

SUDBURY SELECT BOARD
TUESDAY MARCH 22, 2022
6:00 PM, ZOOM

Item #	Time	Action	Item
	6:00 PM		CALL TO ORDER
EXECUTIVE SESSION			
1.		<i>VOTE</i>	Vote to immediately enter Executive Session pursuant to Exemption 3 (G.L. c. 30A, §21(a)(3)) - To discuss and possibly vote on strategy with respect to litigation (National Prescription Opioids Litigation Consortium).
2.		<i>VOTE</i>	Continue Executive Session to vote to seek permission to utilize the services of KP Law for court proceedings and legal support regarding this matter which is not included as part of the retainer with the Town and will be billed separately. Health Director Bill Murphy and an attorney from KP Law to attend.
3.		<i>VOTE</i>	Continue Executive Session to discuss strategy with respect to collective bargaining negotiations (Teamsters Local Union No. 25 on behalf of Town of Sudbury Civilian Dispatchers) if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares (exception 3).
4.		<i>VOTE</i>	Continue Executive Session pursuant to Exemption 3 (G.L. c. 30A, §21(a)(3)) – To discuss strategy with respect to litigation (Eversource) Sudbury v EFSB, SJC No. 12997; Sudbury v Secretary EOEEA, Suffolk Superior Court No. 2084CV00151.
5.		<i>VOTE</i>	Vote to close Executive Session and resume Open Session.
	7:00 PM		Opening remarks by Chair
			Reports from Town Manager
			Reports from Select Board
			Citizen's comments on items not on agenda
MISCELLANEOUS			
6.	7:15 PM	<i>VOTE / SIGN</i>	As the Licensing Authority for the Town of Sudbury, in accordance with MGL c138, s. 15, vote to approve a Change of Manager for RBSBW, Inc. d/b/a Sudbury Farms, 439 Boston Post Road, from Michael Pedranti to James Kevin McCafferty, as requested in an application dated March 4, 2022. (~15 min.)

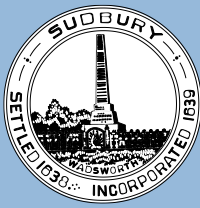
These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible, however, the estimated timing may occasionally be inaccurate.

Item #	Time	Action	Item
7.		<i>VOTE</i>	Discussion on draft comment letter on Housing Choice/MA Bay Transportation Authority (MBTA) regulations. (In attendance will be Planning and Community Development Director, Adam Duchesneau.) (~15 min.)
8.	7:45 PM	<i>VOTE</i>	Vote to open a joint meeting with the Finance Committee.
9.			Finance Committee to present budget and Town Meeting article recommendations to Select Board. (~30 min.)
10.			Annual Town Meeting petitioner presentation - Hire Land Use Consultant for Liberty Ledge/Sewataro Property (Len Simon) (~20 min.)
11.			Annual Town Meeting Select Board article presentation – Hire Land Use Consultant for Liberty Ledge/Sewataro Property (Select Board Member Charlie Russo) (~20 min.)
12.			Annual Town Meeting Select Board article presentation – Maintenance funding for Liberty Ledge/Sewataro Property (Select Board Member Charlie Russo and Town Manager Henry Hayes) (~15 min.)
13.		<i>VOTE</i>	Close joint meeting with Finance Committee and resume Select Board meeting.
14.			Annual Town Meeting petitioner presentation - Climate Emergency Declaration and creation of Sustainability Director position (Alex Vai). (~20 min.)
15.		<i>VOTE</i>	Discussion on 2022 Annual Town Meeting: logistics; order and consent calendar; positions on articles; Select Board reports, review draft Annual Town Meeting warrant. Final warrant version to be approved no later than 4/5/22 meeting. (~45 min.)
16.		<i>VOTE</i>	Town Manager Hayes to present Key Performance Indicators (KPI) projects: Fairbank Community Center Rebuild; Eversource Litigation; Bruce Freeman Rail Trail (BFRT); Town Hall Restoration; Town-wide Americans with Disabilities Act (ADA) Assessment; Comprehensive Wastewater Management Plan; and American Rescue Plan Act (ARPA) funding. (~35 min.)
17.		<i>VOTE</i>	Vote to review and possibly approve the open session minutes of 2/9/22 and 2/15/22.
18.			Citizen's Comments (cont)
19.			Upcoming agenda items
CONSENT CALENDAR			
20.		<i>VOTE</i>	Vote to extend the Veterans' Services Inter-Municipal Agreement (IMA) between the City of Marlborough and the Town of Sudbury for an additional three-year period for Fiscal Year 23 (July 1, 2022-June 30, 2023), Fiscal Year 24 (July 1, 2023-June 30, 2024) and Fiscal Year 25 (July 1, 2024-June 30, 2025).
21.		<i>VOTE</i>	Vote to approve \$11,366 of Meadow Walk mitigation funds be made available to the Sudbury Transportation Committee to support the Go Sudbury! Uber and Taxi programs, as recommended by the

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible, however, the estimated timing may occasionally be inaccurate.

Item #	Time	Action	Item
			Council on Aging.
22.		<i>VOTE</i>	Vote to appoint Robert Lieberman, 32 Old Framingham Road, Unit 41, as the Council on Aging representative to the Transportation Committee for a term expiring 5/31/23, as recommended by the Council on Aging vote of March 14, 2022.
23.		<i>VOTE</i>	Vote to authorize the Department of Public Works to purchase a new hot box to fill potholes in the amount of \$52,500 in order to address an immediate and continuing need as requested by the Department of Public Works Director.

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible, however, the estimated timing may occasionally be inaccurate.



SUDBURY SELECT BOARD
Tuesday, March 22, 2022

EXECUTIVE SESSION

1: Discussion on opioid litigation

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to immediately enter Executive Session pursuant to Exemption 3 (G.L. c. 30A, §21(a)(3)) - To discuss and possibly vote on strategy with respect to litigation (National Prescription Opioids Litigation Consortium).

Recommendations/Suggested Motion/Vote: Vote to immediately enter Executive Session pursuant to Exemption 3 (G.L. c. 30A, §21(a)(3)) - To discuss and possibly vote on strategy with respect to litigation (National Prescription Opioids Litigation Consortium).

Background Information:
attachments

Financial impact expected:

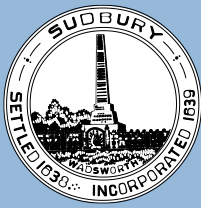
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Jennifer Roberts	Pending
Select Board	Pending

03/22/2022 6:00 PM



SUDBURY SELECT BOARD
Tuesday, March 22, 2022

EXECUTIVE SESSION

2: Exec Session Health Dept request

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Continue Executive Session to vote to seek permission to utilize the services of KP Law for court proceedings and legal support regarding this matter which is not included as part of the retainer with the Town and will be billed separately. Health Director Bill Murphy and an attorney from KP Law to attend.

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

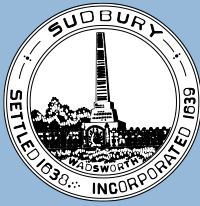
Approximate agenda time requested:

Representative(s) expected to attend meeting: Bill Murphy Health Director

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Jennifer Roberts	Pending
Select Board	Pending

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SUDBURY SELECT BOARD
Tuesday, March 22, 2022

EXECUTIVE SESSION

3: Exec Session on Collective Bargaining - Police

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Continue Executive Session to discuss strategy with respect to collective bargaining negotiations (Teamsters Local Union No. 25 on behalf of Town of Sudbury Civilian Dispatchers) if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares (exception 3).

Recommendations/Suggested Motion/Vote: Continue Executive Session to discuss strategy with respect to collective bargaining negotiations (Teamsters Local Union No. 25 on behalf of Town of Sudbury Civilian Dispatchers) if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares (exception 3).

Background Information:

Financial impact expected:

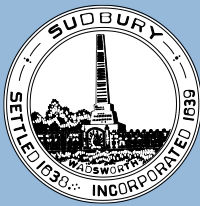
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Jennifer Roberts	Pending
Select Board	Pending

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SUDBURY SELECT BOARD
Tuesday, March 22, 2022

EXECUTIVE SESSION

4: Executive Session re: Eversource

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Continue Executive Session pursuant to Exemption 3 (G.L. c. 30A, §21(a)(3)) – To discuss strategy with respect to litigation (Eversource) Sudbury v EFSB, SJC No. 12997; Sudbury v Secretary EOEEA, Suffolk Superior Court No. 2084CV00151.

Recommendations/Suggested Motion/Vote: Discussion tabled to 3/24/22 Meeting

Background Information:
Discussion tabled to 3/24/22 Meeting

Financial impact expected:

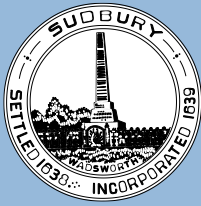
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Jennifer Roberts	Pending
Select Board	Pending

03/22/2022 6:00 PM



SUDBURY SELECT BOARD
Tuesday, March 22, 2022

EXECUTIVE SESSION

5: Close Executive Session and resume Open Session

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to close Executive Session and resume Open Session.

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

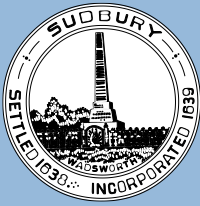
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Jennifer Roberts	Pending
Select Board	Pending

03/22/2022 6:00 PM



SUDBURY SELECT BOARD
Tuesday, March 22, 2022

PUBLIC HEARING

6: Sudbury Farms Change of Manager 2022

REQUESTOR SECTION

Date of request:

Requestor: RBSBW, Inc. d/b/a Sudbury Farms

Formal Title: As the Licensing Authority for the Town of Sudbury, in accordance with MGL c138, s. 15, vote to approve a Change of Manager for RBSBW, Inc. d/b/a Sudbury Farms, 439 Boston Post Road, from Michael Pedranti to James Kevin McCafferty, as requested in an application dated March 4, 2022. (~15 min.)

Recommendations/Suggested Motion/Vote: As the Licensing Authority for the Town of Sudbury, in accordance with MGL c138, s. 15, vote to approve a Change of Manager for RBSBW, Inc. d/b/a Sudbury Farms, 439 Boston Post Road, from Michael Pedranti to James Kevin McCafferty, as requested in an application dated March 4, 2022. (~15 min.)

Background Information:

Please see application attached. In attendance will be James Kevin McCafferty, Manager; James Sperber, Esq, Roche Bros. Supermarkets

7:15 PM HEARING

Financial impact expected:\$75 Application Fee

Approximate agenda time requested: 15 minutes

Representative(s) expected to attend meeting: James Kevin McCafferty, Manager; James Sperber, Esq, Roche Bros. Supermarkets

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Jennifer Roberts	Pending
Select Board	Pending

03/22/2022 6:00 PM



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
 www.mass.gov/abcc

AMENDMENT-Change of Manager

Change of License Manager

1. BUSINESS ENTITY INFORMATION

Entity Name	Municipality	ABCC License Number
RBSBW, Inc.	Sudbury	00014-PK-1250

2. APPLICATION CONTACT

The application contact is the person who should be contacted with any questions regarding this application.

Name	Title	Email	Phone
James Sperber	Attorney	[REDACTED]	[REDACTED]

3A. MANAGER INFORMATION

The individual that has been appointed to manage and control of the licensed business and premises.

Proposed Manager Name	James Kevin McCafferty	Date of Birth	[REDACTED]
Residential Address	19 Plowshare Ct., Mansfield, MA 02048		
Email	[REDACTED]		
Please indicate how many hours per week you intend to be on the licensed premises	48	Last-Approved License Manager	Michael Pedranti

3B. CITIZENSHIP/BACKGROUND INFORMATION

Are you a U.S. Citizen? Yes No *Manager must be U.S. citizen
 If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.
 Have you ever been convicted of a state, federal, or military crime? Yes No
 If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

3C. EMPLOYMENT INFORMATION

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
10/2008	Present	Store Manager	Roche Bros. Supermarkets	Roger Bowles

3D. PRIOR DISCIPLINARY ACTION

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? Yes No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature	Date
	2/2/22

APPLICANT'S STATEMENT

I, Kevin Barner the: sole proprietor; partner; corporate principal; LLC/LLP manager
Authorized Signatory
of RBSBW, Inc.
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature: Kevin F. Barner

Date: 2/24/2022

Title: KEVIN F. BARNER

Attachment 6.a: Sudbury Farms Change of Manager 2022 Application_SB (5144 : Sudbury Farms Change of Manager 2022)

ENTITY VOTE

The Board of Directors or LLC Managers of
Entity Name
duly voted to apply to the Licensing Authority of
City/Town and the
Commonwealth of Massachusetts Alcoholic Beverages Control Commission on
Date of Meeting

For the following transactions (Check all that apply):

Change of Manager

Other

"VOTED: To authorize
Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

"VOTED: To appoint
Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts."

A true copy attest,

Kevin F. Barner
Corporate Officer / LLC Manager Signature

Kevin F. BARNER
(Print Name)

For Corporations ONLY

A true copy attest,

Kevin F. Barner
Corporation Clerk's Signature

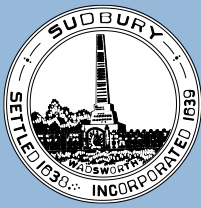
Kevin F. BARNER
(Print Name)

Attachment 6.a: Sudbury Farms Change of Manager 2022 Application_SB (5144 : Sudbury Farms Change of Manager 2022)

Sudbury Farms – Change of Manager Department Feedback

Department	Staff	Date	Comments
Building Department	Andrew Lewis	3/7/22	The Building Department has no issue with the transfer.
Fire Department	Chief Whalen	3/7/22	No issues with the FD.
Health Department	Bill Murphy	3/7/22	No issues with this app.
Police Department	Chief Nix	3/7/22	The Police Department does not have an issue with the transfer.

Town Counsel Riley found the application to be in order. (3/7/22)



SUDBURY SELECT BOARD
Tuesday, March 22, 2022

MISCELLANEOUS (UNTIMED)

7: MBTA draft comment letter

REQUESTOR SECTION

Date of request:

Requestor: Vice-chair Russo

Formal Title: Discussion on draft comment letter on Housing Choice/MA Bay Transportation Authority (MBTA) regulations. (In attendance will be Planning and Community Development Director, Adam Duchesneau.) (~15 min.)

Recommendations/Suggested Motion/Vote: Discussion on draft comment letter on Housing Choice/MA Bay Transportation Authority (MBTA) regulations. (In attendance will be Planning and Community Development Director, Adam Duchesneau.) (~15 min.)

Background Information:
attached draft

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Jennifer Roberts	Pending
Select Board	Pending

03/22/2022 6:00 PM

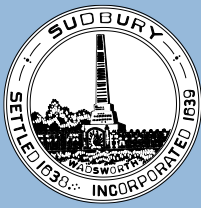
DRAFT
Comments on Draft Compliance Guidelines for Multi-Family Districts
March 10, 2022

The below comments will be submitted jointly from the Select Board and Planning Board through the www.mass.gov/mbtacomunities website:

- Why is the as of right multi-family zoning requirement of 50 acres the same for every community? The interpretation of reasonable size for the required zoning district to be a total of 50 acres of land for all communities, including an MBTA Adjacent community with no transit station, does not seem reasonable and should be revised. While the logic of 1/10th of the area within 0.5 miles of a transit station may be reasonable when a station exists, it does not directly translate and equate to a reasonable size in a community with no transit facilities. The required minimum number of dwelling units should be a factor of the distance the development is from a transit station. The further from a transit station a development is located, the lower the floor should be for the required number of dwelling units.
- We recommend a reduction in the minimum size requirement for the zoning districts, and a reduction in the floor or a formula approach in calculating the number of required dwelling units for MBTA Adjacent communities. Using the calculated minimum requirement based on housing stock of a town rather than 750 units (50 acres at 15 dwelling units per acre) should be the guide to how large a zoning district would be necessary. A community's existing population density should also be factored into the total dwelling unit calculation. The dwelling unit density baseline should be set by the community's existing character and makeup.
- Many MBTA Adjacent communities have little to no service benefits. Is there an opportunity to receive transportation funding or designated parking spaces at transit stations in the area if compliance with the new requirements is achieved?
- Please clarify the statement "A district should not be a single development site on which the municipality is willing to permit a particular multi-family project." Does this require the inclusion of multiple lots or parcels within the zoning district? If so, how many?
- The requirements to determine unit capacity within a designated zoning district are onerous and beyond the scope of a typical zoning exercise. While mapped and known conditions (such as wetlands and water bodies), and regulations that can be determined through zoning (height limits, setbacks, lot coverage, etc.) should be accounted for, it is atypical to ask the municipality, as opposed to the developer, to determine soil conditions, sewer capacity, infrastructure requirements, and other development specific elements for a zoning district.
- As written, there is no commitment to expanding transit to MBTA Adjacent communities that have no facilities within 0.5 miles. Without any plan for expansion of public transit service, this zoning could be promoting sprawl and intensifying traffic in communities. The adoption of this zoning should be tied to some commitment to extend MBTA service to towns that implement the as of right multi-family zoning.

- We strongly encourage DHCD to provide credit to cities and towns who have implemented Chapter 40R Smart Growth Overlay Zoning Districts (which aligns with the goals of this legislation and these guidelines) and, further, which have actually constructed new housing units within those Smart Growth Overlay Zoning Districts.
- We would prefer to see exemptions for communities which have implemented Chapter 40R Smart Growth Overlay Zoning Districts, which have more than 10% affordable housing on their Subsidized Housing Inventories, and which have shown growth in the number of housing units in their communities over the last few years.
- There is a need to regionally plan with other communities in the surrounding area regarding this initiative. It is important to ensure all development is aligned so that transit could be extended in the future and traffic impacts are minimized from future development. Housing density, adding additional services, and other factors need to be taken into consideration in these guidelines.

Sudbury is not alone in these concerns. As noted by the Metropolitan Area Planning Council (MAPC) in its *Preliminary Analysis of Minimum Unit Capacity and Estimated Net Unit Capacity* document (https://www.mapc.org/wp-content/uploads/2022/01/MAPC_Sec3A_CapacityAnalysis_1_10_221.pdf) dated January 12, 2022, “The 750-unit minimum could result in unreasonably high growth rates for many small towns” and “the requirements would require relatively more capacity and growth potential in the least accessible parts of the region than in the core of the MBTA district.”



SUDBURY SELECT BOARD
Tuesday, March 22, 2022

MISCELLANEOUS (UNTIMED)

8: Open joint meeting with Finance Committee

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to open a joint meeting with the Finance Committee.

Recommendations/Suggested Motion/Vote:

Background Information:

Attached FinCom votes submitted 3/22.

Financial impact expected:

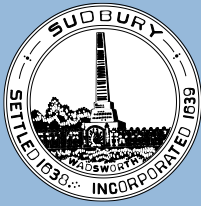
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Jennifer Roberts	Pending
Select Board	Pending

03/22/2022 6:00 PM



SUDBURY SELECT BOARD
Tuesday, March 22, 2022

MISCELLANEOUS (UNTIMED)

9: FinCom budget recommendations to Select Board

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Finance Committee to present budget and Town Meeting article recommendations to Select Board. (~30 min.)

Recommendations/Suggested Motion/Vote: Finance Committee to present budget and Town Meeting article recommendations to Select Board. (~30 min.)

Background Information:

Financial impact expected:

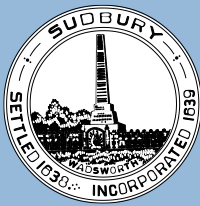
Approximate agenda time requested: 30 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Jennifer Roberts	Pending
Select Board	Pending

03/22/2022 6:00 PM



SUDBURY SELECT BOARD
Tuesday, March 22, 2022

MISCELLANEOUS (UNTIMED)

10: ATM petitioner presentation - Sewataro land use consultant

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Annual Town Meeting petitioner presentation - Hire Land Use Consultant for Liberty Ledge/Sewataro Property (Len Simon) (~20 min.)

Recommendations/Suggested Motion/Vote:

Background Information:
presentation attached

Financial impact expected:

Approximate agenda time requested: 20 minutes

Representative(s) expected to attend meeting: Resident Len Simon

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Jennifer Roberts	Pending
Select Board	Pending

03/22/2022 6:00 PM

Land Use Study For Liberty Ledge

Text -Citizen Petition Article

To see if the Town will vote to raise and appropriate, or to transfer from available funds, \$200,000, or any other sum, to be expended under the direction of the Director of Planning and Community Development for the purpose of hiring an independent land use consultant to study, evaluate and expand the options for the short-term and long-term uses for the Liberty Ledge property with the address 1 Liberty Ledge and consisting of approximately 44.32 a. of land inclusive of "Camp Sewataro" acquired by the Town pursuant to a vote under Article 25 of the 2019 Annual Town Meeting. The consultant's evaluation and report shall include new and prior information regarding the financial operating costs, the identification of environmental and health issues, the capital investments required, and any restrictions with respect to access and use of the property including ADA or other compliance requirements, for each alternative. The consultant shall prepare a written report of his/her findings and conclusions for the Town to use for its decisions regarding the use of the Liberty Ledge property for the benefit of the Town's population.

Petitioner's Report for the Town Meeting Article To Hire A Land Use Consultant for the Liberty Ledge/Sewataro Property (1)

When the Town was presented with an opportunity to purchase the /Liberty Ledge/Sewataro property in 2019 three concerns were raised.

First, there was no plan about how to use the 44.32-acre property. Second, there was no time to do a land use study. Third, there were no funds earmarked to maintain the property to prevent it from falling into disrepair. For these reasons the Finance Committee, the Park and Recreation Commission, the Capital Investment Advisory Committee and the Land Acquisition Review Committee voted not to support the purchase.

The primary objective was to acquire the Liberty Ledge/Sewataro property to keep it as open space and other municipal uses. This objective was supported by Town Meeting on May 6, 2019.

The Select Board's solution to having the property maintained, and prevent it from falling into disrepair, was to enter into a short-term contract with a day camp operator who could run a day camp using the Camp Sewataro site and have the responsibility of maintaining the property.

Petitioner's Report for the Town Meeting Article To Hire A Land Use Consultant for the Liberty Ledge/Sewataro Property (2)

This agreement limits Sudbury residents, who approved the purchase of the property for more than \$11,000,000, from using many of the facilities, and the majority of the property, from late May through September, the warm months of the year. Per the agreement, all swimming facilities, in their entirety, are completely off limits all the time. The agreement calls for lease and profit sharing payments from the operator. There is a substantial deficit between the revenues collected and the debt service (interest and principal) required to be paid by the town.

The agreement was intended to be a temporary solution until a study could be done to evaluate and consider the options for the long-term use of the property. Upon completion of the study a decision on the long-term use would be made by Sudbury residents. The Select Board felt that a three-year agreement with a camp operator would be enough time to complete the land use study and plan for the implementation of its recommendations.

Petitioner's Report for the Town Meeting Article To Hire A Land Use Consultant for the Liberty Ledge/Sewataro Property (3)

Because of the complex features of 44.23 acres of Liberty Ledge/Sewataro property, including four houses, a swimming/boating pond, a fishing pond, multiple open-air structures, a bomb shelter, athletic fields, parking areas, lack of permanent sanitary facilities, lack of ADA compliance, and the presence of four shallow swimming pools used to teach swimming, the land use study would take time and require the expertise of an independent land use consultant with broad based experience in developing a site like the liberty Ledge/Sewataro property . During the initial two years of the camp operator contract, the Select Board never authorized or allocated money to do the study.

Meanwhile, beneath the ground there is a hidden problem; underwater streams that fed the headwaters of Pantry Brook and are used to fill and maintain the swimming and fishing ponds. The town has been alerted that there are hygienic and environmental issues with the swimming and fishing ponds due to the underground streams. Modifications may be needed to comply with state law regarding the swimming pond and the fishing pond. As of the writing of this article it is unclear if the problems can be fixed, what such fixes will entail, how long they will take, and what the costs will be.

Petitioner's Report for the Town Meeting Article To Hire A Land

Use Consultant for the Liberty Ledge/Sewataro Property (4)

It is clear that the options for residents' use of Liberty Ledge/Sewataro will require intensive study and analysis. In essence, Liberty Ledge/Sewataro will need its own mini–Master Plan.

Not until the Select Board's January 10, 2022 meeting did the Select Board consider a warrant article to do a study to determine the potential uses for Liberty Ledge/Sewataro property.

This article authorizes the Town to hire an independent land use consultant to study and determine options for the use of the property that will provide the greatest benefit to the entire Town's population.

This study will include evaluation of the environmental issues, the land use issues, the capital investment cost issues, the operating costs issues, maintenance issues, real estate tax issues, the ADA issues, the issues surrounding scheduling and availability for the Town's population to use the property, the potential for revenue for the Town, as well as any other issues that should be included to evaluate the potential long-term uses of the property for the benefit of the Town's population.

Petitioner's Report for the Town Meeting Article To Hire A Land Use Consultant for the Liberty Ledge/Sewataro Property (5)

In addition to the identification of the best use options for the property by the Town, a further objective of the study is to answer questions on subjects for which there was inadequate information in 2019, and answer questions that have arisen recently.

Before the Town enters into any long-term arrangement for Liberty Ledge/Sewataro, a full due diligence review of the options for the use of the property should be done by an independent land use consultant.

The complete results of the study will be made available to residents for their use in making an informed decision about the long-term use of the Liberty Ledge/Sewataro property. Town forums and discussions will be convened to answer questions and assist in the decision-making process. The consultants who conduct the study will be invited to participate in the forums and discussions.

Petitioner's Report for the Town Meeting Article To Hire A Land Use Consultant for the Liberty Ledge/Sewataro Property (6)

The final determination of how Liberty Ledge/ Sewataro should be used should be placed before the residents in the form of a ballot question. That way, all residents would have an equal say in the outcome.

Liberty Ledge/Sewataro can become the durable jewel residents sought when they voted to purchase the land. The land use study proposed in this article is the tool needed to understand what is possible, and breathe life into this vision. Your support is vital to its success.

Why Are We Asking Town Meeting For \$200,000?

1. A thorough land use study of Liberty Ledge is in effect a mini-Master Plan
2. The study will likely require a primary land-use planner, plus sub-planners in specialized areas because of the unique features of 44+ acres parcel
 - Environmental experts and permitting
 - Landscape architect
 - Finance
3. The primary land-use planner will need multiple rounds of input with sub-planners, town staff, and Sudbury boards and committees as each feasible alternative is developed and refined.

Why Are We Asking Town Meeting For \$200,000?

4. The number and type of sub-planners is unknown at this point, so it would be conservative to plan for sufficient funds for any contingency. Once a reliable estimate for sub-planners is established, the ask at town meeting can be adjusted.
5. Obtaining resident input will be essential to determining the desired uses of the proper
 - Town forum
 - On line survey
 - Designed, disseminated, results collated
 - Listening session, like the one for use of ARPA funds
 - Town staff input
6. Once potential uses are identified, the feasibility of each option will need to be vetted

Why Are We Asking Town Meeting For \$200,000?

