surveyor, by communication dated April 26, 1985, and with the concurrence of the Safety Officer, William B. Carroll, dated April 30, 1985, as follows:

By adding at the end of Section 8 in Article VII, Obedience to Isolated Stop Signs, the following location:

"Westbound drivers on Powers Road at North Road."

Blue Cross/Blue Shield Renewal Contract

It was on motion unanimously

VOTED: To approve and authorize the Chairman to sign an agreement with Blue Cross/Blue Shield of Massachusetts, Inc., for a Master Medical program for the term May 10, 1985, through May 9, 1986.

Reserve Fund Transfer Requests

Present: Finance Committee Chairman Marjorie R. Wallace; (later) Finance Committee member John T. Hannan, Building Inspector Joseph E. Scammon and Douglas Lewis.

Chairman Fox congratulated Ms. Wallace for having been appointed the Chairman of the Finance Committee for a second term.

a. Selectmen's Clerical (\$1,100)

Finance Committee Chairman Marjorie Wallace commented that the total of the four Reserve Fund transfers being requested by the Selectmen tonight - approximately \$24,000 - if approved, would reduce the \$35,000 Reserve Fund balance to approximately \$9,000 with two months of the Fiscal Year to go, and that the Finance Committee is very concerned.

Ms. Wallace stated that, generally speaking, the Finance Committee's concern is that boards and departments accurately budget their clerical accounts and stay within those budgets. She commented on the fact that there had already been a transfer from the Reserve Fund to Selectmen's clerical.

Executive Secretary Richard E. Thompson stated that unforeseen extra time had been required by the recording secretary to process the Selectmen's minutes, i.e., longer meetings and more complex matters such as CATV licensing, etc., thereby making this transfer necessary to pay for regularly scheduled hours of the Selectmen's staff until the close of the fiscal year.

Following a brief discussion, it was on motion by Selectman Donald unanimously

VOTED: To approve Reserve Fund transfer request No. 45, dated May 6, 1985, to Selectmen's Clerical #501-13, in the amount of \$1,100, to pay for regularly scheduled hours of the Selectmen's staff until the close of the Fiscal Year.

b. Vehicle Maintenance (\$230)

It was on motion by Selectman Fox unanimously

VOTED: To approve Reserve Fund transfer request No. 48, dated May 1, 1985, to Building Vehicle Maintenance #340-31, in the amount of \$230, as explained on the numbered transfer.

c. Town Building Maintenance (\$22,173)

Ms. Wallace stressed the Finance Committee's position that expenses which are foreseeable should be in the budget and only those of an emergency or unforeseeable nature should come from the Reserve Fund.

Responding to Chairman Fox, the Executive Secretary stated that the Building Maintenance account covers the following Town buildings: the Town Hall, the Loring Parsonage, the Flynn Building and the Police Station; he

explained the major unforeseen expenditures to Town buildings, included in this transfer request, as follows:

- \$7,664 Town Hall and Flynn Building moves*
- \$5,650 Loring Parsonage chimney, Town Hall boiler and stair repairs*
- \$4,623 Treasurer's office move (including \$1,500 for heat and air-conditioning)

* already expended.

Mr. Thompson stated that, in addition to the above, \$5,700 will also be needed to complete unfinished work in the Town Hall, i.e. boiler, front steps portico, fire alarm system, and is not included in this transfer.

Mr. Thompson further stated that a capital maintenance program in house has been established for the next 5-year period in accordance with a request from the Finance Committee, noting that the Finance Committee approved a building maintenance budget for FY86 of \$80,000+ compared to the previous year's budget of approximately \$60,000.

Ms. Wallace pointed out that there have been two prior transfers to the building maintenance account totaling \$9,000 - \$4,000 was to totally accommodate the move of the Treasurer's Office to the Nixon School, and \$5,000 from the Excess Building Account to do such things as: repair locks on the Flynn building, install new doors on the Flynn Building, purchase drapes for the Tax Collector's office, install window bars for the police locker room, etc. She stated that the Finance Committee is concerned that, given the constraints of Proposition 2½, and budget constraints in general, that the Town should be more concerned with budgeting for necessities, i.e., utilities, etc., rather than for draperies.

