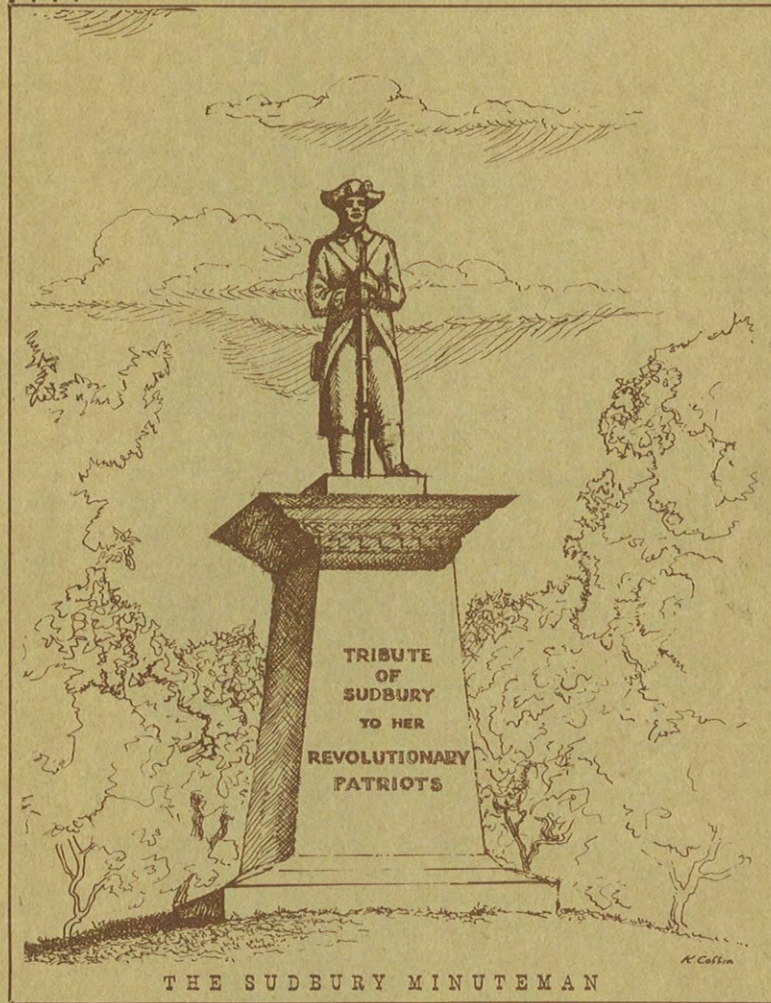


Town Report



S U D B U R Y

M A S S A C H U S E T T S

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The Three Hundred Twenty-Second
ANNUAL REPORT

OF THE
SEVERAL OFFICIAL BOARDS

FOR THE YEAR ENDING DECEMBER THIRTY-FIRST

1961



Town of Sudbury

MASSACHUSETTS

President
of the
United States of America

JOHN F. KENNEDY
Boston, Massachusetts

Vice President
LYNDON B. JOHNSON
Johnson City, Texas

Governor
of the
Commonwealth of Massachusetts

JOHN A. VOLPE
Winchester

Lieutenant Governor	Edward F. McLaughlin, Boston
Secretary of the Commonwealth . .	Kevin H. White, Boston
Treasurer and Receiver-General . .	John T. Driscoll, Boston
Auditor of the Commonwealth . . .	Thomas J. Buckley, Boston
Attorney General	Edward J. McCormack, Jr., Boston
Senators in Congress	Leverett Saltonstall, Newton Benjamin Smith, Gloucester
Representative in Congress 4th Congressional District	Harold D. Donahue, Worcester
Councillor, 3rd Councillor District .	Edward J. Cronin, Watertown
Senator, Worcester-Middlesex Senatorial District	Charles W. Olson, Ashland
Representative in General Court 10th Middlesex Representative Dist.	James DeNormandie, Lincoln
County Commissioners	Thomas B. Brennan, Medford William G. Andrew, Cambridge Edward L. Buckley, Somerville
Clerk of Courts, Middlesex County . .	Edward J. Sullivan, Cambridge
Register of Deeds, Middlesex South District	Edmund C. Buckley, Cambridge
County Treasurer	Timothy J. Cronin, Somerville
Register of Probate and Insolvency .	John V. Harvey, Belmont
District Attorney	John J. Droney, Cambridge
County Sheriff	Howard W. Fitzpatrick, Malden

TOWN OFFICERS

With Date When Term Expires

MODERATOR

John C. PowersTerm expires 1962

TOWN CLERK

Lawrence B. TigheTerm expires 1962

SELECTMEN

Harvey N. FairbankTerm expires 1962

Lawrence B. TigheTerm expires 1963

Edward F. MoynihanTerm expires 1964

ASSESSORS

Ralph E. Hawes (to fill vacancy)Term expires 1962

Alton F. ClarkTerm expires 1963

J. Leo QuinnTerm expires 1964

TREASURER

William E. DowningTerm expires 1962

COLLECTOR OF TAXES

Thomas E. NewtonTerm expires 1962

HIGHWAY SURVEYOR

F. Alvin NoyesTerm expires 1962

TREE WARDEN

Ernest T. FergusonTerm expires 1962

BOARD OF PUBLIC WELFARE

Alfred F. BonazzoliTerm expires 1962

Beulah A. StoneTerm expires 1963

Louise F. WynneTerm expires 1963

Roland R. CutlerTerm expires 1964

Richard C. HillTerm expires 1964

CONSTABLES

John F. McGovernTerm expires 1962

Wesley M. WoodwardTerm expires 1963

Augustus V. E. SharkeyTerm expires 1964

GOODNOW LIBRARY COMMITTEE

Luther M. Child, Jr.	Term expires	1962
Bertha W. Smith	Term expires	1963
Dene S. Howe	Term expires	1964

BOARD OF HEALTH

Marjorie A. C. Young	Term expires	1962
Louis H. Hough	Term expires	1963
Albert S. Deane, Jr.	Term expires	1964

PLANNING BOARD

Trueman C. Jackson	Term expires	1962
Albert St. Germain	Term expires	1963
Margarita P. McCoy	Term expires	1964
Francis G. Publicover	Term expires	1965
Theodore R. Harding	Term expires	1966

SCHOOL COMMITTEE

Edward A. Plumley	Term expires	1962
Lawrence W. Tighe	Term expires	1963
John H. Rankin	Term expires	1963
Earl C. Borgeson	Term expires	1964
Ellen Jane Siegars	Term expires	1964

LINCOLN-SUDBURY

REGIONAL SCHOOL DISTRICT COMMITTEE

Elizabeth B. Harding	Term expires	1962
Donald J. MacRae	Term expires	1963
Howard W. Emmons	Term expires	1964

BOARD OF PARK AND RECREATION COMMISSIONERS

Richard T. Cutler	Term expires	1962
Abel Cutting	Term expires	1962
Kenneth C. Hanna	Term expires	1963
Curtis E. Harding	Term expires	1964
Richard R. Hawes	Term expires	1964

APPOINTMENTS BY SELECTMEN

CHIEF OF FIRE DEPARTMENT

Albert St. Germain

BUILDING INSPECTOR

Albert St. Germain

WIRE INSPECTOR

Albert St. Germain

FOREST WARDEN

Albert St. Germain

PUBLIC WEIGHER

Charles A. Frost

POUND KEEPER

Richard C. Hill

SURVEYOR OF LUMBER AND MEASURER OF WOOD

Ralph H. Barton

Patrick Cotter

INSPECTOR OF ANIMALS

Harry C. Rice

FENCE VIEWERS

Board of Selectmen

SEALER OF WEIGHTS AND MEASURES

Charles A. Frost

TOWN AGENT FOR INDUSTRIAL ACCIDENT BOARD

Harvey N. Fairbank

SUPERINTENDENT OF CEMETERIES

F. Alvin Noyes

GYPSY AND BROWN TAIL MOTH WORK SUPERINTENDENT

Ernest T. Ferguson

VETERANS' AGENT AND DIRECTOR OF VETERANS' SERVICES

Lawrence B. Tighe

MEMBER OF SUDBURY PUBLIC HEALTH NURSING
ASSOCIATION

Edward F. Moynihan

TOWN ENGINEER	OFFICE SUPERVISOR
George D. White	Vera S. Presby

CUSTODIAN TOWN PROPERTY

Harvey N. Fairbank

DOG OFFICER

Harry C. Rice

DIRECTOR OF CIVIL DEFENSE

Lawrence J. Leone (Resigned)
Marvis M. Fickett

CO-DIRECTOR OF CIVIL DEFENSE

Francis E. White

RADIO OFFICER — CIVIL DEFENSE

Theodore G. Seble

TOWN ACCOUNTANT	TOWN HISTORIAN
Clifton F. Giles (1964)	Leslie C. Hall

BOARD OF REGISTRARS

Herbert S. Ham (R)	Term expires 1962
Lawrence B. Tighe (R)	Term expires 1962
Mary K. Howe (D)	Term expires 1963
Russell E. McMakin (D)	Term expires 1964

TOWN COUNSEL

Edward T. Simoneau

ELECTION OFFICERS

Election Clerk —	Mary Ellen Gale
Election Deputy Clerk —	Dorothy R. McCarthy
Election Warden —	Alfred J. Crowley
Election Deputy Warden —	Alan F. Flynn

ELECTION INSPECTORS

Republican

Barbara Bortle	Marion Hriniaik
Helen A. Burr	William W. MacCulloch
Evelyn Downing	Lillie M. Nelson
Janet Hand	Robert Noyes
Grace Horton	Frederick R. Stone

Democratic

Ralph Barton	Grace McMeniman
Margaret Blanchette	John J. O'Hara
Margaret Kelly	Teresa Pirrello
Mary Lupien	Mary C. Vanaria
Mary S. Mailly	Eileen Ward

POLICE OFFICERS

William B. Carrell	Paul V. McGovern
John R. MacLean	Arthur C. Morgello
Charles Anderson	Thomas E. Newton
Everett W. Bowker	Gordon C. Petersen
J. Lawrence Devoll	David Publicover
Allan G. Bowry	Harry C. Rice
Roy D. Fay	Albert St. Germain
John C. Fitch	Malcas Skog
William Hawes	Raymond Spinelli
John W. Hutchby	Armando S. Troisi
Warren H. Ide	Francis E. White
Richard C. Jones	Henry Riani
Waldo R. Logan	F. Alvin Noyes
William W. MacCulloch	Edmund R. Brown

AUXILIARY POLICE

Parker B. Albee	Lewis A. Greenwood
Clarence F. Ames	H. David MacDonald
Basil E. C. Clair	Richard P. Maurer
Richard T. Cutler	Clifford A. Nelson
Vincent Franco	Robert E. Wickson

PUBLIC WORKS ADVISORY BOARD

Richard P. Clark	Term expires 1962
Clarence E. Wornwood	Term expires 1963
Francis W. Trussell	Term expires 1964

BOARD OF APPEALS

Stephen M. W. Gray	Term expires	1962
Edward E. Kreitsek	Term expires	1963
Milton F. Marsh	Term expires	1964
Walter R. Hickler	Term expires	1965
Arthur L. Singer, Jr.	Term expires	1966
Earl B. Hoyle (Associate)	Term expires	1962
Stuart C. Herrick (Associate)	Term expires	1962
Priscilla Redfield Roe (Associate)	Term expires	1962
James J. Hooper (Associate)	Term expires	1962
Charles A. Crum, Jr. (Associate)	Term expires	1962
Alan I. Alford (Associate)	Term expires	1962

BOARD OF APPEALS

(For Subdivision)

David S. Baldwin	Term expires	1962
Richard L. Ward	Term expires	1963
Leonard F. Smith	Term expires	1964
Robert Stevens (Associate)	Term expires	1962

INDUSTRIAL DEVELOPMENT BOARD

Freeman E. Patterson	Term expires	1962
Kenneth C. Hanna	Term expires	1962
Ralph E. Hawes	Term expires	1963
Harvey N. Fairbank	Term expires	1963
Albert O. Merrill	Term expires	1964
Abel Cutting	Term expires	1964
Willard H. Foster	Term expires	1964
Charles D. Preble	Term expires	1965
Alton F. Clark	Term expires	1966
Waldo B. Clark, Jr.	Term expires	1966
Theodore R. Harding	Term expires	1966

PERSONNEL BOARD

Richard A. Schmalz	Term expires	1962
Francis R. Sheehan	Term expires	1963
Ernest D. Phelps	Term expires	1963
William F. Hellmann	Term expires	1964
Joseph M. Maher	Term expires	1964

OTHER COMMITTEES

FINANCE COMMITTEE

Carlton W. Ellms, Sr.	Term expires 1962
Arthur A. Smith	Term expires 1962
David H. Bentley	Term expires 1962
Joseph E. Brown	Term expires 1963
John E. Taft	Term expires 1963
Peter M. Reding	Term expires 1964
John B. Shirley	Term expires 1964

PERMANENT BUILDING COMMITTEE

Edward E. Kreitsek	Term expires 1962
Irving W. Fay	Term expires 1962
William S. Gormbley	Term expires 1963
Stephen E. Grande, Jr.	Term expires 1964
James J. Hooper	Term expires 1964

MOSQUITO CONTROL COMMITTEE

Andrew Konnerth	F. Alvin Noyes
Arthur G. Blake	Edward F. Moynihan
Marjorie A. C. Young	

EARTH REMOVAL BOARD

David Bobroff	Tadeus J. Medowski
David O. Ives	Walter R. Hickler
Charles D. Preble	

GOODNOW LIBRARY CENTENNIAL COMMITTEE

Dene S. Howe	Luther M. Child, Jr.
Bertha W. Smith	Janet Howe Cawley
Barbara M. Twombly	Forrest D. Bradshaw
Elizabeth B. Harding	

TOWN MANAGEMENT STUDY COMMITTEE

J. Fleet Cowden	Carl Liljestrand
Frank R. Sherman	

PRESERVATION OF ANCIENT RECORDS COMMITTEE

Earl C. Borgeson	Forrest D. Bradshaw
Maude Clark	Leslie C. Hall
Richard C. Hill	John C. Powers
Lawrence B. Tighe	

HISTORIC DISTRICTS STUDY COMMITTEE

Ralph H. Barton	Rodney C. Hadley
Richard C. Hill	A. William Simmermon
Marion R. Stoddart	(Resigned)
Robert Desjardin	Elizabeth H. Warren
Ira R. Amesbury	

HISTORICAL STRUCTURES COMMISSION

Richard C. Hill	Robert P. Desjardin
	Samuel L. Reed

CONSERVATION COMMISSION

Stanley Russell	Term expires 1962
John J. Hennessy	Term expires 1962
Priscilla R. Roe	Term expires 1963
Dean E. Bensley	Term expires 1964
Elizabeth H. Burckes	Term expires 1964

LICENSES — 1961

All Alcoholic Package Goods Store:

Sudbury Supermarket, Inc.
 Wayside Package Store, Inc.
 Bradshaw's Store

All Alcoholic as Innholder:

Sudbury Manor, Inc.
 The Wayside Inn

All Alcoholic Restaurant:

Svensk Kaffee Stuga
 Leone's Restaurant, Inc.
 Ye Olde 117 House

Beer and Wine Package Goods Store

Tracy's Package Store

Beer and Wine Restaurant:

Porter's Restaurant, Inc.

Common Victualler:

Leone's Restaurant, Inc.
 Porter's Restaurant, Inc.
 Sudway Lunch
 Sudbury Drug
 June's Restaurant
 Ye Olde 117 House
 Svensk Kaffee Stuga
 Young's Store
 The Kidder Bake Shop
 Paul J. Marzilli
 Servend (Raytheon)
 Marshall's Apothecary
 Sudbury Bowladrome
 Nugent's Store

Innholder:

The Wayside Inn
 Sudbury Manor, Inc.

Lord's Day Entertainment:

Sudbury Manor, Inc.
 Wayside Inn
 Porter's Restaurant, Inc.

Agent's or Seller's License — Class I

Arthur E. Fay, Sr.

Lord's Day Permits:

Kenneth Hooper	Bowker's
Joseph and Mary Paolini	John Borden
Wilfred Spiller	Peter George
Joseph Nugent	Shelley's Country Store
Russell Stiles	Kelton Wagner

Mercury's Filling Station
 Mutual Benefit Society — One Day Only
 Correia — Vehicle license
 Santa Elia Profeta — One Day Only
 Peterson, William B. (Old Sudbury Farm)
 Harrington, Herbert — Esso Service Station
 Bradshaw's Store
 Wayside Package Store
 Maria S.S. Indulgence Society — One Day Only
 Orsogna Progressive Society — One Day Only

SELECTMEN'S REPORT

The past year has seen a continuation of the rapid expansion in the work of all departments of the town. This has meant that officials and committee members have been called upon to give a greater amount of time than they could afford, in order to guarantee a proper functioning of their departments. While the Selectmen have no real authority over elected officials they are called upon many times for conferences and advice. This gives us an understanding of most of the departments. This leads us to the observation that the town has not yet suffered greatly from poor management. Nevertheless, it is time that our citizens realize that the work of many of the departments cannot continue to function efficiently without full time service.

Studies have been made of the "Town Manager" form of government by a committee set up for the purpose. Whether this has been a study of our particular situation in Sudbury or just a report of the operation of the Town Manager system as it is intended to work under ideal conditions and according to the "book," should be determined before this change is made. An Executive Secretary for the Selectmen has been the subject of another study. This type of assistance to the Selectmen could relieve them of much routine work. The record indicates that comparatively few towns have voted for either of the above and many find them unstable and unsatisfactory. We believe the people of Sudbury prefer to be governed by people elected by themselves than by professionals with uncertain ability, at the present time.

Some citizens have asked us if we would sanction a study to be made by them to determine the merits of Representative Town Meetings as a means to facilitate actions on the various articles in the town warrants. The fact that a small percentage of our voters is present at meetings when large sums of money are spent and important matters affecting the public's welfare are considered, leads us to the opinion that this study could assist the people in determining its value. We therefore, have given this committee our blessing.

We direct your attention to the reports of the many and various departments and committees that have functioned

during the year 1961. It should be apparent from the diversity of these reports that Sudbury people are living under a full and comprehensive system of government.

Much consideration, in cooperation with the Police and Highway Departments, has been given the matter of traffic conditions. We recommend that the Highway Department budget be increased to allow for widening, straightening and resurfacing of dangerous sections of our roads. Plans for a traffic circle at the Center are being prepared in cooperation with the State Department of Public Works. This is a very dangerous location. Officers are in great danger while attempting to control traffic here. It is hoped that with help from the Historic District Commission a solution to the problem can be worked out that will not only relieve the traffic jam but do so in a manner that will preserve a good part of the colonial appearance in this area.

A diminishing interest, especially on the part of Veterans in the observance of Memorial Day has been much concern to us. It was observed by the press in an adjoining town that our patriotism was so low that there were not enough Veterans who were interested to man guns for a firing squad. The young people who marched and carried flowers to the different graves were very impressive and much appreciated. Would it be possible to develop a school band to arouse our enthusiasm on such occasions. Or are we becoming so complacent that we feel no compunctions about our lack of expression of appreciations for our many blessings, gained only because men and women were willing to sacrifice themselves for us.

The contract for the operation of the Sanitary Land Fill dump has but another year to run. Consideration must be given to a renewal of the present contract or some other means of disposal of the town's rubbish. While the present set up is satisfactory to a degree it is not a permanent solution to the problem. Ownership of the area presently being used has been transferred to the Boston Edison Company for their high tension line which may complicate the signing of a new contract. Incineration is the ultimate solution to rubbish disposal and since there are neighboring towns with dump problems it appears to us that a regional disposal

system with some of our neighbors should be given serious consideration at this time.

During the year the board was happy to lend its support to the so called "Wet Lands" bill which was before the Legislature. We appeared before the Committee that heard the bill. It later became law and provided for public ownership and development of certain areas of the Sudbury River meadows.

The board has given support to the Planning Board's efforts to establish "Flood Plain" zoning within the town. This type of zoning is essential to protect prospective homeowners against unscrupulous builders who persist in building on unsuitably wet locations.

A very comprehensive and protective plumbing code was established during the year. Much time and research went into the preparation of these regulations by the Board of Health and Selectmen. We feel that this code together with the electrical and buildings codes will assure home owners of adequate protection against improper construction in the future. It should not be assumed that these laws will give proper protection indefinitely as building methods and materials change from time to time. Changes must be made to keep them up to date.

Being assured by the "Master Planners" that we were to have a population of between twenty and thirty thousand people within the next twenty to twenty-five years it was deemed essential to begin thinking of the time when Sudbury would need a sewerage disposal system. We found that money had been made available by the Federal Government to cover the cost of preliminary surveys, by competent engineers, in towns that felt that such work would be desirable. This survey would cover every acre in the town indicating elevations, types of soil, future roads, proposed sewerage mains, pumping stations and other details essential to the laying out of a complete and effective system. After conferences with the Planning Board and Board of Health the Selectmen made application for funds so that work on this project may begin early in 1962. When this preliminary survey is completed maps will be submitted to us showing

a complete sewerage system in detail. These plans and maps will be of great value to the Planning Board, Board of Health, Highway Surveyor, Town Engineer and many others in their efforts to assure a proper development of our town. Sudbury will be expected to assume the cost of this project only when it becomes necessary for us to build a town sewerage system.

During the latter part of the year the Selectmen invited all the officials and members of committees, who were serving the town, to a round table discussion of their functions, problems and plans for future development of the town. It was very gratifying to find that practically all departments were represented. We regret that time did not allow for a discussion on all material submitted. However, it was agreed, that future meetings for this purpose would be most helpful and that these discussions, at regular intervals, would be most valuable in maintaining a proper relationship between departments.

A decision on the Boston Edison case has been rendered by the Courts. While it said that public convenience needs this high tension line it did decree that the Boston Edison Company would have to make new application to the Department of Public Utilities and hold hearings of the procedures allowing for appeals by the town at all stages. The Board of Selectmen has always felt that these high tension lines should go underground for aesthetic reasons. It has been skeptical of the prospects of getting the D.P.U. to order that the lines be placed underground. We, therefore, believe that Sudbury should not continue to pay the entire cost of this crusade.

The Selectmen believe that efforts should be continued to persuade the State to build the Route 20 By-Pass. A committee from Sudbury composed of the Chairman of the Planning Board, the Chairman of the Industrial Board and the Chairman of the Selectmen, are working with the Massachusetts Highway Study Committee and have submitted the By-Pass as a most essential project for this area.

Space will not permit for further discussion of the work of this board. It has given a tremendous amount of time in its efforts to satisfy the demands made upon it.

Before closing this report we feel called upon to caution the people of Sudbury of its financial condition. Our last school bonds were bought readily by the brokers who underwrite such things but the public was slow in buying them as investments. Can we continue to spend money for town purposes without restraint and expect to maintain our present financial standing?

We wish to thank all those who have assisted us in any way during the year to make our work more effective and pleasant. We are much pleased with the "new look" about the town hall and the work of the clerical force has been harmonious and most efficient.

HARVEY N. FAIRBANK, Chairman
LAWRENCE B. TIGHE, Clerk
EDWARD F. MOYNIHAN

SELECTMEN RECEIPTS — 1961

Common Victuallers' Licenses	85.00
Used Car Lic. I	10.00
Lord's Day Entertainment	130.00
Liquor License Ads	415.00
Lord's Day Ice Cream Permits	79.00
Liquor Licenses	9200.00
Special Permits	6.00
Gasoline Permits	17.00
Temporary Beer and Wine Licenses	30.00
Miscellaneous	10.75
Total to Treasurer	<u>\$9982.75</u>

TOWN CLERK'S REPORT

ANNUAL TOWN ELECTION

MARCH 6, 1961

The polls opened at 7:00 A. M. and closed at 8:00 P. M.
The number of ballots cast was 1941.

The result as announced was as follows:

Moderator, for One Year

Harmon Q. Avera	802
John Christopher Powers	1,090
Scattering	2
Blanks	46

Selectman, for Three Years

William F. Hellman	571
Edward F. Moynihan	1,324
Blanks	46

Assessor, for Three Years

Harvey N. Fairbank	716
J. Leo Quinn	1,196
Scattering	1
Blanks	28

Treasurer, for One Year

William E. Downing	1,720
Scattering	8
Blanks	213

Collector of Taxes, for One Year

Thomas E. Newton	1,722
Scattering	12
Blanks	207

Highway Surveyor, for One Year

F. Alvin Noyes	1,771
Blanks	170

Tree Warden, for One Year

Ernest T. Ferguson	1,719
Scattering	7
Blanks	215

Member, Board of Public Welfare, for Three Years

Roland R. Cutler	1,681
Richard C. Hill	1,652
Blanks	551

Constable, for Three Years	
Augustus V. E. Sharkey	1,724
Scattering	8
Blanks	209
Member, Goodnow Library Committee, for Three Years	
Dene S. Howe	1,729
Blanks	212
Member, Board of Health, for Three Years	
Denn A. Crary	795
Albert S. Deane, Jr.	1,053
Scattering	1
Blanks	92
Member, Planning Board, for Five Years	
Theodore R. Harding	1,223
Carl A. Liljestrand	620
Scattering	2
Blanks	96
Member, School Committee, for Three Years	
Ellen Jane Siegars	1,259
Earl C. Borgeson	1,187
Andrew Gordon Lofgren	848
Scattering	17
Blanks	571
Member, Lincoln-Sudbury School Committee, for Three Years	
Howard W. Emmons	952
Joseph E. Brown	944
Blanks	45
Member, Board of Park and Recreation Commissioners, for Three Years	
Curtis E. Harding	1,358
Richard R. Hawes	1,450
Ronald G. Adolph	723
Scattering	8
Blanks	343

The election adjourned at 1:45 A. M., March 7, 1961.

A True Record, Attest:

LAWRENCE B. TIGHE,
Town Clerk

**PROCEEDINGS OF THE SPECIAL TOWN MEETING
JANUARY 12, 1961**

Pursuant to law and the foregoing warrant, dated December 27, 1960 and signed by Francis W. Trussell, Harvey N. Fairbank and Lawrence B. Tighe, Selectmen, and the return of service by Augustus V. E. Sharkey, Constable, the Moderator presided, called the meeting to order at 8:20 P. M. and declared there was a quorum present. The Moderator examined the warrant and the return thereon and declared them in proper order; then proceeded to read aloud the warrant.

VOTED: To dispense with the reading of the separate articles in the warrant at this time.