7. Once vetted, the cost for each feasible option will need to be determined.
 - Capital costs
 - Maintenance cost
 - Annual operating costs, including staffing
8. Income projections for each viable option will need to be produced, to avoid having Sudbury taxpayers subsidize a commercial business or an out-of-town operator for 15 or more years, or indefinitely. (See chart)

Why Are We Asking Town Meeting For \$200,000:

To Determine Within Forecast Accuracy, Capital Costs for the Long Term

- Making facilities ADA accessible, to the extent recommended in ADA Implementation study
- De-commissioning the well
- Removal of houses. (Is asbestos present?)
- Removal/decommissioning of bomb shelter
- Installation of sanitary facilities
- What capital investment would be required to make the swimming beach usable

Due to the Range of Potential Uses, Extensive Planning Options and Cost Projections Will be Needed

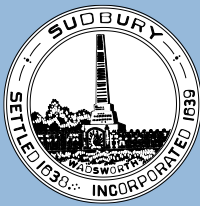
- Town park, year round accessibility for all residents for the entire site.
- Town operated day camp with preference for Sudbury children.
- Contract for outside operator to run a day camp with restricted summer usage to permit residents to use all facilities during weekdays.
- Convert the site into a club, like Greenwood or Sudbury Swim and Tennis for Sudbury residents.
 - Currently there is a long waiting list for both of those clubs.
 - Replacement of 4 shallow teaching pools with one graduated depth pool.

Conclusions

The land-use study for Liberty Ledge must be done thoroughly and with foresight the first time to get it right.

Sudbury has had too many studies that ended up gathering dust. The studies needed to be re-done, were more costly in terms of the study itself, and residents did not get the use and advantages of the plan.

Thank you



SUDBURY SELECT BOARD
Tuesday, March 22, 2022

MISCELLANEOUS (UNTIMED)

11: ATM SB article presentation - Liberty Ledge/Sewataro

REQUESTOR SECTION

Date of request:

Requestor: Chair Roberts

Formal Title: Annual Town Meeting Select Board article presentation – Hire Land Use Consultant for Liberty Ledge/Sewataro Property (Select Board Member Charlie Russo) (~20 min.)

Recommendations/Suggested Motion/Vote: Annual Town Meeting Select Board article presentation - Hire Land Use Consultant for Liberty Ledge/Sewataro Property (Select Board Member Charlie Russo) (~20 min.)

Background Information:

Financial impact expected:n/a

Approximate agenda time requested: 20 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Jennifer Roberts	Pending
Select Board	Pending

03/22/2022 6:00 PM

**2022 ATM SEWATARO ARTICLE
LAND USE CONSULTANT**

For discussion, Select Board meeting of Jan. 4, 2022
Revised for March 22 Select Board/Finance Committee meeting.

1

**WHY A SELECT BOARD
ARTICLE?**

Especially if I support status quo?

- A Right-Sized Article
 - Appropriate Scope
 - Appropriate Cost
- Fulfill a promise from Town Meeting 2019
- Obtain Objective Analysis
- Improve Amenities to Residents
- So We Know

2

Attachment 11.a: SB-FinCom slides for Land Use Consultant 03.22.2022 (5152 : ATM SB article presentation - Liberty Ledge/Sewataro)

COST COMPARISON

Planning Project	Cost	Funding Source	Time frame
Sewataro Appraisal (completed)	\$5,000	CPA funds	~ 2 months
Broadacres Charrette (completed)	\$7,400	Planning Budget	~ 4 months
Updating the Open Space & Recreation Plan and the Athletic Fields Needs Assessment & ADA access for fields (proposed)	\$100,000 <ul style="list-style-type: none"> • \$40k Open Space • \$40k Athletic Fields • \$20k ADA access 	CPA funds	~ 1 year
Sudbury Town-wide Master Plan (completed)	\$142,000	Town Meeting (\$75,000), the Sudbury Foundation, and a Community Compact Grant	~ 2 years
Sewataro Land Use Planning Consultant (proposed by citizens' petition)	\$200,000	Free cash	~1 year

Money allocated at Town Meeting for a particular project remain available for the project until the funds are fully expended or the funds are reverted at a subsequent Town Meeting.

3

COST SAVING

- A comparison of costs, shown in the prior slide, shows that \$200,000 is probably more funding than is warranted by the scope of the proposed land use study.
- \$100,000 – more than was initially allocated for a town-wide Master Plan – should be more than sufficient to complete the desired scope.
- The smaller amount saves the Town \$100,000.
- If the higher amount is approved at Town Meeting but unspent, it remains dedicated to the project until the funds are fully expended or the funds are reverted at a subsequent Town Meeting.
- It is imprudent to dedicate a large excess of funds that would then be tied up for an undetermined period of time.

4

FULLILL A PROMISE

The Future Use of Camp Sewataro

- When the Board of Selectmen made their offer, their vision was to use the land for **open space, recreation, preservation and other municipal purposes.**
- This is a **unique** land preservation acquisition because there is the possibility and opportunity for future uses, some of which could bring potential revenue sources.

AKA relatively undefined, relatively unusual

Slide 18 of 2019 ATM Sewataro Article:
<https://s3.amazonaws.com/documents.sudburyma/Presentation/TM-2019%20Article%2025%20Rodrigues%2C%20Melissa.pdf?1557334778257&AWSAccessKeyId=AKIAJYVIGYK2PGOS2ZKA&Expires=1640631751&Signature=FX0%2FRU%2B3hyYIUHeRr26qk8NYjpl%3D>

5

FULLILL A PROMISE

The Future Use of Camp Sewataro

- We have explored and discussed several possible scenarios including:
 - 1. *Maintain as open space and recreational space*
 - 2. *Continue to run Camp Sewataro*
 - 3. *Lease camp*
- Recommendation: Immediately put out a request for proposals and enter into a lease for Summer 2020
 - ***This would give the Town the opportunity to best plan for and prepare for the future use***

Additional Planning was originally envisioned

Slide 19 of 2019 ATM Sewataro Article:
<https://s3.amazonaws.com/documents.sudburyma/Presentation/TM-2019%20Article%2025%20Rodrigues%2C%20Melissa.pdf?1557334778257&AWSAccessKeyId=AKIAJYVIGYK2PGOS2ZKA&Expires=1640631751&Signature=FX0%2FRU%2B3hyYIUHeRr26qk8NYjpl%3D>

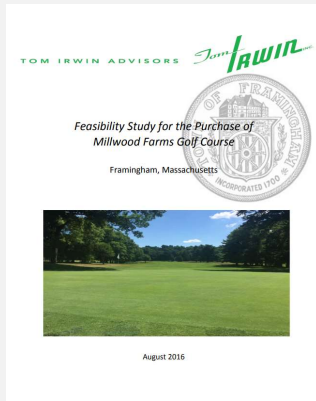
6

Attachment 11.a: SB-FinCom slides for Land Use Consultant 03.22.2022 (5152 : ATM SB article presentation - Liberty Ledge/Sewataro)

IDENTIFY IMPROVEMENTS

- Obtain Objective Analysis
- Improve Amenities to Residents

Similar efforts commonly occur



7

IDENTIFY IMPROVEMENTS

Don't we - shouldn't we - want to know best recommendations to maximize an \$11 million investment?

8

SELECT BOARD ARTICLE

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$100,000, to be expended under the direction of the Director of Planning and Community Development, for the purpose of hiring an independent land use consultant to study, evaluate, and expand the options for the short-term and long-term uses for the Sewataro/Liberty Ledge property.

SELECT BOARD REPORT: The independent land use consultant's evaluation and report shall include, but not be limited to, new and prior information regarding the financial operating costs and revenues attributed to the site, the identification of the range of all potential uses for the site, the identification of uses that could increase the number and/or diversity of users of the site, the identification of potential uses in addition to a private camp (either off-season or concurrent with the camp season), the capital costs and potential funding sources for those alternative or additional uses on a one-time or phased basis, costs for increased Town responsibility of the site, and all options that are available to maximize use of the entire site. The consultant shall prepare a written report of their findings and conclusions for the Town to use in its future decisions regarding the use of the Sewataro/Liberty Ledge property for the benefit of Town residents.

9

A LONG-TERM VIEW

Select Board should take a long-term view of the Sewataro property.

"In the long run we are all dead." - John Maynard Keynes

We should not burden future Select Boards and citizens with planning from scratch in the event that no camp operator bids on an RFP, as has been raised as an issue by current Select Board members.

10

WHY 2 SIMILAR ARTICLES?

- Initially, residents requested the Select Board act on this request. When no immediate action occurred, the residents began the citizens’ petition process.
- Upon consideration of the citizens’ petition, Select Board members decided to put forward their own slightly modified version. Various versions have received 4-1 or 3-2 votes from the Select Board.

11

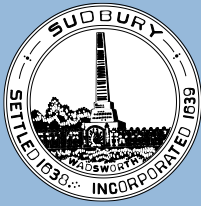
RELATION TO OPEN SPACE PLANS

- The contents of Open Space Plans are fairly-well defined (i.e., constrained) by the state:
<https://www.mass.gov/doc/open-space-and-recreation-plan-workbook/download>
- There is a logical sequence of information building moving from town-wide overview of Open Space plan, to Athletic Field Needs Assessments, ADA evaluation, etc.
- The “unique” aspects of Sewataro (e.g., existing camp, potential revenue, etc. aren’t covered by the scope of these other plans),
- The consultant skills that may be necessary for a full evaluation of Sewataro aren’t aspects of the other plans
- A “unique public-private partnership” that does not exist elsewhere, per Select Board member Schineller’s newsletter article.

SECTION	SUBSECTION	MUST BE REVISED	MAY NEED REVISION	NO CHANGE NECESSARY
1: PLAN SUMMARY				
2: INTRODUCTION	Statement of Purpose	X		
	Planning Process/Public Participation	X		
3: COMMUNITY SETTING	Regional Context		X	
	History of the Community		X	
	Population Characteristics	X		X
4: ENVIRONMENTAL INVENTORY AND ANALYSIS	Growth & Development Patterns		X	
	Geology, Soils, and Topography			X
	Landscapes Character		X	
	Vegetation		X	
5: INVENTORY OF LANDS OF CONSERVATION AND RECREATION INTEREST	Fisheries and Wildlife		X	
	Scenic Resources and Unique Environmental Challenges		X	
	Private Parcels		X	
6: COMMUNITY GOALS	Public and Nonprofit Parcels		X	
			X	
7: ANALYSIS OF NEEDS	Description of Process	X		
	Statement of Open Space and Recreation Goals	X		
8: GOALS AND OBJECTIVES	Summary of Resource	X		
	Protection Needs	X		
9: FIVE YEAR ACTION PLAN	Summary of Community's Needs	X		
	Management Needs, Potential Change of Use	X		
10: PUBLIC COMMENTS		X		
11: REFERENCES		X		

Excerpt from state "Open Space and Recreation Planner's Workbook" showing suggested OSP section updates

12



SUDBURY SELECT BOARD
Tuesday, March 22, 2022

MISCELLANEOUS (UNTIMED)

12: ATM SB article presentation - maintenance funding for sewataro

REQUESTOR SECTION

Date of request:

Requestor: Chair Roberts

Formal Title: Annual Town Meeting Select Board article presentation – Maintenance funding for Liberty Ledge/Sewataro Property (Select Board Member Charlie Russo and Town Manager Henry Hayes) (~15 min.)

Recommendations/Suggested Motion/Vote: Annual Town Meeting Select Board article presentation - Maintenance funding for Liberty Ledge/Sewataro Property (Select Board Member Charlie Russo and Town Manager Henry Hayes) (~15 min.)

Background Information:

Financial impact expected:

Approximate agenda time requested: 15 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Jennifer Roberts	Pending
Select Board	Pending

03/22/2022 6:00 PM

Maintain as Open Space and Recreational Space

- **Below is a list of the annual maintenance and utility costs for the camp from 2019:**
 - **Mowing: \$10,000**
 - **Water (Irrigation and Pools) \$17,000**
 - **Spring Clean Up: \$5,000**
 - **Fall Clean Up: \$8,000**
 - **Snow Removal: \$2,000**
 - **Tree Work: \$2,000**
 - **Maintenance of Pools and Ponds: \$19,500**
 - **General Maintenance of Outside Facilities: \$15,000**
 - **Utilities for Buildings: \$16,000**

Total with Insurance \$155,000



SUDBURY SELECT BOARD
Tuesday, March 22, 2022

MISCELLANEOUS (UNTIMED)

13: Close joint meeting with FinCom and resume SB meeting

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Close joint meeting with Finance Committee and resume Select Board meeting.

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

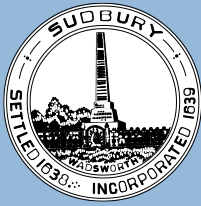
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Jennifer Roberts	Pending
Select Board	Pending

03/22/2022 6:00 PM



SUDBURY SELECT BOARD
Tuesday, March 22, 2022

MISCELLANEOUS (UNTIMED)

14: ATM petitioner presentation - sustainability

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Annual Town Meeting petitioner presentation - Climate Emergency Declaration and creation of Sustainability Director position (Alex Vai). (~20 min.)

Recommendations/Suggested Motion/Vote: Annual Town Meeting petitioner presentation - Climate Emergency Declaration and creation of Sustainability Director position (Alex Vai). (~20 min.)

Background Information:
attached docs

Financial impact expected:

Approximate agenda time requested: 20 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Jennifer Roberts	Pending
Select Board	Pending

03/22/2022 6:00 PM

Yes on 58: Meeting Sudbury's Need for Climate Mobilization Now

Sudbury Select Board – 22 March 2022

Climate Change and Its Effects are an Emergency

14.a

Extreme weather has Boston.com readers worried about climate change
By **Zipporah Osei**
July 21, 2021



Extreme 40-degree temperature shift in Wednesday presents among most extreme 24-hour change, weather officials say

Updated: Feb. 17, 2022, 8:05 a.m. | Published: Feb. 17, 2022, 8:05 a.m.



Firefighters Battle Biggest Wildfire in Mass. for 20 Years, Appalachian Trail Impacted

One firefighter was hospitalized over the weekend, where he remains in good condition

By **Marc Fortier** • Published May 17, 2021 • Updated on May 17, 2021 at 8:24 pm

Cleanup begins in soggy Northeast as Henri plods back to sea

PUBLISHED MON, AUG 23 2021-5:40 AM EDT | UPDATED TUE, AUG 24 2021-1:58 AM EDT

AP

SHARE



Jacob Wycoff ✓
@4cast4you

Boston weather in a nutshell...

Wednesday, June 30th -- 100°, tying the all-time hottest temperature in June on record. 🥵☀️

Saturday, July 3rd -- 60°, tying the all-time coldest high temperature in July on record. 🥶☔️

Nor'easter Brings Hurricane-Force Winds to Massachusetts

The New York Times • Oct 27

Ida Remnants Cause Tornado on Cape Cod, Bring Flooding, Power Outages to Mass.

Cars were stuck on flooded roads across New England, thousands of people lost power and some MBTA Orange Line service was suspended Thursday

By **Staff and wire reports** • Published September 2, 2021 • Updated on September 2, 2021 at 11:45 pm

'Weather Whiplash' And Other Takeaways For Boston From The IPCC Report

August 09, 2021 | By **Barbara Moran** 🐦

ALL of these reports are from the last 11 months

Packet Pg. 46

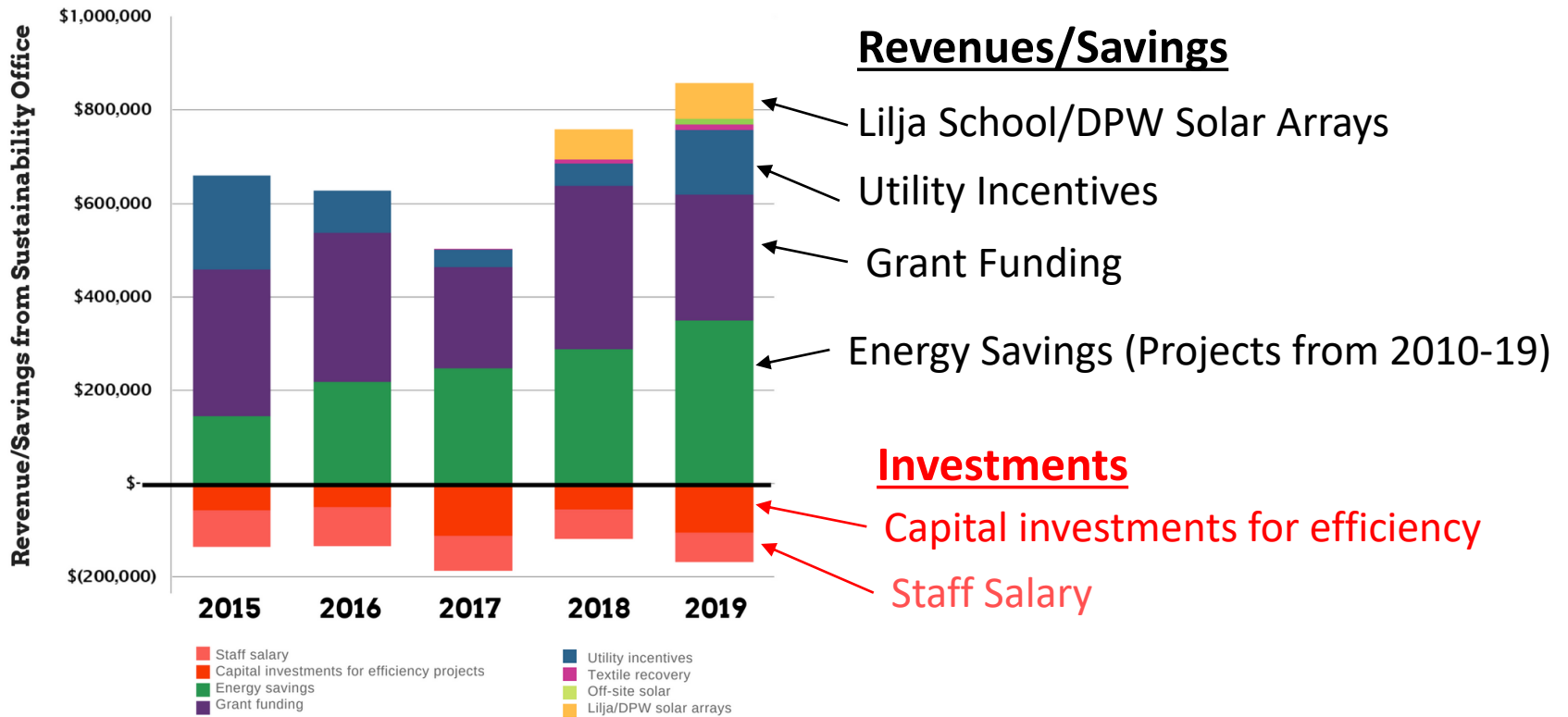
Attachment 14.a: 2022-03-22 - Select Board - Climate Emergency (5105 : ATM petitioner

...and that our actions can still make a meaningful difference to our comfort, safety, and security.

- The **2021 Master Plan** and **2019 MVP Workshop Findings** recognize need to address Sudbury's climate resiliency
- **'Sustainability and Climate Change Initiatives'** were among the Top 4 goals of this Select Board
- MA recently enacted climate goals:
50% GHG reduction by 2030, 75% by 2040, Net Zero by 2050

1. **Acknowledge and declare the fact that climate change is here, that urgent action is warranted, and inaction has its own costs**
2. **A comprehensive, climate-focused Action Plan**
 - To establish specific goals and track performance
 - To guide responsible decision making with a clear analysis of costs and benefits
 - To engage all Sudbury stakeholders
 - To ensure that the benefits accrue fairly to all
3. **A full-time Sustainability Director as a focused resource**
 - To connect across all departments, boards, and activities
 - To serve residents as a sustainability resource
 - To coordinate resiliency and sustainability programs, infrastructure, and investment
 - To secure grants and funding opportunities

Sustainability Directors w/ Positive ROI



NOTES

- Results reflect personal performance. Savings/revenue secured by Environmental Compliance Officer prior to 2015 is not displayed.
- Additional solar revenue from NHS solar canopies anticipated in 2020.
- Lower salary in 2018 reflects switch to part-time schedule.

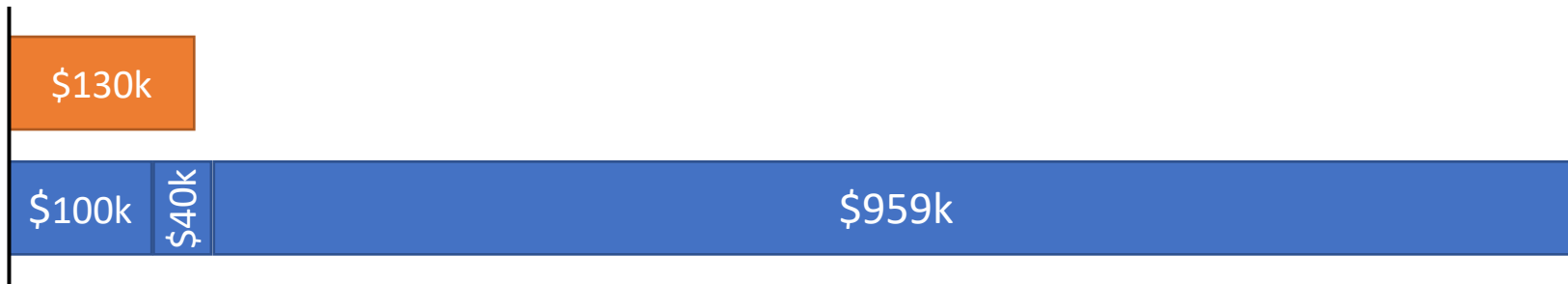
Credit: Jillian Wilson-Martin, Natick Sustainability Director (since 2014)

- **2019 Natick revenue was 12x staff salary (2019)**
- **>\$500k of persistent + budgetable annual energy savings by 2019 (Year 5)**
 - ~\$350k more than in 2015 (Year 1)
- **Fast Results:** New Acton Sustainability Director secured ~\$260k in grants in 6 months.

Seed Funding Exists for this Investment

Need

Sustainability Director salary, benefits, and overhead for 1 year



Potential Available Funds

- **State Grants:** Sen. Eldridge publicly committed to obtain ~**\$100k** for 1 year
- **Energy & Sustainability Comm:** Has funds for **50% of salary** for 1 year.
- **Otherwise Unallocated Free Cash:**
 - ~**\$959k** left unallocated of \$6.58 certified million free cash after TM’s Capital Plan; Supplemental Funds for Fire Station 2, Sewataro, and Fairbank; Stabilization Fund Requirements; 0.5% operating budget buffer

Case Study: K-8 Schools and DPW Solar

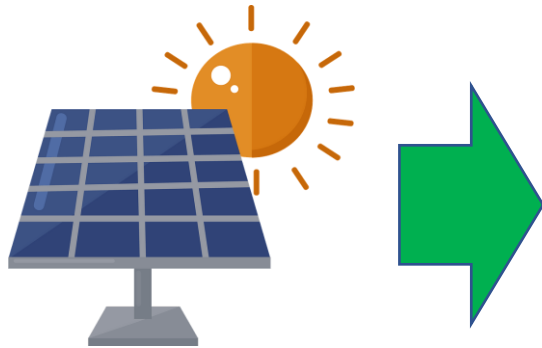
Proposed solar at K-8 Schools and the DPW under a 20-25 year Power Purchase Agreement

Discussions go back to at least February 15th 2017



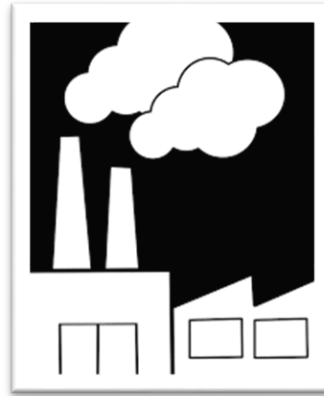
Would a full-time, dedicated Sustainability Director allow us to reap benefits from projects like this sooner?

YEAR 1 PRODUCTION



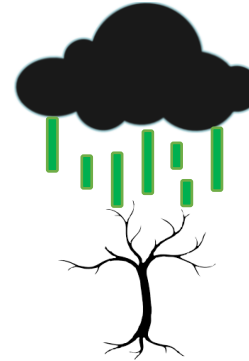
2262 MWh

CO₂



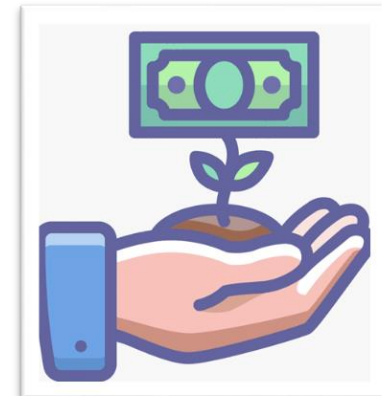
↓ 650
metric tons

SO_x + NO_x



↓ 700
pounds

SAVINGS



↑ \$130,000

- [Energy and Sustainability Committee Meeting Minutes 15 Feb 2017](#)
- October 2021 Project Summary: <https://www.sudbury.k12.ma.us/cms/lib/MA50000428/Centricity/Domain/92/Solect%20Energy%20Sudbury%20Solar%20PPA%20Presenta9.30.21.pdf>
- 2019 NE ISO Average Emissions: <https://www.iso-ne.com/about/key-stats/air-emissions/>

There is a clear need for urgent, community-wide action to mitigate and prepare for climate change effects

Our Article 58 takes steps needed to solve any complex problem: Acknowledgment, Planning, and Focus

Sustainability Directors in peer towns are financially self-sustaining and advance projects that are good for people, productivity, and the planet

Seed funds exist to make this necessary investment without compromising other key FY23 budget items

Sustainability Director (Draft Job Proposal – For Discussion)

The Town of Sudbury, MA (the ‘Town’) is seeking a full-time Sustainability Director. This individual will fill a newly created position and report directly to the Town Manager. The Sustainability Director will lead development, planning, and implementation of initiatives to reduce the Town’s ecological footprint, integrate sustainability throughout town-wide operations, and protect and support the long term well-being of the Town and its residents.

The Town is an Equal Opportunity Employer and seeks to offer competitive pay and benefit packages to its employees. Salary will depend on the candidate’s experience and qualifications but is projected to start in the range of: \$68,308-\$101,697.