Mr. Thompson pointed out that draperies cut down heat loss - that there is, therefore, some economic use in having draperies. Also, the windows in the Flynn Building are large and the sun pouring in those windows can, at times, be very uncomfortable to people working there.

Ms. Wallace stressed that the Finance Committee is of the opinion that various departments/boards should make those kinds of determinations while preparing their budgets and live within their own budgets and avoid having to come for a reserve fund transfers for these types of items.

Discussion on the above subject was tabled for scheduled meetings and continued following the Richardson site plan with Finance Committee member John T. Hannan, Building Inspector Joseph E. Scammon, and Douglas Lewis, as follows:

Mr. Hannan stated the Finance Committee has a serious problem with this transfer. He pointed out that \$60,270 was appropriated for the Building Maintenance account and \$9,000 had been transferred already, making a total in the account of \$69,270 of which \$62,182.88 has been expended as of March 31. He explained the breakdown, and the amounts in each, of this account; the categories being: #2 fuel oil, electricity, gas, water, maintenance and

repairs, and supplies and equipment - the shortfall being in maintenance and repairs.

Mr. Hannan pointed out that, if the Finance Committee does not approve the transfer request, there is the possibility of having unpaid bills since some of the work has already been completed. He stressed the importance of having a "game plan" for next Fiscal Year, suggesting that it might be necessary to forego the painting of Town Hall, for example, in order to do needed maintenance and repairs. He reiterated what Ms. Wallace had stated earlier about the low remaining balance which would be left in the Reserve Fund if all four of the transfers being requested by the Selectmen tonight were approved. He stressed the importance of other departments knowing that monies in the Reserve Fund are only for unforeseen and emergency use.

Selectman Fox suggested that the Finance Committee Chairman send a letter to all departments explaining the circumstances, i.e., low balance and two months remaining in FY85, and that the Finance Committee is not likely to entertain any transfers from the Reserve Fund for purchases unless they are of an emergency nature.

Selectman Fox further suggested that Doug Lewis and Joe Scammon meet with Mr. Thompson and go over the transfer requests in order to address the concerns raised by the Finance Committee.

The Board held voting on this transfer request, and directed Mr. Thompson to reschedule the same prior to the next Finance Committee meeting on June 13.

d. Excess Schools (\$2,050)

Mr. Thompson stated that the items included in this transfer are things which must be paid by the Town in accordance with the existing lease(s).

Responding to the Selectmen, Mr. Douglas Lewis stated that remaining major items to be completed at the Loring School building under lease arrangements are: the boiler repair - \$900, the roof repairs - \$200, and the back steps - \$300.

Mr. Hannan stressed the importance of understanding where the shortfalls are to better project for the future.

Following a brief discussion, the Board tabled voting on this transfer. The Board will readdress transfers "c" and "d" above at its meeting of May 20 (tentative).

Chiswick Trading/Planning Board Communication

Present: Planning Administrator Lee Newman; Chairman Morton L. Brond, John C. Drobinski, Thomas W. Phelps, Lael M. Meixsell and James G. Hannoosh, Planning Board; Fire Chief Michael Dunne; Town Engineer James V. Merloni; Ted Pasquarello, James Spertner, and David Galler, Architect, representing Chiswick.

Chairman Fox convened a meeting with the Planning Board and representatives of Chiswick to discuss the Planning Board's letter of March 14 which raises concerns relative to a proposed site plan being submitted by Chiswick Trading Company, off Union Avenue. Chairman Fox commented that the Selectmen had not seen the site plan; Planning Board Chairman Morton L. Brond showed a preliminary sketch plan which had been submitted to the Planning Board at a preliminary meeting with representatives of Chiswick.

Mr. Brond stated the Planning Board is concerned with traffic implications at this location because of the proposed curb cut out to Route 20, slightly west of the intersection of Nobscot Road and Route 20, and is also concerned, from an aquifer protection standpoint, about what the implications of additional construction will be on the Town's water supply in this area since this area has been defined in the Mott's Study as a recharge area.

