



Town of Sudbury

Office of Selectmen
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756
Email: BOAdmin@sudbury.ma.us

APPLICATION FOR ONE-DAY LIQUOR LICENSE (NON-PROFIT)

Non-profit organizations hosting an event in Sudbury are eligible to apply for a one-day liquor license. All licensees must purchase their alcoholic beverages from a licensed Massachusetts wholesaler, manufacturer, winery shipment licensee, farmer brewery, farmer distillery or holder of a Special Permit issued by the ABCC.*

Application processing can take up to four weeks as approval from the Fire, Police, Building and Board of Health departments are required prior to Board of Selectmen approval. Processing begins after all required materials are received, so please plan accordingly.

Name of Responsible Manager: _____

Address of Responsible Manager: _____

Phone: _____ Email: _____

Non-Profit Organization Name: _____

Name & Purpose of Event: _____

Name(s) of Brewery/ Distillery/Winery/Wholesaler/Manufacturer to provide alcohol: _____

License Type Requested: ☐ \$75 Wine & Malt – OR – ☐ \$75 All Alcohol

Event Date: _____ Event Time: _____

Event Venue: _____

Event Address: _____

Documents Enclosed:

- ☐ Certificate of Liquor Liability
 - a. \$1,000,000 minimum amount
 - b. "Town of Sudbury" listed as additional insured
- ☐ Proof of bartender(s) training/certification. (For example, a TIPS certificate.)
- ☐ Application fee: \$75 check payable to Town of Sudbury.

Please submit completed application and materials to:
Board of Selectmen's Office, 278 Old Sudbury Rd., Sudbury, MA 01776

Date

Applicant Signature

*For a complete list of Authorized Alcohol Providers for 1-Day licenses, please visit <https://licensing.state.ma.us/CitizenAccess/GeneralProperty/PropertyLookUp.aspx?isLicensee=Y>. Under *Licensing Entity* select "Alcoholic Beverages Control Commission" and under *License Type* select either Wholesaler, Manufacturer, Direct Wine Shipper, Farmer Brewer, Farmer Distiller and/or Farmer Winery.