Article 1. To see if the Town will vote to transfer the sum of \$1,000.00, or any other sum, from the Road Machinery Fund to the Road Machinery Account, for the purchase of a snow plow. Pass any vote or take action relative thereto.

Submitted by the Highway Surveyor.

The Finance Committee approved.

VOTED: That the sum of \$936.00 be appropriated and transferred from the Road Machinery Fund to the Road Machinery Account for the purposes of this article.

Article 2. To see if the Town will vote to accept the provisions of Chapter 136, Section 4B, that provides that the Selectmen may grant a license to operate Bowling Alleys on the Lord's Day; pass any vote or take action relative thereto.

Submitted by a petition.

VOTED: In the words of the article.

Article 3. To see if the Town will vote to amend the vote adopted under Article 11 of the Warrant for the Annual Town Meeting held on March 9, 1960, by inserting after the word "consultant" the words: — or the Department of Commerce of the Commonwealth of Massachusetts, or both, and as amended said vote shall read as follows:

To grant and appropriate the sum of \$12,000.00 to develop the first stage of a master plan and, with the permission of the Board of Selectmen, to authorize the Planning Board to contract with a professional planning consultant or the

under the jurisdiction of the Planning Board.

Submitted by the Planning Board.

VOTED: *In the words of the article.*

Department of Commerce of the Commonwealth of Massachusetts, or both, for this purpose. These funds are to be

Article 4. To see if the Town will vote to have the Commission on Historical Structures have jurisdiction over the Hosmer House, with the same conditions as voted this Commission over the Loring Parsonage. Pass any vote or take action relative thereto.

Submitted by the Selectmen.

VOTED: *Indefinite postponement.*

The meeting adjourned at 8:35 P. M.

A True Record, Attest:

LAWRENCE B. TIGHE,
Town Clerk

PROCEEDINGS OF THE ANNUAL TOWN MEETING
MARCH 8, 1961

The Moderator called the meeting to order at 8:10 P. M. and declared there was a quorum present.

The Moderator then requested the unanimous consent of the meeting to omit the reading of the call of the meeting, the return of the service and the reading of the warrant. He stated that the return of the officer was in conformity with the call of the meeting.

Unanimously voted.

reading of the particular articles and permission to refer to them by subject only.

Unanimously voted.

Finance Committee Report

February 6, 1961

In reviewing the Requests for Transfers from the Reserve Fund, this committee found that such requests were filed either when the budget account was dangerously low or in some cases completely expended. We do not concur in this method of management and recommend that it be corrected. It is the belief of this committee that the budgets provided at the annual meeting is sufficient for the plan outlined.

The Moderator requested unanimous consent to omit the Therefore, it is the intention of the Finance Committee to authorize transfers during the year 1961 only on an emergency basis.

This committee concurs in the proposed extension of the Town Accountant's services. In the past, it has been hampered by a lack of financial information which should be alleviated by monthly budget reports.

The 1961 budget requests submitted to this committee called for increases in the salaries of certain elected officials. We have recommended two moderate increases at this time, but believe that due consideration of this matter should be made during the year 1961 in preparation for the 1962 budgets, especially in the budget requests of elected officials whose duties have been substantially extended.

We reiterate our recommendation relative to the integration of the Sudbury Water District into the Town of

Sudbury. Due to the pressure of other Town affairs, it was impossible for this committee to devote the time necessary for a complete factual survey of this proposal. This committee will devote its efforts to this survey and apprise the townspeople of its conclusions.

We reiterate our previous recommendations:

1. *That action be taken by all departments to survey their office space requirements and that a report thereon be made to the Selectmen.*
2. *That all committees (unless specifically provided for by By-law) expire as of the end of the following Annual Town Meeting.*

We also recommend that the Committee on Town Administration be reconstituted to resolve specifically the matters of Municipal Administrative authority and the salary schedule of elected officials.

The Finance Committee has urged previously that the areas of municipal authority and salary schedules for elected officials be given thorough study. It is apparent that these issues cannot continue to receive piece-meal treatment with the rapid growth of the Town. The responsibility for concerted action in resolving these problems, together with the resultant inequities, must rest with the Board of Selectmen.

During 1960, sub-committees of the Finance Committee met with the Sudbury School Committee and the Highway Surveyor. We found that these meetings were helpful in considering the scope of the 1961 budgets.

As in prior years, we have had the report of the Finance Committee inserted after each general budgetary category or article. We specifically wish to emphasize that our comments and reports have been made as of the date of this report. We shall continue our consideration of all items between now and the Town Meeting and shall advise of any change in our opinion. The following is a summary of the budgets considered by this committee and the recommendations thereon.

	1960		1961
	Funds Available	Charges	Recommended
A. General Government	\$101,301.00	\$93,087.00	\$102,390.00
B. Protection Pers. and Prop. ..	137,878.00	136,819.00	163,165.00
C. Health and Sanitation	23,525.00	20,709.00	22,625.00
D. Highways	134,550.00	127,828.00	135,675.00
E. Public Welfare and Assistance	35,100.00	35,100.00	38,000.00
F. Veterans' Services	5,300.00	2,984.00	4,300.00
G. Schools	987,050.00	970,367.00	1,244,988.00
H. Libraries	12,750.00	12,750.00	18,200.00
I. Parks and Recreation	12,589.00	7,633.00	17,600.00

J. Unclassified	46,000.00	36,500.00	47,600.00
K. Interest (Debt Services)	232,416.00	231,371.00	226,150.00
Sub-Total	\$1,728,459.00	\$1,675,148.00	\$2,020,693.00
L. Statutory Assessments	25,072.00	26,655.00	30,000.00*
TOTAL	\$1,753,531.00	\$1,701,803.00	\$2,050,693.00
Less Trans. from Res. Fund	10,000.00	9,877.00	
	\$1,763,531.00	\$1,691,926.00	\$2,050,693.00

* Estimated

As of January 1, 1961, the "Free Cash" was \$116,970.73 as follows:

Excess and Deficiency — Balance	\$193,853.56
Deduct — Uncollected taxes	76,887.83
Available Free Cash	\$116,970.73
Recommended Transfer to reduce tax base	50,000.00
Balance of Available Free Cash	\$66,970.73

Approximately \$52,000.00 was raised by taxation during the year 1960 for certain budget categories which were not expended. These amounts reverted to the Excess and Deficiency or Surplus Account. We shall therefore recommend that \$50,000.00 be transferred from the Excess and Deficiency Account to reduce the total amount of 1961 budgets to be raised by taxation.

Based on our recommendations and an estimated assessed valuation of \$18,000,000.00 (representing an increase of \$2,500,000.00) we estimate that the tax rate for the year 1961 will be approximately \$90.00.

Respectfully submitted,

EDGERTON J. ANTONIA
 CARLTON W. ELLMS
 JOHN H. RANKIN
 JOHN B. SHIRLEY
 JOHN E. TAFT
 PETER M. REDING,

Clerk
 EDWARD F. MOYNIHAN,
 Chairman

Article 1. To hear the reports of the Town Officers and Committees and act thereon.

Report of the Finance Committee at the Meeting.

In the past, the Finance Committee has proposed the combination of the two Town Offices of Tax Collector and Treasurer. However, as pointed out in our report to this

Town Meeting, this proposed combination of offices is just one part of the larger areas of municipal administrative authority and salary schedules for elected officials. We believe that these issues cannot continue to receive piecemeal treatment but must be given thorough study. The results of such a study should produce a blueprint for an integrated municipal government with salaries geared to defined responsibilities.

This study yet remains to be done. We believe that it falls within the purview of the Committee on Town Administration. Therefore, we urge that the Town reconstitute this committee and specifically charge the Committee on Town Administration with the responsibility of performing this survey.

Therefore, at this Town Meeting we will move, at the appropriate time, the indefinite postponement of Articles 24, 25 and 26 which concern the terms of office and the combination of the offices of Treasurer and Tax Collector. Furthermore, at this time, we move the adoption of the following resolution:

Resolved: that this Town Meeting requests the Committee on Town Administration specifically to evaluate the merits of combining the offices of Treasurer and Tax Collector as part of an over-all study of Town administration and the compensation of Town officials, and that the Committee's report and recommendations shall be submitted to the Town before January 1, 1962.

Resolution voted.

The following resolution was unanimously voted:

BE IT RESOLVED: *That the citizens of the Town of Sudbury express their sincere appreciation for the extremely loyal and faithful services performed by Mary E. Quinn in her 15 years as clerk and chief clerk at the Town Hall.*

The Moderator announced that the amount of "Free Cash" was \$116,970.73.

Article 2. To see if the Town will grant and appropriate or transfer from available funds the following sums or any other sums of money for any and all necessary Town purposes for the ensuing year, and to fix the salaries of all elected officials for the year 1961 in accordance with the following schedule; pass any vote or take action relative thereto.

A. GENERAL GOVERNMENT

	<i>Funds† Available 1960</i>	<i>Charges 1960</i>	<i>Recom- mended 1961</i>
Ancient Records, Committee for Preservation of			
1. Expenses	\$104.10	\$10.00	\$250.00
Assessors			
2. Salaries	2,500.00	2,500.00	2,500.00
(Chairman \$900.00)			
(Clerk 800.00)			
(3rd Member 800.00)			
3. Travel Allowance	750.00	750.00	750.00
4. Other Expenses	1,300.00	1,300.00	900.00
5. Revaluation Fees	2,101.55	2,101.55	2,000.00
6. Printing of Assessment List00	.00	2,500.00
Custodian Town Property			
7. Expenses	50.00	50.00	50.00
Elections and Registrations			
8. Registrars' Salaries	150.00	150.00	150.00
9. Registrars' Expenses	1,400.00	1,398.53	1,500.00
10. Elections and Town Meet- ings	3,510.00	3,500.04	2,000.00
Engineering			
11. Salaries	10,450.00	10,399.28	11,475.00
12. Travel Expenses	600.00	600.00	700.00
13. Other Expenses	750.00	748.00	650.00
Finance Committee			
14. Expenses	250.00	101.50	250.00
Historic Structures, Com- mittee on			
15. Hosmer House Contract ..	2,000.00	2,000.00	2,000.00
16. Expenses	2,775.00	2,533.78	1,000.00
Industrial Commission			
17. Expenses	1,000.00	142.25	1,000.00
Law			
18. Town Counsel	7,000.00	6,410.00	7,000.00
19. Other Legal Expenses	500.00	498.08	850.00
Moderator			
20. Salary	100.00	50.00	100.00
(Each Meeting .. \$10.00)			
Permanent Building Com- mittee			
21. Expenses	3,000.00	319.90	2,500.00
Personnel Board			
22. Expenses	100.00	19.80	50.00
Planning Board			
23. Salaries00	.00	400.00
24. Legal Notice Expenses ..	700.00	110.91	500.00
25. Other Expenses	500.00	175.68	200.00
Selectmen			
26. Salaries	1,600.00	1,600.00	1,600.00
(Chairman \$600.00)			
(Clerk 500.00)			
(3rd Member 500.00)			
27. Administrative Salary00	.00	1,000.00

28.	Out-of-State Travel Expenses	150.00	.00	150.00
29.	Travel Expenses	200.00	129.52	200.00
30.	Other Expenses	100.00	100.00	100.00
	Tax Collector			
31.	Salary	3,600.00	3,600.00	4,000.00
32.	Travel Expenses00	.00	300.00
33.	Other Expenses	1,425.00	1,304.40	540.00
	Town Accountant			
34.	Salary	2,100.00	2,100.00	2,700.00
35.	Expenses	150.00	75.97	150.00
	Town Administration, Committee on			
36.	Expenses	893.18	.00	100.00
	Town Clerk			
37.	Salary	2,800.00	2,800.00	2,800.00
38.	Expenses	800.00	629.39	800.00
	Town Hall, General			
39.	Salaries, Clerical	20,500.00	20,252.32	20,800.00
40.	Building Expenses and Repairs	7,965.00	7,584.73	6,800.00
41.	Extraordinary Repair (Painting)	4,100.00	4,100.00	2,000.00
42.	Fire Alarm Installation ..	800.00	755.80	.00
43.	Office Supplies	2,225.00	2,189.61	2,500.00
44.	Office Equipment Maintenance	650.00	473.61	850.00
45.	Office Equipment Purchase	3,185.99	3,185.99	2,350.00
46.	Telephone Account	3,330.92	3,328.51	4,000.00
	Treasurer			
47.	Salary	2,300.00	2,300.00	2,500.00
48.	Tax Title Expenses	125.00	.00	25.00
49.	Bond and Note issue Expenses	460.28	460.28	500.00
50.	Other expenses	250.00	247.43	250.00
		<hr/>	<hr/>	<hr/>
		\$101,301.02	\$93,086.86	\$102,390.00

† Funds Available includes regular and special appropriations, transfers and balances

Finance Committee Report: As explained in our general report, pending a complete study of duties and salary schedules of all elected officials, moderate increases are recommended for the Tax Collector and Treasurer. These increases reflect increased duties brought about by the Town's growth. The salary of the Town Accountant, appointed by the Selectmen, is subject to decision of the Personnel Board. In addition to regular salaries and expenses, the Assessors have requested \$2,000.00 for Revaluation Fees for reinspection of unfinished dwellings and updating and correction of assessment records. Fees have been established at \$2.00 per unit examined.

Provision is made for the printing of the Assessment List at a cost of \$2,500.00.

An appropriation of \$1,000.00 is recommended for completion of exterior refurbishing of the Loring Parsonage.

The sum of \$400.00 is recommended for a part-time clerk for the Planning Board. An Administrative Salary of \$1,000.00 is provided for the official selected by the Selectmen to carry out their increasing administrative responsibilities concerned with Town Meeting and Election arrangements, correspondence, and Town Hall affairs.

The Tax Collector has been provided with \$300.00 for essential travel required to carry out his duties.

The sum of \$2,000.00 is recommended for interior Town Hall painting. The Telephone Account increase reflects costs for the installation of a central trunk system and a tie-line to the new Police and Fire Stations.

VOTED: To amend item 18 Town Counsel to read \$4,000.00 instead of \$7,000.00

VOTED: That the sum of \$99,390.00 be appropriated for the various accounts as listed under Section A, General Government; and

That when the Assessment List is printed, one copy shall be mailed to each household,

That a per diem rate for item 27 (Administrative Salary) be established by the Personnel Board and proper vouchers be submitted therefor,

That item 41 (painting interior Town Hall) be subject to public bid, and,

That revaluation fees under item 5 shall be at a rate of \$2.00 per assessed unit and that proper vouchers be submitted therefor.

B. PROTECTION OF PERSONS AND PROPERTY

	<i>Funds Available 1960</i>	<i>Charges 1960</i>	<i>Recom- mended 1961</i>
Board of Appeals			
1. Regular Expenses	\$1,225.00	\$1,221.00	\$1,600.00
2. For Sub-division	25.00	.00	25.00
Building Inspector			
3. Salary	700.00	700.00	700.00
4. Expenses	200.00	189.40	200.00
Civil Defense			
5. Expenses	805.00	549.85	650.00
Conservation Commission			
6. Expenses00	.00	250.00
Dog Officer			
7. Salary	750.00	750.00	750.00
8. Expenses	500.00	498.40	500.00

	Earth Removal Board			
9.	Expenses	500.00	44.13	300.00
	Fire Department			
10.	Salaries	36,570.31	36,570.31	49,000.00
11.	Operating Expenses	2,000.00	1,991.89	1,600.00
12.	Out-of-State Travel	250.00	239.74	250.00
13.	Uniform Allowance	100.00	92.63	180.00
14.	New Equipment	2,800.00	2,795.50	1,950.00
15.	Hydrant Rentals	7,420.00	7,420.00	9,100.00
16.	Hydrant Rental—Supplemental	10,000.00	10,000.00	10,000.00
17.	Automobile Replacement..	.00	.00	2,000.00
	Fire and Police Alarm System			
18.	Radio Maintenance	1,330.00	1,314.42	1,330.00
19.	Fire Alarm System Extensions	3,062.00	3,044.92	3,000.00
	Police Department			
20.	Salaries	45,279.00	45,266.10	49,550.00
21.	Operating Expenses	6,611.63	6,611.63	9,280.00
22.	Uniform Allowance	600.00	595.25	900.00
23.	Cruiser Replacements	2,000.00	1,969.43	2,500.00
	Sealer of Weights and Measures			
24.	Salary	150.00	150.00	150.00
	Tree Department			
25.	Specific Tree Trimming Projects	3,300.00	3,161.80	5,200.00
26.	Tree and Brush Control ..	4,200.00	4,188.19	5,200.00
27.	Tree Planting Program ..	2,500.00	2,456.65	2,000.00
28.	Insect and Pest Control ..	5,000.00	4,997.32	5,000.00
		<u>\$137,877.94</u>	<u>\$136,818.56</u>	<u>\$163,165.00</u>

† Funds Available includes regular and special appropriations and transfers.

Finance Committee Report: *The salaries provided herein are in accordance with the recommendations of the Personnel Board.*

The Conservation Commission is a new body established by vote at the 1960 Town Meeting and made operative through appointments made in December 1960. The Committee will establish specific conservation projects to be accomplished during the current year through co-operative studies with the State and Federal Conservation Agencies. Such projects will initially be directed to the preservation and protection of land areas relating to wild-life, watershed and flood control in co-operation with neighboring towns. The appropriation will constitute an established conservation fund which fund may accumulate from year to year. The cost of approved projects financed from this fund will be reimbursed up to 50% by the state with a limit on annual appropriations set at 1/20 of 1% of the assessed valuation of the town with a limit of \$15,000.00.

The Fire and Police Department budgets are largely in accordance with the budgetary requests and reflect the increased operational expense of new police and fire stations. The item of Automobile Replacement has been included as a departmental expense since this is a recurring item each year. Hydrant Rental-Supplemental is a continuation of the annual apportionment of the cost of constructing the new storage tank by the Water District.

The Tree Department budget continues to provide for the completion of specific projects as outlined by the Tree Warden at the 1960 Town Meeting. The amount requested for such projects has been reduced to \$5,200.00 and is believed to meet pressing needs. This program in effect has been extended to a four-year rather than a three-year project.

Finance Committee Report at the Meeting: Subsequent to the submission of the budget of the Police Department we have been informed by the Chief of Police that it is necessary to have two officers in the cruiser during night patrol. This proposal has been approved by the Board of Selectmen.

VOTED: That Item 20 (Police Department Salaries) be changed to \$53,050.00, and that the sum of \$166,665.00 be appropriated for the various accounts as listed under Section B. Protection of Persons and Property, and

That the salary of the Tree Warden be set at \$16.00 per day,

That the fire automobile replacement under Item 17 shall be the subject of public bids: the terms of such bids shall require the posting of either a performance bond or a certified check in the amount of \$100.00 to guarantee performance, and

That the present Fire Chief's automobile be traded-in against the purchase price of this unit,

That the police cruiser replacement under Item 23 shall be the subject of public bids: the terms of such bids shall require the posting of either a performance bond or a certified check in the amount of \$100.00 to guarantee performance, and

That the present police cruiser be traded-in against the purchase price of this unit.

C. HEALTH AND SANITATION

	Funds Available 1960	Charges 1960	Recom- mended 1961
1. Animal Inspector			
Salary	\$225.00	\$225.00	\$225.00

Board of Health

2.	District Nursing Assn.			
	Fee	3,000.00	3,000.00	3,500.00
3.	Inspector's Fee	4,400.00	2,015.00	2,400.00
4.	Dental Clinic	1,200.00	1,018.68	1,200.00
5.	Printing Regulations	400.00	249.95	.00
6.	Other Operating Expenses	1,300.00	1,202.47	1,300.00
7.	Mosquito Control	4,000.00	3,998.00	4,000.00
8.	Sanitary Land Fill	9,000.00	9,000.00	10,000.00
		<hr/>	<hr/>	<hr/>
		\$23,525.00	\$20,709.10	\$22,625.00

Finance Committee Report: *Items under the Board of Health category meet the budget requests. Inspection fees in the amount of \$2,400.00 have been provided for professional inspections. We understand that expenditures under this category will be refunded to the Town under a schedule of permit charges to be determined by the Board of Health.*

The item of Mosquito Control is subject to action by the Board of Selectmen, however, we are informed that the Board of Health is consulted in the expenditure of these funds.

Item 7, Sanitary Land Fill, has been provided to meet contract commitments.

VOTED: *That the sum of \$22,625.00 be appropriated for the various accounts as listed under Section C — Health and Sanitation.*

D. HIGHWAYS

	<i>Funds Available</i>	<i>Charges</i>	<i>Recom- mended</i>	
	<i>1960</i>	<i>1960</i>	<i>1961</i>	
Highway Administration				
1.	Salaries — Highway Surveyor	\$5,800.00	\$5,800.00	\$5,800.00
2.	Clerk00	.00	1,200.00
3.	Expenses00	.00	200.00
4.	Road Equip. Operating Expenses	8,500.00	8,478.36	9,500.00
5.	Highway Building Maintenance	1,500.00	1,109.47	1,500.00
6.	Bridge Repair	2,000.00	653.67	2,000.00
7.	General Highway Maintenance	15,000.00	10,757.22	15,400.00
8.	Chapter 81—Maintenance	9,500.00	9,500.00	9,625.00
9.	Chapter 90—Maintenance	2,000.00	1,981.40	2,000.00
10.	Chapter 90—Construction	5,500.00	5,500.00	6,800.00
11.	Street and Traffic Lights	9,500.00	9,534.80	10,000.00
12.	Street Drainage Improvements	2,000.00	1,270.32	2,000.00
13.	Snow and Ice Removal	20,000.00	19,993.23	22,000.00
14.	Resurface Roads over Water Main Extensions ..	15,000.00	15,000.00	5,000.00
		<hr/>	<hr/>	<hr/>
	Appropriation by Town ..	\$96,300.00	\$89,578.47	\$93,025.00

State and County Aid

15.	Chapter 81	18,750.00	18,750.00	19,250.00†
16.	Chapter 90—Maintenance	3,000.00	3,000.00	3,000.00
17.	Chapter 90—Construction	16,500.00	16,500.00*	20,400.00

Total Cost of Highway

Dept.	\$134,550.00	\$127,828.47	\$135,675.00
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† Anticipated funds subject to determination and approval by the Commonwealth and Middlesex County.

* Of these funds the amount of \$15,757.90 appropriated in 1960 has not been spent and is carried forward to 1961. In addition, an appropriation in the amount of \$6,800.00 (with aid anticipated of \$20,400.00) is proposed for 1961.

Finance Committee Report: *The Finance Committee recommends \$93,025.00 to be appropriated by the Town. The many detailed records required in the Highway Department warrants the employment of a clerk. At this time we recommend this clerical assistance be on a part-time basis; and further recommend an amount of \$1,200.00 for this help, as well as \$200.00 for miscellaneous supplies.*

Additional equipment added recently to the Highway Department warrants increased funds for repair items. Also increased use of department equipment and vehicles substantiates additional funds for gas, oil, etc. Some department equipment is obsolete, therefore we suggest a review of this aged equipment before major expenditures are required.

Increased street lighting throughout the Town warrants the increased appropriation for the Street and Traffic Light Account.

Finance Committee Report at the Meeting: *In further explanation of Item 14, Section D—Highways—the \$5,000.00 recommended is to be used to complete resurfacing of the roads involved in the route of the new water mains installed last year. This item is in addition to the \$15,000.00 approved last year by the Town to widen these roads.*

VOTED: *That the sum of \$93,025.00 be appropriated for the various accounts as listed under Section D—Highways.*

E. PUBLIC WELFARE AND ASSISTANCE

	<i>Funds Available 1960</i>	<i>Charges 1960</i>	<i>Recom- mended 1961</i>
Welfare Administration			
1. Salary	\$2,600.00	\$2,600.00	\$2,500.00
Public Assistance			
2. General Relief	2,000.00	2,000.00	2,000.00
3. Old Age Assistance and Medical Aid to the Aged	26,000.00	26,000.00	30,000.00
4. Disability Assistance	1,000.00	1,000.00	1,000.00
5. Aid to Dependent Children	3,500.00	3,500.00	2,500.00
Town Appropriation	\$35,100.00	\$35,100.00	\$38,000.00

Finance Committee Report: *The budget for the Board of Public Welfare has been requested as one aggregate amount of \$38,000.00. We recommend that administrative costs be segregated; and the balance of \$35,500.00 be appropriated as one amount. Segregated budget items are shown above as a comparison with prior years.*

VOTED: *That the sum of \$2,500.00 be appropriated for Welfare Administration and that the sum of \$35,500.00 be appropriated for Public Welfare and Assistance.*

F. VETERANS' SERVICES

	<i>Funds Available 1960</i>	<i>Charges 1960</i>	<i>Recom- mended 1961</i>
Veterans' Agent			
1. Salary	\$250.00	\$250.00	\$250.00
2. Expense	50.00	50.00	50.00
3. Veterans' Benefits	5,000.00	2,684.43	4,000.00
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	\$5,300.00	\$2,984.43	\$4,300.00

VOTED: *That the sum of \$4,300.00 be appropriated for the various accounts as listed under Section F — Veterans' Services.*

G. SCHOOLS

	<i>Funds Available 1960</i>	<i>Charges 1960</i>	<i>Recom- mended 1961</i>
1. Regional High School Assessment	\$324,966.00	\$322,285.49	\$442,300.00
Sudbury Public Schools			
2. Salaries and Expenses	649,767.00	635,819.42	810,888.00
3. School Outlays	10,517.00	16,958.13†	6,001.00
4. School Rental (Evening Use)	1,500.00	1,498.29	2,500.00
5. Out-of-State Travel	300.00	247.28	300.00
	<hr/>	<hr/>	<hr/>
Total Costs	\$987,050.00	\$976,808.61	\$1,261,989.00
Less:			
6. Federal Aid (Public Law 874)00	6,441.13	17,001.00
	<hr/>	<hr/>	<hr/>
Town Appropriation	\$987,050.00	\$970,367.48	\$1,244,988.00

† Includes \$6,441.13 for items purchased with Federal Aid Funds.