Planning Board member Mike Meixsell stated that, in addition to the Mott's Study, the more recent study by Dr. Chiang (and the Water District endorses it) indicates that this is a primary recharge area for the Raymond wellfield.

Planning Board John Drobinski stated that the Board has a letter from the Water District suggesting that an observation well be placed on the property (he assumed they meant prior to construction) to monitor contaminants; he stated that there is a high concentration of TCBS located about 200' from well #2 down from this site, according to Chiang's study, and this area is one of the prime rechargers of this well.

Mr. Meixsell felt the Water District is not only concerned with potential pollution from this area, but with the dilution that could be provided by areas such as this to other sources of pollution which may currently exist.

Responding to Selectman Fox, Mr. Ted Pasquarello of Chiswick stated that they are proposing a 100,000 square foot warehouse which will be used for distribution purposes and that no chemicals are involved in the storage or distribution; that outside material is undetermined but will be similar to the existing building except the present structure is all steel and the proposed building will have some masonry.

Regarding proposed access to Route 20 (west of Nobscot Road), Mr. Pasquarello stated that, being sensitive to the traffic problems on Route 20, they conducted an internal study of the employees at Chiswick, Coatings and several other tenants in the complex, and, because 50% of the approximate 160 cars exited right onto Union Avenue and then turn west on Route 20, they felt the proposed curb cut on Route 20 would help eliminate some of the bottleneck on Union Avenue at its intersection with Route 20. Mr. Pasquarello also stated that, because they own approximately 1,000 feet of frontage on Route 20, they felt they could widen the road so that through traffic on Route 20 could pass any car waiting to enter the complex.

Responding to Selectman Fox, Mr. Brond stated that, based on the above concerns, the Planning Board is suggesting that an environmental study with an emphasis on hydrology be done on this total piece of property. The Planning

Board recommends that the petitioner pay the cost and that the consultant be selected by the developer with the approval of the Selectmen (and the Planning Board).

Responding to Selectman Fox, Mr. Drobinski felt the cost would range from \$10,000-50,000 depending on findings, i.e., more found/more study necessary.

Planning Board member Thomas Phelps commented that the whole advantage of addressing potential problems (i.e., traffic) in the preliminary stages is to get some creative thinking before the final site plan is submitted.

Planning Board member James Hannoosh was strongly opposed to an additional curb cut on Route 20 and agreed with a statement made by Russell Kirby at a former Planning Board meeting that "the disruption in the traffic flow, caused by additional cuts is actually more detrimental than actually increasing the flow".

Mr. Meixsell stated that, in addition to the traffic problems of such a curb cut, one would not want to have a traffic accident in that area which may result in a spillage into the adjacent stream.

Mr. Brond stated that, at the February 26th meeting with Chiswick, they indicated that there are currently 75 employees with the potential of increasing to 115 within five years; that there would be somewhere around ten trucks there a day which is the same as the current operation; and that they would be moving the current operation into the new warehouse. Mr. Brond pointed out that this would make the present facility available for further expansion by the existing tenants or to new tenants and that this situation would create some additional traffic coming in there beyond what currently exists.

Mr. Meixsell stated that he was quite sure the Planning Board would want some restrictions placed on the type of activities which can take place in there, i.e., not another Coatings Engineering at this location!

Mr. James Spertner of Chiswick stated that they have discussed the traffic with Raytheon (abutting property); that it is their intention to try to help solve this new traffic problem in Town. He stated that it is not the amount of traffic but the danger of the access road ("s" shaped) from the complex to Union Avenue which made them decide that the access onto Route 20 would be a safer solution. He said there were ten accidents on the access road last winter.

Responding to Selectman Donald, Mr. Pasquarello said the new warehouse will be slightly larger than the existing one.

Also responding to Selectman Donald regarding the Route 20 widening, the Town Engineer stated that the State is planning four, 12' lanes with two, 10' shoulders, plus sidewalks on both sides of the street.

Responding to the Selectmen, Mr. Pasquarello stated that this is one 26-acre site and the existing septic system and leaching field is sufficient for the proposed new warehouse according to the Health Director who inspected

recently; the system was designed for the former skating club, a maximum of 500 people, and the leaching field was designed for a 6,000 gallon capacity which is under-used at the present time.