Responsibilities include:

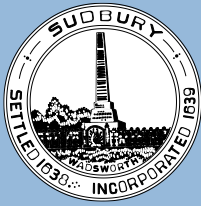
- Taking a lead role in preparing a written Climate Mobilization Action Plan (CMAP) for the Town that meets the standards defined in the duly-passed Climate Emergency Declaration within 12 months of start date
- Developing and maintaining a comprehensive set of S.M.A.R.T. (Specific, Measurable, Achievable, Relevant, and Timely) and data-driven sustainability goals for the town, tracking progress towards these goals over time, and reporting annually on progress to Sudbury officials and residents
- Proactively working with municipal colleagues to ensure that sustainability goals are consistently considered and prioritized in the Town’s operations, policies, and regulations
- To collaborate with and leverage the technical expertise and town-specific knowledge of existing town boards, such as the Energy and Sustainability Committee
- Manage the process of obtaining grants and other resources to support sustainability, resiliency, and public health goals from a broad portfolio of potential sources
- Convening and leading public meetings and other approaches for collecting and integrating input from a diverse range of stakeholders, including residents, non-profits, businesses, and government
- Leading public outreach on sustainability efforts in the Town including via development of an official Town website, as well as using other print, broadcast, and social media
- Serving as a resource and coordinating other support for town residents in sustainability matters

Requirements:

- Bachelor’s or higher degree in environmental science, physical sciences, sociology, psychology, engineering, marketing or other relevant discipline(s)
- At least 5 years’ relevant working experience, including examples of independently managing complex projects from start to successful conclusion
- Ability to effectively handle a broad portfolio that includes both time-bound and ongoing projects and tasks
- Demonstrated experience extracting and applying useful insights from data

- A commitment to the highest standards of scientific integrity, transparency in decision-making, and fact-based public policy
- Strong interpersonal skills in collaborative contexts; ability to guide towards outcomes while listening to and working closely with the general public and other stakeholders with diverse backgrounds and opinions
- Ability to facilitate productive task conflict while minimizing unhelpful personal conflict (i.e., helping people ‘to disagree without being disagreeable’)
- Excellent verbal, written, and graphical communication skills, especially to effectively communicate technical/quantitative information to non-technical audiences
- A willingness to approach problems with an open mind and an eagerness to learn
- Positive attitude, polite persistence, and a strong work ethic to deliver top-quality work under time constraints

DRAFT



SUDBURY SELECT BOARD
Tuesday, March 22, 2022

MISCELLANEOUS (UNTIMED)

15: Discussion on 2022 Annual Town Meeting

REQUESTOR SECTION

Date of request:

Requestor: Chair Roberts

Formal Title: Discussion on 2022 Annual Town Meeting: logistics; order and consent calendar; positions on articles; Select Board reports, review draft Annual Town Meeting warrant. Final warrant version to be approved no later than 4/5/22 meeting. (~45 min.)

Recommendations/Suggested Motion/Vote: Discussion on 2022 Annual Town Meeting: logistics; order and consent calendar; positions on articles; Select Board reports, review draft Annual Town Meeting warrant. Final warrant version to be approved no later than 4/5/22 meeting. (~45 min.)

Background Information:
attached articles list and DRAFT warrant

Financial impact expected:

Approximate agenda time requested: 45 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Jennifer Roberts	Pending
Select Board	Pending

03/22/2022 6:00 PM

ATM 2022 ARTICLES

#	Article Title	Sponsor/ Submitted by	Article Presenter	SB Position	FinCom Position	CIAC Position	Report SB position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calendar
	IN MEMORIAM RESOLUTION		Schineller								
	FINANCE/BUDGET										
1	Hear Reports	Select Board	Citizen							Majority	
2	FY22 Budget Adjustments	Select Board	Town Manager							Majority	
3	FY23 Budget	Town Manager			8-0			Tax Levy	\$110,291,427	Majority	
4	FY23 Capital Budget	Town Manager			8-0			Tax Levy	\$1,036,274	Majority	
5	FY23 Transfer Station Enterprise Fund Budget	Town Manager			9-0			Enterprise Fund	\$317,675 \$300,124	Majority	
6	FY23 Pool Enterprise Fund Budget	Town Manager			9-0			Enterprise Fund	\$503,353 \$462,620	Majority	
7	FY23 Recreation Field Maintenance Enterprise Fund Budget	Town Manager			9-0			Enterprise Fund	\$235,885 \$209,796	Majority	
8	FY22 Snow & Ice Transfer	Town Manager								Majority	
9	Unpaid Bills	Town Accountant								Four-fifths	
10	Chapter 90 Highway Funding	DPW Director		5-0	9-0			State		Majority	Y
11	Stabilization Fund	Select Board	Carty	5-0	9-0			Free Cash	\$40,409	Majority	Y
12	FY23 Revolving Fund Spending Limits	Finance Director		5-0	9-0			Spending Limit		Majority	Y
13	Capital Stabilization Fund	Town Manager			8-0			Free Cash	\$500,000	Majority	
	MISCELLANEOUS										
14	GO Sudbury! Taxi and Uber Transportation Programs for FY23	Select Board	Carty		9-0			Free Cash	\$100,000	Majority	?
15	Funding of Operations for Passive Recreation Requirements of the Sewataro/Liberty Ledge Property	Select Board	Town Manager					Free Cash	\$155,000	Majority	
16	Funding of a Land Use Consultant for the Sewataro/Liberty Ledge Property	Select Board	Russo					Free Cash	\$100,000	Majority	
17	24 Hudson Road - Release of Easement	Select Board	Town Manager	5-0						Two-thirds	Y

Attachment 15.a: ATM ARTICLES UPDATE FOR 2022 - 3-18-22 v2 (5169 : Discussion on 2022 Annual Town

ATM 2022 ARTICLES

#	Article Title	Sponsor/ Submitted by	Article Presenter	SB Position	FinCom Position	CIAC Position	Report SB position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calendar
18	Transfer of Tax Possession Parcel to the Park & Recreation Commission	Select Board	Suedmeyer	5-0							?
19	Bruce Freeman Rail Trail Phase 2D - Acquisition of Land	Select Board	Suedmeyer					Free Cash	\$15,000		
20	Bruce Freeman Rail Trail Phase 2D - Grant of Easements	Select Board	Suedmeyer							Two-thirds	?
21	Street Acceptance - Huckleberry Lane	Select Board	Town Manager		n/a					Two-thirds	?
22	Fairbank Community Center Audio-Visual Equipment Funding	Select Board	Roberts			4-0		Free Cash	\$300,000	Majority	
23	Fairbank Community Center Furniture, Fixtures, Equipment Funding (FF&E)	Select Board	Dretler			4-0		Free Cash	\$200,000	Majority	
24	Additional Funding: Construction of Fire Station No. 2 Housing/Living/Office Area	Fire Chief			7-1	5-0-1		Free Cash	Will be \$1,000,000 or less not \$1,500,000		
25	Amend General Bylaws - Enable Electronic Voting at Town Meeting	Town Clerk			n/a						
26	Sudbury Public Schools HVAC Repairs and Replacements	SPS School Committee			8-0	6-0		Free Cash	\$455,000	Majority	
27	Noyes Elementary School - Classroom Sinks Replacement	SPS School Committee			8-0	6-0		Free Cash	\$130,000	Majority	
28	Lincoln-Sudbury Regional High School Chain Link Fence Replacement	LS School Committee		5-0	8-0-1	5-0-1		Free Cash	\$139,443	Majority	Y
29	Amend the Process for Creating New Local Historic Districts	Historic Districts Commission									?
30	Amend Zoning Bylaw, Article IX: Insert Section 2328. Fences	Planning Board								Two-thirds	?
31	Amend General Bylaws, Article V (F) Stormwater Management	Planning Board								Two-thirds	?
32	ADA Transition Plan Recommendation	Combined Facilities Director			2-4-3	4-0		Free Cash	\$200,000	Majority	

Attachment 15.a: ATM ARTICLES UPDATE FOR 2022 - 3-18-22 v2 (5169 : Discussion on 2022 Annual Town

3/18/2022

Page 2

NS-not support; S-support; IP-Indefinitely Postpone; RTM-Report at Town Meeting

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ATM 2022 ARTICLES

#	Article Title	Sponsor/ Submitted by	Article Presenter	SB Position	FinCom Position	CIAC Position	Report SB position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calendar
33	Filtration Systems for Atkinson Pool	Combined Facilities Director			7-2	6-0		Free Cash	\$160,000	Majority	
34	On-call Architectural & Engineering "House Doctor" Services	Combined Facilities Director			1-8	4-0 no position		Free Cash	\$100,000	Majority	
35	Authorization to Proceed with DPW Facility Solar Project	Combined Facilities Director									
36	Backhoe Loader	Public Works Director		5-0	9-0	6-0		Free Cash	\$150,000	Majority	Y
37	6-Wheel Combo Body Dump Truck w/Plow	Public Works Director		5-0	9-0	6-0		Free Cash	\$285,000	Majority	Y
38	Skid Steer	Public Works Director		5-0	9-0	6-0		Free Cash	\$130,000	Majority	Y
39	DPW Administrative Vehicle	Public Works- Director	DPW requests withdrawal					Free Cash	\$45,000	Majority	
40	3/4 Ton Pickup Truck w/Plow	Public Works- Director	DPW requests withdrawal					Free Cash	\$170,000	Majority	
41	Roadside Mower	Public Works Director		5-0	9-0	6-0		Free Cash	\$140,000	Majority	Y
42	Townwide Drainage and Roadway Reconstruction	Public Works Director				4-0		In-Levy Debt	\$3,500,000	Two-thirds if Barrowed	
43	Townwide Walkway Improvements	Public Works- Director	DPW requests withdrawal					Free Cash	\$50,000	Majority	
44	Town-wide Roadway Improvement and Maintenance	Public Works- Director	DPW requests withdrawal					Free Cash	\$500,000	Majority	
45	Old Framingham Road/Nobscot Road Walkway Extension Project - Easements	Public Works Director								Two-thirds	?

Attachment 15.a: ATM ARTICLES UPDATE FOR 2022 - 3-18-22 v2 (5169 : Discussion on 2022 Annual Town

ATM 2022 ARTICLES

#	Article Title	Sponsor/ Submitted by	Article Presenter	SB Position	FinCom Position	CIAC Position	Report SB position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calendar
46	Old Framingham Road/Nobscot Road Walkway Extension Project	Public Works Director	DPW requests amount change		1-7	3-0-1		Free Cash	\$700,000 actual request, originally submitted as \$500,000	Majority	
CPC ARTICLES											
47	Community Preservation Act Fund - Bruce Freeman Rail Trail Design and Construction North of Mass Central Rail Trail	CPC					tabled	CPC	\$500,000	Majority	?
48	Community Preservation Act Fund - Bruce Freeman Rail Trail Design and Construction South of Mass Central Rail Trail	CPC					4-0 to support \$175,000 North of Rt20	CPC	\$300,000	Majority	?
49	Community Preservation Act Fund - Historic Districts Commission Design Guidelines	CPC			4-5			CPC	\$50,000	Majority	?
50	Community Preservation Act Fund - Libby-Dickson Conservation Restriction Monitoring	CPC			9-0			CPC	\$9,454	Majority	Y
51	Community Preservation Act Fund - Open Space & Recreation Plan and Athletic Fields Needs Assessment & Master Plan	CPC						CPC	\$100,000	Majority	?
52	Community Preservation Act Fund - Regional Housing Services Office (RHSO) Membership Fee	CPC			9-0			CPC	\$30,000	Majority	Y
53	Community Preservation Act Fund - Sudbury Housing Authority Acquisition, Creation, Preservation, and Support of Affordable Rental Housing	CPC			9-0			CPC	\$276,000	Majority	Y
54	Community Preservation Act Fund - Town Clock Restoration	CPC			7-2			CPC	\$16,000	Majority	Y
55	Community Preservation Act Fund - Return of Unspent Funds	CPC			9-0			CPC	\$53,878.25	Majority	Y
56	Community Preservation Act Fund - General Budget and Appropriations	CPC			9-0			CPC	\$2,766,000	Majority	Y

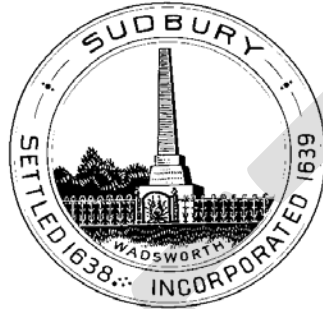
Attachment 15.a: ATM ARTICLES UPDATE FOR 2022 - 3-18-22 v2 (5169 : Discussion on 2022 Annual Town

ATM 2022 ARTICLES

#	Article Title	Sponsor/ Submitted by	Article Presenter	SB Position	FinCom Position	CIAC Position	Report SB position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calendar
PETITION ARTICLES											
57	Hire Land Use Consultant for Liberty Ledge/ Sewataro Property	Len Simon						Free Cash	\$200,000	Majority	
58	Creation of Sustainability Director position	Alex Vai			1-7			Free Cash	\$130,000	Majority	

Attachment15.a: ATM ARTICLES UPDATE FOR 2022 - 3-18-22 v2 (5169 : Discussion on 2022 Annual Town

PART I

TOWN OF SUDBURY ANNUAL
TOWN MEETING WARRANT

Commonwealth of Massachusetts Middlesex, ss.

To the Constable of the Town of Sudbury:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Sudbury, qualified to vote in Town affairs to meet at the Lincoln-Sudbury Regional High School Auditorium, 390 Lincoln Road, in said Town on Monday, May 2, 2022, at 7:30 p.m., then and there to act on the following articles:

ARTICLE 1. HEAR REPORTS

To see if the Town will vote to hear, consider and accept the reports of the Town Boards, Commissions, Officers and Committees as printed in the 2021 Town Report or as otherwise presented; or act on anything relative thereto.

Submitted by the Select Board.

(Majority vote required)

SELECT BOARD POSITION: The Select Board supports this article.

ARTICLE 2. FY22 BUDGET ADJUSTMENTS

To see if the Town will vote to amend the votes taken under Article 3, FY22 Budget, of the 2021 Annual Town Meeting, by adding to or deleting from line items thereunder, by transfer between or among accounts or by transfer from available funds; or act on anything relative thereto.

Submitted by the Select Board.

(Majority vote required)

SELECT BOARD REPORT: This article will allow flexibility to review all accounts within the FY22 Operating Budget to make adjustments at the Annual Town Meeting as necessary.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT:

ARTICLE 3. FY23 BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums, or any other sum or sums, for any or all Town expenses and purposes, including debt and interest, and to provide for a Reserve Fund, all for the Fiscal Year July 1, 2022 through June 30, 2023, inclusive, in accordance with the following schedule, which is incorporated herein by reference:

EXPENDITURES	FY23 Recommended
300: Education - Sudbury Public Schools (SPS)	41,849,664
300: Education - LS Regional High School (LS) ¹	27,869,764
300: Education - Vocational	550,000
Total: Schools	70,269,428
100: General Government	3,397,735
200: Public Safety ⁴	9,603,953
400: Public Works	5,937,489
500: Human Services	978,861
600: Culture & Recreation	1,569,499
Total: Town Departments	21,487,537
800: Reserve Fund	300,000
800: Town-Wide Operating and Transfers	189,459
700: Town Debt Service	2,240,185
900: Employee Benefits (Town and SPS) ²	14,829,830
1000: OPEB Trust Contribution (Town and SPS) ³	650,000
TOTAL OPERATING BUDGET:	109,966,439

(not including Capital or Enterprise Funds)

- ¹ Includes \$335,565 for OPEB and \$492,300 for Debt Service.
- ² Includes \$6,541,263 for Town and \$8,288,567 for SPS.
- ³ Includes \$209,679 for Town and \$440,321 for SPS.
- ⁴ Appropriation is partially funded by \$660,000 of ambulance receipts.

; or act on anything relative thereto.

Submitted by the Town Manager.

(Majority vote required)

SEE DETAILED BUDGET INFORMATION IN THE FINANCE SECTION OF THE WARRANT.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of the FY23 Budget.

ARTICLE 4. FY23 CAPITAL BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums, or any other sum or sums, or authorize lease purchase agreements of up to five years, for the purchase or acquisition of capital items including but not limited to capital equipment, construction, engineering, design, renovation to buildings, equipping of vehicles, and all incidental and related expenses for projects:

	FY23
	<u>Recommended</u>
Operating Capital Budget	
Sudbury Public Schools	350,000
LS Regional High School	113,429
Information Systems	50,000
Town Clerk & Registrars	22,845
Police	45,000
Fire	110,000
Public Works	180,000
Parks and Grounds	85,000
Combined Facilities	80,000
Total Operating Capital Budget	<u><u>1,036,274</u></u>

; or act on anything relative thereto.
Submitted by the Town Manager.

(Majority vote required)

TOWN MANAGER REPORT: See detailed budget information, including details on each of these items in the Finance Section of the Warrant.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of the FY23 Capital Budget.

ARTICLE 5. FY23 TRANSFER STATION ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the FY23 budget of the Transfer Station Enterprise, to be included in the tax levy and offset by the funds of the enterprise:

	FY21 Actual	FY22 Appropriated	FY23 Requested
TRANSFER STATION ENTERPRISE FUND			
Direct Costs	243,615	291,303	300,124
Indirect Costs ¹	17,163	17,800	17,551
Total Expenditures	260,778	309,103	317,675
Enterprise Receipts	261,551	309,103	317,675
Total Revenues	261,551	309,103	317,675

¹ Paid for by Enterprise Revenue Transfer to Unclassified Benefits (General Fund)

; or act on anything relative thereto.

Submitted by the Town Manager. (Majority vote required)

TOWN MANAGER REPORT: See detailed information in the Finance Section of the Warrant.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

Attachment 15.b: Warrant Document for SB 3-22-22 mtg w Edits-3-18-22 v2 (5169 : Discussion on 2022 Annual Town Meeting)

ARTICLE 6. FY23 POOL ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the FY23 budget of the Atkinson Pool Enterprise, to be included in the tax levy and offset by the funds of the enterprise:

	FY21 Actual	FY22 Appropriated	FY23 Requested
POOL ENTERPRISE FUND			
Direct Costs	259,686	438,753	462,620
Indirect Costs ¹	36,828	25,383	40,733
Total Expenditures	296,514	464,136	503,353
Enterprise Receipts	539,201	464,136	400,000
Transfers In	150,000	-	-
Retained Earnings Used	-	-	103,353
Total Revenues	689,201	464,136	503,353

¹ Paid for by Enterprise Revenue Transfer to Unclassified Benefits (General Fund)

; or act on anything relative thereto.

Submitted by the Town Manager. (Majority vote required)

TOWN MANAGER REPORT: See detailed information in the Finance Section of the Warrant.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

Attachment 15.b: Warrant Document for SB 3-22-22 mtg w Edits-3-18-22 v2 (5169 : Discussion on 2022 Annual Town Meeting)

ARTICLE 7. FY23 RECREATION FIELD MAINTENANCE ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the FY23 budget of the Recreation Field Maintenance Enterprise, to be included in the tax levy and offset by the funds of the enterprise:

	FY21 Actual	FY22 Appropriated	FY23 Requested
FIELD MAINTENANCE ENTERPRISE FUND			
Direct Costs ¹	163,287	205,403	209,796
Indirect Costs ²	24,269	25,383	26,089
Total Expenditures	187,556	230,786	235,885
Enterprise Receipts	217,257	230,786	235,885
Transfers In	50,000	-	-
Total Revenues	267,257	230,786	235,885

¹ Direct costs include \$10,500 of capital expenditures.

² Paid for by Enterprise Revenue Transfer to Unclassified Benefits (General Fund)

; or act on anything relative thereto.

Submitted by the Town Manager. (Majority vote required)

TOWN MANAGER REPORT: See detailed information in the Finance Section of the Warrant.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 8. SNOW AND ICE TRANSFER

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum or sums of money, to be expended under the direction of the Town Manager, for the purpose of funding the Fiscal Year 22 Snow and Ice deficit; or act on anything relative thereto.

Submitted by the Town Manager. (Majority vote required)

TOWN MANAGER REPORT: Due to the nature of this year’s winter, the Town was required to deficit spend in the DPW snow and ice accounts. This article will fund that deficit.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT:

ARTICLE 9. UNPAID BILLS

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum or sums of money for the payment of certain unpaid bills incurred in previous fiscal years which may be legally unenforceable due to the insufficiency of the appropriation in the years in which such bills were incurred; or act on anything relative thereto.

Submitted by the Town Accountant.

(Four-fifths vote required)

TOWN ACCOUNTANT REPORT: Invoices that are submitted for payment after the accounts are closed at the end of a fiscal year or payables for which there are insufficient funds (and were not submitted for a Reserve Fund Transfer) can only be paid by a vote of the Town Meeting, a Special Act of the Legislature, or a court judgment.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT:

ARTICLE 10. CHAPTER 90 HIGHWAY FUNDING

(Consent Calendar)

To see if the Town will vote to authorize the Town Manager to accept and to enter into a contract for the expenditure of any funds allotted or to be allotted by the Commonwealth for the construction, reconstruction and maintenance projects of Town ways pursuant to Chapter 90 funding; and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth; or act on anything relative thereto.

Submitted by the Director of Public Works.

(Majority vote required)

DIRECTOR OF PUBLIC WORKS REPORT: Each year the Legislature allocates funds to cities and towns for the improvement of their infrastructure, to be expended under the Chapter 90 guidelines. The current plans are to continue the implementation of our pavement management program.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 11. FY23 STABILIZATION FUND*(Consent Calendar)*

To see if the Town will vote to transfer from Free Cash the sum of \$40,409, or any other sum or sums, to be added to the Stabilization Fund established under Article 12, of the October 7, 1982 Special Town Meeting, pursuant to General Laws Chapter 40, Section 5B; or act on anything relative thereto.

Submitted by the Select Board.

(Majority vote required)

SELECT BOARD REPORT: Based on the Select Board's Budget and Financial Policies, the Town's goal is to maintain in the Stabilization Fund an amount equal to 5% of the total projected general fund operating revenues for the last fiscal year. This Fund protects the Town in case of a severe emergency and is beneficial in supporting the Town's AAA bond ratings, which in turn results in lowering borrowing costs.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

DRAFT

Attachment 15.b: Warrant Document for SB 3-22-22 mtg w Edits-3-18-22 v2 (5169 : Discussion on 2022 Annual Town Meeting)

ARTICLE 12. FY23 REVOLVING FUND SPENDING LIMITS (Consent Calendar)

To see if the Town will vote to establish the FY23 spending limits for the use of revolving funds under M.G.L. c.44, s.53E ½, by the following departments of the Town, in accordance with each fund as set forth in Article XXXIII of the Town of Sudbury General Bylaws:

<u>Fund</u>	<u>Department</u>	<u>Maximum Amount</u>
Public Health Vaccinations & Tobacco Control	Board of Health	40,000
Plumbing & Gas Inspectional Services	Building Inspector	65,000
Portable Sign Administration & Inspectional Services	Building Inspector	10,000
Conservation (Trail Maintenance)	Conservation Commission	15,000
Conservation (Wetlands)	Conservation Commission	50,000
Forestry Activities	Conservation Commission	10,000
Council on Aging Activities	Council on Aging	65,000
Council on Aging Van Transportation (MWRTA)	Council on Aging	175,000
Cemetery Revolving Fund	Public Works	20,000
Fire Department Permits	Fire	70,000
Goodnow Library Meeting Rooms	Goodnow Library	10,500
Goodnow Library Services	Goodnow Library	10,000
Recreation Programs	Park and Recreation Commission	650,000
Teen Center	Park and Recreation Commission	10,000
Youth Programs	Park and Recreation Commission	200,000
Bus	Sudbury Public Schools	450,000
Instrumental Music	Sudbury Public Schools	100,000
Cable Television	Town Manager	30,000
Rental Property	Town Manager	40,000
Dog	Town Clerk	75,000
Zoning Board of Appeals	Zoning Board of Appeals	35,000
Solar Energy	Combined Facilities	550,000

; or act on anything relative thereto.

Submitted by the Town Finance Director.

(Majority vote required)

FINANCE DIRECTOR REPORT: As set forth in Article XXXIII of the Town of Sudbury General Bylaws, this article seeks authorization for Fiscal Year 2023 for revolving funds previously established pursuant to M.G.L. c.44, s.53E1/2. Expenditures from each revolving fund are subject to the limitation established annually by Town Meeting or any increase therein as may be authorized in accordance with G.L. c.44, §53E½. The maximum amount stated is the same as the FY22 maximum voted for each revolving fund except for the following: Fire Department Permits increased from \$50,000 to \$70,000; the Goodnow Library Services fund increased from \$6,000 to \$10,000; and the Solar Energy fund increased from \$450,000 to \$550,000.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 13. CAPITAL STABILIZATION FUND

To see if the Town will vote to transfer from Free Cash \$500,000, or any other sum, to be added to the Capital Stabilization Fund established under Article 13 of the 2018 Annual Town Meeting; or act on anything relative thereto.

Submitted by the Town Manager.

(Majority vote required)

TOWN MANAGER REPORT: This transfer is for the purpose of saving funds for future capital needs.

BOARD OF SELECTMEN POSITION:

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 14. FUNDING OF GO SUDBURY! TAXI AND UBER TRANSPORTATION PROGRAMS FOR FY2023

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$100,000, or any other sum or sums, for the purposes of the continued operations of the Go Sudbury! Taxi and Uber Transportation Programs, including all incidental and related expenses; or act on anything relative thereto.

Submitted by the Select Board

(Majority vote required)

SELECT BOARD REPORT: The Go Sudbury! Taxi program started in 2020 and Go Sudbury! Uber in 2021 and has been funded with grants and mitigation fund appropriations. Through the end of 2021 the program has provided over two thousand rides to Sudbury's financially vulnerable, residents with a disability, those aged 50+, essential workers, and military veterans to and from healthcare and social service appointments, shopping, community resources, and places of employment. Approval of this article will provide funds to continue the operation of the Go Sudbury! Taxi and Uber Transportation programs into and through fiscal year 2023.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 15. FUNDING OF OPERATIONS FOR PASSIVE RECREATION REQUIREMENTS OF THE SEWATARO/LIBERTY LEDGE PROPERTY

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$155,000, or any other sum or sums, to be expended under the direction of the Director of Planning and Community Development, for the purpose of hiring an independent land use consultant to study, evaluate, and expand the options for the short-term and long-term uses for the Sewataro/Liberty Ledge property.

Submitted by the Select Board.

(Majority vote required)

SELECT BOARD REPORT: The independent land use consultant's evaluation and report shall include, but not be limited to, new and prior information regarding the financial operating costs and revenues attributed to the site, the identification of the range of all potential uses for the site, the identification of uses that could increase the number and/or diversity of users of the site, the identification of potential uses in addition to a private camp (either off-season or concurrent with the camp season), the capital costs and potential funding sources for those alternative or additional uses on a one-time or phased basis, costs for increased Town responsibility of the site, and all options that are available to maximize use of the entire site. The consultant shall prepare a written report of their findings and conclusions for the Town to use in its future decisions regarding the use of the Sewataro/Liberty Ledge property for the benefit of Town residents.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT:

ARTICLE 16. FUNDING OF A LAND USE CONSULTANT FOR THE SEWATARO/LIBERTY LEDGE PROPERTY

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$100,000, to be expended under the direction of the Town Manager, for the purpose of sustaining, for the purpose of passive recreation, the Sewataro/Liberty Ledge property.

Submitted by the Select Board

(Majority vote required)

SELECT BOARD REPORT: The purpose of these funds would be needed in the event that the decision is made that the Town would not extend the current Agreement with the Camp Operator/Manager the Sewataro/Liberty Ledge property.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT:

ARTICLE 17. 24 HUDSON ROAD – RELEASE OF EASEMENT

To see if the Town will vote to authorize the Select Board to terminate and extinguish any and all rights the Town has in that certain 50 foot wide right-of-way shown on a Plan of Land dated June 21, 2000, recorded in the Middlesex South Registry of Deeds as Plan Number 894 of 2000, and in Book 31702, Page 521, as reserved in a Quitclaim Deed recorded in said Registry in Book 31702, Page 525, and as granted in a

Quitclaim Deed to the Town recorded in said Registry in Book 77156, Page 472, or take any other action relative thereto.