EXHIBIT I

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
 Sudbury, Massachusetts
 THE 1961 BUDGET

	1960 Budget	1960 Disburse.	1961 Est. Budget
<i>General Control</i>			
1. Salary of Superintendent	\$10,850.00	\$10,850.00	\$11,375.00
2. Travel Expense	350.00	525.00	700.00
3. Treasurer's Salary	480.00	480.00	480.00
4. Clerical Services	5,505.00	5,750.00	7,680.00
5. Attendance Officers	350.00	350.00	350.00
6. Other Expense	1,320.00	1,275.00	1,320.00
	<hr/>	<hr/>	<hr/>
	\$18,855.00	\$19,230.00	\$21,905.00
<i>Expense of Instruction</i>			
7. Teachers' Salaries	\$272,750.00	\$271,655.00	\$322,877.00
8. Expense of School Office ...	10,690.00	10,953.00	11,636.00
9. Textbooks	4,890.00	4,890.00	9,655.00
10. Supplies	8,800.00	9,378.00	14,027.00
	<hr/>	<hr/>	<hr/>
	\$297,130.00	\$296,876.00	\$358,195.00
<i>Expense of Operating School Plants</i>			
11. Custodians' Salaries	\$18,410.00	\$18,215.00	\$23,850.00
12. Fuel	5,625.00	4,905.00	7,260.00
13. Miscellaneous of Operation	15,270.00	15,670.00	20,370.00
	<hr/>	<hr/>	<hr/>
	\$39,305.00	\$38,790.00	\$51,480.00
<i>Maintenance and Repairs</i>			
14. Maintenance and Repairs ..	\$13,715.00	\$13,715.00	\$13,200.00
<i>Auxiliary Agencies</i>			
15. Transportation	\$45,680.00	\$51,810.00	\$62,995.00
16. Libraries	3,305.00	3,305.00	3,000.00
17. Health	3,370.00	3,367.00	3,460.00
Physical Education	2,930.00	2,930.00	5,865.00
18. Miscellaneous	6,645.00	7,143.00	11,176.00
	<hr/>	<hr/>	<hr/>
	\$61,930.00	\$68,555.00	\$86,496.00
<i>Other Expense</i>			
19. Out-of-State Travel	\$1,100.00	\$1,100.00	\$1,200.00
20. Evening Use of Buildings ..	700.00	850.00	700.00
21. Vocational Tuition	7,595.00	5,300.00	5,925.00
	<hr/>	<hr/>	<hr/>
	\$9,395.00	\$7,250.00	\$7,825.00
22. Operating Expense	\$440,330.00	\$444,416.00	\$539,101.00
To transfer from Federal Aid (Contingency Fund) to offset deficit, estimated		—4,086.00	
	<hr/>	<hr/>	<hr/>
	\$440,330.00	\$440,330.00	\$539,101.00
23. Outlay (66.98% Sudbury)..	\$4,405.00	\$4,405.00	\$6,776.00
24. Debt Service	144,480.00	141,709.00	187,390.00

Operating Expense Apportionment

	<i>Lincoln</i>	<i>Sudbury</i>	<i>Total</i>
25. Apportionment 1961 (Line 22)	\$178,011.15	\$361,089.85	\$539,101.00
26. Reapportionment 1959 and adjustment of Surplus of Receipts 1959	(8,617.45)	7,998.64	(618.81)
27. Estimated Surplus of Receipts 1960	(18,527.79)	(34,333.23)	(52,861.02)
	<u>\$150,865.91</u>	<u>\$334,755.26</u>	<u>\$485,621.17</u>

Debt Service and State Construction Aid Apportionment

	<i>Lincoln</i>	<i>Sudbury</i>	<i>Total</i>
28. Apportionment (line 24)	\$61,876.18	\$125,513.82	\$187,390.00
29. Apportionment of 1960 Surplus of Receipts	(977.02)	(1,810.48)	(2,787.50)
30. Apportionment of Premium on loan	(726.44)	(1,473.56)	(2,200.00)
31. Normal town construction aid	(10,134.80)	(14,108.29)	(24,243.09)
32. Extra aid to the region	(2,522.18)	(5,116.15)	(7,638.33)
	<u>\$47,515.74</u>	<u>\$103,005.34</u>	<u>\$150,521.08</u>

Summary

Operating Expense Apportionment	\$150,865.91	\$334,755.26	\$485,621.17
Outlay Apportionment	2,237.44	4,538.56	6,776.00
Debt Service Apportionment	47,515.74	103,005.34	150,521.08
Net Assessment	<u>\$200,619.09</u>	<u>\$442,299.16</u>	<u>\$642,918.25</u>

EXHIBIT II

SUDBURY PUBLIC SCHOOLS

Sudbury, Massachusetts

THE 1961 BUDGET

	<i>1960 Budget</i>	<i>1960 Est. Disburse.</i>	<i>1961 Budget</i>
<i>General Control</i>			
1. Salary of Superintendent	\$4,650.00	\$4,650.00	\$4,875.00
2. Travel Expense	150.00	225.00	300.00
3. Clerical	9,717.00	8,927.00	9,295.00
4. Attendance Officer	200.00	200.00	200.00
5. Other Expense	1,025.00	1,130.00	1,185.00
	<u>\$15,742.00</u>	<u>\$15,132.00</u>	<u>\$15,855.00</u>
<i>Expense of Instruction</i>			
6. Teachers' Salaries	\$440,998.00	\$435,640.00	\$554,296.00
7. Expense of Principals and Elementary Supervisor	13,229.00	12,746.00	18,797.00
8. Textbooks	14,420.00	14,420.00	17,088.00
9. Supplies	19,246.00	19,246.00	20,940.00
	<u>\$487,893.00</u>	<u>\$482,052.00</u>	<u>\$611,121.00</u>

Expense of Operating School Plants

10. Custodians' Salaries	\$32,525.00	\$29,993.00	\$34,400.00
11. Fuel	15,550.00	12,545.00	17,050.00
12. Miscellaneous of Operation	22,920.00	20,205.00	22,699.00
	<u>\$70,995.00</u>	<u>\$62,743.00</u>	<u>\$74,149.00</u>

Maintenance and Repairs

13. Maintenance and Repairs ..	\$20,390.00	\$19,505.00	\$28,231.00
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Auxiliary Agencies

14. Transportation	\$41,757.00	\$45,382.00	\$60,412.00
15. Libraries	3,250.00	3,250.00	4,802.00
16. Health	6,935.00	6,935.00	10,481.00
Physical Education	1,555.00	1,650.00	2,428.00
17. Miscellaneous	1,250.00	1,837.00	1,424.00
18. Cafeteria00	.00	1,985.00

	<u>\$54,747.00</u>	<u>\$59,054.00</u>	<u>\$81,532.00</u>
Total Operating Expense	\$649,767.00	\$638,486.00	\$810,888.00
Less: Federal Aid applied to 1961 Budget			<u>—11,000.00</u>

Net Operating Expense	<u>\$649,767.00</u>	<u>\$638,486.00</u>	<u>\$799,888.00</u>
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Outlay—Equipment	\$10,517.00	\$10,517.00	\$6,001.00
Less: Federal Aid to be used for purchase of equipment			<u>—6,001.00</u>

Net Outlay—Equipment	\$10,517.00	\$10,517.00	.00
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Evening Use of School Buildings	1,500.00	1,500.00	2,500.00
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Out-of-State Travel	300.00	300.00	300.00
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FEDERAL AID ACCOUNT

PUBLIC LAW 874

Balance on hand, January 1, 1960	\$9,812.65
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Receipts:

1959-60 school year and balance of 1958-59 school year	17,318.00
	<u>\$27,130.65</u>

Disbursements:

Fire Alarm, South School	\$262.38
Truck	2,054.00
Typewriters	3,687.50
Furniture for Typing	437.25
	<u>\$6,441.13</u>

Estimated balance, December 31, 1960	\$20,689.52
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Note: This account is to be expended as follows:

1. To purchase all equipment items in the 1961 Budget	\$6,001.00
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2. To be applied to the General Operating Budget for 1961 thereby reducing the amount to be raised by local tax	11,000.00
3. To be retained by the School Department as contingency	3,688.52
	<hr/>
	\$20,689.52

VOTED: That the sum of \$1,244,988.00 be appropriated for the various accounts as listed under Section G — Schools.

H. LIBRARIES

	<i>Funds Available</i> 1960	<i>Charges</i> 1960	<i>Recom- mended</i> 1961
Goodnow Library			
1. Salaries	\$6,800.00		\$9,900.00
2. Books	5,500.00		8,000.00
3. Other Operating Expenses	3,800.00		2,800.00
	<hr/>		<hr/>
	\$15,100.00		\$20,700.00
Less: Estimated receipts from other sources			
4. Dog Tax	\$1,350.00		\$1,500.00
5. Trust Funds	1,000.00		1,000.00
	<hr/>		<hr/>
Town Appropriation	\$12,750.00	\$12,750.00	\$18,200.00

Finance Committee Report: *The increase in the Library budget represents additional salaries to cover an approximate 22% increase in the hours the library will be open. In addition, multiple copies of many books are required because of the reader demand.*

VOTED: That the sum of \$18,200.00 be appropriated for the Goodnow Library Account.

I. PARKS AND RECREATION

	<i>Funds†</i> <i>Available</i> 1960	<i>Charges</i> 1960	<i>Recom- mended</i> 1961
1. Fourth of July	\$950.00	\$950.00	\$950.00
Cemetery Operation			
2. Superintendent, Salary	700.00	700.00	800.00
3. Operating Expenses	700.00	569.00	700.00
4. Cemeteries and Memorial Parks Maintenance	1,700.00	970.76	1,700.00
Parks and Recreation Com- mission			
5. Salaries	2,039.00	2,039.39	3,450.00
6. Expenses	6,500.00	2,403.86	10,000.00
	<hr/>	<hr/>	<hr/>
	\$12,589.00	\$7,633.01	\$17,600.00

† Funds Available includes regular appropriations and transfers.

Finance Committee Report: *A detailed budget has been submitted to support the Parks and Recreation Commission appropriation aggregating \$13,450.00. The budget contemplates increased development and activity in swimming areas. While funds had been provided in the 1960 budget for the construction of tennis courts, this project was not started, and therefore the funds were not expended. Therefore, a similar amount has been included in the budget for 1961. Also, provision has been made for new toilet facilities at the Vasalotti Pool; and \$1,025.00 in expenses for general supervision of all pools.*

VOTED: *That the sum of \$17,600.00 be appropriated for the various accounts as listed under Section I—Parks and Recreation.*

J. UNCLASSIFIED

	<i>Funds Available 1960</i>	<i>Charges 1960</i>	<i>Recom- mended 1961</i>
1. Fidelity Bond Expense	\$900.00	\$564.85	\$700.00
2. Incidentals	400.00	375.89	400.00
3. Insurance	31,000.00	22,871.70	31,000.00
4. Memorial Day Expense	500.00	398.89	500.00
5. Town Report	3,200.00	2,411.40	3,000.00
6. Reserve Fund	10,000.00	9,877.07	12,000.00
	<hr/> \$46,000.00	<hr/> \$36,499.80	<hr/> \$47,600.00

Finance Committee Report: *The insurance budget has been set in accordance with the schedule submitted by the insuring agent for the Town.*

The Finance Committee recommends that a Reserve Fund of \$12,000.00 be provided for the year 1961. Due to the present financial requirements of Town operations, we feel that the \$12,000.00 requested is a minimum reserve.

VOTED: *That the sum of \$47,600.00 be appropriated for the various accounts as listed under Section J—Unclassified.*

K. DEBT SERVICES

	<i>Funds Available 1960</i>	<i>Charges 1960</i>	<i>Recom- mended 1961</i>
1. Interest, Temporary Loans	\$8,000.00	\$6,955.40	\$6,200.00
2. Interest, Bonded Debt	73,915.75	73,915.75	70,800.00
3. Debt Reduction	150,500.00	150,500.00	149,150.00
	<hr/> \$232,415.75	<hr/> \$231,371.15	<hr/> \$226,150.00

Finance Committee Report: *These recommendations are based on information submitted by the Treasurer in accordance with his schedule of Interest and Bond Retirement requirements.*

VOTED: *That the sum of \$226,150.00 be appropriated for the various accounts as listed under Item K — Debt Services.*

VOTED: *That all salaries and wage rates provided under this article be retroactive to January 1, 1961, and*

That all travel expenses provided under this article be paid at the rate of eight cents per mile for which proper vouchers shall be submitted therefor.

VOTED: *That the sum of \$50,000.00 be transferred from Excess and Deficiency for the purpose of reducing the aggregate of the appropriations under this article to be raised by taxation.*

L. STATUTORY ASSESSMENTS

	<i>Funds Available 1960</i>	<i>Charges 1960</i>	<i>Recom- mended 1961</i>
1. State Parks and Reservations	\$1,672.97	\$2,132.26	—
2. Assessment for County Tax	16,129.47	17,253.15	—
3. Middlesex County Retirement Fund	7,269.86	7,269.86	—
	\$25,072.30	\$26,655.27	—

Finance Committee Report: *These items are included in the budget by the Assessors in determining the tax rate and are not subject to control by the Town Meeting.*

Article 3. To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1962, and to issue a note or notes therefor payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44, General Laws; pass any vote or take action relative thereto.

Submitted by the Treasurer.

Finance Committee Report: *This Article follows a usual procedure and allows for the interim financing of Town affairs between the first of the year and the collection of funds due from tax levy.*

UNANIMOUSLY VOTED: *In the words of the article.*

Article 4. To see if the Town will direct the Board of Selectmen to establish an Historic District Study Committee in accordance with the provision of Chapter 40C of the General Laws for the purpose of making an investigation of proposed historic districts in the Town of Sudbury. Pass any vote or take any action relative thereto.

Submitted by John C. Powers.

VOTED: *That the Town empower the Board of Selectmen to appoint an Historic Districts Study Committee of five members in accordance with Chapter 40C of the General Laws, the terms of two members to expire in 1962, the terms of two members to expire in 1963 and the term of the remaining member to expire in 1964; successive appointments to be for terms of three years.*

RESOLUTION VOTED: *Whereas there are now almost 4,000 registered voters in the Town of Sudbury, and*

Whereas, a state law now requires that no ballot counting be initiated prior to the closing of the polls, and

Whereas, the counting of the relatively small vote for our Town elections on Monday took approximately six hours and required approximately 60 people, now be it therefore

Resolved, that the Moderator appoint a committee to investigate the cost and use of voting machines for the Town of Sudbury and to report its findings and recommendations at the next Special Town Meeting of the said Town of Sudbury.

RESOLUTION VOTED: *Be it resolved: that the members of the Town request J. Fleet Cowden to withdraw by March 15, 1961 or sooner, his legal action against the Selectmen concerning the Zoning By-Law passed by the voters at the 1960 Town Meeting.*

Article 5. To see if the Town will vote to authorize the Board of Selectmen to lease to the Sudbury Water District of Sudbury for a term not to exceed twenty years, at such rental and upon such conditions as to them and the Board of Water Commissioners of said District shall be deemed to be for the best interests of the Town and the preservation of the purity of the water supply of said District, that parcel of land containing 2.31 acres and bounded and described as follows:

Beginning at the northwesterly corner of land of the Sudbury Water District of Sudbury; thence by land of said District S. 88° 51' 30" E. 339.76 feet to other land of said

District, then N. 10° 17' 00" E. 128.73 feet and N. 3° 42' 00" E. 2.91 feet to land of the Town of Sudbury; thence by land of the Town of Sudbury N. 88° 51' 30" W. 358.05 feet, S. 56° 47' 26" W. 163.30 feet, S. 16° 14' 00" W. 320.00 feet and S. 73° 46' 00" E. 145.00 feet to land of the Sudbury Water District of Sudbury; thence by land of said District N. 16° 14' 00" E. 320 feet to the point of beginning.

The said parcel of land is shown on a plan drawn by George D. White, Town Engineer, entitled "Plan Showing Land of the Town of Sudbury, Scale 1 in.=50 ft.," and dated January 28, 1961.

Pass any vote or take any action thereon.

Submitted by the Selectmen.

VOTED: *Indefinite postponement.*

Article 6. To see if the Town will vote to amend Article III of the By-Laws of the Town by adding to the end thereof a new section as follows:

Section 7. All special committees created by act of the Town Meeting shall, unless the Town by vote shall otherwise determine, be deemed to be dissolved as of the date of the adjournment of the Annual Town Meeting next following their creation or extension. All special committees in existence at the time of passage of this section shall be deemed to be in existence until the adjournment of the Annual Town Meeting of 1962.

Pass any vote or take any action relative thereto.

Submitted by John C. Powers.

UNANIMOUSLY VOTED: *In the words of the article.*

Article 7. To see if the Town will accept a certain parcel of land from Halper Homes Inc., said land being bounded and described as follows:

A certain parcel of land in said Sudbury containing 4,985 square feet of land, more or less, and being shown on a certain plan entitled "Subdivision of Land in Sudbury, Mass. belonging to Halper Homes, Inc." by A. Coletti, Engineer, dated June 25, 1956, and recorded with Middlesex South District Registry of Deeds as Plan No. 1179 of 1956; said land being located at the junction between Pratt's Mill Road and Willow Road, and being bounded and described as follows:

Northeasterly by Pratt's Mill Road by a line in two courses measuring 8.02 feet and 157.15 feet respectively;

Northwesterly and Westerly by the curved line shown on said plan as having a radius of 53.32 and an arc of 133.21 feet; and

Southerly by Willow Road, 165.56 feet, the deed for which has been filed with the Town Clerk of Sudbury. Pass any vote or take action relative thereto.

Submitted by Abel Cutting.

VOTED: *In the words of the article.*

VOTED: *To combine Articles 8 through 12 for the purposes of voting.*

Article 8. To see if the Town will vote to accept from G. W. and N. W. Hoar the sum of \$150.00, the income to be used for the perpetual care of the Abel B. Jones lot in the North Sudbury Cemetery, any balance of income to be used for general cemetery purposes. Pass any vote or take any action relative thereto.

Submitted by F. Alvin Noyes, Superintendent.

Article 9. To see if the Town will vote to accept from the Estate of Marjorie Ellms the sum of \$150.00, the income to be used for the perpetual care of the Charles Ellms lot No. 150 on Hillside Avenue in Mt. Pleasant Cemetery, any balance of income to be used for general cemetery purposes. Pass any vote or take any action relative thereto.

Submitted by F. Alvin Noyes, Superintendent.

Article 10. To see if the Town will vote to accept from Bertha St. Germain the sum of \$150.00, the income to be used for the perpetual care of the Michael Simon lot No. 105 in the Town Cemetery, any balance of income to be used for general cemetery purposes. Pass any vote or take any action relative thereto.

Submitted by F. Alvin Noyes, Superintendent.

Article 11. To see if the Town will vote to accept from Mrs. Edwin L. Frye the sum of \$80.00, the income to be used for the perpetual care of lot No. 144B in the Town Cemetery, any balance of income to be used for general cemetery purposes. Pass any vote or take any action relative thereto.

Submitted by F. Alvin Noyes, Superintendent.

Article 12. To see if the Town will vote to accept from Mrs. Bernice Brennan the sum of \$150.00, the income to be used for the perpetual care of lot No. 162 in the Wadsworth Cemetery, any balance of income to be used for general

cemetery purposes. Pass any vote or take any action relative thereto.

Submitted by F. Alvin Noyes, Superintendent.

VOTED: *(Articles 8 through 12) in the words of the articles.*

Article 13. To see if the Town will vote to continue the Committee on Town Administration voted by the Town under Articles 49 and 80 of the Town Warrant of March 9, 1955, for an additional year for the continuance of its studies, the results of which shall be reported back to the Town by the Committee in the next Annual Report; pass any vote or take action relative thereto.

Submitted by J. Fleet Cowden, Chairman, Committee on Town Administration.

VOTED: *In the words of the article.*

Article 14. To see if the Town will vote to accept from Thomas and Frank Vassalotti a parcel of land off Horse Pond Road containing eight acres, more or less, for swimming pool and recreation purposes. Pass any vote or take action relative thereto.

Submitted by Board of Park and Recreation Commissioners.

VOTED: *In the words of the article.*

Article 15. To see if the Town will authorize the Fire Chief to offer for sale the 1930 International Fire Truck, the selling price to be approved by the Selectmen. Pass any vote or take action relative thereto.

Submitted by the Fire Chief.

VOTED: *That the Town authorize the sale of the 1930 International Fire Truck and that the said Board of Selectmen be and they hereby are authorized to sell to the highest bidder at a public auction and to execute in behalf of the Town a bill of sale of said truck.*

Article 16. To see if the Town will vote to sell for \$1.00 to Greenwood Club a portion of the land in the so-called Town & Country Park situated in the northerly part of Sudbury east of the present terminus of Longfellow Street. Said land to be used for swimming pool and recreational purposes with suitable reversionary interests remaining in the Town. Pass any vote or take any action relative thereto.

Submitted by the Board of Park and Recreation Commissioners.

VOTED: *Indefinite postponement.*

Article 17. To see if the Town will vote to petition the General Court for legislative authority for the Town to pay an annuity to Augustus V. E. Sharkey. Pass any vote or take any action relative thereto.

Submitted by John C. Powers.

VOTED: *To lay on the table.*

VOTED: *To combine Articles 18 and 19 for the purpose of discussion.*

Article 18. To hear the report of the Board of Selectmen relative to the laying out of the following named street to wit:—Crestview Drive, beginning at Hudson Road and extending southerly therefrom, a distance of approximately 280 feet, as shown on a plan on file in the office of the Town Clerk, prepared by George D. White, Town Engineer, dated January 30, 1961; and to see if the Town will vote to accept such street as a town way under the provisions of G. L. c. 82; and will authorize the Board of Selectmen to take by eminent domain or acquire by purchase, or otherwise acquire, any land necessary for the layout and construction of said street; provide the sum or sums of money necessary to pay the cost of damages therefor and the cost of construction; direct how said money shall be raised; pass any vote or take action relative thereto.

Submitted by the Selectmen.

VOTED: *That the report of the Board of Selectmen of the laying out as a town way Crestview Drive extending southerly from Hudson Road as described in said report and shown on a plan entitled: "Town of Sudbury, Massachusetts Plan of Crestview Drive for Acceptance. Scale: 1 in.=40 ft. January 30, 1961," prepared by George D. White, Town Engineer, is hereby accepted; and the said Board of Selectmen be and they hereby are authorized to take by eminent domain or to acquire in behalf of the Town for street purposes the land described in said report by deed or otherwise, but without cost to the Town in any event.*

Article 19. To hear the report of the Board of Selectmen relative to the laying out of the following named street to wit:—Taylor Road, beginning at Union Avenue and extend-

ing easterly and southerly, a distance of approximately 650 feet, as shown on a plan on file in the office of the Town Clerk, prepared by George D. White, Town Engineer, dated January 30, 1961; and to see if the Town will vote to accept such street as a town way under the provisions of G. L. c. 82; and will authorize the Board of Selectmen to take by eminent domain or acquire by purchase, or otherwise acquire, any land necessary for the layout and construction of said street; provide the sum or sums of money necessary to pay the cost of damages therefor and the cost of construction; direct how said money shall be raised; pass any vote or take any action relative thereto.

Submitted by the Selectmen.

VOTED: That the report of the Board of Selectmen of the laying out as a town way Taylor Road extending easterly and southerly from Union Avenue as described in said report and shown on a plan entitled: "Town of Sudbury, Massachusetts Plan of Taylor Road for Acceptance. Scale: 1 in.=40 ft. Jan. 30, 1961" prepared by George D. White, Town Engineer, is hereby accepted; and the said Board of Selectmen be and they hereby are authorized to take by eminent domain or to acquire in behalf of the Town for street purposes the land described in said report by deed or otherwise, but without cost to the Town in any event.

Article 20. To see if the Town will vote to reduce the number of members of the Board of Public Welfare from five to three members; and, in each year thereafter, as the terms of incumbent members shall expire, one member shall be elected for a term of three years. Pass any vote, or take any action thereon.

Submitted by the Board of Public Welfare.

VOTED: That the number of members of the Board of Public Welfare be reduced from five to three; and in each year hereafter, as the terms of incumbent members shall expire, one member shall be elected for a term of three years.

Article 21. To see if the Town will vote to increase the number of the Board of Selectmen, effective as of the 1962 Annual Town Meeting, from three to five members, for terms of three years, by electing at said Annual Town Meeting three (3) Selectmen, one for two years, and two for three years, and thereafter electing their successors for three years. Take any action or pass any vote relative thereto.

Submitted by a petition.

A motion in the words of the article was lost.

A motion to consider Article 24 was lost.

Article 22. To see if the Town will vote to amend Article VII, Section 1 of the By-Laws, by striking out said section in its entirety and substituting therefor a new Section 1, to read as follows:

Section 1. The Selectmen shall appoint annually, for one year, a Town Counsel, who shall be a member in good standing of the Massachusetts bar and preferably a resident of the Town of Sudbury, whose duty it shall be to counsel and advise all executive officers, boards, and committees of the Town in all matters affecting the interest of the Town whenever requested by them so to do, and to represent the Town in all legal proceedings by or against it whenever so directed by the Selectmen. The Town Counsel for the purposes of these By-Laws shall be an officer of the Town. All opinions given by him on questions of law to any executive officer, board, or committee of the Town must be in writing and signed by him. When such an opinion is given, he shall forthwith file a copy thereof with the Town Clerk for a permanent record.

Pass any vote or take any action relative thereto.

Submitted by a petition.

A motion in the words of the article was lost.

The meeting adjourned at 11:30 P. M. to Thursday, March 9, at 8:00 P. M. in the Center School Auditorium.

**PROCEEDINGS OF
THE ADJOURNED ANNUAL TOWN MEETING
MARCH 9, 1961**

At 8:00 P. M., the Moderator called to order the Adjourned Annual Town Meeting and declared there was a quorum present.

UNANIMOUSLY VOTED: *Resolved: That the Town of Sudbury at this Annual Town Meeting of 1961 express its appreciation to J. Carrell Morris for the many years of active service he has given the Town on many committees, as Water District Commissioner and more recently as Town Moderator; and be it further resolved that this resolution be entered in the records of the Town, and that the Town Clerk prepare and furnish Mr. Morris with a copy of this resolution.*

Article 23. To see if the Town will vote to increase the membership of the Board of Trustees of the Goodnow Library to five members, starting with the Annual Meeting of March 1962, one to be elected for a three-year period and one to be elected for a two-year period, and thereafter each to be elected for a three-year period. Pass any vote or take any action relative thereto.

Submitted by Luther M. Child, Jr., Bertha W. Smith and Dene S. Howe.

VOTED: *That the membership of the Board of Trustees of the Goodnow Library be increased from three to five members beginning with annual election in March of 1962. At that time one of the two additional members shall be elected for a term of three years and the other for a term of two years. Thereafter, each member of the board shall be elected for a term of three years.*

Article 24. To see if the Town will vote to authorize the Treasurer to act as collector of taxes beginning upon the qualification of the Treasurer in 1962. Pass any vote or take action relative thereto.