Mr. Pasquarello went on to say that Chiswick had contracted with IEP about a month ago to do a complete hydrology study, and that they will have the results in 2-3 weeks.

Selectman Fox suggested that they provide a copy of the hydrology study to the Selectmen and the Planning Board as soon they receive it, give the Planning Board ample time to read it and evaluate it, and then meet with the Planning Board (the Water District should be invited) to discuss the same.

Selectman Donald commented on the fact that this is notably a very wet piece of land and questioned whether a hydrology study completed this Spring, a relatively dry season, would address that issue.

Mr. Meixsell noted for the record that the Town did not have an opportunity to approve the consultant chosen by Chiswick to do the study.

Chairman Fox asked that the Planning Board review the study when it comes out and see if it meets with its approval as to the consultant and the material in it, update its letter of March 18 afterwards, and report back to the Selectmen prior to its site plan hearing for Chiswick.

This was agreeable to all; Chairman Fox thanked everyone for their attendance and interest.

Site Plan 85-288 - Richardson/684 Boston Post Road

Present: Building Inspector Joseph E. Scammon; Town Engineer James V. Merloni, Fire Chief Michael Dunne; applicant Thomas Richardson, Trustee, T.S.R. Realty Trust and Atty. Robert Dionisi; approximately six abutters.

Chairman Fox convened a public hearing for continued discussion of Site Plan 85-288 of Thomas Richardson, Trustee, T.S.R. Realty Trust, for property located at 684 Boston Post Road, Business District #6 and Residential A-1, to convert the existing building into a restaurant, continued by mutual consent at a public hearing on April 22 to allow Town officials, boards and committees time to review and provide input on a revised site plan which had been dated and submitted the same day as the hearing (April 22) to tonight; addendum to subject site plan for temporary use, until the restaurant construction begins, to sell refreshments from a van to be housed inside the building during the months of May through September, was submitted under date of April 26, 1985.

Executive Secretary Richard E. Thompson stated that, subsequent to the April 22 public hearing, abutters and Town officials had been notified of the continued public hearing and the addendum to the site plan application, notice of the revised plan and addendum had been provided to all appropriate Town officials and boards requesting input prior to tonight's public hearing, and that the following reports had been received:

- from the Health Director, Michael J. Sullivan, dated May 6, 1985, commenting as follows:

- The subsurface disposal system plan does not comply with state and local requirements (explanation provided);

note: The proposed fence location is inappropriate and can be better located so not to affect the subsurface disposal system.

- Detailed plans for the kitchen must be submitted to the Health Office for approval;
- Town water must be provided to the building;
- The interior of the building must be thoroughly cleaned prior to the commencement of construction; and
- Regarding the addendum, the Board of Health on two separate occasions voted to deny a food service permit because the truck cannot comply with Article X of the State Sanitary Code.

- from the Planning Board, dated May 3, recommending disapproval for the following reasons:

- opposed to commercial use of strip of residential property to increase overall on-site business density;
- plan does not show 20' landscaped area between the street and the building in accordance with Landscape Bylaw, section IX,V,N (both the Town Engineer and the Building Inspector recommend waiver of this provision because the building is too close to the road and there is sufficient other on-site landscaping); and
- plan does not show parking in rear in accordance with Parking Bylaw, section IX,V,B (requires variance from Board of Appeals).

- from the Town Engineer, dated May 1, recommending approval based on issuance of a variance for parking in the front of the building from the Board of Appeals and approval by the Board of Health of the sub-surface sewage disposal system.

- from the Fire Chief, dated May 3, commenting as follows:

- fire lanes to be designated;
- recommends sprinkler system to be installed (Mr. Richardson agreed to do so on question from Selectman Fox.);
- underground tanks, if any, to be removed; and
- no objection to the hot dog stand.

- two letters from the Building Inspector, both dated May 3, recommending approval based on Board of Appeals approval of parking in front of the

building and sign approval before installation of any signs for the hot dog stand.