Submitted by the Select Board.

(Two-thirds vote required)

SELECT BOARD REPORT: This Article authorizes the Select Board to terminate and extinguish an easement allowing the Town access over property at 24 Hudson Road. The easement was acquired by the Town in March, 2021, as part of the land swap in which the Town acquired the so-called "Town Center Land" in exchange for the conveyance of the so-called "Melone Property" off North Road. Following the request of the current owner of 24 Hudson Road to terminate the easement, the Select Board determined that the easement is not necessary for Town purposes as it has sufficient access to Town-owned land from other parcels it presently owns.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT:

ARTICLE 18. TRANSFER OF TAX POSSESSION PARCEL TO THE PARK AND RECREATION COMMISSION

UNDER REVIEW

To see if the Town will vote to transfer from the Town Treasurer to the Park and Recreation Commission, certain real property shown as Parcel 1 and Parcel 2 being Lots 2 and 2A off Hudson Road in the Town of Sudbury and shown on the plan entitled "Topographic Plan of Land in Sudbury, Massachusetts Showing Tax Possession Parcel No. 167 Known as "The Parkinson Land"" prepared by the Town of Sudbury Engineering Department, dated July 30, 1999, on file with the Town Clerk, and as further described in the Instrument of Taking issued by the Town of Sudbury Collector of Taxes, dated September 14, 1970, recorded in the Middlesex South Registry of Deeds in Book 11889 Page 393 as ordered in the Land Court Final Decree in Tax Lien Case No. 51535 Town of Sudbury vs. Florence H. Parkinson, recorded in the Middlesex South Registry of Deeds in Book 13189 Page 604; or act on anything relative thereto.

Submitted by the Select Board.

(Vote required)

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT:

ARTICLE 19. BRUCE FREEMAN RAIL TRAIL PHASE 2D –ACQUISITION OF LAND

To see if the Town will vote to authorize the Select Board to acquire by gift, purchase, eminent domain or otherwise, fee, leasehold, easement, license or other interests in real property, in, on, over, across, under and along all or any portion of the land, premises, easements, or right-of-way in Sudbury shown on the plan entitled "Massachusetts Department of Transportation Highway Division Plan and Profile of Bruce Freeman Rail Trail in the Town of Sudbury Middlesex County Preliminary Right of Way Submission" dated October 22, 2021 prepared by Fuss & O'Neill and on file with the Town Clerk, as it may be amended, for purposes of establishing, constructing, operating, improving, and maintaining an improved multi-use trail for non-motorized transportation, open space and active recreation purposes, including access thereto, and for all other

purposes for which rail trails are used in the Commonwealth, on such terms and conditions as the Select Board deems to be in the best interest of the Town; and further, to see if the Town will vote to raise and appropriate, or transfer from available funds, or borrow a sum of money therefor, including all costs and expenses related thereto, and/or accept gifts for these purposes; and further, to authorize the Select Board to take such actions and execute such documents and agreements as are necessary to effectuate the purpose of this article, or act on anything relative thereto.

Submitted by the Select Board.

VOTE REQUIRED

SELECT BOARD REPORT: (Under development)

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT:

ARTICLE 20. BRUCE FREEMAN RAIL TRAIL PHASE 2D – GRANT OF EASEMENTS

To see if the Town will vote to transfer from the board, commission, or officer currently having care, custody, management and control of portions of the following described property for the purpose for which the property is currently held to the Select Board for the purposes of establishing, constructing, operating, improving, and maintaining an improved multi-use trail for non-motorized transportation, open space and active recreation purposes, including access thereto, and for all other purposes for which rail trails are used in the Commonwealth, on such terms and conditions as the Select Board deems to be in the best interest of the Town, including granting temporary or permanent easements over portions thereof, namely that certain Town property commonly known as “Broadacres Farm”, “Davis Field”, “**Davis Farm**”, and “Parkinson’s Field” as shown on the plan entitled “Massachusetts Department of Transportation Highway Division Plan and Profile of Bruce Freeman Rail Trail in the Town of Sudbury Middlesex County Preliminary Right of Way Submission” dated October 22, 2021 prepared by Fuss & O’Neill and on file with the Town Clerk, as it may be amended, in connection with the establishment of an improved multi-use rail trail for non-motorized transportation, open space, and active recreational purposes, including access thereto, and for all other purposes for which rail trails are now or hereafter may be used in the Commonwealth, on such terms and conditions as the Select Board deems to be in the best interest of the Town; and further to authorize the Select Board to take such actions and execute such documents and agreements as are necessary to effectuate the purpose of this article, or take any other action relative thereto.

Submitted by the Select Board.

(Two-thirds vote required)

SELECT BOARD REPORT:

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT:

ARTICLE 21. STREET ACCEPTANCE – HUCKLEBERRY LANE

To see if the Town will vote to accept the layout of the following as a public way:

Huckleberry Lane from Old Lancaster Road to dead end, a distance of 453 feet +/-

as laid out by the Select Board in accordance with the descriptions and plan entitled “Acceptance Plan of Huckleberry Lane in Sudbury, MA” prepared for Eligius Homes Company by Thomas Land Surveyors and Engineering Consultants, Inc., dated September 17, 2014 and twice revised on December 12, 2016 and March 16, 2017, on file in the Town Clerk’s Office; and to authorize the Select Board to acquire by purchase, by gift, or by eminent domain, an easement or fee simple, over the way shown on said plan and any associated drainage, utility, or other easements for all purposes for which public ways are used in the Town of Sudbury; and to raise and appropriate or transfer from available funds a sum or sums of money therefor and all expenses in connection therewith; or act on anything relative thereto.

Submitted by the Select Board.

(Two-thirds vote required)

SELECT BOARD REPORT: This article is the result of the recommendations of the Department of Public Works as to roads which meet legal requirements for acceptance. Prior to Town Meeting, the Select Board will have held a public meeting and will have received a recommendation from the Planning Board relative to approval of the layout of this road. The Select Board will then report at Town Meeting. If Town Meeting votes to accept the layout of Huckleberry Lane as a public way, all future maintenance and repair of the roadway will be performed by the Town.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT:

ARTICLE 22. FAIRBANK COMMUNITY CENTER AUDIO-VISUAL EQUIPMENT FUNDING

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$300,000, or any other sum or sums, **to be expended under the direction of the Town Manager**, for the purpose of purchasing any one or more of the furniture, fixtures, and equipment categories for the Fairbank Community Center project to address needs and budget challenges, or act on anything relative thereto.

Submitted by the Select Board.

(Majority vote required)

SELECT BOARD REPORT: This request is submitted to meet the user group and professional staff needs for enhanced audio-visual equipment to address new methods of delivery of Fairbank Community Center services that rely more heavily on audio-visual technology, developed in response to the pandemic and not foreseen in the feasibility study phase of the project. The associated purchases will enhance the level of service to the patrons of the Fairbank Community Center. These will be valuable tools now as well as in a post-pandemic world.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT:

ARTICLE 23. FAIRBANK COMMUNITY CENTER FURNITURE, FIXTURES EQUIPMENT FUNDING (FF&E)

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$200,000, or any other sum or sums, **to be expended under the direction of the Town Manager**, for the purpose of purchasing any one or more of the furniture, fixtures, and equipment categories for the Fairbank Community Center project to address needs and budget challenges, or act on anything relative thereto.

Submitted by the Select Board.

(Majority vote required)

SELECT BOARD REPORT: The challenges associated with the global pandemic, and its impact on the material costs and labor forces have caused an increase cost in some of the items associated with the Fairbank Community Center project. This request is submitted to meet the needs of the project including, but not limited to commercial kitchen equipment and kitchen wares to address requirements for emergency shelter operation. The associated purchases will enhance the level of service to the patrons of the Fairbank Community Center and Town emergency shelter.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT:

ARTICLE 24 . ADDITIONAL FUNDING: CONSTRUCTION OF FIRE STATION NO. 2 HOUSING/LIVING/OFFICE AREA

To see if the Town will vote to raise and appropriate, transfer from available funds, **the sum of \$950,000, or any other sum or sums,** to be added to the appropriation under Article 16 of the 2021 Annual Town Meeting, to be expended under the direction of the Town Manager, for the purpose of constructing a new housing/living/office area adjacent to and connected to the existing Fire Station #2 Building, located at 550 Boston Post Road, with the Permanent Building Committee tasked with oversight of professional, engineering, architectural, and project management services, preparation of plans, specifications, bid documents, supervision of work and including the purchase of additional equipment, technology, furniture, and landscaping; or act on anything relative thereto.

Submitted by the Fire Chief.

(Majority vote required)

FIRE CHIEF'S REPORT: The Fire Department is seeking additional funding to meet a budgetary shortfall for the construction of a new addition to Fire Station No.2, located at 550 Boston Post Road. The 2021 Town Meeting appropriated \$4,300,00 for the design and construction of a housing, living, office and public space addition to be attached to the current Fire Station No. 2. The goal of the project is to provide living areas to support four mixed gender fire personnel at the Station that would allow for the staffing of a Fire Engine Company and an Advanced Life Support Ambulance (ALS) to provide for faster response to emergencies in the southern part of Sudbury.

In the past seven years the development of the properties located on the Rt. 20 corridor have been brisk, the construction of Coolidge I and II have provided more than 100 additional age restricted housing units in the most southern section of Rt. 20. The redevelopment by National Development has added 250 non-aged restricted housing, a memory care health facility containing 48 units, an additional 57 units of age-restricted housing units in the Pulte housing units and additional retail commercial space. This one development added 165 emergency responses in 2021.

In the 2021 calendar year the southern section contributed to 47% of the emergency responses, compared to the North at 23% and West at 20%. Providing additional housing at Fire Station No. 2 will reduce the response time to provide advanced patient care and enhance fire operations.

The schematic design of the new addition and the required associated renovations to the existing Fire Station No. 2 structure was originally conceived to be a steel-frame and masonry structure, with a pitched roof. The schematic design includes four bunk rooms, watch office, kitchen, exercise room and administrative office. The required renovations to the existing Station No. 2 structure include a connection structure to the new addition and new sprinkler and fire alarm systems. The Schematic Design cost estimate for the proposed construction was completed in October, 2021. The Schematic Design construction cost estimate was \$4,271,684 as compared to the February 2021 construction cost estimate of \$3,135,000. The total project cost at the end of Schematic Design was \$5,776,853.

The design for the addition was reviewed and revised during the Final Design phase to include numerous cost-reduction items including substitution of steel frame with wood frame, replacement of slope roof with flat roof and utilization of a more cost-efficient HVAC system. The most current construction cost estimate was

completed in January 2022, incorporating the approved cost-reduction items. The January 2022 Design Development (Final Design) construction cost estimate was \$3,768,354 with a total estimated project cost of \$5,223,189, creating an estimated project construction budgetary shortfall of \$923,189.

The budgetary shortfall is primarily due to recent industry trends regarding inflation and supply chain disruption resulting from the COVID pandemic. The past year has featured unprecedented inflation in the construction industry affecting every major commodity in the construction trades - steel, wood, roofing products, glass, copper, and aluminum - as well as microchip shortages affecting computerized HVAC equipment and lighting controls. In recent bid results, a continuing trend of this price inflation across most trades, with roofing and concrete overages being the most recent spike, has been seen.

Recent roofing bids have come in 40% above their estimate, one of the reasons given was that manufacturers will only guarantee pricing on the ship date of their material, not at the purchase order stage. The labor shortages in factories, reductions in delivery personnel and escalating fuel costs continue to be a significant problem, with 5-10% increases being seen across many trades. In addition, one of the largest gypsum producers in the country has circulated a letter noting recent price increases in gypsum and related products that will impact bids over the coming year. With lump sum bid pricing, contractors are forced to account for additional risk for these market uncertainties which are reflected in higher bid prices.

Although the project design has been extensively reviewed and actions taken through value engineering initiatives to maintain the original project budget, the most recent construction cost estimate, as based on recent construction trends, has determined that the original project goal cannot be met within the original appropriation of \$4,300,000.

As the original need for the Fire Station No. 2 addition, as approved by the 2021 Town Meeting, still exists and has even increased due to the ever-increasing number of required emergency responses in South Sudbury, the Fire Department is seeking additional funding in the amount of **\$950,000** to allow for the construction of the proposed Fire Station No. 2 addition.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 25. AMEND GENERAL BYLAWS – ENABLE ELECTRONIC VOTING AT TOWN MEETING

To see if the Town will vote to amend the Town of Sudbury General Bylaws to address the use of electronic voting technology for the counting of votes at Town Meeting by inserting, in Article II, Government of Town Meeting, a new section 19, as follows:

19 (a) Voting.

When a question is put, the sense of the meeting shall be determined by a vote held using voice votes, raised hands, a placard, an electronic voting system or other voting indicia; the preference would be to use an electronic voting system if the same is available, for action on main motions, and any motion requiring more than a majority vote. For purposes of this by-law, the term, “electronic voting technology” shall mean any electronic voting system approved by the Town Clerk and the Town Moderator which allows for the counting of votes using a wireless or mobile device, including hand-held clickers, mobile phone application, or the like, as it may be decided from time to time.

b) Counting – Electronic Voting

If the count is taken using electronic voting technology, the Moderator shall declare the vote, and provide an opportunity for any voter to notify the Town Moderator that they believe their vote was recorded in error; if so, the Moderator shall direct that the record be corrected by the Town Clerk. If seven or more voters doubt the vote, the Town Moderator may request another vote using the handheld technology, or otherwise set the manner of voting. If Town Meeting approves a motion for reconsideration, the motion at issue immediately prior to the vote will be back before the voters, and the electronic voting system shall be used to record and tabulate the votes taken on the main motion.

c) Counting – Other Methods

If such electronic voting equipment is unavailable, the Town Moderator shall notify the Town Meeting as to what manner of voting will be used, and, unless 20 people stand in opposition, such method shall be implemented. If 20 voters do stand, then the Moderator's recommendation is pending before the meeting, subject to amendment like any other motion. If the Moderator is unable to decide the vote or if the declaration by the Moderator is immediately questioned by 10 or more voters rising in their places, the Moderator shall then direct that a count be taken, whether by counting raised hands, raised placards or other indicia of vote, or by secret ballot or otherwise, as determined by the Moderator in the Moderator's sole discretion.

Submitted by the Town Clerk.

(Majority vote required)

TOWN CLERK'S REPORT: The Town is requesting funds to purchase an electronic voting system for use at Town Meeting. If the purchase is approved then the Moderator would need to get the permission of the Hall to change the method of voting at each Town Meeting. This bylaw would allow the Moderator to use electronic voting for all future Town Meetings and set forth a mechanism by which voters could object to a vote.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 26. SCHOOLS HVAC REPAIRS AND REPLACEMENTS

To see if the Town will vote to raise and appropriate, or transfer from available funds, \$455,000 to be expended under the direction of the Sudbury Public School Department for the purpose of the repair and replacement of individual heating, ventilation and air conditioning items in several schools; and all expenses incidental and related thereto; or take and action relative thereto.

Submitted by the Sudbury Public Schools School Committee.

(Majority vote required)

SUDBURY PUBLIC SCHOOLS SCHOOL COMMITTEE REPORT: This project will repair and/or replace individual heating, ventilation and air conditioning items in several schools. These items are critical to maintaining minimum required levels of air flow, air exchange and heat that must be maintained in occupied buildings.

The District has continually addressed needed HVAC and heat issues in schools. This effort has been heavily relied upon as building systems have been required to operate during the pandemic period in good working order with extended schedules.

The items below are a combined request and continuation of the ongoing repair and maintenance of this critical building infrastructure. Operational budgets cannot support the level of effort required to repair and replace this equipment as required. It is more cost effective and efficient to combine these projects.

- Noyes 31 classroom window air conditioning units with associated window and electrical work \$180,000
- Curtis HRU-2 Unit Replacement \$95,000
- Curtis RTU-5 Unit Replacement \$75,000
- Nixon Boiler #3 Heat Exchanger Replacement \$30,000
- Noyes Main Heating/Circulation Pump Replacement \$25,000
- Curtis Room 148 Univent Replacement \$50,000

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 27. NOYES ELEMENTARY SCHOOL CLASSROOM SINKS REPLACEMENT

To see if the Town will vote to raise and appropriate, or transfer from available funds, \$130,000 to be expended under the direction of the Sudbury Public School Department for the purpose of replacing the existing classroom sinks at the Peter Noyes Elementary School, and all expenses incidental and related thereto; or take any action relative thereto.

Submitted by the Sudbury Public Schools School Committee. (Majority vote required)

SUDBURY PUBLIC SCHOOLS SCHOOL COMMITTEE REPORT: This project will replace the existing original 1970 sinks and sink basis in 31 Noyes Elementary School classrooms. The existing sink bases were constructed from wood and have deteriorated and are not repairable, have absorbed moisture and are unable to be properly cleaned and sanitized.

The existing classroom sinks and bases will be replaced with wall mounted accessible stainless steel sinks that are able to be properly cleaned and maintained. The existing sink bases are no longer a programmatic need, and any contents within the existing basins will be stored in separate existing storage.

The existing sinks do not meet current ADA requirements and were identified in the recent Town Wide ADA Self Evaluation and Transition Plan as Priority 1 Program Access Barriers. The new classroom sink installations will meet current ADA requirements.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 28. LINCOLN-SUDBURY REGIONAL HIGH SCHOOL CHAIN LINK FENCE REPLACEMENT

To see if the Town will vote to raise and appropriate, or transfer from available funds, the Town's 87.59% share of \$139,443 for the total estimated project of \$159,200, whereby, the Regional School District has requested the town of Lincoln for its 12.41% share of \$19,757 as a Capital Request, for the purpose of replacing the Chain Link Fence on the property of Lincoln-Sudbury Regional High School, and to determine whether said sum shall be raised by borrowing or otherwise, or to act on anything relative thereto.

Submitted by the Lincoln-Sudbury School Committee.

(Majority vote required)

LINCOLN-SUDBURY SCHOOL COMMITTEE REPORT: Purpose: The original fence was installed in 2004, the year the new building was commissioned and has been maintained along the way but has exceeded expected useful life of 15 years. The fields are used by LS students for wellness programs, after school athletics as well as community members using the fields for weekend activities. The chain link fence that provides a safety perimeter for the fields is currently in poor condition due to inclement weather wear and tear, and is in desperate need of replacement. The timeline for replacement would ideally take place in the summer of 2022 for minimal disruption. The project will require a project management organization to facilitate landscape architecture oversight. All procurement requirements will be followed for the process and coordinated by the management group.

Replacing the chain link fence will provide a safe environment for the playing fields utilized by Community sports teams and Lincoln-Sudbury Regional School District athletes.

Cost: The total project cost is estimated at \$159,200 with Sudbury's share of 87.59% totaling \$139,443 for the Sudbury request. LS is requesting Lincoln's share of 12.41% totaling \$19,757 that has been approved by Lincoln the past two years as an accepted capital project.

This is the third year of funding requests for the project through the CAPCOM process.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 29. AMEND THE PROCESS FOR CREATING NEW LOCAL HISTORIC DISTRICTS

To see if the Town will vote to authorize the Select Board to petition the General Court to adopt legislation amending Section 12 of Chapter 40 of the Acts and Resolves of 1963, "An Act **Establishing** a Historic District Commission for the Town of Sudbury and **Defining** its Powers and Duties, Establishing a Historic District Therein, and Providing for Historic District Zoning," to revise the language **in** Section 12 so that the Historic **Districts** Commission is required to make an investigation and file a report of any proposal to enlarge or reduce, or create a historic district; hold a public hearing on the report; and submit its recommendations on the report to the Select Board.

Submitted by the Historic Districts Commission.

(Majority vote required)

HISTORIC DISTRICTS COMMISSION REPORT: As it exists, Section 12 of Chapter 40 permits consideration of the enlargement or reduction of historic districts, or the creation of new historic districts, with

little scrutiny. The role of the Planning Board is minor, and there is no role played by the Historic Districts Commission, the Select Board, or Sudbury residents to vet proposals for change. The members of Historic Districts Commission believe this article, if approved, would provide important and necessary input and oversight from the parties most directly impacted by such proposals and to make known their judgments regarding them.

ACTS, 1963 – CHAP. 40

SECTION 12. *Changes in Historic District.*—The district established by section two may be enlarged or reduced and new districts may be created by a two-thirds vote at any regular or special town meeting called for the purpose. Prior to any such action, the planning board of the town shall hold a public hearing, duly advertised, thereon and shall report its recommendations to the town.

Proposed Amendment to Section 12 of Chapter 40 of the Acts and Resolves of 1963

Section 12. Changes in Historic District. -- The districts established by Section Two may be enlarged or reduced and new districts may be created by a two-thirds vote at any regular or special town meeting called for the purpose subject to the following provisions.

- 1) Prior to the establishment of any historic district the Historic Districts Commission shall make an investigation and prepare a report on the historical and architectural significance of the buildings, structures or sites to be included in the proposed historic district or districts. The report shall be completed within 90 days of the proposal being submitted to the town and upon completion copies of the report shall be transmitted to the planning board for its consideration and recommendations. The report shall list all the properties to be included in the new or revised district and include references to any existing surveys of the historical and architectural significance of each parcel in the proposed district.
- 2) Within 60 days of the transmission of the report, the Historic Districts Commission shall hold a public hearing on the report after due notice is given at least fourteen days prior to the date thereof, which shall include a written notice mailed postage prepaid, to the owners as they appear on the most recent real estate tax list of the board of assessors of all properties to be included in such district.
- 3) Within 30 days after the public hearing, the Historic Districts Commission shall submit a final report with its recommendations to the Select Board and, should the Historic Districts Commission recommend to enlarge or reduce any historic district or create a new historic district, a map of the proposed district(s), and a draft of the revised bylaw, for its inclusion in the next town meeting.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT:

ARTICLE 30. AMEND ZONING BYLAW, ARTICLE IX: INSERT SECTION 2328. FENCES

To see if the Town will vote to amend the Zoning Bylaw, Article IX, by inserting Section 2328. Fences, and amending Section 7000. Definitions by adding a definition associated with the new Section 2328. Fences, as follows:

2328. Fences.

- a. Fences in the Single Residence A, Single Residence C, Wayside Inn Historic Preservation, and Open Space Zoning Districts; the Mixed-Use, North Road Residential, and Melone Smart Growth Overlay Districts; and any other zoning districts not listed in Sections 2328.b. and 2328.c., shall be no greater than six (6) feet in height. Fences greater than six (6) feet in height but no greater than eight (8) feet in height shall require a Special Permit from the Zoning Board of Appeals.
- b. Fences in the Business, Limited Business, and Village Business Zoning Districts greater than eight (8) feet in height shall require a Special Permit from the Zoning Board of Appeals.
- c. Fences in the Industrial, Limited Industrial, Industrial Park, and Research Zoning Districts greater than ten (10) feet in height shall require a Special Permit from the Zoning Board of Appeals.
- d. Fences within 20 feet of the edge of pavement of a roadway shall not exceed three (3) feet in height in all zoning districts unless a Special Permit is obtained from the Zoning Board of Appeals. Within said 20 foot distance, the Building Inspector may further restrict or deny the erection of a fence when its height, added to a rise, embankment, wall, or ridge, would obstruct a clear view and/or sight distance up and down the street from any proximate street, driveway, intersection, walkway, or bicycle path.
- e. Fence height shall be measured from the finished grade level at the fence to the top horizontal element of the fence.
- f. The foregoing restrictions on fence heights shall apply to fences erected to contain a recreational facility, such as baseball/softball backstops, spectator bleachers, tennis courts, archery ranges, swimming pools, and similar installations, unless a Special Permit is obtained from the Zoning Board of Appeals.
- g. All lot perimeter fences shall be setback from property lines a reasonable distance to allow for their construction and maintenance without trespass onto a neighbor's property, unless a fence is co-owned by all parties involved. These "party fences" may be erected along property lines as mutually agreed upon.
- h. Fences which use chain link or similar materials are prohibited between the front lot line(s) and the front of a proposed or existing dwelling unit in all residential zoning districts. Construction fencing is only permissible during temporary construction activities.
- i. Fences constructed with razor wire, barbed wire, electric current, and/or charge of electricity are only allowed with a Special Permit from the Zoning Board of Appeals, except for commercial agriculture uses as defined under MGL Chapter 40A, Section 3.
- j. All fences shall be maintained in a safe, structurally sound manner, in all locations.
- k. The restrictions governing fences in this section shall be equally applicable to freestanding walls built after the date this section came into effect.
- l. Pre-existing fences erected prior to the date this section came into effect are permitted to be maintained but not expanded or altered, unless a Special Permit is obtained from the Zoning Board of Appeals.

7000. DEFINITIONS

Fence: A barrier made primarily of wood, wire, metal, vinyl, or other durable material erected so as to serve as an enclosure or against unobstructed passage from one side to another.

; and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Zoning Bylaw; or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT: This new proposed section for the Zoning Bylaw would regulate the height, locations, and certain styles of fences throughout the community. Sight lines, privacy, visibility, and security measures are considered and balanced throughout the proposed bylaw. The only current regulation of fences in Sudbury comes through the state's Building Code which simply requires a Building Permit for fences over a certain height. This proposed new bylaw would ensure the fabric and harmony of existing residential neighborhoods will be maintained, while at the same time, it would still allow residents to erect reasonable fences for privacy and security purposes. In the business and industrial zoning districts throughout town, these proposed regulations allow for taller fences but still ensure they will not reduce visibility near driveways, intersections, walkways, streets, or bicycle paths. Exceptions in certain circumstances can also be pursued with only the need to obtain a Special Permit from the Zoning Board of Appeals in many instances. The proposed bylaw should help reduce any sight line issues, especially at intersections and driveways, which can create hazardous situations for drivers, cyclists, and pedestrians.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT:

ARTICLE 31. AMEND GENERAL BYLAWS, ARTICLE V(F) STORMWATER MANAGEMENT

To see if the Town will vote to amend the Town of Sudbury Bylaws, Article V(F) (Stormwater Management Bylaw), by deleting the strikethrough text and inserting the underlined text, all as set forth below:

SECTION 2. DEFINITIONS

The following definitions shall apply in the interpretation and implementation of this Bylaw. Additional definitions may be adopted by separate regulation:

IMPERVIOUS SURFACE: Any material or structure on, above or below the ground that prevents water from infiltrating through the underlying soil. Impervious surface is defined to include, without limitation: paved surfaces (parking lots, sidewalks, driveways); roof tops; swimming pools; patios; and gravel, pervious concrete, pervious pavement, pervious pavers, and compacted dirt surfaces. ~~and paved, gravel and compacted dirt surfaced roads.~~

MASSACHUSETTS SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) GENERAL PERMIT: The latest version, as may be amended from time to time, of the United States Environmental Protection Agency (EPA) National Pollutant Discharge Elimination System (NPDES) General Permits for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4) in Massachusetts (as

modified), Authorization to Discharge Under the NPDES in compliance with the provisions of the Clean Water Act (CWA), as amended (33 U.S.C. §1251 et seq.), and the Massachusetts Clean Waters Act, as amended (M.G.L. Chap.21 §§ 26-53).