Submitted by the Finance Committee.

VOTED: *Indefinite postponement.*

Article 25. To see if the Town will vote to change the term of office of the Tax Collector from one year to three years in accordance with Section 1, Chapter 41, General

Laws, said term of three years to be effective beginning in 1962; or take any action relative thereto.

Submitted by the Tax Collector.

VOTED: *In the words of the article.*

Article 26. To see if the Town will vote to change the term of office of the Treasurer from one year to three years in accordance with Section 1, Chapter 41, General Laws, said term of three years to be effective beginning in 1962; or take action relative thereto.

Submitted by the Treasurer.

VOTED: *In the words of the article.*

Article 27. To see if the Town will vote to appoint a committee to study the matter of the proposed Boston Edison Company high tension power line and report their recommendation to the Town on or before the next Annual Town Meeting; pass any vote or take any action relative thereto.

Submitted by Michael G. Stratton.

VOTED: *To create a committee of five persons to be appointed by the Moderator for the purpose of studying the proposed Boston Edison Company high tension power line and its effect upon the Town of Sudbury and report their recommendations thereon to the Town on or before the next Annual Town Meeting.*

Article 28. To see if the Town will raise, appropriate or otherwise provide the sum of \$18,000.00 or any other sum, for the purpose of purchasing a Class A — 750 gallon fire pumping engine with equipment, for the fire department; said engine to meet or exceed specifications of the Fire Chief and the National Board of Fire Underwriters; and to determine whether the money shall be raised by borrowing or otherwise. Pass any vote or take any action relative thereto.

Submitted by the Fire Chief.

Finance Committee Report: *The Finance Committee recommends this article. We recommend that \$4,000.00 be raised by taxes and \$14,000.00 bonded.*

VOTED: *That the sum of \$18,000.00 be appropriated for the purpose of this article and that \$4,000.00 be raised by taxation and \$14,000.00 be provided by bonds or notes for a period not in excess of five years. The equipment purchased under this article shall meet or exceed specifications of the Fire Chief, as approved by the Board of Selectmen and the National Board of Fire Underwriters; and further, the pur-*

chase shall be submitted to public bid, the terms of such bids shall require the posting of either a performance bond or a certified check in the amount of \$1,000.00 to guarantee performance.

Article 29. To see if the Town will vote to grant, appropriate, or otherwise provide the sum of \$7,500.00 or any other sum for the purpose of completing plans and specifications, preparing working drawings, and obtaining bids for an addition to the Town of Sudbury's Goodnow Library. Final plans and bids to be submitted at the next Annual Town Meeting. The expenditure of such funds to be under the jurisdiction of the Permanent Building Committee. Pass any vote or take any action relative thereto.

Submitted by the Library Committee.

Finance Committee Report: *The Finance Committee recommends this article.*

Finance Committee Report at the Meeting: *We quote as follows from a letter submitted by the Permanent Building Committee relative to this Article. "It is proposed that final plans be prepared before a firm estimate of the building is submitted. The costs of libraries vary considerably and are not as predictable as more standardized buildings . . ." The \$7,500.00 requested under this article will supplement the \$1,500.00 raised for preliminary plans in 1960.*

VOTED: *That the sum of \$7,500.00 be appropriated for the purpose of this article.*

Article 30. To see if the Town will vote to grant, appropriate or otherwise provide the sum of \$900,000.00 or any other sum for the purpose of completing the plans and specifications for and constructing a twenty-classroom elementary school on the Haynes Road site or on any other site owned by the Town or to be acquired by the Town and providing original furnishings and equipment and for acquiring such land as may be required as a building site. The expenditure of such funds to be under the jurisdiction of the Permanent Building Committee, except for purchase of land, which shall be under the jurisdiction of the Board of Selectmen. The action authorized under this article to be contingent upon approval of preliminary plans and site by School Building Assistance Commission. Pass any vote or take action relative thereto.

Submitted by the Permanent Building Committee and the School Committee.

Finance Committee Report: *The Finance Committee recommends this article.*

UNANIMOUSLY VOTED: *That the Town appropriate the sum of \$855,000.00 for the purpose of transferring \$15,000.00 to the Sudbury Water District for the water mains and hydrant installations, completing plans and specifications, fully constructing, and originally equipping and furnishing a twenty-room elementary school on Haynes Road site which was acquired by the Town on December 30, 1955, and that said appropriation be raised (a) by a transfer from the Horse Pond Road School Construction Account in the amount of \$11,208.07, (b) by a transfer in the amount of \$9,572.14 from the Fairbank Road School Construction Account, (c) by taxation, the sum of \$4,219.79 and (d) by borrowing the balance in the amount of \$830,000.00 for which the Treasurer be and hereby is authorized with the approval of the Board of Selectmen to borrow for a period not to exceed twenty years, as authorized by Chapter 645 of the Acts of 1948, as amended; that such funds shall be expended under the supervision of the Permanent Building Committee; and that no contracts shall be awarded under the authority hereby granted until the site and preliminary plans for such schoolhouse shall have been approved by the School Building Assistance Commission; and that all contracts which shall be made by the said committee which in any way relate to said schoolhouse shall be placed on file in the office of the Town Clerk, and all performance bonds which are required by law shall be approved by the Town Treasurer as to sufficiency of the surety, and shall be deposited in his office.*

UNANIMOUSLY VOTED: *That the Board of Selectmen be and they are hereby authorized to acquire by purchase or take by eminent domain in behalf of the Town from Franklin and Eda Secatore, a tract of land not to exceed four acres situated on the westerly side of the present school site on Haynes Road for the purpose of enlarging the present school site on Haynes Road, and that the sum of \$10,000.00 be granted and appropriated therefor of which the sum of \$1,000.00 shall be transferred from the Horse Pond Road School Construction Account, and the sum of \$9,000.00 shall be raised by taxation.*

VOTED: *To remove Article 17 from the table.*

UNANIMOUSLY VOTED: *That the Town of Sudbury fulfill its moral obligation to Augustus V. E. Sharkey, a former police officer by directing the Board of Selectmen to petition the General Court for legislative authority to pay him an annuity of \$1,500.00 per year.*

Article 31. To see if the Town will vote to raise and appropriate the sum of \$150,000.00 to purchase from the estate of the late Lydia J. Raymond one hundred and fifty acres of land for municipal purposes. Pass any vote or take any action relative thereto.

Submitted by the Industrial Development Commission and the Planning Board.

This article received the approval of the Planning Board and the Conservation Commission.

Finance Committee Report: *The Finance Committee recognizes that the purchase of the land under this article presents many facets. Therefore, it has met on numerous occasions to discuss and to exhaust all sources of information to arrive at a conclusion. On Sunday, March 5, 1961, this committee met with the Selectmen, Industrial Development Commission, Board of Assessors, Planning Board, Treasurer and Parks and Recreation Board and the Town Counsel to discuss this article. The following points were brought out:*

1. *It is the understanding of the committee that this article was drawn for the main purpose of the orderly growth of this Town.*

2. *It is the understanding of the committee that the removal of this land from the tax rolls involves at this time the loss of approximately \$700.00 in taxes.*

3. *If and when this land is purchased by the Town it will at all times be under the control of the Town Meeting — it is the prerogative of the Town Meeting to designate the use of this land. If and when it is the desire of the Town to dispose of the property, the Town Meeting can designate the selling price and approve the end-use.*

4. *The total acreage in the Raymond estate is approximately 327 acres. At this time the Water District has bought or anticipates buying approximately 17 acres. Therefore, when and if the Town purchases 150 acres there remains approximately 160 acres in this estate. The balance of 160 acres is not committed at this time to a particular use, but there is no guarantee as to what portion of this land may eventually be placed on the market for sale.*

5. *The stated purpose is precedent setting in that the public welfare is the reason for the purchase of the land. The basis for the legal opinion is based on case decisions referred to by the Town Counsel. It was however, the general opinion of the various groups at the March 5th meeting that the purchase of land under this article, if approved by the Town Meeting, need not set a precedent with*

respect to purchase of additional property and would not necessarily cause other substantial tracts to be presented to the Town Meeting for purchase.

6. If and when this land is purchased, and bonds are issued on the basis of the motion presented, the initial annual cost to the Town would be approximately \$12,500.00 which represents an increase in the tax rate of approximately seventy cents per thousand of valuation.

7. Town Counsel has ruled that this is a legal motion and may be considered by this Town Meeting.

8. We have learned from Mr. Herman B. Dine that such bonds, if issued, would be a general obligation of the Town and that such land, if purchased, may be sold before the bonds mature.

9. At this stage, until the Planning Board reports, it is not known what portion of the land would eventually be retained as municipal property.

However, this committee, concerned with the finances of this community, has asked itself—Is it sound fiscal policy to purchase this property? Our conclusion is affirmative. We believe that by the purchase of this site, the Town may specifically control a potential industrial site, wherein the specific purchaser and end-use of the property is subject to the rezoning and sale of the land. Although the Town is buying a tract of land for uses not now specifically defined, we do not believe that the purchase of this property is speculative. On the contrary, to provide for and assure orderly and proper development of the uses of the land for municipal, residence, business, research and industrial purposes as will promote the spiritual, physical, aesthetic and monetary values of that part of the Town for the benefit of all the inhabitants of the Town and the public is a very positive and worthwhile purpose for which no risk is involved and for which many benefits will accrue to the Town and its citizens in the future. This site may also provide the Town with conservation and recreation areas. It is our view that the controlled development of this tract as an industrial or research site with economic benefit to the Town is sound fiscal policy.

VOTED: That the Board of Selectmen be and they hereby are authorized to purchase in behalf of the Town for a price not to exceed \$1,000.00 per acre a tract of land situated on Raymond Road, containing about one hundred fifty acres as shown on a plan prepared by the Town Engineer, for the purpose of preserving such natural resources as may be contained on said land, and to develop such areas thereon as may be adapted for parks and recreational fields and other municipal purposes and, otherwise to provide for

and assure an orderly and proper development of the uses of the remaining land for residence, business and industrial purposes as will promote the general public welfare; and that the Town grant and appropriate the sum of \$150,000.00 therefor, of which the sum of \$10,000.00 shall be raised by taxation, and the Treasurer be and he is hereby authorized with the approval of the Board of Selectmen to borrow the sum of \$140,000.00 for a period not to exceed twenty years as is provided by General Laws, Chapter 44, and that the Planning Board be hereby directed to investigate the purposes for which said land may be adapted or used, and to file its report no later than December 31, 1961, and that such report be published in the Town Report for 1961.

In favor, 219 — opposed, 30.

UNANIMOUSLY VOTED: *To reconsider Article 30. Second motion.*

Mr. Kreitsek stated that the reason for reconsideration was to give Mr. Secatore an opportunity to speak on taking by eminent domain. After a short discussion, the motion previously presented was again unanimously voted.

Article 32. To see if the Town will grant or appropriate the sum of \$7,500.00 (seven thousand five hundred dollars) or any other sum for the use of the Sudbury Conservation Commission to carry out the purposes for which the Town and the Commonwealth have created this Commission, namely, "The promotion and development of the natural resources and the protection of the watershed resources of the community." (Chapter 223, Acts of 1957).

Submitted by Stanley Russell.

Finance Committee Report: *The Finance Committee recommends this article.*

Finance Committee Report at the Meeting: *We have outlined the purpose of this article under Article 2, Section B — Protection of Persons and Property (Page 9 of the Report of the Finance Committee).*

VOTED: *That the sum of \$7,500.00 be appropriated for the establishment of a Conservation Fund, such fund to be administered by the Conservation Commission of the Town of Sudbury in accordance with the purposes for which the Commission was established under Section 8C, Chapter 40 of the General Laws.*

UNANIMOUSLY VOTED: *Whereas, the wetland areas of the Sudbury River Valley are of vital concern to the Town of Sudbury, for reasons of flood control, water supply, scenic and historic beauty, preservation of wildlife and recreation, and*

Whereas, these wetland areas, including parts of Sudbury and other towns, are best protected on a regional basis,

Be it resolved that this Town Meeting endorses in principle the findings and recommendations of the recently completed report for preservation of wetlands in the Sudbury and Concord River Valleys, by the Massachusetts Department of Natural Resources, calling for a regional program of participation on federal, state and local levels, including possible acquisition of land.

Article 33. To see if the Town will vote to grant or appropriate the sum of \$750.00, or any other sum to purchase chairs for the Town Hall. Pass any vote or take action relative thereto.

Submitted by the Selectmen.

Finance Committee Report: *These chairs are to be used in the balcony of the Town Hall. The Finance Committee recommends this article.*

VOTED: *In the words of the article.*

Article 34. To see if the Town will vote to grant or appropriate the sum of \$65.85, or any other sum for the purpose of paying unpaid bills in accordance with the following schedule; pass any vote or take action relative thereto.

The Sudbury Citizen	\$20.25
Moderator	20.00
John Hood Company	25.60

Submitted by the Selectmen.

Finance Committee will report at the meeting.

UNANIMOUSLY VOTED: *That the Town include the police station water bill in the amount of \$9.00 in the list of unpaid bills for 1960, and that the sum of \$74.85 be appropriated for the purpose of this article.*

Article 35. To see if the Town will grant or appropriate the sum of \$1,000.00, or any other sum, to enlarge the Welfare Office in the Town Hall. Pass any vote or take action relative thereto.

Submitted by the Selectmen.

The Finance Committee does not recommend this article. We believe that this is only a temporary solution to a general problem, and recommend that immediate preliminary steps be taken to solve the problem of office facilities for all departments.

Finance Committee Report at the Meeting: The Finance Committee does not recommend this article. We are prepared to submit a resolution which would implement a recommendation which the Finance Committee has made in its report for several years concerning the use and partitioning of the Town Hall.

VOTED: *Indefinite postponement.*

VOTED: *Whereas, the Permanent Building Committee was established under Article 16 at the 1957 Annual Town Meeting and as amended under Article 31 at the 1959 Annual Town Meeting, and*

Whereas, the duties as stated in the vote that established the Permanent Building Committee, ". . . shall be to have general supervision over the design and construction of all public building, including the authority to employ professional assistance and, subject to specific authorization by the Town, to enter into contracts on behalf of the Town for the preparation of construction plans and specifications and for the construction of buildings and other structures. All such plans and specifications shall be developed in conjunction with and subject to the approval of the appropriate committee, board, or department head concerned," and

Whereas, the duties are not necessarily restricted to new buildings, and

Whereas, there exists a need for a coordinated survey of the office space requirements of the several Town officers, committees, departments, commissions, boards, and agencies now using the Town Hall, therefore be it

RESOLVED: *That the Permanent Building Committee consider with those concerned the requirements for office space of the various offices throughout the Town in view of determining their needs, and be it*

FURTHER RESOLVED: *That the Permanent Building Committee submit such articles at the next Town Meeting to extend, redefine, or modify the committee's duties, authority, membership or organization; or to submit such other recommendation relative to the Permanent Building Committee which would permit the Permanent Building Committee to have general supervision over the alteration, major repair,*

modification, enlargement, or other construction work (excluding routine maintenance) on all Town buildings, except those buildings specifically assigned to the Commission on Historic Structures.

Article 36. To see if the Town will vote to transfer \$2,200.00 from the Road Machinery Fund to purchase a $\frac{3}{4}$ ton pick-up truck for the Highway Department. Pass any vote or take any action relative thereto.

Submitted by the Public Works Advisory Board and the Highway Surveyor.

The Finance Committee recommended this article.

UNANIMOUSLY VOTED: That the sum of \$2,200.00 be transferred from the Road Machinery Fund for the purposes of this article. The purchase of the truck under this article shall be in accordance with the specifications of the Highway Surveyor and shall be subject to public bid; the terms of the bid shall provide for the posting of a performance bond or a certified check in the amount of \$100.00 to guarantee performance.

Article 37. To see what disposition will be made of Middlesex County Dog License Refund; pass any vote or take action relative thereto.

Submitted by the Selectmen.

VOTED: That \$1,727.70 of the Middlesex County Dog License Refund be appropriated for the purposes of the Goodnow Public Library.

Article 38. To see if the Town will vote to have the Commission on Historical Structures have jurisdiction over the Hosmer House, with the same conditions as voted this committee over the Loring Parsonage. Pass any vote or take action relative thereto.

Submitted by the Selectmen.

VOTED: That the care, control and management of the real estate conveyed to the Town by Florence Armes Hosmer on June 1, 1959 as a memorial to Edwin Barrett Hosmer be and hereby is transferred to and vested in the Commission on Historical Structures as established by vote adopted under Article 29 of the Warrant for the 1960 Annual Town Meeting, subject, however, to the reservations and conditions contained in the agreement between the Town and said Florence Armes Hosmer, dated May 28, 1959, which said

agreement was authorized by vote adopted under Article 29 of the Warrant for the Town Meeting held on May 26, 1959.

During the discussion on Article 39, a call for a quorum count was made. Lacking a quorum, the Moderator stated that the only business that could be transacted was to adjourn to a definite date.

The meeting adjourned to Wednesday evening, March 15, at 8:00 P. M. in the Center School Auditorium.



**PROCEEDINGS OF
THE ADJOURNED ANNUAL TOWN MEETING
MARCH 15, 1961**

At 8:40 P. M., the Moderator called to order the Adjourned Annual Town Meeting and declared there was a quorum present.

Article 39. To see if the Town will vote to amend the By-Laws of the Town by adding after Article XII a new article to be numbered Article XIII, which shall prescribe regulations for the material, construction, alteration and inspection of all pipes, tanks, faucets, valves and other fixtures by and through which water or sewage is used and carried in any building of the Town; and, further, to regulate all other matters and things as authorized by G. L. c. 142, Section 13, and which said Article XIII shall be entitled "Plumbing By-Law."

Pass any vote or take any action thereon.

Submitted by the Selectmen.

(Copies of the proposed by-laws were available at the office of the Town Clerk, and were distributed at the Town Meeting.)

Town Counsel reported that the By-Law, if adopted, would be valid.

VOTED: *That the Town adopt the Plumbing Code as published, except that Section II, Paragraph C. and Section IV, Paragraph D. be respectively amended to read as follows:*

Sec. II, C. Permits to perform plumbing shall be issued to licensed plumbers only and must be in the hands of the plumber before any work is done, excepting that any permit required by this code may be issued to any person to do any work regulated by this code in a single family dwelling used exclusively for living purposes including the usual accessory buildings and quarters in connection with such building, provided the person is the bona fide owner of such dwelling and that the same will be occupied by said owner and that said owner shall personally purchase all material and perform all labor in connection therewith.

Section IV, D. When the plumbing work in any building is completed, the plumber or person who installed the work shall forthwith notify the Plumbing Inspector that the work installed is ready for final inspection. If after the final examination and tests the work is found to comply with the regulations, a certificate of approval shall be issued therefor to the plumber or person who signed the original application.

In favor, 98 — opposed, 81.

(Copies of the Plumbing Code will be available at the Town Hall.)

The foregoing by-law was mailed to the Attorney General with a request for its approval April 4, 1961 in pursuance of the provisions of G. L. c. 40, s. 32; and the Attorney-General having failed to seasonably act upon such request for its approval, the said by-law has become effective by reason of such failure to act.

UNANIMOUSLY VOTED:

Whereas: The Annual Town Meeting was forced to adjourn on Thursday evening, March 9, 1961, for want of a quorum, and

Whereas: There remain to be acted upon eight articles dealing with matters of considerable importance to the proper conduct of Town government, and

Whereas: The League of Women Voters of Sudbury has shouldered the responsibility of assistance in producing a quorum, and expended funds and energy in that endeavor,

Therefore, be it resolved: That the League of Women Voters of Sudbury be and hereby are publicly commended for their efforts on behalf of sound and orderly government.

UNANIMOUSLY VOTED:

Whereas: The Permanent Building Committee requires prompt access to the land on the Haynes Road site; and

Whereas: Franklin and Eda Secatore originally sold this land to the Town for a price very favorable to the Town; and

Whereas: One of the conditions of said sale was that the grantors reserved the right to continue to use and occupy said land for ninety (90) days after the receipt of written notice from the Selectmen of the Town's intention to occupy said land; and

Whereas: The Town voted at this meeting to acquire, if needed, an additional parcel of land owned by Franklin and Eda Secatore, by purchase or eminent domain; and

Whereas: The said owners expressed their willingness to sell any or all of said additional parcel as the Town may require at a fair price, and have expressed their intention to waive their ninety (90) day right to use and occupy, and to cooperate in every way with the Permanent Building Committee by affording immediate access to both parcels for the work necessary for the Haynes Road School project; and

Whereas: The Secatores have a pond lying northeast of the school site and the Permanent Building Committee has indicated its intent to provide adequate safeguards and the Secatores have expressed their complete confidence that proper precautions will be taken to insure the safety of children,

Now, therefore, be it resolved: That the Town express its appreciation and gratitude to Franklin and Eda Secatore for the consideration and cooperation given by them to the Town in the past and being given by them at this time to assist the Town in quickly proceeding on the project for the construction of the Haynes Road Elementary School, and that the Town Clerk be requested to notify Franklin and Eda Secatore of this expression by this Town Meeting of the Town's appreciation.

Article 40. To see if the Town will vote to amend the vote adopted under Article 21 of the Warrant for the Annual Town Meeting of March 9, 1960, by striking out in the second and third lines as appearing in the proceedings of such meeting published by the Town Clerk the words "completing the rebuilding of Horse Pond Road," and inserting in place thereof the words, for the rebuilding and completion of any road in the Town as may be designated by the Highway Surveyor and approved by the Board of Selectmen and the Public Works Advisory Board. Pass any vote or take action relative thereto.

Submitted by the Highway Surveyor and the Selectmen.

VOTED: *Indefinite postponement.*

Article 41. To see if the Town will vote to amend the Building Code By-Law by adding under E. Chimneys, a new item numbered 8, to read as follows:

“E. Chimneys

8. All chimneys concealed in walls and in attic spaces shall be completely plastered with mortar at least $\frac{3}{8}$ (three-eighths) of an inch thick, applied over the outer surface.”

Pass any vote or take any action relative thereto.

Submitted by the Building Inspector.

The Town Counsel reported that this By-Law, if adopted, would be a valid By-Law of the Town.

VOTED: *In the words of the article.*

Article 42. To see if the Town will vote to amend the Building Code By-Law by adding under D. Interior Walls and Ceilings, a new item numbered 3, to read as follows:

“D. Interior Walls and Ceilings

3. All built-in ventilating fans in kitchens and hood fans over cooking ranges shall exhaust to the outside atmosphere through a pipe or duct constructed of fire resisting materials.”

Pass any vote or take any action relative thereto.

Submitted by the Building Inspector.

Town Counsel reported that this amendment, if adopted, would be a valid By-Law of the Town.

VOTED: *In the words of the article.*

Article 43. To see if the Town will vote to amend the Building Code as follows:

By striking out Section 1 and inserting in its place a new section as follows:

Section 1. This By-Law regulates the structural alteration, remodeling, (demolition) and wiring and rebuilding of existing buildings and the construction of all other buildings which may hereafter be erected, structurally altered, remodeled, rebuilt or removed within the Town of Sudbury; and by striking out Section 3 and inserting a new section as follows:

Section 3. No building or any part thereof, including the removal of earth and the laying of a foundation therefor,

except a one-story wooden building, the floor space of which shall not exceed ten feet square and which shall not be used for habitation, and an ordinary outbuilding to be used in connection with a farm, shall hereafter be erected, structurally altered, remodeled, rebuilt or removed unless a building permit is granted therefor as is hereinafter provided, and that the work to be performed on such building or the material to be used in the construction of said building shall be in conformity with this By-Law and all other applicable By-Laws of the Town; and by striking out Section 4 and inserting in place thereof a new section as follows:

Section 4. An application for a building permit shall be filed with the Inspector of Buildings on a form to be furnished by him, together with duplicate copies of plans and specifications or written description of the building to be erected, structurally altered, remodeled, rebuilt or removed. The application shall state the full name and address of the applicant and such other information as shall be required by the Inspector. A building permit shall be issued by the Inspector, if he is of the opinion that the said building shall be erected, structurally altered, remodeled, rebuilt or removed in compliance with the provisions of this code and all other applicable By-Laws of the Town, and shall collect the fee as is provided by Section 10 of this By-Law. A duplicate copy of such plans, specifications or written description, when approved by the Inspector of Buildings, shall be kept at the building and shall be available to him at all times during the progress of the work; and by striking out paragraph (b) of Section 6 and inserting in place thereof a new paragraph as follows:

(b) It shall be the duty of the Inspector of Buildings to enforce the provisions of this By-Law, and the rules and orders issued by him so far as the same may be lawful and in conformity with the By-Laws of the Town; and by striking out Section 8 and inserting in place thereof the following new section:

Section 8. Any person aggrieved by the refusal of the Building Inspector to grant a building permit or by any order or ruling made by him, notice of which shall have been given to the applicant or permittee, may appeal in writing to the Board of Appeals as is provided in Section 6 of Article IX (Zoning By-Laws) of the Town; and by adding after Section 9 a new section as follows:

Section 10. The fee to be paid to the Building Inspector upon the issuance of each building permit shall be an amount equal to \$1.00 for each \$1,000.00, or portion thereof of the estimated cost of the building to be erected. The minimum fee for any building permit shall be \$2.00. No fee shall be

charged for the issuance of any building permit to the Town; and by adding at the beginning of the paragraph appearing under the heading: "Construction of Building" the words and figures: Section 11; and by striking out in Section 11 after the heading "C. Foundations" paragraph 10 and inserting the following new paragraph:

Section 10. After the foundation of the building for which a permit has been issued has been constructed, and before any further work shall be done on said building, an engineer's or surveyor's plot plan shall be furnished the Town Engineer. The plan shall show the size of the building, the shortest distance from each lot line to the nearest point of the building to that street line. It must also show the width of the street at a point where the setback distance is given. This plan shall be made by an accredited engineer or land surveyor and include a statement that all distances are correct, such statement to be signed by the engineer or surveyor who prepared the plan.

Submitted by the Selectmen.

Report of Town Counsel: In my opinion, the amendment proposed by Article 43, if adopted, will be a valid By-Law of the Town.