- The Conservation Coordinator indicated on May 3 that there is no concern as there are no wetlands involved on this site.

Atty. Dionisi stated that application to the Board of Appeals had been made as of April 17 and a hearing has been scheduled with that Board on May 28.

Addressing the Planning Board's concern of imposing on residential land to increase the commercial use of this property, Atty. Dionisi pointed out that there is only a small strip of residentially-zoned land which is part of this property, that it could not be used for the purpose for which it is zoned because it is so small, and it is surrounded by commercially-used land.

Atty. Dionisi continued to say that the criteria of the Town bylaws/statutes have been met and urged the Selectmen's support.

Responding to Selectman Fox, Atty. Dionisi stated that Mr. Richardson would be applying for a Common Victualler License and an All Alcoholic Beverages License.

The Selectmen agreed that Mr. Richardson had been very cooperative in addressing the concerns raised at previous hearings.

Mr. Bruce Kankanpaa, 11 Stone Road, agreed, stated that Mr. Richardson had done everything he had requested, that the proposed use is a reasonable one for the property, and that it now protects the residential area as well.

Following a motion by Selectman Frost to approve the revised site plan, Selectman Fox stated he still had problems with the van and, with the April 26 addendum, it is now part of the site plan approval and not a separate application-/issue. (Following further discussion, Selectman Frost later withdrew his motion, stating that he did not understand that the hot dog stand was now part of the site plan application.)

Regarding the Board of Health's letter, Mr. Richardson questioned what Article X of the State Sanitary Code is, and when Mr. Sullivan had seen the van so that he knew that said van did not comply with the same.

Mr. Dionisi suggested that the Selectmen could qualify their vote to either include or not include the use of the van. He pointed out that Mr. Richardson had reduced the number of requested hours for the use of the van to 11:00 a.m. to 5:00 p.m. in order to minimize the effect on rush hour traffic.

Selectman Fox stated he appreciated Mr. Richardson's offer to allow the Lincoln-Sudbury Booster Club the use of the van during football games. However, he reiterated the same concerns expressed at the last hearing which resulted in the Board not granting a Transient Vendor License to Mr. Richardson to sell refreshments from a portable hot dog stand in this location; namely, for traffic and safety reasons.

Note: the second reason was that a Transient Vendor License did not appear to be addressed or allowed in the local Zoning Bylaw. The Building Inspector addressed that in his letter of May 3 by stating, "According to Mr. Richardson's letter of April 26, food would be sold or dispensed from a vehicle that would be housed within the building. The following permitted use is allowed in a business district: 'Drive-in retail establishments regularly serving food or dispensing merchandise from inside a building to persons standing outside or seated in their automobiles on the premises.'"

Atty. Dionisi expressed a different opinion, agreeing that there would be a fast turn-over but at least a 10-15 minute stop in each case to consume food and beverage.

Mr. Cletus Terwiske of 27 Codjer Lane, speaking on behalf of the American Legion, stated his concern that the American Legion's operations as a clubhouse are subject to renewal of a variance, and that, if the variance is not renewed upon expiration, they would have to sell the property because they would have no further use for it. He felt that, having a commercial use next door, would devalue that property and hinder a future sale since the abutting American Legion property is residentially-zoned.

Atty. Dionisi stated he did not understand why Mr. Terwiske was worried about his variance being renewed. Mr. Terwiske stated that, originally, a 2-year variance had been issued and later a 20-year one. He stated that, with all the congestion/development on Route 20 now that the Board of Appeals may not approve further extensions of the Legion's variance.

Mr. Clark Hills, 14 Nokomis Road, stated that traffic is a major concern of his; also, if this restaurant is approved, and later, a liquor license is issued, there will be four "bars" across from his house. He questioned defacto approval to which Selectman Fox responded in the negative.

Mr. Douglas Lewis, 43 Stone Road, expressed his opinion that Sweetwaters would be a great improvement over what has been there over the years and that he was in favor of a good family-type restaurant in the area.