SECTION 4. ADMINISTRATION

C. Stormwater Management Standards and Handbook and the Massachusetts Small Municipal Separate Storm Sewer Systems General Permit

The Planning Board will utilize the policy, criteria and information including specifications and standards of the most recent edition of the Massachusetts Stormwater Management Standards and Handbook and the Massachusetts Small Municipal Separate Storm Sewer Systems General Permit for execution of the provisions of this Bylaw. Unless otherwise specified in the Town of Sudbury Stormwater Regulations, stormwater management practices that are designed, constructed, and maintained in accordance with these design and sizing criteria will be presumed to be protective of Massachusetts water quality standards.

F. Appeals of Action by the Planning Board or its Reviewing Agent

A decision of the Planning Board or its Reviewing Agent made under this Bylaw shall be reviewable by the Board of Appeals, said appeal shall be made in writing no later than 20 days from any written decision of the Planning Board or its Reviewing Agent. ~~shall be final. Further relief of a decision by the Planning Board or its Reviewing Agent made under this Bylaw shall be reviewable in the Superior Court in an action filed within 60 days thereof, in accordance with M.G.L. Ch 249 § 4.~~

Submitted by the Planning Board.

(Majority vote required)

PLANNING BOARD REPORT: This article seeks to refine the provisions of the Stormwater Management Bylaw adopted at the 2009 Annual Town Meeting and amended at the 2012 Annual Town Meeting. The proposed modifications fall into three categories: 1) change in definitions to add the definition for the MS4 General Permit and revise the definition for Impervious Surface, 2) change in the discussion of standards to add compliance with the MS4 General Permit, which is required as part of said General Permit issued to the Town by MassDEP/ EPA, and 3) a change to the appeal process and shortening the duration of the appeal period. The changes do not change the intent of the Bylaw, but are meant to clarify provisions based on past experiences in permitting and to ensure the Bylaw complies with permit requirements.

BOARD OF SELECTMEN POSITION:

FINANCE COMMITTEE REPORT:

ARTICLE 32. AMERICANS WITH DISABILITIES ACT TRANSITION PLAN RECOMMENDATIONS

To see if the Town will vote to raise and appropriate, or transfer from available funds, \$200,000 to be expended under the direction of the Combined Facilities Director for the purpose of addressing recommendations identified in the Town Wide Americans with Disabilities Act Self Evaluation and Transition Plan; or take any action relative thereto.

Submitted by the Combined Facilities Director.

(Majority vote required)

COMBINED FACILITIES DIRECTOR REPORT: In 2021 as part of the on-going effort to assess the current level of Americans with Disabilities Act (ADA) compliance in programs, services and activities and Town-owned facilities The Institute for Human Centered Design was contracted to prepare an ADA Self Evaluation and Transition Plan on the Town’s behalf to identify deficiencies, compile a prioritized list of recommendations for corrective actions and provide associated costs. The Self Evaluation found many key facilities are generally usable by people with disabilities but are not in full compliance with current accessibility requirements. This article would provide funding to begin addressing identified recommendations in schools, Town buildings and public spaces.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT: The Finance Committee does not recommend approval of this article.

ARTICLE 33. FILTRATION SYSTEMS FOR ATKINSON POOL

To see if the Town will vote to raise and appropriate, or transfer from available funds, \$160,000 to be expended under the direction of the Combined Facilities Director for the purpose of replacing the existing Atkinson Pool water filtration system at the Fairbank Community Center, including but not limited to renovation to the building; or take any action relative thereto.

Submitted by the Combined Facilities Director.

(Majority vote required)

COMBINED FACILITIES DIRECTOR REPORT: This project will replace the existing sand filtration systems at the Atkinson Pool. The sand filtration systems have exceeded their useful life and are in need of replacement. The lap pool and dive well pool filtration systems are critical components in maintaining the pools in proper, healthy working order. Pool cleanliness must be maintained at all times for the pools to remain in operation. The existing pool filtration systems use conventional sand filters and metered chlorination injection to clean and treat the water in each pool. Some of these systems are over 30 years old and require repeated costly maintenance with parts becoming more expensive and difficult to source. The work is not contained in the new Fairbank Community Center project scope. Per health regulations to remain in operation there must be a specified number of complete turnovers of properly filtered and treated pool water per day. Critical contaminant levels are monitored and managed through the filtration system. Failure to maintain health regulation levels would result in pool closure.

SELECT BOARD POSITION:

FINANCE COMMITTEE POSITION: The Finance Committee recommends approval of this article.

**ARTICLE 34. ON-CALL ARCHITECTURAL & ENGINEERING
“HOUSE DOCTOR” SERVICES**

To see if the Town will vote to raise and appropriate, or transfer from available funds, \$100,000 for the purpose of contracting on-call architectural and engineering “House Doctor” services for municipal building and facility projects, to be performed on an as-needed and task order basis as determined by the direction of the Combined Facilities Director.

Submitted by the Combined Facilities Director.

(Majority vote required)

FACILITIES DIRECTOR REPORT: The Town anticipates a number of future building and/or facility projects requiring architectural and/or engineering services. In an effort to mitigate risk and provide predictability during the planning, design and construction of these projects, the Town is seeking the services of an architectural and/or engineering firm that can provide specialty services on an as-needed basis to support the delivery of these projects. Projects are expected to vary in size and scale, but generally will have a construction cost range of approximately \$10,000 to \$500,000, per project. For some projects, the services required may only be a feasibility or other study. Types of projects and services under consideration are for facility repairs, upgrades, renovations and additions at various school and municipal buildings including but not limited to sustainability and accessibility measures.

The anticipated contract will provide for performance of services for projects identified by the Town within the three-year period while the time for performance of services may extend beyond that three-year period.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT: The Finance Committee does not recommend approval of this article.

ARTICLE 35: AUTHORIZATION TO PROCEED WITH THE DPW FACILITY SOLAR PROJECT

To see if the Town will vote to transfer the care, custody, management and control of a portion of the DPW facility property located at 275 Old Lancaster Road and identified as Assessor Parcel ID number H0-0049 to the Select Board for such Department of Public Works facility purposes and also for the purpose of leasing the same to a solar energy electricity production entity for the installation of a solar energy facility or facilities, and to authorize the Select Board to enter into a lease or leases for such portion for a term of at least 20 years from the date of commencement of commercial operations of the solar energy facility or facilities and such additional term as the Select Board shall deem appropriate, all on such terms and conditions, and for such consideration, as the Select Board deems appropriate including a power purchase agreement for electricity and/or solar energy credits; and to authorize the Select Board to grant such access, utility, and other easements in, on, and under said property as may be necessary or convenient to construct, operate, and maintain such solar energy facility or facilities; to authorize the Select Board to take all actions necessary in connection therewith; and, to authorize the Select Board, pursuant to the provisions of Massachusetts General Laws Chapter 59, Section 5, or any other enabling authority, to enter into an agreement for payment in lieu of taxes (PILOT Agreement) on account of such facility or facilities for a term of 20 years and such additional term as the Select Board shall deem appropriate, upon such terms and conditions as the Select Board shall deem to be in the best interest of the Town and further, to authorize the Select Board to take such actions as may be necessary to implement such agreements; or act on anything relative thereto.

Submitted by the Combined Facilities Director.

(Majority vote required)

COMBINED FACILITIES DIRECTOR REPORT: In October of 2021 the Select Board to authorize the Town Manager to sign Letter of Intent to express the desire to enter into a Power Purchase Agreement (PPA) and Lease Agreement or grant of Easement (“Site Control”) for electricity to be produced by a solar power electric generating project on the roof of the Department of Public Works Building at 275 Old Lancaster Road. Subject to the conditions in this Letter the Town and Solect agreed to undertake good faith negotiations to enter into a PPA, and Site Control Agreement. Should the Town wish to execute a PPA following the due diligence phase, a lease of the roof to Solect would be required as a condition of the PPA. The PPA would also specify a payment in lieu of taxes that would require agreement as well. This article would allow the Town to enter into the said lease and payment in lieu of taxes agreement.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT:

ARTICLE 36: BACKHOE LOADER *(Consent Calendar)*

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum on \$150,000, or any other sum, for the purchase or acquisition of a new vehicle for public works; or act on anything relative thereto.

Submitted by the Public Works Director. *(Majority vote required)*

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to purchase a new Backhoe Loader to replace an older model. The existing unit is at its useful life expectancy of 12 years. This article requests funds to purchase a new machine, which will be safe, reliable, efficient, and capable of meeting the needs of the department. The Public Works employees use these vehicles to perform everyday tasks including excavation, construction and moving materials

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 37: 6-WHEEL COMBO BODY DUMP TRUCK W/ PLOW *(Consent Calendar)*

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum on \$285,000, or any other sum, for the purchase or acquisition of a new vehicle for public works; or act on anything relative thereto.

Submitted by the Public Works Director *(Majority vote required)*

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to purchase a new 6-Wheel Combo Body Dump Truck with plow to replace an older model. The existing truck is at its useful life-expectancy of about 15 years. Being a dedicated spreader, this vehicle is not currently used during the construction season. It is the goal of the Public Works to focus on standardizing vehicles and specifying vehicles to better suit our multi-disciplinary needs. This proposal is to replace the existing dedicated spreader with a combination body (dump truck and spreader) to be used throughout all seasons.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 38: SKID STEER *(Consent Calendar)*

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum on \$130,000, or any other sum, for the purchase or acquisition of a new vehicle and appurtenances for public works; or act on anything relative thereto.

Submitted by the Public Works Director *(Majority vote required)*

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to purchase a new Skid Steer to replace an older model. The existing unit is at its useful life expectancy of 12 years. This article requests funds to purchase a new machine, which will be safe, reliable, efficient, and capable of meeting the needs of the department. The Public Works employees use these vehicles to perform everyday tasks including constructions and moving materials during roadway and walkway projects.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 39. WITHDRAWN

ARTICLE 40. WITHDRAWN

ARTICLE 41. ROADSIDE MOWER *(Consent Calendar)*

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum on \$140,000, or any other sum, for the purchase or acquisition of new equipment for public works; or act on anything relative thereto.

Submitted by the Public Works Director *(Majority vote required)*

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to purchase a new Roadside Mower attachment to replace an older tractor with boom flail mower. The existing unit is at its useful life expectancy of 12 years. This equipment will be used by the Trees & Cemetery Division for Townwide roadside vegetation management which is crucial for the safety of motorists and pedestrians to eliminate obstructed sight lines.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 42. TOWNWIDE DRAINAGE AND ROADWAY RECONSTRUCTION

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum on \$3,500,000, or any other sum, for the reconstruction of the drainage system throughout Town; or act on anything relative thereto.

Submitted by the Public Works Director

(Two-thirds vote required, if borrowed)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to reconstruct the drainage system throughout Town, particularly in Goodman's Hill Road and Pratt's Mill Road, including replacement of old corrugated metal pipe that deteriorates over time, catch basins and manholes where required. Reconstruction will include full repaving of the roadway upon completion.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT:

ARTICLE 43. WITHDRAWN**ARTICLE 44. WITHDRAWN****ARTICLE 45. OLD FRAMINGHAM ROAD/NOBSCOT ROAD WALKWAY EXTENSION PROJECT – EASEMENTS**

To see if the Town will vote to authorize the Select Board to acquire, by purchase, gift, eminent domain or otherwise, permanent and temporary easements in certain parcels of land adjacent to and/or contiguous with and/or opposite to 78 Old Framingham Road and 120 Nobscot Road as depicted on the plan of land entitled "Plan of Property Surveyed for Town of Sudbury Old Framingham Road Sudbury, Massachusetts" dated January 12, 2022, prepared by Jarvis Land Survey, Inc., a copy of which is on file with the Town Clerk, as said plan may be amended, for public way purposes, including without limitation, drainage, walkway, utility, slope, grading, roadway relocation and construction of improvements and structures and other related purposes, to enable the Town to undertake the Old Framingham Road walkway extension project, and further, to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum of money for the purpose of providing for such acquisitions and all costs and expenses associated therewith; or take any action relative thereto.

Submitted by the Department of Public Works Director.

(Majority vote required)

DIRECTOR OF PUBLIC WORKS REPORT: Article 45 of the 2022 Annual Town Meeting seeks funding for the Old Framingham Road walkway extension project. Old Framingham Road is located on the Sudbury/Framingham town line. Townhomes and a condominium community, both with 55+ age requirements, are located along the roadway. An existing walkway next to these complexes terminates 600 feet short of Nobscot Road. Pedestrians share this section of roadway with commuter

traffic creating potential hazards. Extension of the walkway will remove pedestrians from the roadway creating a safer pedestrian experience. Easements from property owners adjacent to and/or contiguous with and/or opposite Old Framingham Road and Nobscot Road are required for the walkway extension project.

SELECT BOARD POSITION:

FINANCE COMMITTEE RECOMMENDATION:

INSERT PLAN



ARTICLE 46: OLD FRAMINGHAM ROAD / NOBSCOT ROAD WALKWAY EXTENSION PROJECT

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$700,000, or any other sum, for the construction of walkway construction project along Old Framingham Road including without limitation, drainage, walkway, utility, slope, grading, roadway relocation and construction of improvements and structures and other related purposes; or take any other action relative thereto.

Submitted by the Public Works Director

(Majority vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to construct a walkway to connect the existing walk on Old Framingham Road (which currently ends roughly at house #60) to Nobscot Road, including without limitation, drainage, walkway, utility, slope, grading, roadway relocation and construction of improvements and structures and other related purposes.

The current alignment of the roadway in the vicinity of the existing culvert needs to be shifted easterly to accommodate the new walkway construction along with required easements and related work.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT:

ARTICLE 47. COMMUNITY PRESERVATION ACT FUND – BRUCE FREEMAN RAIL TRAIL DESIGN AND CONSTRUCTION NORTH OF MASS CENTRAL RAIL TRAIL

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$500,000 from the Open Space and Recreation category of Community Preservation Act Funds, funded from General Reserve Funds, for the section of the Bruce Freeman Rail Trail, known as Phase 2D, north of the Mass Central Rail Trail for elements of the final design and construction phase, or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: The Bruce Freeman Rail Trail (BFRT), Phase 2D, will be a 4.4 mile multiuse path running north-south along a former rail corridor in Sudbury. The BFRT will connect to the Trail in communities to the north and proposed extensions to the south. Town Meeting has funded the BFRT Design through 100% Trail Design with Community Preservation Act and general funds. Project construction is funded through state and federal funds to start in 2022. This proposal requests Community Preservation Act funds for elements which may include, but are not limited to, construction details that may not be covered by the Massachusetts Department of Transportation (MassDOT) such as rest area structures and interpretive signs, utility connections, graphic design and installation of interpretive signs, design and construction of art installations and rest area amenities, design for recreational facilities to tie into the surrounding area, and construction oversight by the Town's consultant. Additional information will be provided at Town Meeting.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT:

ARTICLE 48. COMMUNITY PRESERVATION ACT FUND - BRUCE FREEMAN RAIL TRAIL DESIGN AND CONSTRUCTION SOUTH OF MASS CENTRAL RAIL TRAIL

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$300,000 from the Open Space and Recreation category of Community Preservation Act Funds, funded from FY23 revenue, for the purpose of advancing the design and construction of the Bruce Freeman Rail Trail extension south of the intersection with the Mass Central Rail Trail, or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: The Town of Sudbury seeks Community Preservation Act funds to advance the design and construction of the Bruce Freeman Rail Trail (BFRT) south of the intersection with the Mass Central Rail Trail. The construction of the BFRT north of this intersection, known as Phase 2D, is scheduled to start in the Fall of 2022. The Town reached a monumental milestone in 2020 with the acquisition of the 1.4-mile-long CSX corridor (proposed as BFRT Phase 3A). The Town proposes to build on the success of the corridor acquisition, collect necessary corridor data, evaluate its design options, and advance the trail extension of the BFRT. The request is for funding a \$300,000 project which will be used to advance the design and/or construction of the BFRT to the newly acquired southern (former CSX) corridor. The funds will be used for topographic survey, wetlands delineation, alternatives analysis, and concept development for the expansion of the rail trail to the newly acquired corridor, as well as additional design for the first quarter mile section to connect the BFRT to Route 20/Boston Post Road. The project involves hiring a consultant to perform data collection, feasibility study, alternatives analysis, and conceptual planning and cost estimate development to create baseline information and contribute to the design phase of the rail trail project. The selected consultant would then advance the design of the quarter mile trail section to Route 20/Boston Post Road. Public engagement will be facilitated to solicit input on the concept that will be advanced. The Town will also seek additional funds through grants to support this work, so if part of the initial project development and design funding is secured through other means, the Community Preservation Act funds may also be used to advance the construction phase of the first quarter mile section.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT:

ARTICLE 49. COMMUNITY PRESERVATION ACT FUND – HISTORIC DISTRICTS COMMISSION DESIGN GUIDELINES

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$50,000 from the Historic Resources category of Community Preservation Act Funds, funded from Historic Resources Reserves, for the purpose of creating comprehensive and professionally-developed Design Guidelines for the Local Historic Districts, or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: In 1963, Sudbury became one of the first towns in the Commonwealth to establish Local Historic Districts with the intent to preserve the architectural integrity of Sudbury's historically significant properties. Overseen by the Historic Districts Commission, the town currently has five local historic districts – the Town Center Historic District, Wayside Inn Districts I and II, the King Philip District, and the George Pitts Tavern District – encompassing over 350 individual properties dating from the 18th century to the present day. This particular funding request is for the creation of comprehensive and professionally-developed Design Guidelines for the Local Historic Districts.

Following the provisions set forth under Chapter 40 of the Acts of 1963 (amended 2005), the Historic Districts Commission reviews all proposed alterations to structures located within the districts that are visible from the public way. Examples of alterations subject to review include, but are not limited to: changes to paint color, replacement windows and doors, the addition or removal of shutters, maintenance upgrades such as new roofs

and gutters, new technologies such as solar panels, building additions, signage, stone walls, fencing, demolition of existing structures, and new construction of any kind. Projects must be reviewed and receive approval from the Historic Districts Commission in the form of a Certificate of Appropriateness before any work can begin.

Design Guidelines are a key preservation tool used by the Historic Districts Commission in its review of a project for Certificate approval. Consisting of written and graphic information in a printed format, they are used by the Historic Districts Commission and applicants alike in the review process. Sudbury's current Historic District Commission General and Specific Guidelines would benefit from additional descriptive details clarifying best preservation and restoration practices, and more concise guidance and direction on how to incorporate renovations, new building technologies, and new construction in a historically appropriate and sensitive manner.

The Historic Districts Commission recognizes the need for an updated and enhanced set of guidelines to not only assist property owners within the districts, but to also provide consistent guidance for future Commission members. When used in conjunction with local bylaws, they help encourage appropriate design that respects district character by applicants and fosters predictability in Historic Districts Commission actions. These guidelines will help serve as the basis for the review process and provide a stronger and more concise foundation for decision making. The Design Guidelines may be used by the Historic Districts Commission, and as a resource for residents and business owners within the boundaries of the historic districts, other Town entities, and as a resource for any property owner looking to undertake historically appropriate and sensitive renovations to their home or business.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT: The Finance Committee does not recommend approval of this article.

**ARTICLE 50. COMMUNITY PRESERVATION ACT FUND – LIBBY-DICKSON
CONSERVATION RESTRICTION MONITORING**

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$9,454 from the Open Space and Recreation category of Community Preservation Act Funds, funded from FY23 revenue, for the purpose of paying for a third party to conduct monitoring activities for the Town-owned Libby and Dickson properties to monitor compliance with the terms of the Conservation Restriction on the land, or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: In 2003, the Town of Sudbury purchased the Dickson property on Water Row, which sits between the Town of Sudbury Conservation Area known as King Philip Woods, and the Sudbury Historical Commission's Haynes Garrison site. It was one of Sudbury's first Community Preservation Act purchases and, although required by the Community Preservation Act statute, the Town was not in the habit of placing Conservation Restrictions on land acquired with Community Preservation Act funds at the time. Two years later, Town Meeting approved the purchase of a much larger nearby property from the Libby family. These two properties (Dickson and Libby), 25.9 acres in total, together made terrific additions to the block of conservation land off Route 27 anchored by King Philips' Woods.

When the Town was awarded a Local Acquisitions for Natural Diversity (LAND) grant for the purchase of Pantry Brook Farm in 2012, the state conditioned the award on having Conservation Restrictions put on all Community Preservation Act lands, and the Town agreed to follow through on that obligation by asking Sudbury Valley Trustees to hold the Conservation Restriction on the Libby and Dickson properties. This Conservation Restriction was executed in 2021.

As part of any Conservation Restriction, certain activities are permitted and prohibited on each piece of land. These activities need to be monitored and the boundary of a property under a Conservation Restriction needs to be walked each year to ensure the Town or abutters have not encroached onto the protected land. Typically, when Sudbury Valley Trustees is involved with land acquisitions and/or Conservation Restriction acceptances, they conduct fund raising to cover their legal and monitoring costs. As holders of the Conservation Restriction, Sudbury Valley Trustees will be required to monitor these properties for compliance at least annually in perpetuity and this funding will assist in covering some of the associated costs.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 51. COMMUNITY PRESERVATION ACT FUND – OPEN SPACE & RECREATION PLAN AND ATHLETIC FIELDS NEEDS ASSESSMENT & MASTER PLAN

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$100,000 from the Open Space and Recreation category of Community Preservation Act Funds, funded from FY23 revenue, for the purpose of updating the Town’s Open Space & Recreation Plan and the Athletic Fields Needs Assessment & Master Plan; or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: Open Space & Recreation Plans allow a municipality to maintain and enhance all the benefits of open space that together make up much of the character of the community and protect the “green infrastructure” of the community. Planning this “green infrastructure” of water supply, land, working farms and forests, viable wildlife habitats, parks, recreation areas, trails, and greenways is as important to the economic future of a community as planning for schools, roads, water, and wastewater infrastructure. The Town’s Open Space & Recreation Plan expired in 2013 and the need for an updated version of this planning document is critical. It is woefully out of date and is also needed to make the Town eligible to apply for certain grants. The prior plan is also significantly lacking in recreational information. Development of a robust Open Space & Recreation Plan will help guide the Town for future acquisitions to be pro-active instead of reactive when lands/opportunities become available. The Open Space & Recreation Plan will include an ADA assessment and recommendations. The timeline for completion should be approximately one year.

The original Athletic Fields Needs Assessment & Master Plan was a fields use survey. It was essentially a supply and demand analysis for field use and users, completed in 2012. The Needs Assessment described the current state of the athletic fields, and provided an assessment of unmet needs, demand from users, and expected future demand. In updating this document, the Town would also want to know about the trends of field users in general and what that would indicate for the Town’s future athletic field needs.

As the Master Plan indicates, the Broadacres Farm property, Davis Field, and Feeley Fields are the biggest known issues. There are also other recreational properties around the community that are undeveloped. The hope is that this new planning initiative and product will help the Town, and the Park & Recreation Commission in particular, dive into these issues more deeply. The Broadacres Farm property has an opportunity to serve many constituents and the planning process to update the Athletic Fields Needs Assessment & Master Plan would help to make the best use of this important property.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT:

ARTICLE 52. COMMUNITY PRESERVATION ACT FUND – REGIONAL HOUSING SERVICES OFFICE (RHSO) MEMBERSHIP FEE

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$30,000 from the Community Housing category of Community Preservation Act Funds, funded from FY23 revenue, for the purpose of supporting and creating community housing by funding of the Town’s portion of the FY23 Regional Housing Services Office (RHSO) membership fee; or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: In recent years, Sudbury has made great strides towards satisfying the requirements of the State’s Comprehensive Permit Act (Chapter 40B). This Act requires cities and towns to provide certification that the number of dwelling units in the municipality which qualify as “affordable” by statute, meets or exceeds ten percent (10%) of the municipality’s total number of dwelling units. Falling short of that number, as Sudbury has until recently, allows developers to both site and design partially affordable developments with extreme limitations on the Town’s zoning and development requirements and design oversights. There are a great number of administrative requirements to monitor and certify this approved inventory and to maintain those certifications going forward.

Since 2011, the Town has contracted with the Regional Housing Services Office (RHSO), to provide services to the Town including affordable housing inventory monitoring; supervising lotteries to determine who qualifies for affordable housing; monitoring the Incentive Senior Developments at Frost Farm and Grouse Hill to ensure compliance with eligibility requirements; monitoring all deed restricted properties; providing valuations for deed restricted properties to the Town Assessor; reviewing compliance with Regulatory Agreements and certification to Department of Housing and Community Development (DHCD) for Local Initiative Program (LIP) rental units; maintaining the affordable housing inventory and providing estimates for 2030 SHI projections; and other administrative work, including annual action plans, 5 year consolidated plans, fair housing reports and programs, and related housing questions which arise during the year. This Article requests funding to continue to contract with the RHSO for these services.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 53. COMMUNITY PRESERVATION ACT FUND – SUDBURY HOUSING AUTHORITY ACQUISITION, CREATION, PRESERVATION, AND SUPPORT OF AFFORDABLE RENTAL HOUSING

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$276,600 from the Community Housing category of Community Preservation Act Funds, funded from FY23 revenue, for the purpose of funding the Sudbury Housing Authority's acquisition, creation, preservation, and support of affordable rental housing, or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: This article requests an appropriation to the Sudbury Housing Authority (SHA) using the ten percent (10%) of estimated annual revenue the Community Preservation Act requires to be annually set aside or expended for community housing purposes. The SHA is a quasi-governmental entity overseen by the state Department of Housing and Community Development (DHCD) under 760 CMR. While locally controlled, and created by Town Meeting in 1971 under MGL Chapter 121B, Section 3, it is not legally a part of Sudbury's Town government. The SHA, as the original and substantial creator of affordable rental housing in Sudbury, has received Sudbury Community Preservation Act funding in past years.

The SHA owns, maintains, and manages scattered-site, single-family and duplex rental houses, and 64 rental apartments at Musketahquid Village in Sudbury Center for those over 60 and disabled people. The SHA intends to use the funds, in combination with Community Preservation Act funds previously appropriated by Town Meeting and other funding sources as necessary, to create additional units of rental housing for families or individuals, particularly focused on those in the Housing and Urban Development (HUD)-defined extremely low- or very low-income range. The SHA primarily houses families and individuals who do not and will not qualify for affordable homeownership or the types of housing created by the various Chapter 40B developments in town. The SHA is singular in its exclusive commitment to the Town, combined with its interest in both expanding and managing rental opportunities for those with incomes at the lowest extreme of the income limit. The SHA prides itself in covering all of its operational costs through the rents it collects. As housing and development costs continue to rise, significant financial resources are required to maximize the SHA's flexibility to respond to those most in need of affordable housing.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 54. COMMUNITY PRESERVATION ACT FUND – TOWN CLOCK RESTORATION

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$16,000 from the Historic Resources category of Community Preservation Act Funds, funded from Historic Resources Reserves, for the purpose of restoring and rehabilitating the Town of Sudbury Clock faces on the First Parish Church at 327 Concord Road; or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: The Town of Sudbury Clock is owned by the Town of Sudbury and located in the clock/bell tower of the First Parish Church at 327 Concord Road. The clock itself is an historically significant E. Howard #2 Flatbed Striker Tower Clock and was a gift to the Town by Sudbury school children in 1873.