VOTED: *To amend by adding the words "This paragraph may be waived at the discretion of the Building Inspector" at the end of Section 10.*

VOTED: *That the Town amend the Building Code as follows:*

By striking out Section 1 and inserting in its place a new section as follows:

Section 1. This By-Law regulates the structural alteration, remodeling, (demolition) and wiring and rebuilding of existing buildings and the construction of all other buildings which may hereafter be erected, structurally altered, remodeled, rebuilt or removed within the Town of Sudbury; and by striking out Section 3 and inserting a new section as follows:

Section 3. No building or any part thereof, including the removal of earth and the laying of a foundation therefor, except a one-story wooden building, the floor space of which shall not exceed ten feet square and which shall not be used for habitation, and an ordinary outbuilding to be used in connection with a farm, shall hereafter be erected, structurally altered, remodeled, rebuilt or removed unless a building permit is granted therefor as is hereinafter provided, and that the work to be performed on such building or the

material to be used in the construction of said building shall be in conformity with this By-Law and all other applicable By-Laws of the Town; and by striking out Section 4 and inserting in place thereof a new section as follows:

Section 4. An application for a building permit shall be filed with the Inspector of Buildings on a form to be furnished by him, together with duplicate copies of plans and specifications or written description of the building to be erected, structurally altered, remodeled, rebuilt or removed. The application shall state the full name and address of the applicant and such other information as shall be required by the Inspector. A building permit shall be issued by the Inspector, if he is of the opinion that the said building shall be erected, structurally altered, remodeled, rebuilt or removed in compliance with the provisions of this code and all other applicable By-Laws of the Town, and shall collect the fee as is provided by Section 10 of this By-Law. A duplicate copy of such plans, specifications or written description, when approved by the Inspector of Buildings, shall be kept at the building and shall be available to him at all times during the progress of the work; and by striking out paragraph (b) of Section 6 and inserting in place thereof a new paragraph as follows:

(b) It shall be the duty of the Inspector of Buildings to enforce the provisions of this By-Law, and the rules and orders issued by him so far as the same may be lawful and in conformity with the By-Laws of the Town; and by striking out Section 8 and inserting in place thereof the following new section:

Section 8. Any person aggrieved by the refusal of the Building Inspector to grant a building permit or by any order or ruling made by him, notice of which shall have been given to the applicant or permittee, may appeal in writing to the Board of Appeals as is provided in Section 6 of Article IX (Zoning By-Laws) of the Town; and by adding after Section 9 a new section as follows:

Section 10. The fee to be paid to the Building Inspector upon the issuance of each building permit shall be an amount equal to \$1.00 for each \$1,000.00, or portion thereof of the estimated cost of the building to be erected. The minimum fee for any building permit shall be \$2.00. No fee shall be charged for the issuance of any building permit to the Town; and by adding at the beginning of the paragraph appearing under the heading: "Construction of Building" the words and figures: Section 11; and by striking out in Section 11 after the Heading "C. Foundations" paragraph 10 and inserting the following new paragraph:

Section 10. After the foundation of the building for which a permit has been issued has been constructed, and before any further work shall be done on said building, an engineer's or surveyor's plot plan shall be furnished the Town Engineer. The plan shall show the size of the building, the shortest distance from each lot line to the nearest point of the building to that lot line and the shortest distance from the street line to the nearest part of the building to that street line. It must also show the width of the street at the point where the setback distance is given. This plan shall be made by an accredited engineer or land surveyor and include a statement that all distances are correct, such statement to be signed by the engineer or surveyor who prepared the plan.

The requirements of this paragraph may be waived at the discretion of the Building Inspector.

Article 44. To see if the Town will vote to amend Section 1 of the Zoning By-Laws (Article IX) by rezoning the following area now included in Residential Zone C1, as an Industrial District; commencing at a point in the middle of Hop Brook where it crosses the Framingham-Sudbury town line thence in a northerly direction along the middle line of said brook 1170.72' more or less to a stone bound where it meets the land formerly of Lydia G. Raymond, thence easterly along the same land to a stone bound on the west side of Raymond Road, thence still easterly along the same land and a stone wall 511.27' more or less, in varying directions to a stone bound, thence southerly to the Framingham Town Line, thence westerly along this same line to the point of beginning, being 14½ acres, more or less; pass any vote or take any action thereon.

Submitted by James Chesarone.

VOTED: *Indefinite postponement.*

Article 45. To see if the Town will vote to amend the Zoning By-Law (Article IX of the By-Laws of the Town of Sudbury) by striking out the third paragraph of Section 6, and inserting in place thereof the two following paragraphs:

An appeal may be taken to the Board of Appeals by any person aggrieved by the refusal of the Inspector of Buildings to issue a building permit or by any order or ruling of said Inspector under the provisions of Section 8 of the Building Code by filing a claim of appeal within fifteen days after the date on which written notice of said refusal, and notice of the making of said order or ruling shall have been given to the applicant for such permit or to the permittee. The

appellant shall within two days of the taking of such appeal file in the office of the Town Clerk a copy of said written notice and the claim of appeal.

An appeal may be taken to the Board of Appeals by any person aggrieved by reason of his inability to obtain a permit or any order or decision of the Inspector of Buildings or other administrative official in violation of the provisions of General Laws, Chapter 40A (Zoning Enabling Act) by filing said appeal within fifteen days of the receipt by him of notice of such refusal, order or decision. Pass any vote or take action relative thereto.

Submitted by the Planning Board.

Planning Board Report: The purpose of Article 45 is to amend Article IX, Section 6 of the Zoning By-Laws so that it will tie in with Section 8 of the Building Code as amended by Article 43 of the Warrant for the 1961 Annual Town Meeting.

This amendment to the Zoning By-Laws will provide the means whereby a person aggrieved by the refusal of the Building Inspector to issue a building permit, may appeal to the Zoning Board of Appeals. This also provides for an appeal from any order or ruling of the Building Inspector.

The Planning Board approves this article provided that Section 8 of the Building Code is amended as provided in Article 43. If Section 8 of the Building Code is not amended as provided in Article 43, then the Planning Board recommends indefinite postponement of Article 45.

Report of Town Counsel: The amendment as proposed by this article, if adopted, will be a valid By-Law of the Town.

UNANIMOUSLY VOTED: *That Section 6 of the Zoning By-Laws (Article IX of the By-Laws of the Town) is hereby amended by striking out in the third paragraph the first two sentences and inserting in place thereof the following:*

Appeals. An appeal may be taken to the Board of Appeals by any person aggrieved by the refusal of the Inspector of Buildings to issue a building permit or by any order or ruling of said Inspector under the provisions of Section 8 of the Building Code by filing said appeal within fifteen days after the date on which written notice of said refusal, and notice of the making of said order or ruling shall have been given to the applicant for such permit or to the permittee. The appellant shall within two days of the taking of such appeal, file in the office of the Town Clerk a copy of said written notice and a copy of appeal.

An appeal may be taken to the Board of Appeals by any person aggrieved by reason of his inability to obtain a permit or any order or decision of the Inspector of Buildings or other administrative official in violation of the provisions of this By-Law and of General Laws, Chapter 40A (Zoning Enabling Act) by filing said appeal within fifteen days after written notice of such refusal, order or decision, and he shall file a copy of such appeal in the office of the Town Clerk within two days thereafter.

Article 46. To see if the Town will vote to amend Article IX of the By-Laws of the Town (Zoning By-Laws), Section 1E by striking out the first three paragraphs of subsection (6) and inserting in place thereof the following:

(6) Site Plan Approval. No business or industrial building shall hereafter be erected or externally enlarged, and no business or industrial use shall hereafter be established or expanded in ground area except in conformity with a site plan bearing an endorsement of approval by the Board of Selectmen. Said site plan shall show among other things, all existing and proposed buildings, structures, parking spaces, driveway openings, driveways, service areas, and other open uses, all facilities for sewage, refuse and other waste disposal, and for surface water drainage, and all landscape features (such as fences, walls, planting areas and walks) on the lot.

Any person desiring approval of a site plan under this paragraph shall submit said plan to the Board of Selectmen who shall thereafter transmit it to the Planning Board for a report and recommendations thereon, and no building permit shall be issued until the Board of Selectmen shall have approved the plan or have allowed thirty days to elapse after receiving the report and recommendations of the Planning Board. The Board of Selectmen shall have the power to modify or amend its approval of a site plan on application of the person owning or leasing the premises shown on such site plan; or, upon its own motion, in the event of changes in the physical condition of the site sufficient to justify such action within the intent of this subsection; and the foregoing provisions wherever apt shall be applicable to any modification or amendment of such plan. In considering a site plan under this subsection, the Board of Selectmen shall assure to a degree consistent with the reasonable use of the site for the purposes permitted by the regulations of the district in which it is located:

(a) protection of adjoining districts against seriously detrimental or offensive uses on the site.

(b) convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent streets and land.

(c) adequacy of the methods of disposal for sewage, refuse and other wastes resulting from the uses permitted on the site, and the methods of drainage for surface water from its parking spaces and driveways.

Pass any vote or take any action thereon.

Submitted by the Planning Board.

Planning Board Report: This article rewords the site approval procedure in the Town By-Laws. All businesses and industries must submit a site plan showing compliance with the Town's regulations concerning setbacks, drainage, driveways, etc., before being granted a permit to build. The procedure in the present By-Laws leaves some doubt as to its legality so that the Town officials would not prosecute the violations. Basically, there is little change in this new procedure except for the final endorsement of the plan by the Board of Selectmen rather than the Planning Board. The new wording has the approval of both the Town Counsel, Judge Edward Simoneau, and Planning Consultant, Mr. Charles Downes. The Planning Board unanimously urges the adoption of this article.

Report of Town Counsel: In my opinion, if the amendment proposed by the Planning Board is adopted, it will be a valid By-Law of the Town.

UNANIMOUSLY VOTED: *In the words of the article.*

The meeting adjourned at 10:15 P. M.

A True Record. Attest:

LAWRENCE B. TIGHE
Town Clerk

PROCEEDINGS OF THE
SPECIAL TOWN MEETING
MAY 15, 1961

The meeting was called to order at 8:35 P.M. The Moderator examined the warrant and the return and declared them in proper order.

VOTED: *To omit the call for the meeting and the reading of the Articles.*

The Moderator announced that in order to cut down the time of the meeting he would attempt a change in procedure. Copies of the articles and the motions under the articles had been distributed to the voters as they entered the hall. The Moderator stated that at preliminary conferences it appeared that there were no known areas of debate on articles 1 through 7. He then called each article by number having stated that if anyone wished further information on any article, that article would be withdrawn from the consent group and taken up later. Article 2 was removed from this group.

The Chairman of the Finance Committee moved the motions as printed, on Articles 1, 3, 4, 5, 6 and 7.

Article 1. To see if the Town will vote to authorize the Sudbury School Committee to sell two of the Town owned school buses. Pass any vote or take action relative thereto.

Submitted by C. Newton Heath for the Sudbury School Committee.

UNANIMOUSLY VOTED: *That the Town authorize the sale of two Town-owned school buses and that the School Committee be and they hereby are authorized to sell to the highest bidder at a public auction and to execute in behalf of the Town, a bill of sale for said buses.*

Article 3. To see if the Town will vote to endorse the petition of the Town of Andover to the General Court of the Commonwealth of Massachusetts to call for a Constitutional Convention to be held in 1962 for modernization of state and county government administrative and tax structures to accomplish more efficient operation and reduced costs. Pass any vote or take action relative thereto.

Submitted by Selectmen.

UNANIMOUSLY VOTED.

Article 4. To see if the Town will vote to amend the By-laws by inserting in Article V a new section as follows:

Section 13. Inspector of Gas Piping and Gas Appliances. The Board of Selectmen shall in each year, after its organization, appoint an inspector of gas piping and gas appliances in buildings whose duty shall be the enforcement of the rules and regulations adopted by the Board established by General Laws, chapter 25, section 12H, inserted by section 1 of chapter 737 of the Acts of 1960, and amendments thereto. Pass any vote or take action relative thereto.

Submitted by Selectmen.

UNANIMOUSLY VOTED.

Article 5. To see if the Town will vote to grant or appropriate the sum of \$500.00, or any other sum, for the purchase of Office Equipment for the Assessors' Office. Pass any vote or take action relative thereto.

Submitted by the Selectmen.

Finance Committee Report: *The Assessors have occupied the space formerly used for the Police Station in the Town Hall since the 1961 annual budgets were submitted. The Finance Committee concurs with the Selectmen that the Assessors need adequate office equipment to perform their duties.*

UNANIMOUSLY VOTED.

Article 6. To see if the Town will vote to grant or appropriate the sum of \$2,500.00 or any other sum for the Telephone Account. Pass any vote or take action relative thereto.

Submitted by the Selectmen.

Finance Committee Report: *When the annual budget was submitted it was estimated that the 1961 telephone expense for the municipal affairs (non-school) of the Town would be \$4000.00. In view of the additional costs incurred by decentralized Police and Fire Stations and for improved telephone service at Town Hall, the Selectmen have requested an increase in this budget. The Finance Committee concurs.*

UNANIMOUSLY VOTED.

Article 7. To see if the Town will vote to grant or appropriate the sum of \$500.00 or any other sum for the Office Supplies account. Pass any vote or take action relative thereto.

Submitted by the Selectmen.

Finance Committee Report: *It is sometimes very difficult to estimate such items as office supplies four months prior to the annual meeting, and, in the instance under this article, the growth of our Town has caused our supplies to be consumed faster than usual e.g. tax bills. The Finance Committee recommends the purpose of this article.*

UNANIMOUSLY VOTED.

The Moderator announced that the amount of Free Cash was \$66,970.73.

Article 2. To see if the Town will vote to substitute for Section 1 of Article V(A) of the by-laws, the following new section:

Section 1. The Earth Removal Board is hereby established and shall consist of five members as follows:

Two members for the term of three years, one to be the Chairman of the present Earth Removal Board, and one appointed by the Moderator; two members for the term of two years, one appointed by the Planning Board and one by the Board of Appeals; and one member for the term of one year, appointed by the Selectmen.

At the expiration of the term of the present Earth Removal Board Chairman, his place shall be filled by an additional appointee of the Moderator. All subsequent appointments shall be for terms of three years. Vacancies shall be filled by the respective appointing authorities for the balance of the term in which the vacancy occurs. Pass any vote or take action relative thereto.

Submitted by Earth Removal Board.

Town Counsel Report: *In my opinion, the amendment, if adopted, will be a valid by-law of the town; provided, that the provisions as proposed by the article relative to the filling of vacancies are deleted.*

UNANIMOUSLY VOTED: *That Article V(A) of the by-laws be amended by striking out Section 1 and inserting in place thereof a new section as follows:*

Section 1. *The Earth Removal Board is hereby established and shall consist of five members as follows:*

Two members, one of whom shall be the incumbent chairman of the Board as now constituted, shall be appointed by the Moderator for terms of three years, one member shall be appointed by the Planning Board for a term of two years, one member shall be appointed by the Board of Appeals for a term of two years, and one member shall be appointed by

the Board of Selectmen for a term of one year, and thereafter, as their terms of office shall expire, the members shall be appointed in like manner for terms of three years.

This by-law shall become effective on approval by the Attorney General and on publication as required by law.

Article 8. To see if the Town will vote to grant or appropriate the sum of \$500.00, or any other sum, to have printed the Zoning Laws of the Town. Pass any vote or take action relative thereto.

Submitted by the Town Clerk.

VOTED: *Indefinite postponement.*

Article 9. To see if the Town will vote to accept from the estate of Lydia G. Raymond the sum of One Thousand Dollars (\$1,000.00) which was bequeathed to the Town in trust: "one-half ($\frac{1}{2}$) of the income therefrom to be used and applied for the care, maintenance, preservation and repairs of the 'Raymond Mausoleum'," which is located on the real estate in South Sudbury formerly of said Lydia G. Raymond, and the "remaining one-half ($\frac{1}{2}$) of the income to be used for the general purposes of the Town of Sudbury Cemetery Fund." Pass any vote or take any action thereon.

Submitted by the Selectmen.

VOTED: *Not to accept the sum of \$1000.00 from the estate of Lydia G. Raymond.*

VOTED: *Whereas House Bill 2938 has been passed by the House of Representatives and by the Senate and is now on Governor Volpe's desk awaiting signature.*

Whereas House Bill 2938 is an unfair bill which would allow the DPU to usurp the established powers of towns and of duly constituted Boards of Selectmen, and

Whereas House Bill 2938 would permit a number of localities which would suffer little damage from high tension lines to over-ride a minority of towns which would be badly hurt by any proposed line,

Now therefore be it resolved —

1. *That the Town of Sudbury in Town Meeting assembled herewith records its opposition to House Bill 2938,*

2. *That the Town of Sudbury urges the Governor to veto House Bill 2938,*

3. *That the Town Clerk be instructed to telegraph the full text of this resolution and the recorded vote taken hereunder to Governor Volpe at once.*

Article 10. To see if the Town will vote to grant or appropriate the sum of \$750.00 or any other sum, for the salary of a Plumbing and Gas Installation Inspector. Pass any vote or take action relative thereto.

Submitted by the Selectmen.

Finance Committee Report: *As provided under Article V, Section 13 of the Town By-laws, the Board of Selectmen are required to appoint an inspector of gas piping and gas appliances.*

As implied by Article XIII of the Town By-laws, the Board of Selectmen are required to appoint an inspector of plumbing.

The Selectmen have proposed combining the related functions and have requested sufficient funds to pay for the services of a qualified individual for the balance of the year. The Finance Committee concurs with the purpose of the article.

VOTED: *That the sum of \$750.00 be appropriated for the salary of a Plumbing and Gas Installation Inspector who shall perform the duties required of inspectors under Article XIII (Plumbing Rules and Regulations) of the Town By-laws and who shall enforce the rules and regulations adopted by the Board established by General Laws, Chapter 25, Section 12H, and amendments thereto; that the salary of the Plumbing and Gas Installation Inspector be established by the Personnel Board; that the Board of Selectmen set the permit and inspection fees for the permits and inspections required by the said rules and regulations; and that said appropriation be raised by taxation.*

Article 11. To see if the Town will vote to grant or appropriate the sum of \$1,400.00, or any other sum, for the salary of a janitor for the town hall. Pass any vote or take action relative thereto.

Submitted by the Selectmen.

Finance Committee Report: *Continually increasing use of the Town Hall facilities for meetings of the various offices, agencies, boards, commissions and committees has placed an extraordinary burden on cleanliness and neatness of our Town Hall. It is the intent of the Selectmen to make arrangements for full time janitorial services effective as soon as practical. The Finance Committee believes this step is necessary and therefore approves the purpose of the article.*

VOTED: *That the sum of \$1500 be appropriated and transferred to a new account under Town Hall, general, entitled salaries, custodial, and that said appropriation be raised by taxation.*

Article 12. To see if the Town will vote to grant or appropriate the sum of \$7,500.00, or any other sum, for completing two tennis courts at the Featherland Farm Recreation Area. Pass any vote or take action relative thereto.

Submitted by the Board of Park and Recreation Commissioners.

Finance Committee Report: Provision for the construction of two tennis courts at the Featherland Farm Recreation Area was first made in the Town Budget for 1960. As requested by the Park and Recreation Committee, the 1960 Annual Town Meeting voted an appropriation of \$2500.00 for two adjacent asphalt tennis courts. The Commission planned to use the old fencing which was torn down from the tennis courts located between the Town Hall and the Junior High School. During 1960, no Park and Recreation funds were actually expended on the courts. Preliminary excavation and grading operations were carried out by the Highway Department. Therefore, the \$2500.00 appropriation died.

In its 1961 budget, the Park and Recreation Commission provided \$3660.00 for building the tennis courts. Of this amount, \$2500.00 was for asphalt surfacing, \$550.00 for erecting the old fencing and the remaining \$610.00 for equipment, landscaping, and miscellaneous items. This appropriation was approved at the 1961 Annual Town Meeting two months ago. The Park and Recreation Commission now finds it more practical to construct a new and much more substantial fence of the chain-link type and also that it will be necessary to provide some type of seal coat and finishing over the asphalt court surface. In addition, the Commission estimates for equipment have increased somewhat. The aggregate estimate for this new work totals \$5200.00 over and above the \$3660.00 already provided in the Budget.

The Finance Committee does not recommend authorization at this time for sealing and finishing of the asphalt surface. It is not possible to seal an asphalt surface until it has aged and cured at least six to eight weeks; such aging will occur after the majority of the tennis season has passed. In addition, the Park and Recreation Commission has not yet decided which type of finishing to use, and so far has only estimates of probable costs. These estimates range from \$1120.00 to \$8300.00. Therefore, in view of the indefinite plans of the Commission and the lack of any firm bids, the Finance Committee believes that an appropriation for the finishing work should be postponed until the Annual Town Meeting of 1962. However, the Finance Committee concurs with the Commission plans for proper fencing and equipment.

AMENDMENT VOTED: *To substitute the sum of \$3200 for \$2000. Add comma and word "color" after word fencing in second line of original motion.*

VOTED: *That the sum of \$3200.00 be appropriated and transferred to the Park and Recreation Commission expenses account, for the completion of fencing, color and equipment for the two tennis courts being constructed by the Park and Recreation Commission at the Featherland Farm Recreation Area; that said appropriation be raised by taxation; that the asphalt surfacing of these courts and the fencing around said courts shall be subject to public bids; the terms of such bids shall require the posting of a bond or a certified check in the amount of \$500.00 to guarantee performance.*

Article 13. To see if the Town will vote to amend the vote adopted under Article 21 of the warrant for the Annual Town Meeting of March 9, 1960 by striking out in the second and third lines as appearing in the proceedings of such meeting published by the Town Clerk the words "completing the rebuilding of Horse Pond Road," and inserting in place thereof the words, "for the rebuilding and completion of any road in the Town as may be designated by the Highway Surveyor and approved by the Board of Selectmen and the Public Works Advisory Board." Pass any vote or take action relative thereto.

Submitted by the Highway Surveyor and the Selectmen.

Finance Committee Report: *The Finance Committee approves the purpose of this article provided specific roads are included in the vote. The Highway Surveyor has indicated his desire to work on problem areas of Concord Road, Peakham Road and Dutton Road. The effect of the following motion will be to release a sum of approximately \$12,000.00, which is presently laying idle, for use on other road projects within the Town.*

VOTED: *That Article 21 of the Warrant for the Annual Town Meeting of March 9, 1960, be amended by striking out the words "completing the rebuilding of Horse Pond Road" as appearing in the proceedings of such meeting published by the Town Clerk and inserting in place thereof the words "for the completion of specific projects as may be designated by the Highway Surveyor and approved by the Public Works Advisory Board on Concord Road, Peakham Road and Dutton Road."*

Article 14. To see if the Town will vote to rescind the action taken under Article 31 (purchase of the Raymond land) at the Annual Town Meeting in March, 1961; pass any vote or take action relative thereto.

Submitted by the Selectmen.

Finance Committee approved.

VOTED: *That the Town rescind the action taken under Article 31 (purchase of the Raymond land) at the Annual Town Meeting in March 1961.*

Article 15. To see if the Town will authorize the Board of Selectmen to purchase in behalf of the Town for a price not to exceed \$1,000.00 per acre a tract of land situated on Raymond Road, containing about one hundred fifty acres as shown on a plan prepared by the Town Engineer, for playground purposes, and that the Town grant and appropriate the sum of \$150,000.00 therefor, of which the sum of \$10,000.00 shall be raised by taxation, and the treasurer be and he is hereby authorized with the approval of the Board of Selectmen to borrow the sum of \$140,000.00, and to issue bonds or notes therefor for a period not to exceed twenty years as is provided by General Laws, Chapter 44. Pass any vote or take action relative thereto.

Submitted by the Selectmen.

Finance Committee approved.

VOTED: *That the Board of Selectmen be and they hereby are authorized to purchase in behalf of the Town for a price not to exceed \$1000.00 per acre, a tract of land situated on Raymond Road, containing about one hundred fifty acres as shown on a plan prepared by the Town Engineer, for playground purposes; and that the Town grant and appropriate the sum of \$150,000.00 therefor, of which the sum of \$10,000.00 shall be raised by taxation, and the Treasurer be and he is hereby authorized with the approval of the Board of Selectmen to borrow the sum of \$140,000.00 for a period not to exceed twenty years as is provided by General Laws, Chapter 44. In favor 160 — opposed 48.*

VOTED: *That the Planning Board be and they hereby are directed to investigate the best uses of the land to be acquired from the estate of Lydia G. Raymond in harmony with the master plan currently being developed.*

The meeting adjourned at 10:00 P. M.

A True Record, Attest:

LAWRENCE B. TIGHE,
Town Clerk.

SPECIAL TOWN MEETING
AUGUST 17, 1961

Pursuant to a Warrant duly served, the meeting was called to order by the Moderator, John C. Powers, at 8:20 P. M. He declared that there was a quorum present and that the amount of "Free Cash" was \$66,970.13.

VOTED: *To dispense with the reading of the individual articles of the Warrant.*

Article 1. To see if the Town will vote to rescind its action of March 8, 1961 on Article 11. Pass any vote or take any action relative thereto.

Submitted by F. Alvin Noyes.

VOTED: *In the words of the Article.*

Article 2. To see if the Town will vote to accept from Mrs. Edwin L. Frye the sum of \$72.00, the income to be used for the perpetual care of Lot No. 144B in the Town Cemetery, any balance of income to be used for general cemetery purposes. Pass any vote or take any action relative thereto.

Submitted by F. Alvin Noyes.

VOTED: *To accept from Mrs. Edwin L. Frye the sum of \$75.00, the income to be used for the perpetual care of Lot No. 144B in the Town Cemetery, any balance of income to be used for general cemetery purposes.*

Article 3. To see if the Town will vote to accept the following sums of money, the income to be used for the perpetual care of graves, any balance of income to be used for general cemetery purposes; from Esther Hayden, \$150.00 for Lot No. 74 in Mt. Wadsworth Cemetery; from Grace P. Hunt, \$150.00 for Lot No. 158 in Mt. Wadsworth Cemetery; from Roland H. Eaton, \$150.00 for Lot No. 150 in Mt. Wadsworth Cemetery; from Charles Buswell, \$150.00 for Lot No. 14 in Mt. Pleasant Cemetery; from John Wicks, \$36.00 for graves No. 4 and No. 5 in the Town Cemetery; and from Andrew Haynes an additional sum of \$100.00 for his lot in the North Sudbury Cemetery. Pass any vote or take action relative thereto.

Submitted by F. Alvin Noyes.

VOTED: *In the words of the Article.*

Article 4. To see if the Town will vote to change the name of Bowditch Road, for its entirety, to that of Doeskin Hill Road. Pass any vote or take any action thereto.

Submitted by Calvin B. Smith.

A motion under this article was lost.