Following further discussion, it was on motion by Selectman Fox unanimously

VOTED: To approve Site Plan Application 85-288 of Thomas S. Richardson, Trustee, T.S.R. Realty Trust, for property located at 684 Boston Post Road, for the conversion of the existing building to a restaurant (Sweetwaters), as shown on a 2-page plan entitled, "Site Plan, Sudbury, Mass.", dated April 30, 1984, revised December 27, 1984, January 23 and April 22, 1985, by Paul S. Casey, Connorstone, Inc., Engineers and Surveyors, subject to compliance with all governmental laws and regulations including, but not limited to, zoning, building and health laws and regulations, and further subject to the following conditions:

1) An Order of Conditions under the Wetlands Protection Act by the Conservation Commission, if applicable;

2) Approval of the drainage system, including traps, catch basins, and periodic maintenance as required by the Town Engineer;

3) Placement of all utilities underground;

4) Extension of Sudbury Water District lines to the site by the owner; no wells for drinking purposes to be installed on the site;

5) The grant of an earth removal permit by the Earth Removal Board, if applicable;

6) Approval of signs or advertising devices as required under the sign bylaw;

7) No storage or use of chemicals on site except in conformity with guidelines and requirements of the Board of Health and except with written notice of the same to the Board of Health and the Fire Chief; the owner or operator of the site shall comply with the Massachusetts Oil and Hazardous Material Release Prevention and Response Act, G.L.c.21E, as amended, and all regulations issued thereunder;

8) The architectural rendering of the proposed building, showing the front and side features as they will appear from the public way or private access, shall be as submitted by the petitioner entitled "Sweetwaters, Proposed Restaurant Renovation, owner: T.S.R. Realty Trust, Sudbury, Mass.", by consulting architect: Gorman Richardson Assoc. Inc., which is the existing building covered with wood clapboard or like material;

9) Exterior lighting to be directed away from adjacent residences;

10) If applicable, the grant by the owner to the Town of a restrictive covenant to run with the land, governing, restricting or prohibiting the following which shall conform to requirements of the Board of Health, the Town Engineer and/or Conservation Commission, as appropriate:

- a) the disposal or removal of effluent and wastes generated on the site;
- b) the use of salt or chemical de-icers on the site;
- c) the installation by the owner of one or more monitor wells on the site including the Town's right of access for periodic testing and monitoring thereof, or another protective device as may be required by the Board of Selectmen;

11) Submission of an "as built" site plan - any change in the physical condition of the site, including changes in the location or design of structures or systems, following initial approval of the site plan, will require approval of the Board of Selectmen;

12) Conditions set forth in the following reports:

a) Fire Chief, May 3, to designate fire lanes, install sprinkler system (earlier on question of the Board, Mr. Richardson agreed to install sprinklers

even though not required by the bylaw because the amount of square footage is below 7,500), and remove any underground tanks;

b) Board of Health, May 6, that subsurface disposal system and kitchen plans to be submitted for approval, Town water installed, and building interior cleaned prior to construction; and

c) Town Engineer, May 1, to waive 20-foot planting island, section IX,V,N,4;

13) No occupancy permit shall be issued until all of the above items are complete and this approval is conditioned on there being no van or other device to sell hot dogs or other type of food before, during or after the construction period.

House Trailer Permit - Meshon/24 Intervale Road

Present: Building Inspector Joseph E. Scammon and Fire Chief Michael Dunne.

Following discussion with the Fire Chief and the Building Inspector, it was on motion by Chairman Fox unanimously

VOTED: To grant a special permit for the use of a house trailer at 24 Intervale Road, for dwelling purposes for twelve months while fire damage repairs are being made, to Mr. and Mrs. Steven Meshon, subject to obtaining any required building permit and Board of Health approval.

Minutes

It was on motion by Chairman Fox unanimously

VOTED: To approve the minutes of the Regular Session of April 29, 1985, as corrected, and the Executive Session of said date, as drafted.

Town Fathers Forum

Chairman Fox directed the Executive Secretary to send a letter to department heads/elected officials and to Chairmen of all boards/committees/commissions indicating the Board's desire that everyone attend Forums; that the Board would like to encourage discussion on issues of concern, such as was brought to the Board's attention regarding the "state of the Town finances" by the Finance Committee Chairman, Marjorie Wallace, last week; that reports in general be of a more substantive nature. Selectman Fox suggested that Ms. Wallace be the first speaker at the next Forum.