This funding would support the restoration of the weathered and deteriorated clock faces, and to preserve this unique and irreplaceable historic Town Center element in the proper technique and appropriate workmanship. The work required includes: rental of a 60 foot lift for clock dial access; removing the tabs, numerals, and hands from three dials; repairing individual dials using dutchmen repair or epoxy; caulking dial board seams and painting with two coats of oil based black paint; fabricating replacement hands and tabs from mahogany; applying two layers of 23k gold leaf to hands, tabs, and numerals; and reinstalling tabs, hands, and numerals to dials with all associated labor and materials.

The Town is fortunate to have individuals at the First Parish Church who watch over the clock. The Facilities Department has coordinated and funded all routine preventative maintenance, and any required special service and repair, and will continue to do so. This work is performed by an extremely specialized service company. The individual that works on the Town Clock specializes in historic clock service, repair, and restoration. Only authentic parts are used and, if not available, are custom manufactured.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 55. COMMUNITY PRESERVATION ACT FUND – RETURN OF UNSPENT FUNDS

To see if the Town will vote to return the unused funds from appropriations voted at prior Town Meetings, for projects that have been completed and for which no liabilities remain outstanding or unpaid, into the Community Preservation Act general account as follows:

2015 ATM, Article 50	Town Center Landscaping to be returned to the category of Unrestricted Reserves; and	\$2,213.44
2015 ATM, Article 50	Town Center Landscaping to be returned to the category of Historic Resources Reserves; and	\$2,213.44
2016 ATM, Article 40	Town Center Landscaping to be returned to the category of Unrestricted Reserves; and	\$7,198.00
2016 ATM, Article 40	Town Center Landscaping to be returned to the category of Historic Resources Reserves; and	\$7,198.00
2017 ATM, Article 29	Featherland Park Court Reconstruction to be returned to the category of Unrestricted Reserves; and	\$27,480.52
2019 ATM, Article 30	Featherland Park Multisport Court Reconstruction, Phase 2 to be returned to the category of Unrestricted Reserves; and	\$7,574.85
2020 ATM, Article 42	Historic Resource Inventory Survey to be returned to the category of Historic Resources Reserves	\$14,997.50
Total:		\$68,875.75;

or act on anything relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: All projects are completed at this time or will not proceed further. In order to return the funds to the Community Preservation Act general account, an affirmative vote of Town Meeting on this article is necessary.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 56. COMMUNITY PRESERVATION ACT FUND – GENERAL BUDGET AND APPROPRIATIONS

To see if the Town will vote to appropriate a sum or sums of money from Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the FY23 Community Preservation Act budget, including the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for FY23, amounts for payment of debt service on the Community Preservation Act projects previously appropriated by Town Meeting, and as may be needed to comply with General Laws Chapter 44B, Section 6 to reserve for future appropriation, amounts for open space, including land for recreational use, historic resources, and community housing; or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: This article sets forth the entire FY2023 Community Preservation Act budget, including appropriations and reservations as required in connection with the administration of the Community Preservation Act funds. The estimated annual revenue for FY2023 is \$2,766,000. The article appropriates funds for FY2023 debt service obligations totaling \$1,017,893. These obligations arise from prior Town Meeting approval for the bonding of six projects:

- 1) Purchase of the Dickson property utilizing the Open Space and Recreation category (\$27,378) and Historic Resources category (\$18,252);
- 2) Purchase of land and development rights as well as construction of a sports field on the Cutting property utilizing the Open Space category (\$162,442) and Recreation category (\$20,078);
- 3) Purchase of the Libby property utilizing the Open Space and Recreation category (\$126,800);
- 4) Purchase of development rights on the Nobscot Boy Scout Reservation Phases I and II utilizing the Open Space and Recreation category (\$403,275)
- 5) Purchase of development rights on Pantry Brook Farm utilizing the Open Space and Recreation category (\$187,043); and
- 6) Purchase of the Johnson Farm Property utilizing the Open Space and Recreation category (\$72,625).

The article also appropriates funds for administrative and operational expenses of the Community Preservation Committee in the amount of \$138,300. The administrative fund can be used by the Community Preservation Committee to pay for technical staffing and expertise, consulting services (e.g. land surveys and engineering), property appraisals, legal advertisements, publication fees, and other administrative expenses. By statute, the Community Preservation Committee may budget up to five percent (5%) of its annual budget for these administrative and operational expenses, or \$138,300 based upon the projected FY2023 revenue of \$2,766,000. Any funds remaining in the administrative account at the fiscal year's end revert to the Community Preservation Act Fund Balance, and need to be re-appropriated for administrative use in subsequent years. The Community Preservation Committee believes having access to administrative funds is critically important as it allows the Committee to conduct business on a time-sensitive basis, a vital component of the Community Preservation Act.

The Community Preservation Act requires 10% of the estimated annual income be allocated to current projects or reserved for future expenditures in each of the three core categories: Community Housing, Historic Resources, and Open Space and Recreation. The actual amount reserved each year depends upon whether or not Town Meeting has appropriated money totaling less than 10%, or not appropriated any money at all in any of these three core categories. If there is a balance of unspent Community Preservation Act funds from that fiscal year after such reservations and after Town Meeting has voted the Community Preservation Act articles, it is budgeted in the unrestricted reserve account for future Community Preservation Act projects in all three categories.

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 57. HIRE LAND USE CONSULTANT FOR LIBERTY LEDGE/SEWATARO PROPERTY (Citizen Petition Article)

To see if the Town will vote to raise and appropriate, or to transfer from available funds, \$200,000, or any other sum, to be expended under the direction of the Director of Planning and Community Development for the purpose of hiring an independent land use consultant to study, evaluate and expand the options for the short-term and long-term uses for the Liberty Ledge property with the address 1 Liberty Ledge and consisting of approximately 44.32 a. of land inclusive of "Camp Sewataro" acquired by the Town pursuant to a vote under Article 25 of the 2019 Annual Town Meeting. The consultant's evaluation and report shall include new and prior information regarding the financial operating costs, the identification of environmental and health issues, the capital investments required, and any restrictions with respect to access and use of the property including ADA or other compliance requirements, for each alternative. The consultant shall prepare a written report of his/her findings and conclusions for the Town to use for its decisions regarding the use of the Liberty Ledge property for the benefit of the Town's population.

Submitted by Petition.

(Majority vote required)

PETITIONERS' REPORT: When the Town was presented with an opportunity to purchase the /Liberty Ledge/Sewataro property in 2019 three concerns were raised.

First, there was no plan about how to use the 44.32-acre property. Second, there was no time to do a land use study. Third, there were no funds earmarked to maintain the property to prevent it from falling into disrepair. For these reasons the Finance Committee, the Park and Recreation Commission, the Capital Investment Advisory Committee and the Land Acquisition Review Committee voted not to support the purchase.

The primary objective was to acquire the Liberty Ledge/Sewataro property to keep it as open space and other municipal uses. This objective was supported by Town Meeting on May 6, 2019.

The Select Board's solution to having the property maintained, and prevent it from falling into disrepair, was to enter into a short-term contract with a day camp operator who could run a day camp using the Camp Sewataro site and have the responsibility of maintaining the property.

This agreement limits Sudbury residents, who approved the purchase of the property for more than \$11,000,000, from using many of the facilities, and the majority of the property, from late May through September, the warm months of the year. Per the agreement, all swimming facilities, in their entirety, are completely off limits all the time. The agreement calls for lease and profit sharing payments from the operator. There is a substantial deficit between the revenues collected and the debt service (interest and principal) required to be paid by the town.

The agreement was intended to be a temporary solution until a study could be done to evaluate and consider the options for the long-term use of the property. Upon completion of the study a decision on the long-term use would be made by Sudbury residents. The Select Board felt that a three-year agreement with a camp operator would be enough time to complete the land use study and plan for the implementation of its recommendations.

Because of the complex features of 44.23 acres of Liberty Ledge/Sewataro property, including four houses, a swimming/boating pond, a fishing pond, multiple open-air structures, a bomb shelter, athletic fields, parking areas, lack of permanent sanitary facilities, lack of ADA compliance, and the presence of four shallow swimming pools used to teach swimming, the land use study would take time and require the expertise of an independent land use consultant with broad based experience in developing a site like the liberty Ledge/Sewataro property. During the initial two years of the camp operator contract, the Select Board never authorized or allocated money to do the study.

Meanwhile, beneath the ground there is a hidden problem; underwater streams that fed the headwaters of Pantry Brook and are used to fill and maintain the swimming and fishing ponds. The town has been alerted that there are hygienic and environmental issues with the swimming and fishing ponds due to the underground streams. Modifications may be needed to comply with state law regarding the swimming pond and the fishing pond. As of the writing of this article it is unclear if the problems can be fixed, what such fixes will entail, how long they will take, and what the costs will be.

It is clear that the options for residents' use of Liberty Ledge/Sewataro will require intensive study and analysis. In essence, Liberty Ledge/Sewataro will need its own mini-Master Plan.

Not until the Select Board's January 10, 2022 meeting did the Select Board consider a warrant article to do a study to determine the potential uses for Liberty Ledge/Sewataro property.

This article authorizes the Town to hire an independent land use consultant to study and determine options for the use of the property that will provide the greatest benefit to the entire Town's population.

This study will include evaluation of the environmental issues, the land use issues, the capital investment cost issues, the operating costs issues, maintenance issues, real estate tax issues, the ADA issues, the issues surrounding scheduling and availability for the Town's population to use the property, the potential for revenue for the Town, as well as any other issues that should be included to evaluate the potential long-term uses of the property for the benefit of the Town's population.

In addition to the identification of the best use options for the property by the Town, a further objective of the study is to answer questions on subjects for which there was inadequate information in 2019, and answer questions that have arisen recently.

Before the Town enters into any long-term arrangement for Liberty Ledge/Sewataro, a full due diligence review of the options for the use of the property should be done by an independent land use consultant.

The complete results of the study will be made available to residents for their use in making an informed decision about the long-term use of the Liberty Ledge/Sewataro property. Town forums and discussions will be convened to answer questions and assist in the decision-making process. The consultants who conduct the study will be invited to participate in the forums and discussions.

The final determination of how Liberty Ledge/ Sewataro should be used should be placed before the residents in the form of a ballot question. That way, all residents would have an equal say in the outcome.

Liberty Ledge/Sewataro can become the durable jewel residents sought when they voted to purchase the land. The land use study proposed in this article is the tool needed to understand what is possible, and breathe life into this vision. Your support is vital to its success.

BOARD OF SELECTMEN POSITION:

FINANCE COMMITTEE REPORT:

ARTICLE 58. CREATION OF SUSTAINABILITY DIRECTOR POSITION

(Citizen Petition Article)

To see if the Town will vote to authorize the creation of the position of Sustainability Director to serve under the direction of the Town Manager, and further, to raise and appropriate, or transfer from available sums, the sum of \$130,000, or any other sum or sums to be expended under the direction of the Town Manager for the purpose of funding salary, benefits, and overhead for said position for FY23 with such funding thereafter to be included within the Town budget, and further vote to approve the following Resolution:

WHEREAS, cascading environmental harms, severe health impacts, and property destruction are already happening in many places around the world due to the current average global warming of more than 1°C relative to a pre-industrial baseline (World Meteorological Organization, 2020);

WHEREAS, restoring a safe and stable climate will require deep greenhouse gas emissions reductions through rapid, unprecedented transitions in all aspects of society, as described in the Intergovernmental Panel on Climate Change's (IPCC) *Sixth Assessment Report, Climate Change 2021*;

WHEREAS, progress toward this future is already underway in Massachusetts, a national leader on climate initiatives, including through the recently passed 2021 *Next-Generation Roadmap for Massachusetts Climate Policy*;

WHEREAS, Sudbury officials have recognized the threat and signed on to climate resilience, mitigation, and sustainability goals and actions in Sudbury's 2021 Master Plan, 2020 Hazard Mitigation Plan, and 2019 Municipal Vulnerability Preparedness Report;

WHEREAS, the Sudbury Select Board has recently voted to include "Sustainability and Climate Change Initiatives" among their top 5 goals;

WHEREAS, Sudbury has already undertaken important steps on climate resiliency and is well-positioned to join the growing number of Massachusetts communities leading the way on the critical transition away from fossil fuels;

WHEREAS, there remains a need and opportunity for Sudbury to accelerate its efforts in addressing the urgent challenges posed by climate change, including by refining goals, facilitating the sharing of reliable information, and establishing ways to assess and communicate community-wide progress;

WHEREAS, the scope and complexity of this work will require the leadership of an experienced, professional, and dedicated Sustainability Director;

WHEREAS, based on the experience of other towns, we can expect the work of a Sustainability Director to produce cost savings, potential additional revenues, and other tangible benefits to Sudbury.

BE IT THEREFORE RESOLVED that the citizens of Sudbury:

Declare that a climate emergency significantly threatens the safety and wellbeing of our town, its residents, the natural world, and our fellow people around the world;

AND declare that mobilizing urgently in response is a moral imperative and also an opportunity to build a more just and ecologically sustainable economy;

2022 Town of Sudbury ATM Warrant

AND call on Town government and staff, as well as all Sudbury civic groups, businesses, and residents to commit to a climate mobilization effort to reduce community-wide greenhouse gas emissions as quickly as possible, but in no case slower than the state benchmarks of 50% reduction by 2030, 75% reduction by 2040, and net zero by 2050 (relative to 1990 baseline levels), as enacted by the Massachusetts General Court and signed into law by Governor Baker;

AND request the Sudbury Select Board to charge and fully support the Sudbury Town Manager or other Town Staff, as their agents:

- 1) to invite all Sudbury stakeholders to a meeting to be held within 90 days of the adoption of this resolution to educate them about the risks posed by the climate emergency and the process the Town of Sudbury is planning to address it;
- 2) to immediately create and take steps to fill an ongoing, director-level staff position of Sustainability Director that will continue until such time as the Town Meeting votes to end this position, with the responsibility to direct and coordinate Town sustainability actions including, but not limited to resiliency, mitigation and adaptation actions called for in the 2021 Sudbury Master Plan, the 2020 Hazard Mitigation Plan, and the 2019 Municipal Vulnerability Preparedness Report;
- 3) to convene an advisory team led by the Sustainability Director and consisting of municipal representatives and a diverse group of residents, to research and develop, by the following Annual Town Meeting, a Climate Mobilization Action Plan (CMAP) for the Town of Sudbury, that at a minimum includes:
 - a. an estimate of present community-wide greenhouse gas emissions from the Town of Sudbury broken down by sector (*e.g.*, electricity, transportation, heating, etc.),
 - b. an estimate of community-wide 1990 baseline greenhouse gas emissions for the Town of Sudbury,
 - c. a method for estimating benefits and costs of potential changes and actions relative to the ‘business as usual’ case,
 - d. a menu of strategies, tactics, and policies for the residents, businesses, and municipal government of Sudbury to reduce their share of greenhouse gas emissions and sequester greenhouse gasses,
 - e. plans for community outreach, engagement, and education to facilitate implementation and,
 - f. plans to ensure that the costs of the required mobilization do not unfairly burden those who are economically or socially disadvantaged and that the realized benefits of a more just and sustainable future accrue to all;
- 4) to provide an annual status report to the Town Meeting on progress towards meeting community-wide greenhouse gas reduction goals

;or act on anything related thereto.

Submitted by Petition.

(Majority vote required)

SELECT BOARD POSITION:

FINANCE COMMITTEE REPORT: The Finance Committee does not recommend approval of this article.

TOWN COUNSEL OPINIONS

It is the opinion of Town Counsel that, if the Zoning Bylaw amendment proposed in the following article in the Warrant for the 2022 Annual Town Meeting is properly moved, seconded and adopted by a two-thirds vote in favor of the motion, the proposed changes will become valid amendments to the Sudbury Zoning Bylaw:

Article 30. Amend Zoning Bylaw, Article IX, Insert Section 2328, Fences

It is the opinion of Town Counsel that, if the Bylaw amendment proposed in the following article in the Warrant for the 2022 Annual Town Meeting are properly moved, seconded and adopted by a majority vote in favor of the motion, the proposed changes will become valid amendments to the Sudbury Bylaw:

Article 25. Amend General Bylaws, Article II, Government of Town Meeting, Insert Section 19, Electronic Voting

Article 31. Amend General Bylaws, Article V(F) Stormwater Management, Amend Text of Section 2, Definitions and Amend Text of Section 4, paragraphs C. and F. Administration

And you are required to serve this Warrant by posting an attested copy thereof at the Town Hall at least seven days before the time appointed for such meeting.

Hereof fail not and make due return of the Warrant by your doing thereon to the Town Clerk, at or before the time of meeting aforesaid.

Given under our hands this 5th day of April, 2022.

SELECT BOARD OF SUDBURY:

Jennifer S. Roberts

Janie W. Dretler

Daniel E. Carty

Charles G. Russo

William J. Schineller

Sudbury, MA 01776

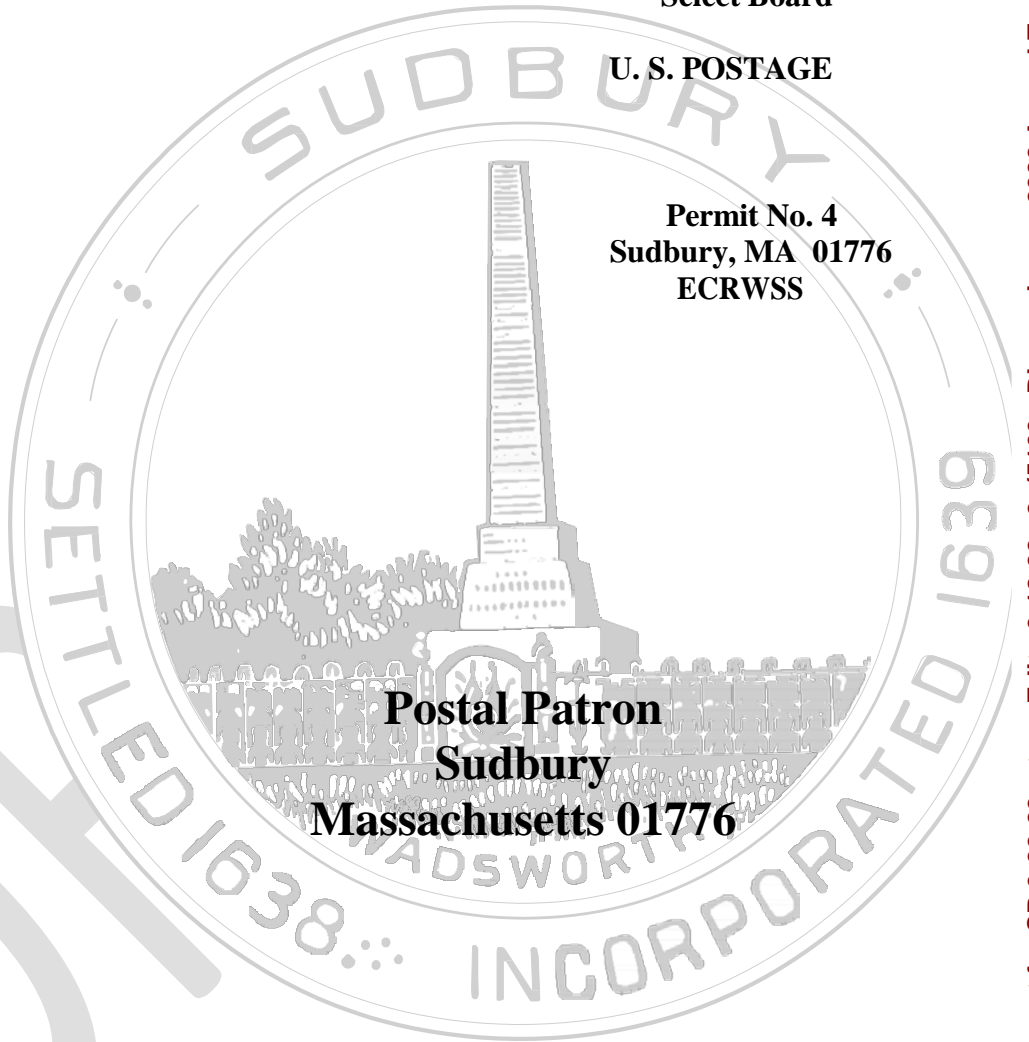
PAID

Select Board

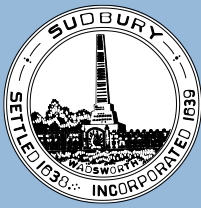
U. S. POSTAGE

Permit No. 4
Sudbury, MA 01776
ECRWSS

Postal Patron
Sudbury
Massachusetts 01776



Attachment 15.b: Warrant Document for SB 3-22-22 mtg w Edits-3-18-22 v2 (5169 : Discussion on 2022 Annual Town Meeting)



SUDBURY SELECT BOARD
Tuesday, March 22, 2022

MISCELLANEOUS (UNTIMED)

16: Presentation by Town Manager on Key Performance Indicators

REQUESTOR SECTION

Date of request:

Requestor: Chair Roberts

Formal Title: Town Manager Hayes to present Key Performance Indicators (KPI) projects: Fairbank Community Center Rebuild; Eversource Litigation; Bruce Freeman Rail Trail (BFRT); Town Hall Restoration; Town-wide Americans with Disabilities Act (ADA) Assessment; Comprehensive Wastewater Management Plan; and American Rescue Plan Act (ARPA) funding. (~35 min.)

Recommendations/Suggested Motion/Vote: Town Manager Hayes to present Key Performance Indicators (KPI) projects: Fairbank Community Center Rebuild; Eversource Litigation; Bruce Freeman Rail Trail (BFRT); Town Hall Restoration; Town-wide Americans with Disabilities Act (ADA) Assessment; Comprehensive Wastewater Management Plan; and American Rescue Plan Act (ARPA) funding. (~35 min.)

Background Information:
attached update

Financial impact expected:

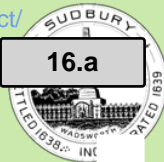
Approximate agenda time requested: 35 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Jennifer Roberts	Pending
Select Board	Pending

03/22/2022 6:00 PM



16.a

Fairbank Community Center

Goal: Replacement of current building		
Risk		Controls (Options)
Secure OPM, take from feasibility to design phases	Low	● RFQ clearly states deadline.
Final Design to Construction	Low	● This project has an aggressive timeline, delays on decisions may impact timeline and costs based on rates at any given time.

Original Plan	Current Budget
\$28,832,000	\$28,832,000

Update: 2021-03-08

Bill Barletta,
Staff Project Lead

Original Target	Current Target
2024	2024

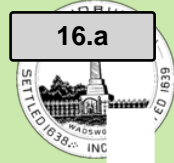
Milestone	Original	Current (Actual)	Notes	Funding Source	Appropriated	Unspent	Contracts
<ul style="list-style-type: none"> Interview and select OPM Architect / Designer Selection CMR Selection 	<ul style="list-style-type: none"> 2021-01-29 2021 FEB 2021 SUMMER 	Completed 2021 April	Compass. 14 RFQ proposals rcv'd 2021 Jan 14 NLT 2 PM. Interviews 2021 Jan 28.. BH+A.. 12 submissions, 3 interviews scheduled 2021 April 15.. Request for Qualifications 25 Feb. Design/Bid/ Build process selected over Construction Manager at Risk.	2020 Annual Town Meeting (passed Nov 2020 Ballot)	\$28,832,000	\$27,715,375.66	OPM: Com Project Management Samiotes Consultants, Architect: Bargmann Hendrie+Arcade, Inc. \$608 spent to date
SD/DD/CD/100% CD	2021 JAN	In Process 2022 Mar	Geo Tech and Site Survey work complete. Schematic Design very nearly complete. 80% Design Development.	Fairbank Community Center - replacement water lines	\$400,000	\$	Town and in an understand to get this work completed
Early Bid packages (if needed). Schematic Design and Design Development phases. Value engineering. Contractor Prequalification. ZBA, Design Review, and Planning Bd. Hearings.	2021 FALL		Early Bid Packages not needed. Schematic Design and Design Development estimates were over the approved construction costs. Users met with Project Team and Design Team to identify items that would be excluded from scope or funded separately. Budget is currently in line with approved costs, Prequal GC and Subcontractor RFQ's received and in process of evaluation, to be complete in January 2022. The project is on schedule.	Furniture, Fixtures, Equipment	\$200,000		2022ATM, Article per
Design, Approvals and Bid Preparation		Final in process March 2022	Planning Board and Variance approvals received. Final estimates only a fraction above prior estimates, minimal adjustment were needed to remain within budget. May ATM Warrant Articles submitted for Audio Visual Equipment, Furniture, Fixtures and Equipment.. These would be incorporated in the project at a subsequent point as construction can begin. Pool Filtration will be funded and contracted separately upon approval of a Facilities Department article by Town Meeting. All general and sub contractors have been prequalified by Prequalification Committee. All user input incorporated in the plans. Design completion for bidding is behind schedule. Mechanicals are of specific concern as they are a critical component. Compass is working with BH+A to recover schedule.	Audio/Visual equipment	\$300,000	\$	2022ATM, Article pending
Bidding	2022 Feb	2022 March		Released Contingency	\$2,070,045	\$103,697	
Construction	2022 MAY - 2023 DEC		Construction to begin, duration of 20 months.	TOTAL	\$28,832,000	\$27,715,375.66	
Demolition	2024						
Project completion	2024						

Attachment 16.a: KPI - for meeting - 3-22-22 (5153)

Packet Pg. 107

Tracking Started: 2021-01-21

Eversource Litigation



Goal: Seek the best and safest options for Sudbury with regard to utility expansion and related unintended consequences

Original Target	Current Target

Risk	Controls (Options)
Efforts or Eversource to advance beyond authorization	<ul style="list-style-type: none"> Track and reinforce processes and consult with Counsel on matters that may violate them

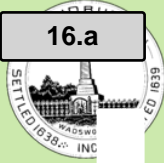
Original Plan	Current Budget
\$185,000	\$1,490,000

Eversource Appropriations and Spending				
Acct #	Appropriation	Orig. Amt.	Spent	Balance
0011206/555016	STM 5/16 Art 2	\$ 185,000.00	\$ 185,000.00	\$ -
0011206/556018	ATM 5/17 Art 12	\$ 200,000.00	\$ 200,000.00	\$ -
	STM 10/17 Art 9	\$ 300,000.00	\$ 300,000.00	\$ -
	RFT-1, 12/12/17	\$ 200,000.00	\$ 200,000.00	\$ -
	RFT-2, 3/5/18	\$ 120,000.00	\$ 120,000.00	\$ -
	ATM 5/18 Art 12	\$ 115,000.00	\$ 115,000.00	\$ -
	ATM 5/19 Art 18	\$ 75,000.00	\$ 75,000.00	\$ -
0011206/550120	ATM 9/20 Art 15	\$ 150,000.00	\$ 143,873.22	\$ 6,126.78
0011206/550121	ATM 5/21 Art 14	\$ 150,000.00	\$ -	\$ 150,000.00
Total Balance:		\$ 1,495,000.00	\$ 1,338,873.22	\$ 156,126.78

Attachment 16.a: KPI - for meeting - 3-22-22 (5153)

Bruce Freeman Rail Trail (BFRT) Phase 2D <https://sudbury.ma.us/pcd/2017/10/01/bruce-freeman-rail-trail-update-info>

*Beth Suedmeyer,
Staff Project Lead*



16.a

Goal: Create rail trail from Concord line south ending at Station Road.