Article 5. To see if the Town will vote to grant, appropriate or transfer from available funds, the sum of \$2800.00, or any other sum, to the New Fire Station Account. Pass any vote or take action relative thereto.

Submitted by Fire Chief and Selectmen.

Finance Committee Report: *The Finance Committee recommends the purchase of necessary and proper traffic signal equipment to be installed on Boston Post Road outside the Fire Department substation. We have been informed by the Board of Selectmen that specifications will be drawn and submitted for bid.*

VOTED: *That the sum of \$2800 be appropriated and transferred from excess and deficiency to the New Fire Station account to purchase traffic signal equipment.*

Article 6. To see if the Town will appropriate the sum of \$2,000 for the purpose of joining the East Middlesex Mosquito Control Commission; and, if voted

To designate a member of the Sudbury Board of Health to be elected by that Board to serve as our official representative on the Board of Commissioners of the East Middlesex Mosquito Control Commission; pass any vote or take action relative thereto.

Submitted by Mosquito Control Committee and Board of Health.

Finance Committee Report: *It is the understanding of the Finance Committee that approximately \$700 of the funds will be used for our share of the capital equipment of the Mosquito Control Commission and that the balance of the funds will be for winter mosquito control. It is anticipated that next year's budget for this purpose will be approximately \$7000. The Finance Committee recommends the purpose of this article.*

VOTED: *That the Town of Sudbury join the East Middlesex Mosquito Control Commission, and*

That a member of the Sudbury Board of Health be elected by the Board of Health to serve as our official representative

on the Board of Commissioners of the East Middlesex Control Commission, and

That the sum of \$2000 be appropriated and transferred from excess and deficiency to the Mosquito Control Account (Budget Item C-7) for the purpose of this Article.

Article 7. To see if the Town will vote to grant, appropriate or transfer from available funds the sum of \$3000, or any other sum, for the Town Counsel Account. Pass any vote or take action relative thereto.

Submitted by the Selectmen.

Finance Committee Report: At the Annual Town Meeting the Finance Committee recommended a budget for Town Counsel in the amount of \$7000. This amount was subsequently reduced to \$4000 at the Town Meeting. As was anticipated at that time, there continues to be considerable legal work in process for the Town of Sudbury concerning legal matters relating to the Board of Selectmen, Board of Appeals and the Permanent Building Committee. As a result the Town Counsel appropriation of \$4000 has been depleted. An additional appropriation will be necessary to complete the work that needs to be done during the current fiscal year.

The recommendation of the Finance Committee is that \$2500 be set aside for the Town Counsel Account; the \$500 difference representing work on the Boston Edison case we believe should be associated with Article 8.

VOTED: That the amount of \$2500 be appropriated and transferred from excess and deficiency to the Town Counsel Account (Budget Item A-18) for the purpose of this Article.

Article 8. To see if the Town will vote to grant, appropriate or transfer from available funds the sum of \$4500, or any other sum, for the Special Account for Engineering Consultants and Counsel in the Boston Edison Case. Pass any vote or take action relative thereto.

Submitted by the Selectmen.

Finance Committee Report: At a special town meeting, September 29, 1960, the Town voted the sum of \$5000 for the purpose of hiring engineering consultants and special counsel to prepare legal and technical briefs to support our position against the Boston Edison Company. Of that amount approximately \$2100 has been expended: \$1123.23 for consulting engineering prior to the September 29th special town meeting and approximately \$1000 for legal and printing costs incurred subsequent to the special town meeting. The Board of Selectmen and the Citizens' Committee concerning high tension

wires advised the Finance Committee that they anticipate the need for \$7500 to bring the proceedings to a conclusion. Since they have \$2900 remaining from the original appropriation they have requested an additional \$4500 to meet their total requirements. It is our understanding that approximately \$3000 will be used for special legal counsel and approximately \$4500 will be used for consulting engineering. In addition to the above it is the opinion of the Finance Committee that the \$500 required by our own Town Counsel in connection with this case should be charged to this account. Although the Finance Committee recommended last year that no Town of Sudbury funds be appropriated, the townspeople did appropriate the sum of \$5000 for the purpose of prosecuting an appeal from the decision of the Department of Public Utilities in the matter of the petition of the Boston Edison Company to construct overhead transmission lines in the Town of Sudbury. Although the Finance Committee's position has not changed in principle, it would be unwise to leave unfinished business in midstream. It would, therefore, appear prudent that this case should be prosecuted through the Supreme Judicial Court, and assuming a favorable decision, the Town should then proceed with a re-hearing at the Department of Public Utilities to arrive at a conclusion.

VOTED: That the Town ratify the action taken by the Board of Selectmen in hiring special engineering consultants prior to the Special Town Meeting of September 29, 1960 and that the fees incurred thereby in the amount of \$1123.23 be approved. In favor 235 — Opposed 3.

A motion to appropriate the sum of \$5000 to increase the Special Account for the Boston Edison Appeal, of which an amount not to exceed \$500 would be set aside for Town Counsel fees, was lost. In favor 104. — Opposed 126.

Article 9. To see if the Town will vote to amend Article IX of the By-laws (Zoning By-laws) by adding at the end of Section 1 (A) the following two paragraphs:

- (3) Private, non-profit swimming-pool clubs, including swimming pools and buildings incidental to the maintenance thereof:

Provided that:

- a) Approval of the plans for installation of facilities relative to health and sanitation in connection therewith, be made by the Board of Health.
- b) That the membership of the club be limited to 200 families, a majority of which shall be residents of the Town.

- c) That the facilities of the club be established on a site of not less than four acres.
- d) That no part of the buildings, swimming pools, and other enclosures shall be located less than 300 feet from any street or way, and shall be at least fifty feet from the line of adjoining property.
- e) That a permit for such use and construction be granted by the Board of Selectmen.

(4) Private swimming pools. Provided that a permit for such use be granted by the Board of Selectmen.

Pass any vote or take any action relative thereto.

Submitted by Alan I. Alford and others.

The Town Counsel reported that with the addition of a new clause (a) the amendment, if adopted, would be a valid by-law of the town.

Planning Board Report: The Planning Board unanimously approves of the purpose of this Article, No. 9, namely; the establishment of a section in the Town's Zoning By-laws enabling swimming clubs to be organized and operated. However, because of the short time that has elapsed between the submission of the article and the Town Meeting, during what is normally the vacation period, the Board has not had time to examine effectively all phases of this Article.

The Board believes that the restrictions concerning the operation of the club listed in the original article in the warrant, plus those which have been added as new section (a), will adequately protect the town as a whole and the immediate neighborhood. We are not sure at present that the minimum size of the site is sufficient, that the set-back requirements are the best, and that enough area is being allotted to parking. We intend to study these phases further and possibly submit an amendment at a subsequent town meeting recommending changes.

As the site selected by the Greenwood Club lends itself well to the size and setback regulations provided in the article as written, the Planning Board urges the adoption of this article.

VOTED: *To amend Article IX of the By-laws (Zoning By-laws) and adding at the end of Section 1 A the following two paragraphs:*

- (3) *Private, non-profit swimming-pool clubs, including swimming pools and buildings incidental to the maintenance thereof:*

Provided that:

- a) *The following provisions of this Article (IX) shall apply wherever apt: Section 1 A clauses (2) (a)*

(3) and (4) of this paragraph: and Section 1 E, clauses (3), (4), (5) and (6), except that the parking area within any site at which shall be exercised a permit issued as herein authorized shall be sufficient ultimately for the parking of one hundred fifty automobiles, including travel lanes; provided, that there shall be at all times parking spaces immediately available for the use of that number of automobiles as shall be equal to seventy-five per cent of the established membership of said club, if such membership consists of a lesser number than that which is set forth in clause (c) hereof.

- b) Approval of the plans for installation of facilities relative to health and sanitation in connection therewith, be made by the Board of Health.
 - c) That the membership of the club be limited to 200 families, a majority of which shall be residents of the town.
 - d) That the facilities of the club be established on a site of not less than four acres.
 - e) That no part of the buildings, swimming pools, and other enclosures shall be located less than 300 feet from any street or way, and shall be at least fifty feet from the line of adjoining property.
 - f) That a permit for such use and construction be granted by the Board of Appeals.
- (4) Private swimming pools. Provided that a permit for such use be granted by the Board of Selectmen.

In favor 201 — *Opposed* 59.

The meeting adjourned at 10:45 P. M.

A True Record, Attest:

LAWRENCE B. TIGHE,
Town Clerk.

SPECIAL TOWN MEETING

NOVEMBER 28, 1961

Pursuant to a warrant duly served, the meeting was called to order by the Moderator, John C. Powers, at 8:15 P. M. He declared that there was a quorum present and that the amount of "Free Cash" was \$59,670.73.

VOTED: *To dispense with the reading of the individual articles of the Warrant.*

Article 1. To hear the report of the Board of Selectmen relative to the layout of the following named streets, to wit: Ames Road beginning at the westerly terminus of Ames Road as now laid out, thence running westerly a distance of approximately 585 feet, Dawson Drive beginning at the Framingham-Sudbury Town Line a distance of approximately 1381 feet, and Patricia Road beginning at Dawson Drive and thence running easterly a distance of approximately 357 feet, as shown on plans entitled: "Town of Sudbury Massachusetts Plans for Acceptance Scale: 1 in. = 40 Ft. Oct. 30, 1961" prepared by George D. White, Town Engineer; and to see if the Town will accept said streets as and for a town way under the provisions of G. L. c. 80 and c. 82; and will authorize the Board of Selectmen to take by eminent domain or acquire by purchase, or otherwise acquire any land necessary for the layout and construction of said streets, provide the sum or sums of money necessary to pay the cost of damages therefor and the cost of construction, direct how said money shall be raised. Pass any vote or take any action thereon.

Submitted by the Selectmen.

Planning Board Report: *The Planning Board is satisfied that the requirements of the regulations governing the construction of the roads has been passed.*

VOTED: *That the report of the Board of Selectmen of the laying out as a town way Ames Road as extended from its present westerly terminus as described in said report, and shown on a plan entitled: "Town of Sudbury, Massachusetts plan of extension of Ames Road for acceptance Scale: 1 in. = 40 Ft. October 30, 1961", prepared by George D. White, Town Engineer, is hereby accepted; and said Board of Selectmen be and they hereby are authorized to acquire in behalf of the Town for street purposes the land described in said report by deed or otherwise, but without cost to the Town in any event.*

That the report of the Board of Selectmen of the laying out as a town way Dawson Drive extending easterly from Framingham-Sudbury Town Line as described in said report, and shown on a plan entitled: "Town of Sudbury Massachusetts plan of Dawson Drive for acceptance Scale: 1 In. = 40 Ft. Oct. 30, 1961", prepared by George D. White, Town Engineer, is hereby accepted; and said Board of Selectmen be and they hereby are authorized to acquire in behalf of the Town for street purposes the land described in said report by deed or otherwise, but without cost to the Town in any event.

That the report of the Board of Selectmen of the laying out as a town way Patricia Road extending easterly from Dawson Drive as described in said report, and shown on a plan entitled: "Town of Sudbury Massachusetts plan of Patricia Road for acceptance Scale: 1 In. = 40 Ft. Oct. 30, 1961", prepared by George D. White, Town Engineer, is hereby accepted; and said Board of Selectmen be and they hereby are authorized to acquire in behalf of the Town for street purposes the land described in said report by deed or otherwise, but without cost to the Town in any event.

The following resolution was presented by Mr. Ronald G. Adolph and was voted:

WHEREAS on Sept. 23, 1961, signatures of 169 residents of Sudbury Pines, a development accounting for $\frac{3}{4}$ million dollars in taxable realty, were signed to a petition to the Town of Sudbury requesting the acceptance of the following roads; Rolling Lane, Jarman Road, Old Meadow Road, Elliot Road, Bent Road, Stone Road, Hickory Road, Wilshire Place, and Robbins Road, all in the development known as Sudbury Pines, recorded on Land Court Plan No. 27878 A, known variously as the Shaw Estates, or Robinwood Development, and,

WHEREAS the signed petitions were delivered to the Board of Selectmen thereafter, receipt being acknowledged on 26 Sept. 1961 and

WHEREAS over two months have elapsed since receipt of said petition without any action by the Board of Selectmen with regard to inclusion of these roads in the Warrant for acceptance at this Special Town Meeting, Nov. 28, 1961, and

WHEREAS a hearing was granted to protesting representatives of the petitioners on 21 Nov. 1961, at which time the Board of Selectmen directed the Town Counsel to notify the developer of Sudbury Pines of the intent of the Town to take over and complete the unfinished work on the aforesaid streets, and further to seek reimbursement from the developer by legal means, and

WHEREAS the Board of Selectmen further directed that a full investigation of the circumstances surrounding the delay in handling the petition be conducted, and further that they have instructed the Town Engineer, George White, to contact the developer within the week advising him of the town's intent, and to seek compliance with the two year old covenant and further have given instructions not to release the guaranty bonds, dated 14 Oct. 1959 for the amount of \$12,000 and the bond of 3 Dec. 1958 for the amount of \$3800, until satisfactory completion of the work called for thereunder

THEREFORE BE IT HEREBY RESOLVED that the Town Meeting assembled does hereby direct and endorse the aforementioned actions of the Selectmen to be accomplished in an expeditious manner and be it further

RESOLVED that the Planning Board and the Board of Selectmen take all steps necessary to insure the early completion of the roads in a manner satisfactory for road acceptance and be it further RESOLVED that the bonds shall not be released by the Planning Board until the developer of Sudbury Pines has complied with the rules of the covenant, and lastly be it RESOLVED that the Town continue to show good faith by continuing the maintenance and plowing of the subject roads during the coming winter months.

Article 2. To see if the Town will vote to amend the Plumbing By-law by striking out in Section II, paragraph C, the words: "excepting that any permit required by this code may be issued to any person to do any work regulated by this code in a single family dwelling used exclusively for living purposes including the usual accessory buildings and quarters in connection with such building, provided the person is the bona fide owner of such dwelling and that the same will be occupied by said owner and that said owner shall personally purchase all material and perform all labor in connection therewith." and as amended said paragraph shall read as follows: C. Permits to perform plumbing shall be issued to licensed plumbers only and must be in the hands of the plumber before any work is done. Pass any vote or take any action thereon.

Submitted by the Selectmen.

Report of Town Counsel: "It is my opinion that the provisions of the Plumbing By-law, Section II C as quoted in the article and inserted by amendment from the floor of the Town Meeting are invalid and should be repealed."

VOTED: In the words of the article.

Article 3. To see if the Town will vote to amend the Plumbing By-law by inserting in Section II the following new paragraph: E. The fee to be paid to the Inspector of Plumbing upon issuance of any permit required under this by-law shall be as follows:

For the installation, renewal or remodeling of a waterheater, the cost of which does not exceed \$250.00	\$3.00
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For the installation, renewal or remodeling of a waterheater, the cost of which exceeds \$250.00	5.00
--	------

For the installation of new plumbing consisting of not more than five plumbing fixtures	5.00
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For the installation of new plumbing consisting of six to ten plumbing fixtures	10.00
---	-------

And for each plumbing fixture in excess of ten, for each such fixture an additional	1.00
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Pass any vote or take action thereon.

Submitted by the Selectmen.

UNANIMOUSLY VOTED: *Consent to make change in wording of the Selectmen's Motion.*

The Town Counsel stated that in his opinion, the amendment, if adopted, would be a valid by-law of the Town.

VOTED: *That the Town amend the Plumbing By-law by inserting in Section II the following new paragraph: E. The fee to be paid to the Town shall be collected by the Inspector of Plumbing upon the issuance of any permit required under this By-law and shall be as follows:*

<i>For the installation of a waterheater or the remodeling of plumbing the cost of which does not exceed \$250.00</i>	<i>\$3.00</i>
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<i>For remodeling of plumbing, the cost of which exceeds \$250.00</i>	<i>5.00</i>
---	-------------

<i>For the installation of new plumbing consisting of not more than five plumbing fixtures</i>	<i>5.00</i>
--	-------------

<i>For the installation of new plumbing consisting of six to ten plumbing fixtures</i>	<i>10.00</i>
--	--------------

<i>For each plumbing fixture in excess of ten, for each such fixture an additional</i>	<i>1.00</i>
--	-------------

Article 4. To see if the Town will vote to amend the Plumbing Rules and Regulations adopted under Article 39 of the warrant for the annual town meeting of March 8, 1961 by adding thereto a new paragraph under Section II thereof

to be known as Section II, F. which shall read as follows: "Subject to the provisions of G.L. (Ter. Ed.), c. 142, the Plumbing Inspector in his discretion may for the purpose of carrying out the intent of this code substitute performance standards for materials and workmanship set forth in the American Standard National Plumbing Code. Pass any vote or take any action relative thereto.

Submitted by J. Fleet Cowden.

Report of Town Counsel: *In my opinion it would be unlawful for the town to adopt such a by-law for the following reasons:*

1. The statute, G. L. c. 142, Sec. 13, does not empower a town "to adopt by mere reference the rules and regulations of another and foreign body as the basis for determining the suitability of plumbing and the installation of plumbing fixtures; and the proposed amendment would go beyond the authority conferred by the enabling statute. *Cawley v. Northern Waste Company*, 239 Mass. 540.

2. The proposed by-law would vest untrammelled discretion in the plumbing inspector utterly to disregard the provision of the plumbing by-law of the town, and to be guided by the rules and regulations "of another and foreign body" and according to his own interpretation or construction of the provisions of the American Standard National Plumbing Code. The power of a town to deal with the subject of plumbing is given by G. L. c. 142, Sec. 13, and a town can in no respect transcend the authority thus given. *Commonwealth v. Maletsky*, 203 Mass. 241. *Kilgour v. Gratto*, 224 Mass. 78.

After a lengthy presentation by J. Fleet Cowden it was

VOTED: *To table to the next Annual Town Meeting.*

Article 5. To see if the Town will vote to grant, appropriate, and transfer from available funds the sum of \$4,500, or any other sum, for the Special Account for Engineering Consultants and Counsel in the Boston Edison Case. Pass any vote or take any action thereon.

Submitted by the Boston Edison Study Committee.

Finance Committee Report: *At a special town meeting, September 29, 1960, the Town voted the sum of \$5000 for the purpose of hiring engineering consultants and special counsel to prepare legal and technical briefs to support our position against the Boston Edison Company. Of that amount approximately \$2500 has been expended: \$1123.23 for consulting engineers and \$1362.80 for legal and printing costs.*

The Board of Selectmen and the Citizens' Committee concerning high tension wires advised the Finance Committee

that they anticipate the need for \$7000 to bring the proceedings to a conclusion. Since they have \$2500 remaining from the original appropriation they have requested an additional \$4500 to meet their requirements. It is our understanding that approximately \$2500 will be used for special legal counsel and approximately \$4500 will be used for consulting engineering. In addition to the above it is the opinion of the Finance Committee that the \$500 required by our own Town Counsel in connection with this case should be charged to this account.

Although the Finance Committee recommended last year that no Town of Sudbury funds be appropriated, the townspeople did appropriate the sum of \$5000 for the purpose of prosecuting an appeal from the decision of the Department of Public Utilities in the matter of the petition of the Boston Edison Company to construct overhead transmission lines in the Town of Sudbury. The Finance Committee's position has not changed, in principle, but we also believe it would be unwise to leave unfinished business in midstream. It would, therefore, appear prudent that this case should be prosecuted through the Supreme Judicial Court, and assuming a favorable decision, the Town should then proceed with a rehearing at the Department of Public Utilities to arrive at a conclusion.

VOTED: That the sum of \$5000 be appropriated and transferred from excess and deficiency to increase the special account for the Boston Edison appeal to continue the appeal from the decision from the Department of Public Utilities in the matter of the petition of Boston Edison Company to construct transmission lines in the town, now pending before the Supreme Judicial Court; it being understood that an amount not to exceed \$500 shall be set aside for Town Counsel fees.

At this point in the proceedings a call for a quorum count was made. Lacking a quorum, the Moderator stated that the only business that could be transacted was to adjourn to a definite date.

The meeting adjourned to Tuesday evening, December 5, at 8:00 P. M. in the upper Town Hall. Time of adjournment was 11:20 P. M.

**PROCEEDINGS OF THE
ADJOURNED TOWN MEETING
DECEMBER 5, 1961**

At 8:15 P. M., the Moderator called to order the Adjourned Special Town Meeting and declared there was a quorum present.

Article 6. To see if the Town will vote to grant, appropriate or otherwise provide the sum of \$55,000.00, or any other sum, for the construction of a fire department substation on the site owned by the Town, at the corner of North Road and Dakin Road in North Sudbury and originally furnishing the same. Said building to be substantially the same as the one recently completed on the Boston Post Road in South Sudbury; pass any vote or take any action relative thereto.

Submitted by Philip H. Johnson, Robert C. Wellman and others.

Finance Committee report: In view of the increased number of homes in North Sudbury, the new Haynes Road School, and the Sperry-Rand Research Center, the need for a Fire Department substation in North Sudbury is evident. It is our understanding that the fire station will be a duplicate of the substation in South Sudbury, thereby reducing the costs attributable to engineering and architectural fees. The Finance Committee approves of the purpose stated in this article.

We also remind the citizens that another article will appear in the warrant of the Annual Town Meeting for a fire engine, the cost of which will be approximately \$19,000.

UNANIMOUSLY VOTED: *That the Town erect a fire station on property now owned by the Town situated at the corner of North and Dakin Roads under the full direction and control of the Permanent Building Committee; and for the erection of said fire station, the completion of plans therefor, legal expenses connected therewith, and originally furnishing the same, and for traffic control equipment on Route 117 for said station,*

That the sum of \$55,000 be appropriated, \$5000 of which shall be transferred from excess and deficiency; and

That the Town Treasurer with the approval of the Board of Selectmen be and is hereby authorized to borrow the sum of \$50,000 for a period of not more than twenty years as provided by General Laws, Chapter 44, Section 7(3) and to issue bonds or notes therefor.

A resolution was presented by John B. Frederickson concerning a recent Supreme Judicial Court decision that held that assessments must be based upon the full and fair cash value of all property regardless of its classification. The adoption of this resolution was defeated by a show of hands.

Article 7. To see if the Town will vote to raise, appropriate or transfer from available funds the sum of \$600.00 or any other sum for the purchase of a 2-way radio for the fire department to be installed in the new fire engine. Pass any vote or take any action relative thereto.

Submitted by the Fire Chief.

Finance Committee report: *Initially it was planned to use the radio which was on the old, recently-sold fire engine. It is now learned that new FCC regulations prohibit the use of this old equipment because it does not meet modern narrow-band requirements in transmitting and receiving radio messages. The new fire engine for South Sudbury, which will be delivered soon, should be equipped with a new radio that does meet the FCC requirements. The Finance Committee recommends the purchase of this equipment.*

VOTED: *That the sum of \$600 be appropriated and transferred from excess and deficiency to the New Fire Engine Account to purchase a two-way radio to be installed in the new fire engine.*

The following resolution presented by Abel Cutting was unanimously approved:

WHEREAS *Joseph Martin has expressed the desire to give his property in West Sudbury comprising a dwelling house, accessory buildings and several acres of land to the Town, and*

WHEREAS *Joseph Martin is advanced in years and in poor health, be it hereby*

RESOLVED *that the Town express its gratitude for this generous offer, and that the Conservation Commission and the Recreation Commission move as expeditiously as possible to consummate this gift in proper legal form; and that the name Martin Field, Martin Park or similar designation be given the land after its acquisition.*

Article 8. To see if the Town will vote to grant, appropriate or otherwise provide the sum of \$2500.00 or any other sum for the purpose of initiating plans and specifications for municipal swimming facilities. The expenditure of such funds to be under the jurisdiction of the Park and Recreation Com-

mission and the Permanent Building Committee. Pass any vote or take any action relative thereto.

Submitted by the Park and Recreation Commission.

VOTED: *Indefinite postponement.*

Article 9. To see if the Town will vote to grant, appropriate, or otherwise provide the sum of \$90,000.00, or any other sum to purchase a site for a Junior High School Building. Pass any vote or take action relative thereto.

Submitted by the Committee for the Procurement of a Junior High School Site.

Finance Committee report: *This article was submitted as a result of a recent engineering report which stated that the present center school site, although feasible as a Junior High School location, would cost approximately \$125,000. for draining and filling the land to provide adequate area for the facilities deemed necessary to meet the requirements of the Sudbury School Program. This led to the belief that a new site with an all new Junior High School should be considered. In order to obtain comparative costs a specific location is necessary. Several properties are under consideration and will be evaluated. The Finance Committee believes such surveys and engineering evaluation should precede the purchase of these properties to avoid the possibility of acquiring property which later is determined to be unfit for use or the site development costs of which are prohibitive. There must be conclusive evidence that site development, land acquisition, and school construction costs of one location over another will result in savings to this community. Until such survey and analysis is completed, the Finance Committee believes the Town should not purchase additional land and further, until complete and conclusive cost data is submitted on all sites, the present Center School site should not be abandoned as a junior high school site.*

The early draft of the Master Plan indicates that it may be desirable to have two or three neighborhood junior high schools. Until recently, it has been the announced plan of the school committee to have one centralized junior high school. At this moment the School Committee is not sure in which direction they should go. It is the opinion of the Finance Committee that a major policy decision of this type should be thoroughly discussed and debated and ultimately determined by the voters. We urge all the citizens to participate in the public meetings which the School Committee will hold.

The Finance Committee believes that until comparative cost data is available and firm purchase prices are negotiated any hasty move to obtain land is unwise.

There is now general agreement among the several committees involved (School Committee, Permanent Building Committee, Board of Selectmen, Planning Board and Finance Committee) that the following proposal will permit the School Committee to proceed with their construction program.

The present plan is to enter an article in the warrant for the Annual Town Meeting for land acquisition and building construction costs. In order to develop preliminary plans therefor and perform the survey and analysis necessary, the Finance Committee proposes that the Town should take an option on one or more properties. It is proposed that these options be taken on property already being considered and on such other properties which in the opinion of the School Committee, Permanent Building Committee, the Board of Selectmen, and the Finance Committee warrant serious consideration as school sites.