Summer Meeting Schedule

Following discussion, the Board discussed and agreed on a summer meeting schedule; meeting dates are as follows: May 13 and 28, June 10 and 17, July 1 and 22 (no forum); August 5 and 19 (no forum), September 9, 23, and 30.

Liaison Assignments

The Board approved liaison assignments for 1985-86 with one change, which was to remove from the list, Selectman Donald's liaison assignment to the Sudbury River Diversion Sub-committee.

Sudbury Group Insurance Advisory Committee Meeting

Executive Secretary Richard E. Thompson reported on the first meeting, held on May 1, of the Sudbury Group Insurance Advisory Committee; Shirley Green, a Sudbury teacher, was appointed Chairman. Mr. Thompson stated that the next meeting is scheduled for May 23, 3:30 p.m., at the Loring Parsonage.

Sudbury Grange 100th Celebration

Selectman Donald informed the Executive Secretary that, because of a change in her previous commitment for the evening of May 14th, she could now attend the 100th anniversary celebration of the Sudbury Grange on that date. Selectman Donald will be presenting a congratulatory note to the Sudbury Grange, on behalf of the Board.

Parker Academy

The Board acknowledged receipt of a communication, dated May 6, 1985, from Jonathan W. Taylor and Dorothy A. McGowan, 253 Concord Road, raising several concerns regarding Parker Academy, 248 Concord Road, and directed the Executive Secretary to refer the same to Town Counsel for a response.

The Selectmen further directed that Town Counsel update them on the chances of success of litigation on the same as soon as possible.

Hydrology Study Reimbursement

The Executive Secretary was directed to have Town Engineer James V. Merloni file with the State for possible reimbursement of the landfill hydrology study.

MetroWest Growth Management Committee Meeting

Selectman Donald reported on the last meeting of the MetroWest Growth Management Committee as follows:

- The group has made application for a solid waste grant to the Bureau of Solid Waste Disposal, State Department of Environmental Management.

On the same subject, Mr. Thompson informed the Board that a member of Bureau had telephoned the office to inform him that our local application had been denied because it was incomplete, and that the LEA Group's, Engineers-Architects-Planners, proposal to represent the area had not been accepted to date because the state, by contract, retains its own technical expertise to provide assistance to cities and towns. Mr. Thompson expressed some displeasure in the manner that the Bureau handled the whole affair, i.e., non-communication with the LEA Group, and limited communication with the Town - by telephone only - indicating denial, especially when the Town's proposal involved potentially sixteen adjacent communities to do a regional study of solid waste.

- Selectman Donald continued that the MetroWest group is interested in providing orientation information for newly-elected Town officials. Chairman

Fox reminded the Board of a discussion some months ago where the Executive Secretary was directed to obtain a copy of the Town of Winchester's handbook for its appointed committees which details procedures, etc. Selectman Fox directed the Executive Secretary to gather that, and any other pertinent information, and, as a long-term project, have Town Counsel draft guidelines for newly elected officials.

- Selectman Donald concluded by stating that the MetroWest group has received a grant award to do a regional master plan and the hiring of two professional planners to perform the task will be announced tomorrow, May 7, at the Natick Town Hall.

Minuteman Regional Area Planning Council Meeting

Selectman Frost asked if there was any report on the last meeting of the Minuteman Regional Area Planning Council in Carlisle, to which Mr. Thompson responded that MAPC Designee/128 West Resource Recovery Council Representative David Grunebaum had indicated he planned to attend. Mr. Thompson stated he would follow up.

Sherman Bridge

Executive Secretary Richard E. Thompson informed the Board that the Town has now complied with a letter from C. F. Mistretta, State DPW District Highway Engineer, by posting the Sherman Bridge weight limits at ten tons, (in accordance with Chapter 851 of the Acts of 1974).

There being no further business to come before the Board, the meeting was adjourned at 11:00 p.m.

Attest: _____

Richard E. Thompson
Executive Secretary-Clerk