Original Target	Current Target
2024	2024

Risk		Controls (Options)
FY22 State Funding at risk Final Design misses advertising deadline	Med	<ul style="list-style-type: none"> Final Design on schedule Ongoing dialogue with Massachusetts Department of Transportation (MassDOT) re: schedule and progress
Final Design Funds may be insufficient to complete	Low	<ul style="list-style-type: none"> Final Design Budget under Transportation Improvement Program (TIP). Town Meeting 2022, Community Preservation Act funding request for Construction Support and items potentially not covered by MassDOT

Original Plan	Current Budget
\$1,171,967	\$1,295,000

Milestone	Original	Current (Actual)	Notes
25% Design with Sketch Plans Submitted to MassDOT	2019-08-30	<u>(2019-11-27)</u>	DONE.
MassDOT Sketch Plans Reviewed and Design Public Hearing Scheduled	2019-11-15	<u>(2020-06-22)</u>	DONE. MassDOT didn't route sketch plans for review until late Jan 2020. Letter from BOS to MassDOT 2020-02-12. Covid. Last of Comment Resolution Meetings June 22, 2020.
MassDOT Design Public Hearing	2019-11-04	<u>(2020-07-30)</u>	DONE. July 16-30, 2020
Final Design Request for Proposals released	2020-08-31	<u>(2020-08-31)</u>	DONE. Released with 9/25 deadline for responses.
Final Design Contract Signed	2020-10-31	<u>(2020-11-05)</u>	
75% Design Submitted to MassDOT	2021-04-08	(2021-05-12)	DONE. MassDOT comments on the submission received 2021-07-08. Comment resolution meeting held 2021-08-25.
100% Design Submitted to MassDOT	2021-10-25	(2021-1-18)	DONE. 100% Design review by MassDOT underway. Delays not anticipated to affect advertising target or construction timeline.
Final Design Submitted to MassDOT	2021-12-15	2021-06-19	Date moved up a few days since last KPI update.
MassDOT Advertises Construction RFP	2022-04-23	2021-07-02	FY22 funding requires advertising by the end of September 2022.
Trail complete	2024		MPO TIP Funding programmed for FY22. Estimate 2 year construction.

Funding Source	Appropriated	Unspent	Contracts
2014 Town Meeting (for 25%)	\$202,492	\$0	25% Design - Original
Donation Friends of BFRT (for 25%)	\$58,700	\$0	25% Design - Original
Planning, DPW, Town Manager budgets	\$30,550	\$0	25% VHB Am
2016 Town Meeting (75% design)	\$150,000	\$0	Fuss & O'Neil
2017 Town Meeting (for advancing design)	\$330,000	\$0	<ul style="list-style-type: none"> 25% Structu Jacobs (\$146 Leaves \$180,000 for 75/100% Des
Planning, DPW, Town Manager budgets	\$36,675	\$0	25% Jacobs Amendment
2018 Special Town Meeting (for advancing design)	\$650,000	\$211,876.43	Fuss & O'Neil
TOTAL	\$1,458,417	\$211,876.43	

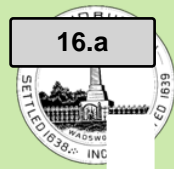
Attachment 16.a: KPI - for meeting - 3-22-22 (5/13)

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Town Hall Restoration/ Rehabilitation Design (2017 Town Meeting Article 31)

PBC
Project Lead

Goal: Upgrades, adjustments and repairs to increase utilization of Town resource within historic district



16.a

Original Target	Current Target
2026?	2026?

Risk	Controls (Options)
Determination of the plan's viability or need for change	<ul style="list-style-type: none"> Review with PBC prior to proceeding with current intent
	<ul style="list-style-type: none">

Original Plan	Current Budget
\$ 600,000	\$ 600,000

Attachment 16.a: KPI - for meeting - 3-22-22 (5153 :

Milestone	Original	Current (Actual)	Notes
Preparing Design and Construction Documents and Associated Cost Estimates			Design documents are approximately 90% complete. Project undergoing review by Sudbury Historic Districts Commission, Sudbury Historical Commission and Sudbury Commission on Disability. Current design issues being considered by the Commissions include whether or not the Town Hall Front Entrance should remain accessible by all as part of the final design documents and the exterior configuration of the new rear entrance.
100% Design			Upon receipt of Certificate of Appropriateness from the Sudbury Historic Districts Commission, project design will be presented to Historical Commission, Commission on Disability and Sudbury Design Review Board for review and approval. Upon incorporating review comments from the above review agencies into the 100% design, the design will be presented to the Sudbury Planning Board for Site Plan Review.
100% Design			Project on hold due to COVID-related Sudbury Historic Districts Commission (HDC) public hearing issues. HDC Certificate of Appropriateness Application Hearing expected to convene in 2022.
Project completion	2026?		

Funding Source	Appropriated	Unspent	Contracts
CPC Funds, ATM 5/17 Art 31	\$600,000	\$191,867.23	Total Spent in FY21 \$1,386.00 Total Spent in prior fiscal years \$408,132.77
	\$	0	
	\$	\$0	
	\$	\$	
	\$	\$0	
	\$	\$	
TOTAL	\$600,000	\$191,867.23	

Packet Pg. 110

Town Manager,
Human Resources &
Facilities

ADA Self-Assessment & Transition Plan



16.a

Goal: Upgrades, adjustments and repairs to increase accessibility for Town resources

Risk	Controls (Options)
ADA non-compliant inventory of facilities and assets should be remedied as best as practicable.	<ul style="list-style-type: none"> Utilize Self-Assessment and Transition Plan files, along with feedback from others to identify mitigation strategies.

Original Plan	Current Budget
\$	\$

Original Target	Current Target
2026?	2026?

Milestone	Original	Current (Actual)	Notes
Institute for Human Centered Design (IHCD) as consultant - evaluation	2020 SUMMER	2021 Feb	Finalizing. (5) public schools and 14 public buildings – including one (1) police station, three (3) fire stations, one (1) library, two (2) DPW facilities, two (2) historic buildings, one (1) transfer station and four (4) municipal buildings. The outdoor facility set includes 11 recreation facilities.
Community feedback	2021 Apr 14	2021 Apr 27	Finalizing. Expecting final report May/June 2021. Public meeting held 27 April 2021 with COD. Final report received 22 July 2021
Final Reports		2021 Jul 22	
36-60 month compliance and adjustment goal	INFO		If the work done in any 36-month period is greater than \$100,000, the “work being performed” is required to comply. In addition, an accessible entrance and an accessible toilet room, telephone and drinking fountain (if toilets, telephones and drinking fountains are provided) shall also be provided.
Transition Plan and mitigation actions	2021 Aug start	2021 Aug	IHCD reports/files will be utilized, priorities will be set based on staff input and COD feedback assessment. As we move throughout the process, all items will be tracked and made visible.
Recommendations and actions	March 2022		FY23 Warrant Article submitted for ADA Recommendations in the amount of \$200,000 to be included at Annual Town Meeting, May 2022. Met with each school principals regarding coordination of in house work on identified recommendations by teams or individual interested staff. Actions to be recorded in electronic format for tracking and reporting. Facilities staff enacting Recommendations related to doors, floor mats, movable obstructions and wall mounted obstructions.
Project completion	2026?		

Funding Source	Appropriated	Unspent	Matters Addressed
	\$	\$	
	\$	\$0	
	\$	\$0	
	\$	\$	
	\$	\$0	
	\$	\$	
TOTAL	\$	\$	

Attachment 16.a: KPI - for meeting - 3-22-22 (5153 :

Comprehensive Wastewater Management Plan (CWMP) Updates



Goal: Completion of Town-wide Comprehensive Wastewater Management Plan and Environmental Impact Report

Dan Nason,
Staff Project Lead

Original Target	Current Target
2021	2022

Risk	Low	Controls (Options)
Public Outreach/Education & Gaining Support for CWMP and Future Town Meeting	Low	<ul style="list-style-type: none"> Public support has been mostly positive. Outreach/education efforts ramped up in January and February to bring the Project to the public for education and solicitation of comments is in place. The Town, with assistance from Woodard & Curran and a professional public relations firm (working through the SRF Loan Program), has developed and is implementing an aggressive outreach/education plan with a goal of bringing the public up to date with the CWMP to build consensus before the Town brings a final CWMP to Town Meeting.

Original Plan	Current Budget
\$500,000	\$500,000

Milestone	Original	Current (Actual)	Notes	Funding Source	Appropriated	Unspent	Contracts
Assess existing conditions	2019 Sept	2020 Sept	Reviewed Study Areas Town-wide and updated Needs Areas; State Revolving Fund (SRF) Loan Application.	May 7, 2019 Annual Town Meeting – Article 23 – Comprehensive Wastewater Management Plan Impact Report	\$500,000	\$0	Executed contract with Woodard & Curran (1/8/19/2019)
Update Flows & Loads & disposals options	2019 Nov	2020 Nov	Historical water use records utilized to determine current and build out flows. Hydrogeological investigations completed on several sites. Final discharge proposed at Curtis Middle School field.		2019 State Revolving Fund (SRF) Loan	\$500,000	
Review & Update 2013 Report	2019 Nov	2021 Nov	2013 Report dealt with Route 20 only. This is updated and includes comprehensive review of entire Town, both existing and future conditions.				
Public Participation	ONGOING	ONGOING	Due to continued COVID restrictions, outreach had been limited to webpage updates, Town internal meetings and Memorandums. Held multiple public outreach presentations in Jan and Feb 2022.		\$	\$0	
Single Report Update	2020 SEPT	2022 Feb	Draft Recommended Plan submitted as supplemental information with MEPA filing. Coordination with MassDEP is on-going.		\$	\$	
MEPA Filing	2020	2021 Dec	Filing submitted through the Massachusetts Environmental Policy Act (MEPA) Office to determine Final Recommended Plan Scope of Work. Secretary's Certificate to be issued in late March. 2022 May/June anticipated completion. Final filing as determined above.		\$	\$	
Report Update / SEIR	2021			TOTAL	\$500,000	\$89,903	
Project completion	2021	2022					

Attachment 16.a: KPI - for meeting - 3-22-22 (5153)

American Rescue Plan Act - ARPA

<https://sudbury.ma.us/ARPA>



16.a

Update: 2022-03-18

Goal: Utilize funding in accordance within the Federal guidelines		
Risk		Controls (Options)
Not utilizing the funds in timeline authorized	Low	<ul style="list-style-type: none"> The requests that come in will exceed the amount available to the Town
Funding items that an auditor deems inappropriate	Low	<ul style="list-style-type: none"> We will continue to watch the guidance and compare to the requested support

Select Board

Original Target	Current Target
2024-2026	2026

Original Budget	Current Budget
\$5,875,013	\$5,875,013

Milestone	Original	Current (Actual)	Notes
Conduct Community FlashVote Survey	2021 OCT 26-28	Completed	815 of 1321 potential participants. ARPA Flashvote Results
Web page establishment with survey for the public	2021 NOV	Completed 2021 Nov 3	https://sudbury.ma.us/ARPA Town will be utilize a website to track and post relevant data associated with ARPA.
Town Survey	2021 NOV	2021 Nov 30	
Discussion about possible consultant/staff member to support process	2021 DEC 7		Some communities have the assistance from an additional person or contracted service
All final ARPA project submission	2021 DEC 31		Staff and Committees, then list clean up and consolidation
Select Board Identify items to explore deeper			Afterwards, an assessment of eligibility. All funds fall under the amount allowed to categorize as Lost Revenue.
Listening Session	2022 Mar 24		Listening Session, 7-9 PM, 4 minutes per speaker.
Funds obligated by December 31, 2024	2024 DEC 31		
Funds must be expended to cover obligations by December 31, 2026	2026 DEC 31		
Funding and Projects	2026		

Funding Source	Allocated	Unspent	Expenditure
Town Allocation	\$2,057,260.44	\$16,260.44	\$2,041,000 allocated on/Jan 2022
County Allocation	\$3,817,753.34	\$3,817,753.34	
	\$		
	\$	\$	
	\$	\$0	
	\$	\$	
TOTAL	\$5,875,013.78	\$3,834,013.78	

Attachment 16.a: KPI - for meeting - 3-22-22 (5153 :

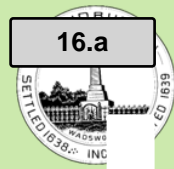
Packet Pg. 113

Tracking Started: 2022-03-18

Fire Station No. 2 Phase 1- Housing/Living/Office Building

PBC
Project Lead

Goal: Design and construction of housing, living, and office space to accommodate staffing increase



16.a

Original Target	Current Target
2022	2022

Risk	Controls (Options)
COVID-related cost escalation	<ul style="list-style-type: none"> Periodic cost estimates during design to allow tracking of project scope vs. project budget
	<ul style="list-style-type: none">

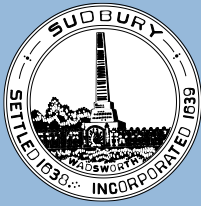
Original Plan	Current Budget
\$ 4,300,000	\$ 4,300,000

Milestone	Original	Current (Actual)	Notes
Project Architect and Owner's Project Manager selected			Kaestle Boos Associates, Inc. (KBA) was selected and is under contract as of 8/4/21 as Project Architect. Construction Monitoring Services, Inc. (CMS) was selected and is under contract as of 10/1/21 as the Owner's Project Manager.
Schematic Design			Schematic design completed in conjunction with Fire Chief and project scope is essentially equal to original project scope developed during Feasibility Study . Schematic design cost estimate of Phase 1 is \$5.8M as compared to \$4.3M project budget.
Design Development			Continuing design development of Phase 1 in conjunction with Fire Chief Whalen. Objective is to obtain a more accurate construction cost estimate that will more accurately reflect the volatile COVID-related construction costs while designing the most cost-effective Phase 1 building that does not significantly detract from the overall project quality.
Construction Documents			Design development has progressed to 70% completion and includes design changes facilitating decreased construction costs. An article for additional funds based on current estimates will be presented at the ATM for additional funds related to increased costs related to COVID-19.
Project completion	2022		

Funding Source	Appropriated	Unspent	Contracts
Art. 16, ATM 2021	\$4,300,000	\$4,254,100	Total Spent to date in FY22 \$45,900.
	\$	0	
	\$	\$0	
	\$	\$	
	\$	\$0	
	\$	\$	
TOTAL	\$4,300,000	\$4,254,100	

Attachment 16.a: KPI - for meeting - 3-22-22 (5153)

Packet Pg. 114



SUDBURY SELECT BOARD
Tuesday, March 22, 2022

MISCELLANEOUS (UNTIMED)

17: Minutes Review

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to review and possibly approve the open session minutes of 2/9/22 and 2/15/22.

Recommendations/Suggested Motion/Vote: Vote to review and possibly approve the open session minutes of 2/9/22 and 2/15/22.

Background Information:
attached drafts 2/9/22, 2/15/22

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Jennifer Roberts	Pending
Select Board	Pending

03/22/2022 6:00 PM

SUDBURY SELECT BOARD

WEDNESDAY, FEBRUARY 9, 2022

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Jennifer Roberts, Vice-Chair Charles Russo, Select Board Member Daniel Carty, Select Board Member William Schineller, Select Board Member Janie Dretler, Assistant Town Manager Maryanne Bilodeau, Town Manager Henry Hayes, Jr.

The statutory requirements as to notice having been compiled with, the meeting was convened at 7:09 p.m., via Zoom telecommunication mode.

Chair Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order/Roll Call

Select Board Roll Call: Carty-present, Dretler-present, Russo-present, Schineller-present, Roberts-present

Opening remarks by Chair

- Recent Municipal Update includes news from all Town departments, with Town Manager and Select Board Articles on Town website and Town Facebook page

Reports from Town Manager

- Board of Health voted to comply with Town guidelines, and effective March 7, Town-wide mask “mandate” will transition to a mask “advisory” usage for those five years of age and older
- Dog licensing ongoing through March 31, 2022
- Office Hours for Town Manager will be Saturday, February 12 at 11:00 a.m.
- Committee/Board openings information to be found on the front page of the Town website
- The Historic Preservation Plan Forum is scheduled for Wednesday, February 16 at 7:00 p.m.

Reports from Select Board

Board Member Carty:

- Sudbury Public Schools will be presented with the Wastewater Management Plan presentation that is being presented to the Select Board this evening
- Will be sharing additional LSRHS Agreement information later in this meeting

Board Member Dretler:

- Attended the Massachusetts Municipal Association (MMA) seminars; today’s seminar addressed Labor Law topic and updates
- Earlier this week there was a Municipal Public Works Seminar, which was also interesting
- Attended the Park & Recreation meeting where a vote was taken in support of transfer of the Parkinson land to Park & Recreation related to the BFRT project.

- Attended the CIAC meeting, and watched both the Finance Committee and Sudbury Public School Committee meeting on Monday
- Requested an updated Town Manager Operating Capital Listing for Board discussion
- Requested the intersections in Town Center near municipal buildings and schools be salted

Board Member Schineller:

- Select Board Office Hours with himself and Vice-Chair Russo tomorrow at Noon
- As liaison with the Sudbury Historical Commission, the Board will be discussing Town Manager appointments process and interview proceedings
- Happy to hear COVID incidents are declining; however, many residents are in need as a result of this pandemic and Town restaurant gift card drives are taking place
- FinCom inquired about prioritization of items to be discussed at the joint capital Select Board meeting of February 15

Vice-Chair Russo:

- Select Board Office Hours will be February 18th at Noon with he and Board Member Schineller
- Mayor of Framingham appears to be considering bringing the BFRT through Framingham as a priority goal
- Conservation Commission is in the NOI (Notice of Intent) phase with the BFRT; most questions have been addressed – BFRT is scheduled to go before the Planning Board on February 23 for a Stormwater Management Permit to advance related permitting
- Communities having difficulties staffing private EMT companies, grateful for the EMTs in the Sudbury Fire Department
- Town of Westford is creating a committee to study increased citizen engagement and Town Meetings
- Thanked the Goodnow Library Children's Department for opening to issue children's library cards; he stressed the professional service and kindness at the Goodnow Library

Citizen comments on items not on agenda

There were no Citizen's Comments

Interview candidates Chris Hagger, 233 Nobscot Road, and Shervin Hawley, 250 Old Sudbury Road, for appointment to fill one vacancy on the Historic Districts Commission (HDC). Following interview, vote to appoint _____ to the HDC for a 5-year term expiring 1/1/27.

Present: Chris Hagger, 233 Nobscot Road and Shervin Hawley, 250 Old Sudbury Road

Mr. Hagger noted that he had been on the Wayland Historic District Commission for some eighteen years and when he moved to Sudbury was appointed to the Sudbury Historical Commission. He stressed his experience with restoration of older homes, and had restored three such houses.

Mr. Hawley introduced himself to the Board and explained that he currently lives in a restored home in Sudbury, and had experience in customer design and branding aspects. He explained that he had family ties to Sudbury dating back to 1613.

Board members presented questions to the two candidates.

Board Member Dretler motioned to appoint Chris Hagger, 233 Nobscot Road, to fill the vacancy on the Historic Districts Commission (HDC), for a 5-year term expiring 1/1/27. Board Member Schineller seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Schineller-aye, Dretler-aye, Roberts-aye

VOTED: To appoint Chris Hagger, 233 Nobscot Road, to fill the vacancy on the Historic Districts Commission (HDC), for a 5-year term expiring 1/1/27

Board Members strongly recommended that Mr. Hawley apply for the associate member position when it becomes available.

Provide update on the progress of Comprehensive Wastewater Management Plan (CWMP) to date

Present: Dan Nason, DPW Director; Rosemary Blacquier, Jack Troidl and Scott Medeiros, Consultants from Woodward and Curran

Mr. Nason provided status update concerning the CWMP project, highlighting that an additional filing had been submitted to MEPA (MA Environmental Policy Act), and that the Town CWMP Forum took place on February 3, 2022.

Ms. Blacquier indicated that a MEPA approval would be expected in April or May. She detailed that the project would focus on the key areas of Hop Brook Wells (Pratts Mill), Raymond Road Wells, and the Route 20 Corridor. Ms. Blacquier mentioned potential impacts on drinking water safety, especially with the Raymond Road Wells, and the Route 20 Corridor.

Mr. Troidl addressed the potential scheduling of action planning, including that primary public outreach had been completed. He detailed that all possible funding sources are being researched, and the filing with MEPA would provide eligibility for such funding.

Mr. Nason confirmed that additional public outreach and an educational session would be taking place and would be appropriately posted.

Board Members presented related questions.

Update from the Sudbury Water District (SWD) on American Rescue Plan Act (ARPA) submissions and Fairbank water main removal

Present: SWD Executive Director Vincent Roy, SWD Chair Robert Sheldon

Mr. Sheldon presented the “Sudbury Water District Project requested for ARPA Funds,” dated February 9, 2022. The PowerPoint presentation included the three primary SWD projects:

- PFAS Mitigations – Phase 1 at the Raymond Road Water Treatment Plan - \$3,800,000
- Supervisory Control and Data Acquisition and Cybersecurity Upgrades - \$570,000
- Replacement of Goodman’s Hill Water Storage Tank at higher elevation - \$5,600,000

Mr. Roy detailed that additional SWD projects were also being worked on, and that water testing has been the primary priority of the SWD.

Vice-Chair Russo stressed the importance of clean water for the Town, and asked if there was a more specific ARPA request. He also inquired about SWD bonding capacity at this time. Mr. Roy responded that related revenue is dependent on water fees received.

Board Member Schineller asked how the Sudbury water rates compared to other towns, and if water rates could increase without Town Meeting approval. Mr. Sheldon stated that Sudbury water rates are lower when compared to Framingham, and more expensive when compared to the Town of Weston. He indicated that the Sudbury water rate was comparable.

Board Member Dretler asked how many water districts exist in the State. Mr. Roy responded there were over 60 water districts. Board Member Dretler acknowledged the Town of Acton was receiving a total of \$7 million in ARPA funds. She asked what was the priority ask from SWD. Mr. Roy and Mr. Sheldon responded that PFST was the priority.

Chair Roberts stated she was interested in learning more about possible funding sources.

Town Manager Hayes mentioned the Fairbank water main situation was discussed at a recent meeting with Mr. Roy, Mr. Sheldon, himself and Chair Roberts. Aspects of pipe size, portions of piping to be removed, timelines and SWD involvement were covered at the meeting. An Agreement of Understanding between the Town and the SWD was presented. Chair Roberts confirmed she would be reviewing that Agreement within the next few days.

Town Manager Hayes to present the Financial Condition and 3-year Forecast for the Town of Sudbury

Town Manager Hayes presented the “2022 Financial Condition of the Town” as of February 2, 2022. Town Manager Hayes provided related update. The 2022 Financial Condition of the Town included:

- Town Charter Responsibilities
- S&P Very Strong Town Rating in all associated aspects, as of 1/5/2021
- Financial Breakout – OPEB Trust at \$10.9 million, Stabilization Fund at \$5.3 million, Melone Stabilization Fund at \$1.1 million, Capital Stabilization Fund at \$500,000, Free Cash as of 9/14/21 at \$6,584,093
- Town received the Excellence in Financial Reporting Award for the FY2020 Audit Report (FY2021 audit currently in process)
- Town received the Distinguished Budget Presentation Award for the FY2022 Budget
- Budget implications of COVID-19
- Project Financial Forecast as a useful management tool
- Itemized Financial Summary (Projected)
- Revenue Forecasting
- Revenues – major categories of Real Estate & Personal Property Taxes (89%), Intergovernmental Aid (6%), Local Receipts (5%), Other Available Funds (<1%)
- Revenue Projection for FY22 - \$108,195,984
- Expenditure Forecast FY22 Budgeted including Capital Expenditures = \$108,195,984 and FY23 Projected, including Capital Expenditures = \$111,327,701
- Detailed description of Budget Process

Town Manager Hayes also presented the Board with a Free Cash itemized listing dated February 4, 2022, requests totaling \$6,359,391, and remaining balance of \$224,702.

Recess

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Schineller-aye, Dretler-aye, Russo-aye, Roberts-aye

VOTED: To recess and resume the meeting at 10:28 p.m.

The Select Board meeting resumed at 10:28 p.m.

Discussion on 2022 Annual Town Meeting Preparation

- Town Meeting articles
- Anticipated FY 23 Free Cash usage
- February 15th Capital Night presentations

Members reviewed the Free Cash Warrant Articles.

Chair Roberts outlined the Capital articles to consider at the CIAC/Finance Committee Joint meeting on February 15, highlighting the priority articles which the Finance Committee has requested to consider first:

- Construction of Fire Station No. 2
- Old Framingham Road/Nobscot Walkway Extension Project
- DPW Trucks/Equipment
- Town Drainage and Roadways
- Bruce Freeman Rail Trail (CPC Articles)

Other Capital Articles detailed by Chair Roberts included:

- ADA Transition Plan
- Filtration Systems for Atkinson Pool
- On-Call Architectural and Engineering “House Doc”

Discussion on 2022 Select Board Goals. Develop deliverables and assign Select Board Goal liaisons

Board Members discussed some liaison roles in consideration of Board Goals:

- Board Member Carty – Traffic, LSRHS
- Board Member Dretler – BFRT
- Chair Roberts - Fairbank
- Vice-Chair Russo – Sewataro
- Board Member Schineller – Sewataro

Chair Roberts confirmed the Board would review this topic at another meeting, and will consider Town Counsel opinion on formation of subcommittees, etc.

Sewataro/Liberty Ledge Camp Operator/Property Manager Contract Negotiation update

Board Member Carty commented that he would hope to receive a substantive update shortly. Vice-Chair Russo confirmed that he and Sewataro Camp operator Scott Brody mentioned some ideas, and Mr. Brody stated he would contact the Vice-Chair when he returns to Town next week.

Resident Len Simon commented that Board Members Carty and Schineller are making the negotiating role of Vice-Chair Russo more difficult. He reiterated that the major issue involves the use of the swimming pond, and Mr. Brody has not provided any NOI (Notice of Intent) as yet.

Review and possible vote on 2021 Select Board/Town Manager Annual Town Report submission

Board Members reviewed the edits made to the 2021 Select Board/Town Manager Annual Town Report.

Board Member Dretler indicated the Camp Sewataro section was out of balance when compared to the other sections in the Report.

Board Members agreed that the Eversource appeal results should be included in the Report and posted on the Town website.

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Dretler-aye, Schineller-aye, Russo-aye, Roberts-aye

VOTED: To approve the Annual Town Report, as edited.