UNANIMOUSLY VOTED: That the Board of Selectmen be and they hereby are authorized and empowered to negotiate for, procure, and execute on behalf of the Town for a term of not less than one year options for the purchase at their fair cash value two separate parcels of land for school purposes, the first of which contains approximately thirty (30) acres, and supposed to be owned by Merton Haskell, is situated partly on Butler Road, Hudson Road and Fairbank Road and is bounded on the north by Butler Road, on the east by Fairbank Road, on the south by Hudson Road, and on the west by land of Priest, now or formerly, and the second of said parcels which contains approximately twenty-two (22) acres and supposed to belong to Ralph Barton and others, is situated on Haynes Road, Concord Road and Pantry Road and is bounded on the north by Haynes Road, on the east by Concord and Pantry Roads, on the south by land of Waite, now or formerly, and on the west by the location of New York, New Haven and Hartford Railroad; and said Board of Selectmen may also negotiate for, procure, and execute on behalf of the Town for a term of not less than one year, options for the purchase of such other parcels of land at their fair cash value as shall first be deemed by them, the Finance Committee, Permanent Building Committee and School Committee, acting in concurrence, to be suitable for school purposes; provided, however, that any option shall provide that the town may, by the Board of Selectmen or the School Committee, or any person or persons authorized by them, enter in and upon the premises during the term of any such option to make preliminary surveys, borings, soundings and all other tests as may be required for the purpose of determining the suitability of the parcel described in said option without being deemed guilty in any manner of trespass, and that, if the surface of the soil of such parcel is disturbed thereby, that

it shall be restored to its original condition as nearly as may be; that (1) the owner or owners of any such parcel shall agree that as a part of the consideration for the deed which shall be given to the Town upon the exercise of any such option to furnish or bear the cost of a plan of the land made from an accurate on-the-ground survey, and (2) that a conveyance of such parcel shall be free of all incumbrances whatsoever;

That said Board of Selectmen may cause a purchase-price appraisal to be made of any such parcel before entering into any option; and

That the sum of \$2000 be transferred from excess and deficiency and is appropriated for the purposes herein authorized.

The meeting adjourned at 9:30 P. M.

A True Record, Attest:

LAWRENCE B. TIGHE,
Town Clerk.

BIRTHS

DELAYED RETURNS — 1960

<i>Date</i>	<i>Name of Child</i>	<i>Names of Parents</i>
June 11	————— Koch	Richard Parry and Sylvia Ruth (Carey) Koch
Nov. 5	Bonnie Lynn Ouellette	Adrian E. and Barbara (Peckering) Ouellette
Nov. 11	Sally Marshall	Donald Lyle and Marjorie (MacLennan) Marshall
Nov. 16	Elizabeth Aileen Robinson	Henry Otis and Carol A. (Craven) Robinson
Nov. 23	Lisa Ann Chartier	Clifford Edmund and Marion Elizabeth (Quinn) Chartier
Nov. 26	Jodi Dolores Hughes	Burton B. and Mary L. (Robinson) Hughes
Dec. 7	Jean Kathleen Andrews	Richard P. and Ethel M. (Mallin) Andrews
Dec. 11	Bernard John Regenauer, Jr.	Bernard J. and Carol A. (McCurdy) Regenauer
Dec. 13	Leslie Jeanne Benedict	Bradford Clough and Ruth M. (Drake) Benedict
Dec. 16	Craig Lewis Appleby	Robert Lewis and Eleanor I. (Cooke) Appleby
Dec. 21	Cushman Walter Raleigh Amesbury	Ira Raleigh and Priscilla Marion (Gray) Amesbury

BIRTHS — 1961

<i>Date</i>	<i>Name of Child</i>	<i>Names of Parents</i>
Jan. 1	Beth Kyriakos	Vaselios Nicholas and Carolyn Mary (Anagnos) Kyriakos
Jan. 1	Douglas Richard Stone	Richard Carlton and Lola Mae (Butler) Stone
Jan. 2	Nancy Jean Olson	Hilbert Andrew and Marian June (Butler) Olson
Jan. 2	Bambi Lee Dowse	John B. and Leta Celeda (Gaudette) Dowse
Jan. 2	Robert Kevin Waddell	Robert James and Elsie J. (Basa) Waddell
Jan. 4	Catherine Brooks Pettit	Brooks H. and Aline (Desautels) Pettit
Jan. 6	Cynthia Lynne Fairbanks	Henry K. and Margaret I. (Donaldson) Fairbanks
Jan. 7	Kelly Powell	Neil Hart, Jr. and Roberta Dee (Worden) Powell

Jan. 7 Norman Douglas Mahar, Jr.Norman D. and Constance E. (Woodard) Mahar
 Jan. 9 Janet Catherine FloodWilliam Joseph and Theresa Estelle (Gallant) Flood
 Jan. 9 Glenn Roger DavisFranklin E. and Maria A. (Ruiz) Davis
 Jan. 10 Michael Duane RomacRichard John and Beatrice Mary (Vetter) Romac
 Jan. 11 Patrick CarrollWarren F., Jr. and Helen T. (Brady) Carroll
 Jan. 12 John Murray ChapmanEric E. and Joan E. (Barron) Chapman
 Jan. 15 Carol Lynn PodsenRobert Edward and Doris Audrey (Hochstadter) Podsen
 Jan. 16 Mark Stephen PhillipsIrving W. and Norma (Sutherland) Phillips
 Jan. 16 David Craig PorterRobert Reed, Jr. and Cynthia (Doremus) Porter
 Jan. 18 Christopher Dodge WarrenWilliam Spickers and Elizabeth Joan (Lee) Warren
 Jan. 18 Michele Louise HolwayRichard Saville and Jeannine G. (Garrity) Holway
 Jan. 18 Joseph Francis Cheatham, Jr.Joseph Francis and Linda (Kant) Cheatham
 Jan. 18 Anthony Bryan AmbroseJohn Paul, Jr. and Virginia Teresa (McKeon) Ambrose
 Jan. 20 Lincoln Stuart WataseFrank Hajime and Dorothy A. (Cummings) Watase
 Jan. 20 Francis James MacDonaldFrancis James and Mary Theresa (Cotton) MacDonald
 Jan. 21 William Jefferson TaskerThomas Huntley and Beverly Emma (Beck) Tasker
 Jan. 23 Brenda Marie MurphyGerald P. and Rita A. (Deveaux) Murphy
 Jan. 23 _____ CivettiRaymond P. and Gertrude M. (Kelly) Civetti
 Jan. 26 Heidi Jean DutyRussell Martin and Madeline May (Ward) Duty
 Jan. 26 Catherine Ann WoodGordon R. and Elizabeth Ann (Brown) Wood
 Jan. 26 Kent Conwell McGilvraBruce R. and Joan A. (Conwell) MacGilvra
 Jan. 28 Suzanne Neilsen HallPeter Redfern and Joanna (Crosby) Hall
 Jan. 29 Margaret Elaine GrebeLeland LeRoy and Mary Kathryn (Halloran) Grebe
 Jan. 30 Douglas Roy JohnsonRoy E. and Charlotte G. (Heckman) Johnson
 Jan. 31 Elizabeth Ann SmithTerry Gordon and Josephine (Devlin) Smith

 Feb. 4 Catherine Marjorie FollettHenry Allan and Marjorie Lucy (Thompson) Follett
 Feb. 6 Julie Elizabeth DriscollLeo Cornelius and Mary (Burrowes) Driscoll
 Feb. 8 Edward Dean DeGraeveEdgar H. and Mary Lou (Kimmel) DeGraeve

Feb.	9	Gerald Daniel Mafera	William Donald and Rachel Iotha (Ballenger) Mafera
Feb.	10	Gerard Denis Wilson	John and Mary (Sullivan) Wilson
Feb.	13	Ilene Clare Alford	Alan I. and Janet Z. (Cohn) Alford
Feb.	14	Joan Marie Adamson	Robert and Janet (Hennessy) Adamson
Feb.	14	Tina Guethlen	Victor Jackson and Gladys Ruth (Jones) Guethlen
Feb.	15	Brenda Lee Peskin	Myron Jack and Carol (Shanis) Peskin
Feb.	16	Joseph Valmore White	Valmore William, Jr. and Shirley Ann (Corbin) White
Feb.	19	Robert Joseph Marsh	Robert Joseph and Anne Marie (Cannistraro) Marsh
Feb.	20	John David Storey	Thomas V. and Helen (Stohlmann) Storey
Feb.	21	Elizabeth Ruth From	William Howard and Mary Phyllis (Vipond) From
Feb.	23	David Jonathan Margulis	Martin and Jean A. (Kealos) Margulis
Feb.	23	Michael Lawrence Margulis	Martin and Jean A. (Kealos) Margulis
Feb.	23	----- Vorderer	Frederick and Georgia (O'Connell) Vorderer
Feb.	23	Thomas O'Connor	Thomas F. and Sylvia (Collins) O'Connor
Feb.	24	Lawrence Alan Haworth	Lawrence Delisle and Marjorie Anne (Stevens) Haworth
Feb.	25	Peter Varriale	Joseph Paul and Lorraine Marie (Begin) Varriale
Feb.	27	Nancy Whiting Snell	Peter C. and Tanya (Withington) Snell
Feb.	27	Paul Michael Curtis	Robert Gordon and Mavonne C. (Johnson) Curtis
Feb.	27	Andrea Lee Castellano	Andre Michael and Lillian May (Murphy) Castellano
Feb.	27	Marie Therese Publicover	Francis Gerald and Veronica Ann (Herman) Publicover
Mar.	2	Susan Mary White	Robert L. and Joan D. (Poggemann) White
Mar.	5	Barbara Mary Clancy	Michael J. and Mary Elizabeth (Murphy) Clancy
Mar.	6	Daniel Edward Myers	Clifford Edward, Jr. and Marian Almira (Young) Myers
Mar.	7	Lorraine Elise Dudley	Kenneth W. and Ruth E. (Bowie) Dudley
Mar.	8	Beth Nordling Olsen	Stanley C. and Elizabeth (MacVicar) Olsen
Mar.	10	Paul Francis Hunter	Charles W. and Regina J. (Sullivan) Hunter
Mar.	11	Scott Harold Angell	William Howard and Jeanine Kay (Young) Angell
Mar.	11	Nancy Joan Duggan	Richard E. and Joan M. (Mullen) Duggan
Mar.	11	John Joseph O'Leary	Arthur B., Jr. and Helen D. (McEachern) O'Leary

Mar.	12	James Edward Malonson	James Harold and Nancy Marie (Johnston) Malonson
Mar.	13	Barbara Maily	Robert Paul and Margaret Mary (Neu) Maily
Mar.	13	Charles Bryant Dubay	Charles F. and Shirley (Hill) Dubay
Mar.	15	Newton John Taylor	George W. and Jean Elizabeth (Carmichael) Taylor
Mar.	17	David Patrick Farrell	William S. and Marguerite (Walsh) Farrell
Mar.	19	Tracy Paul McGuire	Arthur and Jacqueline (Fair) McGuire
Mar.	21	Bruce Nelson Sawyer	Harold Rich and Jeane Eudene (Marshall) Sawyer
Mar.	22	Laura Anne Campbell	Bruce D. and Sylvia Ann (Chesterman) Campbell
Mar.	22	Theodore John Sanborn	Albert Fellows and Gloria Mae (Rosky) Sanborn
Mar.	23	Heather Lesley Dunbar	Richard Weston and Lesley Beryl (Field) Dunbar
Mar.	24	David Philip Mason	John Francis and Ruth Marie (Clark) Mason
Mar.	24	Stephen Allan Neumeier	Victor L. and Crystal (Mueller) Neumeier
Mar.	24	Charles Martin Singer	Arthur L., Jr. and Joan (Cristal) Singer
Mar.	26	Evelyn Ramsdell Gurney	Albert Ramsdell, Jr. and Mary (Goodyear) Gurney
Mar.	26	Tamara Cohen	Frederick N. and Marie E. (Weicicoskie) Cohen
Mar.	28	Kathy Ann Smith	Arthur A. and Elaine M. (Croft) Smith
Mar.	28	Lisa Jacquelyn Radle	Robert M. and Virginia E. (Smith) Radle
Mar.	29	Pamela Alison Towle	William C. and Alison (Steele) Towle
Mar.	29	Donna Helen Healy	Dennis Francis and Althea (Duffin) Healy
Mar.	29	Theresa Ann Shaunessy	John J. and Barbara L. (Lavery) Shaunessy
Mar.	30	Janet Valentino	Raymond and Nancy A. (Lombardi) Valentino
Mar.	31	Mark Brigham Bonvallat	George Marc and Barbara Alice (Brigham) Bonvallat
Apr.	5	James Joseph Mussoni	Frank L. and Evelyn J. (Ralston) Mussoni
Apr.	7	Jenifer Ruth McKay	Alden Low and Virginia Ruth (Robinson) McKay
Apr.	8	William Ernest Hooper	Kenneth Rodney and Geraldine Barbara (Schaefer) Hooper
Apr.	9	Elizabeth Nason Goode	Robert E. and Margaret A. (Smith) Goode
Apr.	11	Carolyn Gale Raynor	John Shaw and Lois Elaine (Andres) Raynor
Apr.	11	Christopher Calandrella	Frank A. and Janet D. (Collins) Calandrella

Apr.	13	Wendy Sloan Pitman	Douglas Townsend and Dorothy Alta (Hoyt) Pitman
Apr.	14	Sarah Alyssa Fagerlund	Eino Waino and Raakel (Hamalainen) Fagerlund
Apr.	16	Mary Ann Fitzgerald	Barry T. and Mary G. (Malley) Fitzgerald
Apr.	18	Janet Guthrie Patrick	George Guthrie and Edna Jean (Scott) Patrick
Apr.	20	Scott Hall Mugford	Robert G. and Jean W. (Hall) Mugford
Apr.	20	Duane Richard Brooks	Richard Sterling and Jo Ann P. (O'Brien) Brooks
Apr.	20	Lori Ann Haag	Charles Eugene and Sandra Jean (Herland) Haag
Apr.	21	John Reed Leonard	Douglas G. and Jean C. (McDonough) Leonard
Apr.	25	William Edward Deibert	Edward Irvin and Joanne (Raymond) Deibert
Apr.	26	Neal Charles Cousins	Charles Ernest and Elizabeth Parker (Hall) Cousins
Apr.	28	Shawn McDermott	Patrick J. and Barbara (Ratchford) McDermott
Apr.	28	Carolee Ann Costello	Bernard S., Jr. and Mary T. (Hickey) Costello
Apr.	29	Sally-Anne White	Denis Charles and June (Kerwin) White
May	2	Linda Marion Bleakney	Robert Gordon, Jr. and Karin Louise (Kavanagh) Bleakney
May	3	David Michael Orifice	Michael Henry and Barbara Ann (Fayton) Orifice
May	4	Stephen Douglas Wilkins	Paul G., Jr. and Roberta E. (Dixon) Wilkins
May	6	Suzanne Jean Willey	John Charles and Jeannette Marie (Gosselin) Willey
May	7	Stephen Milner Martin	Thomas Felton and Jane Gregory (Milner) Martin
May	11	Amy JoAnn Miller	Andrew Leroy and Deborah Dorothy (Weed) Miller
May	11	Philip Alexander Kafalas	Peter and Eleanor M. (Juco) Kafalas
May	12	Norman William Sears	Norman E., Jr. and Dorothy M. (Donahue) Sears
May	14	Clare Margaret Hennessy	John Jerome and Muriel E. (Cooley) Hennessy
May	15	Verna Lee Walsh	Jesse M., Jr. and May C. (Rhynd) Walsh
May	15	Thomas Michael Strain	Thomas Charles and Catherine Agnes (Carney) Strain
May	16	Gregory Neal Maheu	John C. and Geraldine E. (Albanese) Maheu
May	16	Pamela Dustin Kelso	James, Jr. and Marian (Dustin) Kelso
May	17	Martha Carol Thurston	Roger Tucker and Carol Harriet (Nye) Thurston
May	20	Paul Joseph LaPointe	Peter Raymond and Dorothy Thelma (Hopkins) LaPointe
May	21	Mary Jane Bulger	Leonard L. and Ethel (MacGillivray) Bulger

May	21	Kevin Denis Boyce	Warren E. and Sheila (Lewis) Boyce
May	21	Thomas Andrew Kaliszewski	Thaddeus and Barbara (Freeman) Kaliszewski
May	22	Jefferey Mark Fredrickson	John B. and Ruth (Donahue) Fredrickson
May	27	John Boyd Hooper	James Joseph and Marilyn Lois (Heller) Hooper
May	27	Paula Jean Giannetti	Louis and Eleanor (Antonellis) Giannetti
May	27	James Christopher LaPrelle	Morris Vincent and Olivette Jacqueline (Boucher) LaPrelle
May	30	Judith Arnold Wood	Russell Jerome and Elizabeth Arnold (Little) Wood
May	31	William Arthur Phelps	Ernest Davis and Helen Adelaide (Murray) Phelps
June	3	Bruce Wayne Gioacchini	Hugh Horace and Virginia (Pingree) Gioacchini
June	5	Beth Ann Nicholson	John and Joline M. (Bonin) Nicholson
June	5	Hugh William Stauffer	Franklin Kruger and Catherine Jane (Brenner) Stauffer
June	6	Andrew Philip Mele	John Peter and Irene Ann (McCarthy) Mele
June	6	John Anders Meader	Earl John and Karen Ann (Lofgren) Meader
June	7	James Henry Dickson	Henry S. and Mary L. (Baudreau) Dickson
June	7	Elizabeth Dale McMorran	William Trett and Kay (Dale) McMorran
June	8	Caron Louise Scarano	Francis Lawrence and Yvette Donalda (Muir) Scarano
June	9	Tamsin Mary Moore	Robert Coffeen and Rosaleen (Connolly) Moore
June	13	Jennifer Ann Baumstark	Reynold J. and Jeanine B. (Druzba) Baumstark
June	14	Brenda Cedrone	Cesidio J. and Doneita A. (Schneberger) Cedrone
June	18	Justin B. Orabona	Joseph Florentino and Marjorie Claire (Seifert) Orabona
June	20	James Charles Delaney	James J., Jr. and Barbara M. (Kelley) Delaney
June	20	Mary Bilodeau	Theodore W. and Patricia J. (Kelly) Bilodeau
June	22	James Charles Fitch	John Cambridge and Eleanor May (Paquin) Fitch
June	22	Barbara Drew Watson	John Charles, Jr. and Joan Williams (Harriman) Watson
June	23	Heather Mary Gibbon	Terrence H. T. and Sara Margaret (Comer) Gibbon
June	25	Susan Euling	Raymond and Julia (Harvey) Euling
June	25	Winslow Whittlesey Reed, Jr.	Winslow Whittlesey and Nancy (Blaisdell) Reed
June	26	Elizabeth Gay Reich	Alan Anderson and Gay Ann (Forsythe) Reich
June	26	Jonathan Elliot Kemp	Philip Alan and Leatrice (Hoard) Kemp

June	29	Elena Regina Lucero	Richard L. and Helen (Duprey) Lucero
June	29	Frank Giles Ham	Herbert Shepherd and Dorothy E. S. (Giles) Ham
June	30	Ellen Elizabeth Halstead	Richard T. and Janet (Perreault) Halstead
July	1	Cynthia Ann McElvery	Richard M. and Jean M. (MacDonald) McElvery
July	2	Sally Ann Peterson	Frederick C. and Claire Ann (Cassidy) Peterson
July	5	Christopher Moore	Richard I. and Marjorie (Williamson) Moore
July	7	Mark Henry Moulton	Henry Joseph, Jr. and Lois Adelaide (McWeeney) Moulton
July	7	Gary James Sullivan	John Leo and Louise Marie (Beaulieu) Sullivan
July	14	Elaine Mary Collins	Arthur Joseph and Mary Ellen (Desmond) Collins
July	14	———— Taylor	Frank R. and Sheila M. (Flynn) Taylor
July	15	Pamela Jane Wood	Brainerd and Mary Ann (Banthin) Wood
July	16	Marilyn Keefe Conlon	Robert Joseph and Marilyn Florence (Keefe) Conlon
July	16	Lisa Ann O'Neil	Roderick John and Adelaide Mae (Emery) O'Neil
July	18	Craig Owen Mackinnon	Norman and Sheila (Reed) Mackinnon
July	18	Timothy Robert McDonald	Joseph N. and Mary M. (Lester) McDonald
July	19	Beth Anne Bortle	Daniel Wayne and Barbara (Hellmann) Bortle
July	21	Brooke Ann Bausk	Joseph and Jacqueline (McLean) Bausk
July	23	Lindsey Ann Edmands	Wallace M., Jr. and Ruth (Mead) Edmands
July	23	Jeffrey Dale Rice	Murray John and Marion Jeanne (Coats) Rice
July	25	Janet Lynn Freund	Darral J. and Myra L. (Peterson) Freund
July	26	Mark Frederick Steudel	Fritz and Elizabeth Jane (Ross) Steudel
July	26	Elaine Fish	William Hubert, Jr. and Mary Katherine (Hayes) Fish
July	27	Patricia Lynn Munsey	Henry G. and Vivian (Myrick) Munsey
July	30	Linda Margaret Dickey	William Brian and Jacqueline True (Wells) Dickey
Aug.	7	William Frank Reese	James R. and Elaine (Gravino) Reese
Aug.	8	Myron Sarkis Ohannessian	Myron S. and Charlotte (Gerardell) Ohannessian
Aug.	9	Barbara Ann Beakey	James A. and Norma J. (Kaplan) Beakey
Aug.	12	Robert Rocco Russello	Robert Rocco and Barbara Marie (Pancyzk) Russello

Aug. 14 Joan Ellen MeenanDaniel Joseph, Jr. and Joan Eleanor (Spottswood) Meenan
 Aug. 17 _____ MurrayJohn E. and Nancy J. (Kord) Murray
 Aug. 20 Peter David BrownEdmund Robert and Mary Gertrude (Publicover) Brown
 Aug. 20 Jo-Ann GarriganEdward F., Sr. and Marion F. (Veno) Garrigan
 Aug. 21 Andrew Walker CowanRobert Daniel and Diane Bigham (Nelson) Cowan
 Aug. 22 Susan Marie LochiattoJoseph A. and Dolorita (Leone) Lochiatto
 Aug. 24 Sara Lee BurlandDean A., Sr. and Eugenia Louise (Rosato) Burland
 Aug. 24 Christopher James SadlersDavid and Dorothy Anne (Davidson) Sadlers
 Aug. 26 Deborah Ann HawesRichard R. and Alice E. (McGovern) Hawes
 Aug. 27 Ralph Eldon Milroy, Jr.Ralph Eldon and Rhoda Arleen (Pangburn) Milroy
 Aug. 28 Suzanne FayRoy David and Patricia Helen (Bartholic) Fay
 Aug. 30 Debra Anne KingJackson Perkins and Anne Beverly (Cousins) King
 Aug. 30 Amelia Elizabeth OstroffEdward Daniel and Elizabeth (Johnston) Ostroff
 Aug. 31 Donna Lee DowseJames Levi and Ruth Elaine (Mason) Dowse
 Aug. 31 Paula Jean WalkerMichael A. and Pauline R. (Olsen) Walker

 Sept. 1 Glenn Stephen HydenWalfred Eino and Joan Patricia (Boothroyd) Hyden
 Sept. 4 David Philip NewfellPhilip John, Jr. and Marjorie Ann (MacDonald) Newfell
 Sept. 8 Maureen Isabella LothMarinus C. and Johanna (Homan) Loth
 Sept. 8 Robin Anne YoungJames Andrew and Elizabeth Louise (Lienhard) Young
 Sept. 11 Caroline Elizabeth BordenJohn Richard and Caroline Elizabeth (Marzilli) Borden
 Sept. 15 Brian Townsend LockeGrant Wesley and Virginia Claire (Walters) Locke
 Sept. 15 John Denis NelsonAif E.F.A. and Georgette (Caron) Nelson
 Sept. 15 Linda Louise NicholsRobert Stanley and Corinne Ruth (Cutting) Nichols
 Sept. 16 Mary Elizabeth FullerGeorge Andrew and Elizabeth (Daston) Fuller
 Sept. 18 Anna Katlina TaryImre Janos and Ilona (Rozsnyoi) Tary
 Sept. 20 Kristen PooleJames E. and Wendy (Wahlers) Poole
 Sept. 21 Gail Ruth TassellHarold and June (Walls) Tassell
 Sept. 21 Ronald Alan PeaseRichard Ray and Arline Beatrice (Daucett) Pease
 Sept. 21 Scott Geoffrey EdgertonBradford W. and Edith L. (Harris) Edgerton

Sept.	22	Lisa Marie Capotosto	Ralph L. and Marie Louise (Viers) Capotosto
Sept.	22	Timothy Joseph O'Shea	Joseph P. and Alice M. (Carney) O'Shea
Sept.	27	Stephen Joseph McGovern	John S. and Anna H. (Gloster) McGovern
Oct.	4	Jean Carmisciano	Salvatore F. and Alda Julia (Benotti) Carmisciano
Oct.	5	David Michael Sears	Donald Matthews and Claudette Anne (Zeckowitz) Sears
Oct.	5	Jena Victoria Bazley	Frederick A. and Barbara (Milton) Bazley
Oct.	6	Mark Hughes Parrott	Robert Arthur and Barbara Ann (Hughes) Parrott
Oct.	7	Douglas John Layport	John Lee and Dorcas Bassett (Marsaw) Layport
Oct.	11	Mark Reed Ellis	Stephen Keith and Priscilla (Green) Ellis
Oct.	12	James Henry Erenner	Henry R. and Joan (Hester) Brenner
Oct.	13	Andrew Eric Adelson	William J. and Janet (Ginsburg) Adelson
Oct.	14	Winifred Marie Fitzgerald	Maurice Joseph and Winifred Marie (Crowley) Fitzgerald
Oct.	15	David Michael Mackie	Chester and Marion E. (Osgood) Mackie
Oct.	15	Jacqueline Marie Nelson	Thomas G. and Jacqueline Claire (Bates) Nelson
Oct.	17	----- Mudie	Harold William and Elizabeth (Cunningham) Mudie
Oct.	18	Kevin Charles Kilty	John J. and Lorraine Louise (Sloan) Kilty
Oct.	21	Sara Lincoln Stansfield	Thomas R., Jr. and Edyth L. (McClellan) Stansfield
Oct.	23	Barbara May Bartholic	Raymond D. and Frances Therese (Doyle) Bartholic
Oct.	23	Carla Dell Houghton	Robert Lincoln and Jetta (Radebaugh) Houghton
Oct.	24	Lisa Lettery	Joseph and Jacqueline (Pratola) Lettery
Oct.	24	Steven Karl Polutchko	John Andrew and Kathleen Mary (Collins) Polutchko
Oct.	24	Dwight Jackson Emery	David Jackson and Judith (Newton) Emery
Oct.	28	Lisa Lepordo	Carl J., Jr. and Elena V. (Bomba) Lepordo
Oct.	28	Vaughn Paul Abraham	Robert Bernard and Geraldine Angela (Breiding) Abraham
Nov.	1	Valerie Jean Clark	Robert and Barbara (Barton) Clark
Nov.	4	Stephen Carlton McGaw	Richard Williams and Eugenia E. (Wells) McGaw
Nov.	5	Carolyn Jane Rushforth	William Kurth and Joan (Addison) Rushforth
Nov.	6	Timothy James Lohnes	Robert E. and Beverly J. (Collins) Lohnes