American Rescue Plan Act (ARPA) discussion on next steps including possible public listening session and creation of review criteria

Chair Roberts provided statement of acceptable criteria for funding requests (five categories including infrastructure as recommended by Vice-Chair Russo and Housing recommended by Board Member Dretler).

The five potential primary COVID categories included to be considered in a listening session:

- Health-related hardships
- Financial hardships due to COVID (food and housing)
- Long-term infrastructure
- Inequities exacerbated by COVID
- Other

Chair Roberts confirmed she would send detailed comments to Town Manager Hayes regarding assistance with advertising and posting notice of the ARPA Listening session. Board Member Dretler offered to help organize the public listening process/meeting.

Board Member Carty suggested this topic could be viewed as a Town Forum.

Citizen's Comments

None

Review minutes of 1/4/22 and possible vote to approve minutes

Chair Roberts read in the words of the motion. Vice-Chair Russo moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Carty-aye, Dretler-aye, Schineller-aye, Russo-aye, Roberts-aye

VOTED: To approve the minutes of 1/4/22, as edited.

Upcoming Agenda Items

Future – March meetings:

- Housing Choice
- LS Agreement update – March 15
- Discussion on legal opinions regarding subcommittees
- Hiring ability
- Executive Session minutes to review
- Letter for Wastewater Agreement by March 11th recommendation by Vice-Chair Russo

Adjourn

Chair Roberts read in the words of the motion. Board Member Schineller moved in the words of the Chair. Vice-chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Russo-aye, Dretler-aye, Schineller-aye, Roberts-aye

VOTED: To adjourn the Select Board Meeting

There being no further business, the meeting adjourned at 12:19 a.m. Wednesday, February 10, 2022.

SUDBURY SELECT BOARD

TUESDAY, FEBRUARY 15, 2022

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Jennifer Roberts, Vice-Chair Charles Russo, Select Board Member Daniel Carty, Select Board Member William Schineller, Select Board Member Janie Dretler, Assistant Town Manager/HR Director Maryanne Bilodeau

The statutory requirements as to notice having been complied with, the meeting was convened at 6:30 p.m., via Zoom telecommunication mode.

Chair Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order/Roll Call

Select Board Roll Call: Dretler-present, Russo-present, Schineller-present, Carty-present, Roberts-present

Opening remarks by Chair

- Historic Preservation Plan Forum – February 16th, 7:00 p.m.; hosted by Historical Commission
- Governor Baker signed legislation extending remote municipal meetings to July 15, 2022

Reports from Town Manager Hayes

- No reports in consideration of extensive meeting agenda

Reports from Board Members

Board Members Schineller, Russo, and Carty:

- No reports in consideration of extensive meeting agenda

Board Member Dretler:

- Attended recent CIAC (Capital Improvement Advisory Committee) meeting – comment presented regarding a Broadacre Farm Study
- Confirmed a related study and Broadacre Design Charette took place on 2/25/20, and posted on Town website

Citizen's Comments on items not on agenda

No Citizen's Comments were presented

Vote whether or not to allow the newly created Precinct 6 polling location to be Town Hall, 322 Concord Rd; vote whether or not to change the polling location for Precinct 3 from Town Hall to Fairbank Community Center Gym, 40 Fairbank Road; vote whether or not to approve "Warrant Posting Locations"

as updated by the Town Clerk and vote whether or not to post the updated precinct descriptions in the Warrant Posting Locations.

Present: Town Clerk Beth Klein

Town Clerk Klein provided detail regarding the proposed polling location changes involving Precinct 6 and Precinct 3.

Chair Roberts read in the words of the motion. Vice-Chair Russo moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Russo-aye, Dretler-aye, Roberts-aye

VOTED: To allow the newly created Precinct 6 polling location to be Town Hall, 322 Concord Rd; to change the polling location for Precinct 3 from Town Hall to Fairbank Community Center Gym, 40 Fairbank Road; to approve "Warrant Posting Locations" as updated by the Town Clerk, and to post the updated precinct descriptions in the Warrant Posting Locations

As the Licensing Authority for the Town of Sudbury, in accordance with MGL c138, s. 12, vote to approve a Change of Manager for American Legion Post 191, Inc. d/b/a American Legion Sudbury, 676 Boston Post Road, from Spencer Goldstein (deceased) to John L. Poff, as requested in an application dated January 24, 2022

Present: John Poff, 1 Woodridge Road, Marlboro, MA

Mr. Poff provided a summary of his military background and other related aspects.

Board Members expressed condolences to the family of Mr. Spencer Goldstein, the former Manager of the American Legion Post 191.

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: As the Licensing Authority for the Town of Sudbury, in accordance with MGL c138, s. 12, to approve a Change of Manager for American Legion Post 191, Inc. d/b/a American Legion Sudbury, 676 Boston Post Road, from Spencer Goldstein (deceased) to John L. Poff, as requested in an application dated January 24, 2022

Consent Calendar

Vote to sign the Annual Town Election Warrant for March 28, 2022, which must be posted and delivered to residents by March 21, 2022

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Russo-aye, Schineller-aye, Dretler-aye, Roberts-aye

VOTED: To sign the Annual Town Election Warrant for March 28, 2022, which must be posted and delivered to residents by March 21, 2022.

Vote to approve and sign the Intermunicipal Agreement (IMA) for the purchase of COVID-19 Antigen Rapid Tests

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Russo-aye, Schineller-aye, Dretler-aye, Roberts-aye

VOTED: To approve and sign the Intermunicipal Agreement (IMA) for the purchase of COVID-19 Antigen Rapid Tests.

Vote to accept a \$1,300 donation from the Sudbury United Methodist Church to the Sudbury Senior Center Donation Account

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Russo-aye, Schineller-aye, Dretler-aye, Roberts-aye

VOTED: To accept a \$1,300 donation from the Sudbury United Methodist Church to the Sudbury Senior Center Donation Account.

Sewataro/Liberty Ledge Property Manager/Camp Operator Agreement Negotiation Update

Vice-Chair Russo provided update, and stated that camp operator Scott Brody had just returned from a national camp association session. Vice-Chair Russo hoped that he and Mr. Brody would be in discussion tomorrow.

Vice-Chair Russo suggested keeping this item as a standing item to be included on future Board meetings. Board Members agreed.

Vote to review and possibly approve the open session minutes of 1/10/22

Board Members agreed to review an agenda item vote from the 1/10/22 meeting, and then vote to approve these minutes at the next meeting.

Upcoming Agenda Items

March 1:

- Sewataro Negotiations Update – Per Vice-Chair Russo
- Executive Session to consider previously approved/not released minutes, per Board Member Dretler
- Peakham Road Speed Limit - Chair Roberts indicated she would determine if there would be enough time to include this item at the 3/1/22 meeting
- LSRHS Agreement and related subcommittee topic to retain for 3/1 or move to the 3/8 meeting per Board Member Carty

Future Meeting:

- Executive Session to consider legal opinions regarding BFRT Easements, Town Manager's hiring authority under the Charter, appointments voted by Select Board and those voted at Town Meeting per Board Member Carty
- Chair Roberts acknowledged there would be an Executive Session Meeting on 3/1 to consider releasing Executive Session Minutes.

Vote to open a joint meeting with the Finance Committee (FinCom) and Capital Improvement Advisory Committee (CIAC) to discuss Annual Town Meeting capital articles and Town Capital Budget with Town Manager Hayes and Town staff. Town Manager Hayes, Town staff, and other Annual Town Meeting article submitters to present

Present: FinCom Members - Jean Nam, Co-Chair; Eric D. Poch, Co-Chair; Susan L. Berry, Andrew Bettinelli, Ronald A. Brumback, Blair Caple, Michael Joachim, Sonny Parente, Scott Smigler

CIAC Members - Susan Asbedian-Ciaffi, Co-Chair; Jamie M. Gossels, Co-Chair; Susan Abrams, Michael Cooper, Matthew Dallas, William Kunkle, Thomas S. Travers

Others present: Combined Facilities Director Bill Barletta, SPS Business and Finance Director Don Sawyer, SPS Superintendent Brad Crozier, Director of Planning and Community Development Adam Duchesneau, Environmental Planner Beth Suedmeyer, Fire Chief John Whalen, DPW Director Dan Nason, Town Clerk Beth Klein

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Schineller-aye, Russo-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To open a joint meeting with the Finance Committee (FinCom) and Capital Improvement Advisory Committee (CIAC) to discuss Annual Town Meeting capital articles and Town Capital Budget with Town Manager Hayes and Town staff

Ms. Asbedian-Ciaffi called to order the joint meeting of CIAC.

CIAC Roll Call took place: Travers-present, Gossels-present, Dallas-present, Cooper-present, Asbedian-Ciaffi-present

Mr. Poch called to order the joint meeting with FinCom.

FinCom Roll Call took place: Brumback-present, Berry-present, Bettinelli-present, Caple-present, Parente-present, Smigler-present, Joachim-present, Nam-present, Poch-present.

Chair Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

Select Board Roll Call: Carty-present, Dretler-present, Schineller-present, Russo-present, Roberts-present

Chair Roberts stated that Capital articles to be presented on the 2022 Annual Town Meeting Warrant would be presented at this meeting.

Mr. Barletta presented several Capital articles sponsored by SPS and Facilities including:

- Sudbury Public Schools HVAC Repairs and Replacements Requested amount: \$455,000
- Filtration Systems for Atkinson Pool Requested amount: \$160,000
- ADA Act Transition Plan Recommendation Requested amount: \$200,000
- On Call Architectural & Engineering “House Doctor” Services Requested amount: \$100,000

Related questions were brought forth by Select Board, FinCom and CIAC Members.

Ms. Suedmeyer presented several Capital articles sponsored by CPC including:

- BFRT Design and Construction North of Mass Central Rail Trail Requested amount: \$500,000

Ms. Suedmeyer provided specific design aspects and project funding by MassDOT (MA Department of Transportation) and FHWA (Federal Highway Administration).

Related questions were brought forth by the Select Board, FinCom, and CIAC.

- BFRT Design and Construction South of Mass Central Rail Trail Requested amount: \$300,000

Ms. Suedmeyer provided information regarding potential expansion of the BFRT scope, including further advancement of the first ¼ mile to connect the BFRT, Phase 2D to Route 20/Boston Post Road; parking area survey and concept development.

Fire Chief John Whalen presented the Capital article sponsored by the Fire Chief:

- Additional Funding: Construction of Fire Station No. 2 Housing/Living/Office Area Requested Amount: \$1,500,000

Fire Chief Whalen explained additional funding considerations due to the substantial increase in construction costs from the original cost of \$950,000.

Related questions were brought forth Select Board, FinCom and CIAC Members.

Town Manager Hayes joined the meeting at approximately 9:20 p.m.

DPW Director Dan Nason presented Capital articles sponsored by DPW including:

- Town wide Drainage and Roadway Reconstruction Requested Amount: \$3,500,000
- Old Framingham Road/Nobscot Road Walkway Extension Project Requested Amount: \$700,000

Mr. Nason explained the extension project construction aspects.

Related questions were presented by Select Board, FinCom, and CIAC Members.

Board Member Dretler suggested if Members had additional questions, those questions were to be submitted to the Select Board Office, and answers would be provided.

Town Manager Hayes presented articles included in the Town Manager’s Capital Budget:

- FY23 TM Operating Capital Budget Requested Amount: \$1,036,274

Town Manager Hayes went through the itemized list:

• <u>Electronic Voting Handsets</u>	\$22,845
• <u>Fire Thermal Imaging Cameras</u>	\$50,000
• <u>Fire Station #3 Roof Replacement</u>	\$80,000
• <u>School Ceiling Tile Replacements</u>	\$45,000
• <u>Loring School dishwasher Replacement</u>	\$50,000
• <u>Pickup Truck with Plow – Unit 14</u>	\$85,000
• <u>Ford Explorer – Unit E1 for Engineering Division</u>	\$45,000
• <u>Pickup Truck with Plow – Unit PR3 – for DPW</u>	\$85,000
• <u>Fire Car 2</u>	\$60,000
• <u>All-Terrain Vehicle for Police Department</u>	\$20,000
• <u>Paging, Clocks and Bell Systems in Schools</u>	\$25,000
• <u>UHF Standalone Repeater for Police and Fire Departments</u>	\$25,000
• <u>Schools Interior Painting</u>	\$50,000
• <u>Sand and Refinish all School Gymnasium Floors</u>	\$80,000
• <u>Nixon and Noyes Refrigeration Replacements</u>	\$50,000
• <u>Schools Door Repairs and Replacements</u>	\$50,000
• <u>Walkway Design & Construction – DPW</u>	\$50,000
• <u>Scan/Archive Paper Documents by Information Systems</u>	\$50,000 (ongoing plan)
• <u>LSRHS – Replace Pick-up Truck</u>	\$36,036 is Sudbury portion
• <u>LSRHS – Gehl Skid Steer</u>	\$34,598 is Sudbury portion
• <u>LSRHS Replace Firewall</u>	\$43,798 is Sudbury portion

CIAC Members presented several related questions.

Chair Roberts and Board Member Dretler presented the two Fairbank Community Center articles:

Town Manager Hayes mentioned the cost overrun due to increased construction costs and labor costs. He added that the discovery of a water main situation, resulted in considerable budget adjustment.

- Fairbank Community Center Audio-Visual Equipment Funding Requested amount: \$300,000

Chair Roberts stressed that AV-related technology had increased due to COVID-related factors. Chair Roberts mentioned proposed rental of the Center is being considered, and such enhanced audio-visual equipment would be recommended.

- Fairbank Community Center Furniture, Fixtures, Equipment Funding (FF&E) Requested Amount \$200,000

Board Member Dretler acknowledged direct feedback had been received from User Groups.

Related questioned were presented by Select Board, CIAC and FinCom Members. Permanent Building Committee Member Jennifer Pincus joined the discussion.

Citizens Comments (cont.)

COD (Commission on Disability) Chair Kay Bell asked about the ADA Act Transition Plan article timeline. She also asked if the proposed Fire Station would be totally accessible.

Vote to close joint meeting with FinCom and CIAC, not resume Select Board meeting, and to adjourn the meeting

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Russo-aye, Dretler-aye, Roberts-aye

VOTED: To close joint meeting with FinCom and CIAC, not resume Select Board meeting, and adjourn the meeting

Mr. Poch motioned to adjourn the joint FinCom joint meeting. Ms. Nam seconded the motion.

It was on motion 9-0; Brumback-aye, Berry-aye, Bettinelli-aye, Caple-aye, Parente-aye, Smigler-aye, Joachim-aye, Nam-aye, Poch-aye.

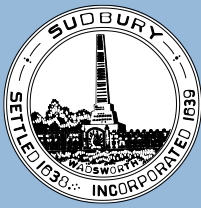
VOTED: To adjourn the joint FinCom joint meeting

Ms. Asbedian-Ciaffi motioned to adjourn the joint CIAC joint meeting. Ms. Gossels seconded the motion.

It was on motion 5-0; Travers-aye, Gossels-aye, Dallas-aye, Cooper-aye, Asbedian-Ciaffi-aye

VOTED: To adjourn the joint CIAC joint meeting

There being no further business, the meeting adjourned at 11:26 p.m.



SUDBURY SELECT BOARD
Tuesday, March 22, 2022

MISCELLANEOUS (UNTIMED)

18: Citizen's Comments (cont)

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Citizen's Comments (cont)

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

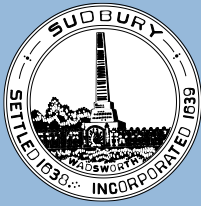
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Jennifer Roberts	Pending
Select Board	Pending

03/22/2022 6:00 PM



SUDBURY SELECT BOARD
Tuesday, March 22, 2022

MISCELLANEOUS (UNTIMED)

19: Upcoming agenda items

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Upcoming agenda items

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Jennifer Roberts	Pending
Select Board	Pending

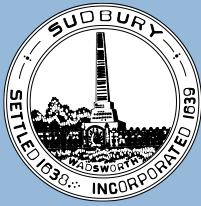
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POTENTIAL UPCOMING AGENDA ITEMS/MEETINGS

MEETING/EVENT	DESCRIPTION
Thurs, March 24	ARPA Listening Session, 7:00-9:00 PM
	Discussion on Sewataro/Liberty Ledge Property Manager/Camp Operator Agreement
Mon, March 28	Annual Town Election
April 5	Deadline to sign/approve ATM warrant and send to print
	Public Hearing - Huckleberry Lane street acceptance
	Transportation Committee update
	DEI Commission update
	Spring 2022 Select Board Newsletter topic discussion
	Billiard Table annual license renewal
	Discussion on Select Board School District Administrative and Structural Options Subcommittee
	Discussion on Select Board approach to remote/hybrid/in-person meetings
	Discussion on 2022 Select Board Goals, develop deliverables and assign liaisons
May 2-4, possible 9th, 7:30 PM	Annual Town Meeting at LSRHS. <i>Also plan for Select Board meeting each night (6:30 PM) prior to Town Meeting at 7:30 PM to finalize positions on articles or any Town Meeting action items.</i>
Date to be determined	By-law items to examine - Special Events & Demonstration Permits; Common Victualler License Holders (Related to Farm Act exemptions, citizen request); Nuisance/Blight Bylaw; Removal Authority of members from appointments
	Citizen Leadership Forum
	Discussion on Select Board meeting flow, process, efficiency, and decorum
	Discussion on potential ADA policy
	Discussion on Town Manager Task Requests
	Discussion on whether to extend DEI commission (by 9/30/22)
	Executive Session minutes to review/release
	Eversource
	Fairbank Community Center update (ongoing)
	Health/COVID-19 update
	Housing Trust Bylaw
	Investment Advisory Committee
	Invite Commission on Disability Chair to discuss Minuteman High School
	Local receipts – fee schedule review (Vice-chair Russo)
	Member Carty Town Counsel Opinions: BFRT Easements, Hiring Ability according to Town Charter
	Member Russo request re: appointment process
	Quarterly review of approved Executive Session Minutes for possible release (February, May, August and November). Consider separate meeting solely for this purpose.
	Quarterly update from Diversity, Equity and Inclusion Commission (DEI) (December, March, June, September)
	Quarterly update on Bruce Freeman Rail Trail (BFRT) (March, June, September, December)
	Quarterly update on Key Performance Indicators (KPIs) projects to track (December, March, June, September)
	Route 20 empty corner lot – former gas station
	Sidewalks discussion
	Subcommittee discussion (Executive)

Attachment 19.a: Upcoming items 03.22.22 (5132 : Upcoming agenda items)

	Town Manager Goals and Evaluation process
	Town Manager Review and Timeline
	Town meeting recap – year in review
	Town-wide traffic assessment and improve traffic flow
	Update on crosswalks (Chief Nix/Dan Nason)
	Update on traffic policy (Chief Nix)
	Work Session with Town Counsel: Select Board/Town Manager Code of Conduct and other procedural training
Standing Items for All Meetings	Select Board requests for future agenda items at end of meeting
	Citizens Comments, continued (if necessary)



SUDBURY SELECT BOARD
Tuesday, March 22, 2022

CONSENT CALENDAR ITEM

20: Extension of IMA Veterans Services

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to extend the Veterans' Services Inter-Municipal Agreement (IMA) between the City of Marlborough and the Town of Sudbury for an additional three-year period for Fiscal Year 23 (July 1, 2022-June 30, 2023), Fiscal Year 24 (July 1, 2023-June 30, 2024) and Fiscal Year 25 (July 1, 2024-June 30, 2025).

Recommendations/Suggested Motion/Vote:

Background Information:
attached docs

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Jennifer Roberts	Pending
Select Board	Pending

03/22/2022 6:00 PM

**Extension of Veterans’ Services Inter-Municipal Agreement
Between the City of Marlborough and the Town of Sudbury
FY23-FY25**

This letter is to confirm the unanimous action of the District Board that:

- (a) Pursuant to Section 3 of the March 17, 2021, Inter-Municipal Agreement (“IMA) between the City of Marlborough and the Town of Sudbury, the term of the IMA is extended for an additional three (3) year period for Fiscal Year 23 (July 1, 2022 - June 30, 2023), Fiscal Year 24 (July 1, 2023 - June 30, 2024) and Fiscal Year 25 (July 1, 2024 - June 30, 2025) and;
- (b) Pursuant to Section 6 (iii) of the IMA, the assessment of expenses to the Town of Sudbury for FY23 – FY25 remains unchanged at Eight Hundred Sixty-Seven Dollars and 18 Cents (\$867.18) per month. The assessment may be amended by the District Board as set forth in the IMA.

Arthur G. Vigeant
Mayor, City of Marlborough

Date: _____

Henry L. Hayes, Jr.
Town Manager, Town of Sudbury

Date: _____

Attachment20.a: Extension of IMA Veterans Services FY23-FY25 - clean 2-11-22 (5155 : Extension of IMA Veterans Services)

**Extension of Veterans' Services Inter-Municipal Agreement
Between the City of Marlborough and the Town of Sudbury
FY23-FY25**

This letter is to confirm the unanimous action of the District Board that:

- (a) Pursuant to Section 3 of the March 17, 2021, Inter-Municipal Agreement (“IMA) between the City of Marlborough and the Town of Sudbury, the term of the IMA is extended for an additional three (3) year period for Fiscal Year 23 (July 1, 2022 - June 30, 2023), Fiscal Year 24 (July 1, 2023 - June 30, 2024) and Fiscal Year 25 (July 1, 2024 - June 30, 2025) and;
- (b) Pursuant to Section 6 (iii) of the IMA, the assessment of expenses to the Town of Sudbury for FY23 – FY25 remains unchanged at Eight Hundred Sixty-Seven Dollars and 18 Cents (\$867.18) per month. The assessment may be amended by the District Board as set forth in the IMA.

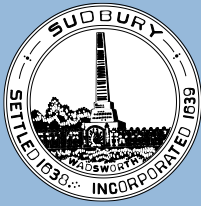
Arthur G. Vigeant
Mayor, City of Marlborough

Date: _____

Henry L. Hayes, Jr.
Town Manager, Town of Sudbury

Date: _____

Attachment20.b: Extension of IMA Veterans Services FY23-FY25 - jdj edit 2-11-22 (5155 : Extension of IMA Veterans Services)



SUDBURY SELECT BOARD
Tuesday, March 22, 2022

CONSENT CALENDAR ITEM

21: Meadow Walk mitigation funds request

REQUESTOR SECTION

Date of request:

Requestor: Debra Galloway Senior Center Director on behalf of COA

Formal Title: Vote to approve \$11,366 of Meadow Walk mitigation funds be made available to the Sudbury Transportation Committee to support the Go Sudbury! Uber and Taxi programs, as recommended by the Council on Aging.

Recommendations/Suggested Motion/Vote: Vote to approve \$11,366 of Meadow Walk mitigation funds be made available to the Sudbury Transportation Committee to support the Go Sudbury! Uber and Taxi programs, as recommended by the Council on Aging.

Background Information:
attached memo from Debra Galloway

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Jennifer Roberts	Pending
Select Board	Pending

03/22/2022 6:00 PM



Sudbury Senior Center
 Council on Aging
 Town of Sudbury, Massachusetts

40 Fairbank Road • Sudbury, Massachusetts • 01776-1681
 Phone: (978) 443-3055 • Fax: (978) 443-6009 • E-mail: senior@sudbury.ma.us

March 14, 2022

Sudbury Select Board
 Town of Sudbury
 278 Old Sudbury Road
 Sudbury, MA 01776

Dear Select Board,

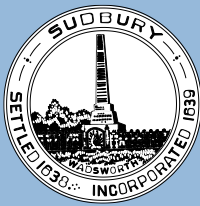
The Sudbury Council on Aging voted on Monday, March 14, to recommend to the Sudbury Select Board that \$11,366 of Meadow Walk Mitigation funds be made available to the Sudbury Transportation Committee to support the Go Sudbury! Uber and Taxi programs.

Sincerely,

Debra Galloway
 Director, Sudbury Senior Center

for the Sudbury Council on Aging

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SUDBURY SELECT BOARD
Tuesday, March 22, 2022

CONSENT CALENDAR ITEM

22: Appointment of COA rep to Transportation Committee

REQUESTOR SECTION

Date of request:

Requestor: Debra Galloway, Senior Center Director, on behalf of COA

Formal Title: Vote to appoint Robert Lieberman, 32 Old Framingham Road, Unit 41, as the Council on Aging representative to the Transportation Committee for a term expiring 5/31/23, as recommended by the Council on Aging vote of March 14, 2022.

Recommendations/Suggested Motion/Vote: Vote to appoint Robert Lieberman, 32 Old Framingham Road, Unit 41, as the Council on Aging representative to the Transportation Committee for a term expiring 5/31/23, as recommended by the Council on Aging vote of March 14, 2022.

Background Information:
attached memo

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Jennifer Roberts	Pending
Select Board	Pending

03/22/2022 6:00 PM



Sudbury Senior Center
Council on Aging
Town of Sudbury, Massachusetts

40 Fairbank Road • Sudbury, Massachusetts • 01776-1681
Phone: (978) 443-3055 • Fax: (978) 443-6009 • E-mail: senior@sudbury.ma.us

March 15, 2022

Sudbury Select Board
Town of Sudbury
278 Old Sudbury Road
Sudbury, MA 01776

Dear Select Board,

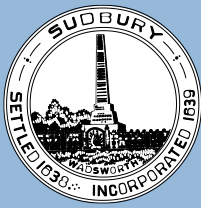
The Sudbury Council on Aging voted on Monday, March 14, to recommend to the Sudbury Select Board that Robert Lieberman be appointed as the Council on Aging representative to the Sudbury Transportation Committee.

Sincerely,

Debra Galloway
Director, Sudbury Senior Center

for the Sudbury Council on Aging

f:\coa board\memo re coa recommendation for transportation committee appointment.doc



SUDBURY SELECT BOARD
Tuesday, March 22, 2022

CONSENT CALENDAR ITEM

23: Authorize DPW to purchase hot box for pothole repair

REQUESTOR SECTION

Date of request:

Requestor: Dan Nason, DPW Director

Formal Title: Vote to authorize the Department of Public Works to purchase a new hot box to fill potholes in the amount of \$52,500 in order to address an immediate and continuing need as requested by the Department of Public Works Director.

Recommendations/Suggested Motion/Vote: Vote to authorize the Department of Public Works to purchase a new hot box to fill potholes in the amount of \$52,500 in order to address an immediate and continuing need as requested by the Department of Public Works Director.

Background Information:

To procure a hot box for the DPW in the amount of \$52,500. A hot box is used to keep hot mix asphalt at a pliable and usable temperature for application to the roadway surface. This hot box will be used to fill potholes during this critical pothole filling season as well as during smaller roadway/walkway paving projects in the construction season where the mix should be maintained at a proper temperature. The DPW has a hot box now that is encountering an increase in electrical repairs and service intervals that are rendering it unusable when it is critically needed. Currently the existing hotbox is at the dealer, out of service, for at least a month awaiting electronic repairs to the control panel preventing the DPW to repair the roadways. Upon repair, this hot box will service as a backup or be utilized for additional service. To be purchased using the Greater Boston Police Council (GBPC) contract.

Financial impact expected:purchase using operating budget

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Jennifer Roberts	Pending
Select Board	Pending

03/22/2022 6:00 PM