Nov. 9 Michael Francis CharnleyThomas L. and Gloria (Manteca) Charnley
 Nov. 11 Sarah Elizabeth KirshnerDavid R. and Virginia (Klarman) Kirshner
 Nov. 11 Melissa Ann TrumbleRichard Montague and June Patricia (Quinn) Trumble
 Nov. 13 Antoinette Ware VielehrJerome Edward and Patricia Ware (Driscoll) Vielehr
 Nov. 14 Joanne Marie BiondoAnthony Mark and Mary Ann (Megin) Biondo
 Nov. 14 Timothy John Delaney, Jr.Timothy J. and Carolyn A. (Brown) Delaney
 Nov. 20 Patricia Ann BergeronAlbany Euclide and Florence Patricia (Morris) Bergeron
 Nov. 20 Amy AndersonWalter Roger and Diane (Higgins) Anderson
 Nov. 22 Brenda Mary DattoliRichard Joseph and Janet Eleanor (Levey) Dattoli
 Nov. 23 Richard James LonglandDonald Tyler and Theresa Frances (Trudeau) Longland
 Nov. 25 Karen Ann LeoneJames Nazarene and Joan Teresa (LeBlanc) Leone
 Nov. 26 Lisa Joanne GayeJoseph and Shirley Ann (Martinsen) Gaye
 Nov. 27 Lisa Allen CampbellKleber Alexander, 3rd and Helen Amy (Leavitt) Campbell
 Dec. 2 Gregory Albert MansiusDonald George and Ninor Jenevieve (Burley) Mansius
 Dec. 3 Aaron Matthew HowellDonald J. and Cherie L. (Brown) Howell
 Dec. 12 Catherine Alice PillionFrederick J., Jr. and Anne (Doucette) Pillion
 Dec. 13 Thomas Patrick McGurnJohn T. and Mary K. (Stritch) McGurn
 Dec. 18 Benjamin Avery NixJoseph P. and Anne S. (Iwanowicz) Nix
 Dec. 20 Theresa Ann LaGrassaFrank Paul and Margaret Frances (Pierce) LaGrassa
 Dec. 20 Kevin Michael CunninghamRobert and Marion (Aucoin) Cunningham
 Dec. 21 Deborah Louise AdamsDavid LeRoy and Jane Lorraine (Parks) Adams
 Dec. 23 Mary Anne BrowneJames Edwin and Mary Ann (Westervelt) Browne
 Dec. 28 Kristin Ingrid HeineckeWilliam John and Norma Jean (Frantz) Heinecke

DEATHS — 1961

<i>Date</i>	<i>Name</i>	<i>Age</i>		
		<i>Yr.</i>	<i>Mo.</i>	<i>Day</i>
Jan. 10	Thomas B. Underwood, Jr.	48	—	—
Jan. 25	Isadore Rogers Belyea	83	—	28
Feb. 3	Joan Curley Proctor Rosenbaum ..	34	5	2
Feb. 4	Arnold Henry Rosenbaum	47	8	—
Feb. 21	David Pollari	68	4	7
Feb. 24	Baby Boy Vorderer	3 hrs.	10 min.	
Feb. 27	Harry Luman Ames	87	3	28
Feb. 28	Marion Hurlburt Eaton	90	6	14
Mar. 18	Sarah B. Wicks (Edwards)	62	6	14
Mar. 22	Burton E. Atkins	57	7	22
Mar. 28	Mabel Tapley Duncan (Sargeant)	87	6	20
Mar. 31	Alice Piper (Olive)	83	10	17
Apr. 8	Annie Elizabeth Sinon	89	4	5
Apr. 15	Terry Moore	5	4	—
Apr. 26	Dudley M. Pray	85	11	17
Apr. 29	Patricia (Ryan) Moore	37	5	17
Apr. 29	Beatrice Cutting (Robinson)	60	9	17
May 9	Alfred N. Eaton	83	1	5
May 23	Esther (Cooper) Ellms	69	0	16
May 26	Florence Bell (Woodward) Var- ney	69	2	5
May 27	Clairis R. Hullihen	69	—	—
May 28	Maybelle Dunn	77	0	15
June 2	Helga Haynes	60	10	2
June 3	Valentine K. Nickerson	85	4	23
June 7	Lillian Louise Merrifield	91	9	2
June 29	Robert Woodberry	86	10	5
July 3	Mary (Monahan) Cahill	27	—	—
July 13	Andrew W. Johnson	21	—	—
July 20	Agnes C. Crawford (O'Neil)	90	—	—
July 23	George L. Miller	57	11	23
July 31	Helen M. (McNally) Raynor	79	5	17

<i>Date</i>	<i>Name</i>	<i>Age</i>		
		<i>Yr.</i>	<i>Mo.</i>	<i>Day</i>
July 31	Trowbridge Arthur Richard	40	2	22
Aug. 10	Mark David Kotler	1	9	7
Aug. 10	Robert A. Ward			2
Aug. 26	John Louis Hennessy	61	5	15
Aug. 28	Earl I. Stone	69	4	0
Sept. 9	John Thomas Barker	74	11	22
Sept. 16	Harris Bartholomew	76	4	21
Sept. 22	Alta (Dunham) Wright	78	9	10
Oct. 7	Margaret Wilson	76	10	5
Oct. 11	Marcus G. Haley, Jr.	65	3	22
Oct. 14	Mary E. Maenpaa	53	3	2
Oct. 17	Baby Girl Mudie	3 hrs.	41 min.	
Oct. 19	Sophie (Kriz) Smith	77	5	4
Oct. 19	Amalia K. (Kauppinen) Siipola ...	81	4	7
Nov. 4	Andrew Anello	66	—	—
Nov. 5	Margaret Barlow	88	9	13
Nov. 5	Mable Poillucci	35	—	—
Nov. 11	Nellie Edith Reed Walker	80	2	6
Nov. 29	Aimee Eloise Wright (Sparks) ...	82	0	4
Dec. 12	Mary (Connelly) Tulis	78	11	—
Dec. 24	Edith Foss Davis	67	5	24
Dec. 24	Selina Kennedy Davis	74	—	—
Dec. 25	Margaret Elyse (Campbell) Gard- ner	36	3	9

CAUSES OF DEATH

The causes of death were as follows: Bronchopneumonia (6), Cerebral Hemorrhage (3), Arteriosclerotic Heart Disease (7), Gastrointestinal Hemorrhage (2), Coronary Heart Disease (2), Coronary Thrombosis (1), Cardiac Arrest (4), Carcinoma of lung (1), Carcinoma of Pancreas (1), Cirrhosis of Liver (1), Acute Coronary Insufficiency (1), Coronary Occlusion (1), Pyelonephritis (2), Prematurity (1), Immaturity (1), Myocardial Infarction (4), Skull fracture (2), Fracture Neck (2), Gun shot (2), Brain Tumor (1), Congestive Heart Failure (1), Pulmonary Embolism (1), Cerebral Concussion (1), Cerebro Vascular (1), Edema of lungs (1).

BROUGHT TO SUDBURY FOR BURIAL

<i>Date</i>	<i>Name</i>	<i>Yr.</i>	<i>Age</i>	
			<i>Mo.</i>	<i>Day</i>
Jan. 20	Emmi R. Sala	76	8	26
Jan. 30	Clarence R. Fulton	59	5	18
May 2	Catherine A. McLean	87	—	—
May 14	Ralph Nathan Yetton	71	6	1
May 16	Elizabeth Thayer (Abbott) Goodwin	73	11	22
May 27	Lewis R. Atwood, Sr.	71	—	—
July 12	Frank Crawford	70	—	—
July 13	William C. J. Flynn	81	3	12
Aug. 12	Lucy Hall Greenlaw	92	4	0
Aug. 15	Walter Sawin	83	—	—
Aug. 19	Nellie Rodgers Hunt	84	5	9
Aug. 19	Rudolph Alfred Piel	70	—	—
Sept. 4	Henry A. Bent	80	11	27
Sept. 8	Eunice B. Kimball	72	3	29
Oct. 4	Jane Milliken Tufts	75	—	—
Oct. 28	Annie L. Butterfield	87	4	27
Nov. 14	Ellen M. Bell	63	—	—
Dec. 10	Doris E. Coughlin	59	7	29

MARRIAGES

1960 — Delayed Returns

Mar.	19	Peter MacGregor Magie	Cambridge, Mass.
		Susan Ward Vick	Cambridge, Mass.
May	6	Walter Duncan Pierce	Worcester, Mass.
		Anna Tyra Person	Shrewsbury, Mass.
Aug.	26	Raymond Webster Reitzel	Newton, N. C.
		Betty Lou Boeske	Maynard, Mass.
Aug.	27	Earl Dallas Winters	Gallipolis, Ohio
		Katharine Lanning	Boston, Mass.
Sept.	3	Frederick Egbert Thompson	Waltham, Mass.
		Roberta Joan Kahn	Cambridge, Mass.
Nov.	12	Paul S. Williams, Jr.	Manasses, Va.
		Elizabeth A. Calder	Boston, Mass.

MARRIAGES — 1961

Jan.	2	Roger G. Woodard	Dryden, N. Y.
		Josephine M. Townsend	Woburn, Mass.
Jan.	15	Robert Francis Levine	West Warwick, R. I.
		Sandra Joan Roos	Sudbury, Mass.
Jan.	20	Harold L. Jewett, Jr.	Sudbury, Mass.
		Muriel G. Shaw	Sudbury, Mass.
Jan.	28	Richard Milne Ingmanson	Braintree, Mass.
		Sandra MacDonald	Braintree, Mass.
Jan.	28	Warren Emerson Lincoln, Jr.	Weston, Mass.
		Noel G. (Gleason) Edwards	Wellesley Hills, Mass.
Jan.	28	Lawrence E. Thomas	Framingham, Mass.
		Donna L. Butler	Northboro, Mass.
Feb.	5	Richard Charles Eisenhower	Bedford, Mass.
		Sally Josephine Goulart	Bedford, Mass.
Feb.	11	Murdock D. MacKenzie	Natick, Mass.
		Susan J. DeFazio	Natick, Mass.
Feb.	12	John J. McDonald	Sudbury, Mass.
		Marie Washek	Wayland, Mass.
Feb.	18	William P. Francyk	Malverne, N. Y.
		Joan Crosby	Natick, Mass.
Feb.	18	Bertram E. Lockhart, Jr.	Sudbury, Mass.
		Cecile A. Brooks	Maynard, Mass.

Feb.	25	Thomas W. Shepard	Sudbury, Mass.
		Susan Hamilton Robinson	Wayland, Mass.
Mar.	4	Ford Lamar Brooks	Houston, Texas
		Julia Gloria Dee	Haverhill, Mass.
Mar.	11	William Gonsalves Perry	Hudson, Mass.
		Janet A. Touchette	Sudbury, Mass.
Mar.	11	Robert Harold Mackinnon	New York, N. Y.
		Maralen Taylor Moody	Acton, Mass.
Mar.	18	Leonard A. Pike	Sudbury, Mass.
		Gail Mosca	Sudbury, Mass.
Mar.	18	Elmer Walter Helgesen, Jr.	Newton, Mass.
		Elizabeth Jane McBreairty	Waltham, Mass.
Mar.	25	Kenneth D. Labaugh	Paterson, N. J.
		Suzy French Groseclose	Washington, D. C.
Apr.	1	Alex Djakov	Springfield, Mass.
		Diana Fessenden Hazel	Newton, Mass.
Apr.	7	Martin Margulis	Sudbury, Mass.
		Jean Porter (Kealos)	Sudbury, Mass.
Apr.	13	Richard E. Forna	Framingham, Mass.
		Janice A. Gailani (Leporati)	Framingham, Mass.
Apr.	15	Harry Whitney Baldwin ..	Pleasant Valley, N. Y.
		Deborah Ann Sealey	Springfield, Vt.
Apr.	15	Andrew Ray	Somerville, Mass.
		Catherine Caulfield	Somerville, Mass.
Apr.	22	Richard John Connor	Medway, Mass.
		Dona Ethelyn Nelson	West Medway, Mass.
May	13	Herbert Wendell Gallagher II ...	Waltham, Mass.
		Gail Inger Gustavson	Waltham, Mass.
May	20	Jay Carleton Dings	Braintree, Mass.
		Marcia Irma Tuells	Islington, Mass.
May	27	Peter J. Wilson	New Haven, Conn.
		Allison Shepard	New Haven, Conn.
May	27	Peter Abbott Wilson	Maynard, Mass.
		Carol Ann Seura	Maynard, Mass.
May	27	Gilbert Paul Fauteux	Dartmouth, Mass.
		Marjorie Haley	Worcester, Mass.
May	27	Robert K. Whittier	Boston, Mass.
		Susan J. Morgan	Boston, Mass.

June	3	Robert E. Hoss	Shrewsbury, Mass.
		Gail Marie Sundheim	Worcester, Mass.
June	3	George B. Martin	Royal Oak, Mich.
		Annamae Kuchta	Belleville, Mich.
June	9	Michael Geller	Lansing, Mich.
		Ann Harding	Sudbury, Mass.
June	9	Richard Henderson Walker	Sudbury, Mass.
		Susan Plumley	Sudbury, Mass.
June	10	Lindsay W. Smith	Wallingford, Conn.
		Cornelia M. Clark	Framingham, Mass.
June	10	Donald A. Burgess	Sudbury, Mass.
		Doris Elizabeth Connelly	Waltham, Mass.
June	10	Arthur Roy Fogelgren	Waltham, Mass.
		Marcia J. Tobin	Burlington, Mass.
June	10	Stephen Scott Howe	Sudbury, Mass.
		Lillian Cecilia Sampson Sylvia ..	Dorchester, Mass.
June	11	John Joseph Drobot, Jr.	Cambridge, Mass.
		Diane Isabelle Lamy	Sudbury, Mass.
June	24	John Randolph Dunnell	Brooklyn, N. Y.
		Susan Russell Heath	Sudbury, Mass.
June	24	Franklin Edward Meyers	Sudbury, Mass.
		Caroline Amelia Wood	Sudbury, Mass.
June	25	Donald Edward Marquis	Sudbury, Mass.
		Sandra Anne Wiles	Marlboro, Mass.
June	25	Albert Henry Greeno	Maynard, Mass.
		Phyllis Sue Wade	Maynard, Mass.
June	29	Alexander J. Pastene	Webster Groves, Mo.
		Virginia M. Priest	Sudbury, Mass.
July	1	Daniel Martin DeYoung	Uxbridge, Mass.
		Sandra Irene Dugan	Sudbury, Mass.
July	1	Gerald P. Brown	Roxbury, Mass.
		Clara L. Miller	Sudbury, Mass.
July	1	Donald Frederick Forg	Concord, Mass.
		Nancy Harrington	Lexington, Mass.
July	1	Kenneth George Toombs	Needham, Mass.
		Carol Anne Brady	Needham, Mass.
July	1	Charles George	Sudbury, Mass.
		Mary Elizabeth Kelley	Franklin, N. H.

- July 1 David Lynn FurneyWaltham, Mass.
Alice Marion ParleeWaltham, Mass.
- July 2 Richard Ely HearnCambridge, Mass.
Kathryn Alicia WatchornHollidaysburg, Pa.
- July 7 Robert Edward CamaraHudson, Mass.
Cheryl Cecelia CooperSudbury, Mass.
- July 7 Donald Paul AikenSudbury, Mass.
Susan StoneSudbury, Mass.
- July 8 Norman Philip EykelDedham, Mass.
Sally Blades CutlerSudbury, Mass.
- July 9 Willy WuNewton, Mass
Margaret Chien-jung LeeNewton, Mass.
- July 15 Sigvard O. JohnsonSudbury, Mass.
Mary Campbell MacEachern ...Watertown, Mass.
- July 15 Montford Herbert R. Sayce ...Charlestown, N. H.
Athena Anne CaragianisCharlestown, N. H.
- July 15 Delbert Leroy BauerDenver, Colorado
Jane Blackmer FlynnSudbury, Mass.
- July 16 Robert G. ScottSudbury, Mass.
Joan L. BushWoburn, Mass.
- July 27 William Henry MooreArlington, Mass.
Linda LitwinArlington, Mass.
- July 30 Christopher John Woodbury ...Ogunquit, Maine
Judith Joanne WingertWayland, Mass.
- July 30 James D. CarewMaynard, Mass.
June E. DowseSudbury, Mass.
- Aug. 5 John R. StopfelBrookline, Mass.
Virginia BrownBoston, Mass.
- Aug. 6 Glenn Alan YankeeNorthboro, Mass.
Joan Doris GillstromNorthboro, Mass.
- Aug. 13 John Ross LarsenSaugus, Mass.
Linda Lee LockeSudbury, Mass.
- Aug. 19 Lawrence C. Pitman, Jr.Concord, Mass.
Ursula V. WallSudbury, Mass.
- Aug. 19 William Gustaf JohnsonNew Bedford, Mass.
Barbara Jean AugustNew Bedford, Mass.
- Aug. 19 Galt GrantWeston, Mass.
Susan Baker CopelandBoston, Mass.

Aug.	20	Waldo I. Powell, Jr.	Concord, Mass.
		Disa Netterstrom	Waltham, Mass.
Aug.	26	William Richard Ximiness	Harrison, Maine
		Harriett W. (Keene) Shaughnessy	Newton, Mass.
Aug.	27	Carl D. Townsend	Boston, Mass.
		Marjorie L. Wilkins	Waltham, Mass.
Aug.	29	John E. L. Nathan Collins	Sudbury, Mass.
		Alice H. Curley	Hudson, Mass.
Sept.	2	Herman Hongsuk Kim	Seoul, Korea
		Armida Canales	Boston, Mass.
Sept.	3	Albert Wesley Frey	Pittsburgh, Pa.
		Hope Marjorie Lincoln	Hanover, N. H.
Sept.	3	John R. Belschwender	Albany, N. Y.
		Wilma D. Selin	Boston, Mass.
Sept.	7	Harvey Lucius Alexander, Jr.	Newton, Mass.
		Carolyn Robinson	Newton, Mass.
Sept.	8	Daniel F. Mills	Sudbury, Mass.
		Roberta E. Meyer	Sudbury, Mass.
Sept.	9	Robert Murdock List	Rochester, N. Y.
		Ann Radcliffe Barrs	West Newton, Mass.
Sept.	13	William K. Patton	Sudbury, Mass.
		Joan Brown	Watertown, Mass.
Sept.	16	John L. Garzia	Sudbury, Mass.
		Roberta F. Cares	Sudbury, Mass.
Sept.	23	Richard Gordon Reinacker	Rapid City, S. D.
		Polly Joan Veinott	Newton, Mass.
Sept.	23	Kenneth Dean Stahl	Columbia, Missouri
		Leslie Buckingham Sears	Sudbury, Mass.
Sept.	23	Edwin Munroe Knights, Jr.	Flint, Mich.
		Ruth Lindsay Currie	Acton, Mass.
Sept.	23	John Joseph Gaudett	Maynard, Mass.
		Alice Ruth (Phalon) Furbush	Maynard, Mass.
Sept.	24	Robert Warren Judd	Wayland, Mass.
		Lucy T. (Snow) Sawter	Wayland, Mass.
Sept.	30	William Marshall Dolbier, II	Sudbury, Mass.
		Jane Claire Parsons	Northampton, Mass.
Sept.	30	Marshall Dewayne Potts	Newark, Calif.
		Barbara Louise Widdows	Sudbury, Mass.

Oct.	7	Malcolm Donald Buchanan	Waltham, Mass.
		Judith Sutherland	Attleboro, Mass.
Oct.	7	Edward Lloyd Mills	Sudbury, Mass.
		Phyllis Marie Graceffa	Maynard, Mass.
Oct.	12	James Solley	Newton, Mass.
		Joan Gallagher	Newton, Mass.
Oct.	13	Clifford Edward Hodge	Watertown, Mass.
		Mary George	Sudbury, Mass.
Oct.	13	Richard Craig Straley	Newton, Mass.
		Suzanne Dorothy Spangenburg	Newton, Mass.
Oct.	14	John N. Schipper	Southboro, Mass.
		Liolia Jane Howland Downey	Dedham, Mass.
Oct.	21	Peter Kendall Chamberlin	DeWitt, N. Y.
		Cynthia Katharine Turnbull	Wilmette, Ill.
Oct.	21	Robert T. Gould	Walpole, Mass.
		Janice A. Stretton	Sudbury, Mass.
Oct.	25	George F. Lettery	Sudbury, Mass.
		Suzanne S. Wood	Sudbury, Mass.
Oct.	28	Joseph A. Barber, Jr.	Maynard, Mass.
		Sharon L. Kendall	Sudbury, Mass.
Nov.	10	Charles R. Siegars	Sudbury, Mass.
		Jeanne Cassidy	Newton, Mass.
Nov.	26	William B. Tobin	Stow, Mass.
		Christine S. Nurczynski	Sudbury, Mass.
Dec.	2	Paul E. Kennally, Jr.	Sudbury, Mass.
		Ann Stewart	Brighton, Mass.
Dec.	16	Alan Albert Hall	Sudbury, Mass.
		Audrey Martin Smith	Newtonville, Mass.
Dec.	23	Ernest E. Behrens, Jr.	Jacksonville, Vt.
		Judith A. Bosworth	Framingham, Mass.
Dec.	30	Peter P. R. Debye	Sudbury, Mass.
		Anne L. Cassola	Lexington, Mass.
Dec.	30	Donal Willis Elliott	West Orange, N. J.
		Deborah Lou Harvey	Wellesley, Mass.

FUNDS COLLECTED BY THE TOWN CLERK
IN 1961

Dog Licenses

554 Male	@	\$2.00	\$1,108.00	
156 Female	@	5.00	780.00	
375 Spayed	@	2.00	750.00	
9 Kennel	@	10.00	90.00	
1 Kennel	@	25.00	25.00	
2 Kennel	@	50.00	100.00	
				\$2,853.00
1,097 Fees	@	.25		274.25
				\$2,578.75

Certificates of Registration

19	@	2.50	47.50	
1	@	3.00	3.00	
4	@	1.00	4.00	
				54.50
				54.50

Junk Licenses

1	@	10.00	10.00	
1 Fee	@	2.00	2.00	
				8.00
				8.00

Bowling Alley License 195.00

Misc. Permits, Sales of Publications etc. 443.75

Total Funds Paid Treasurer \$3,280.00

Approved,

CLIFTON F. GILES,
Town Accountant.

REPORT OF
THE TOWN ACCOUNTANT

To the Honorable Board of Selectmen:

I herewith submit the report of the Town Accountant for the year ending December 31, 1961, arranged as follows:

1. Balance sheet as of December 31, 1961.
2. Detailed accounts of all money received by the Town, classified in accordance with the requirements of the Division of Accounts of the Commonwealth.
 - a. Summary of Cash Receipts.
 - b. Summary of Income Accounts.
 - c. Recapitulation of Estimated Receipts.
3. Recapitulation of Excess and Deficiency.
4. Detail of Town Debt.
5. Details of all Departmental Accounts showing the appropriations, credits, expenditures, and balances.

All bills and vouchers on which monies have been paid from the treasury during the year ending December 31, 1961 have been examined and found correct, and all have been properly approved.

Respectfully submitted,

CLIFTON F. GILES,
Town Accountant.

BALANCE SHEET — DECEMBER 31, 1961

GENERAL ACCOUNTS

ASSETS	LIABILITIES
Cash:	Dog Licenses Due Middlesex County
General	\$35.75
Petty Cash Advances	Road Machinery Fund
Goodnow Library	20,759.22
Tax Collector	Trust Funds not invested
Police Department	291.00
.....	Sale of Cemetery Lots Fund
70.00	298.00
.....	Trust Funds Income
\$1,231,938.41	10,813.24
Accounts Receivable:	Temporary Loans—Anticipation of Reimbursement
Taxes	40,675.00
Levy of 1959	Tailings
Real Estate	263.02
\$686.38	Treasurer — Premium Account, Haynes School and Raymond Land
Levy of 1960	4,047.90
Real Estate	Unidentified Receipts of Various Tax Collectors
3,453.76	236.39
Levy of 1961	Road Guarantee Deposits
Real Estate	20,050.20
\$61,247.45	Revenue Reserved until Collected:
Personal Property	Motor Vehicle Excise
4,226.20	\$22,000.31
Poll	Departmental
.....	2,015.39
65,525.65	Special Assessments
69,665.79	322.96
Motor Vehicle and Trailer Excise:	Farm Animal Excise
Levy of 1960	18.53
Levy of 1961	Tax Title Revenue
.....	57.00
\$1,426.18	Tax Title Possessions
.....	3,780.40
20,574.13	Tax Title Possessions — Water District
22,000.31	8.04
Special Assessments:	Petty Cash Advancements
Street:	70.00
Added to Taxes 1959	28,272.43
\$26.53	Overlay Surplus
Added to Taxes 1960	33,133.11
\$7.07	

Added to Taxes 1961	211.82	
		\$275.42
Committed Interest:		
1959	\$4.87	
1960	4.85	
1961	24.82	
		34.54
Drainage:		
Added to Taxes 1961	7.56	
Committed Interest 1961	5.44	
		322.96
Farm Animal Excise:		
1961		18.33
Tax Titles and Possessions:		
Tax Titles	\$57.00	
Tax Title Possessions	3,780.40	
Tax Title Possessions held for Water District	8.04	
		3,845.44
Departmental:		
Aid to Dependent Children:		
Due from Commonwealth	\$615.39	
Aid to Highways:		
Chapter No. 81 -- Due from Commonwealth	8,936.99	
Chapter No. 90 -- Due from Commonwealth	9,378.95	
Due from Middlesex County	4,689.47	
		22,905.41
Accounts Receivable -- Various		1,400.00
Loans Authorized		50,000.00
		<u>\$1,402,782.04</u>

Overlay Reserved for Abatements:		
Levy of 1959	\$686.38	
Levy of 1960	3,433.76	
Levy of 1961	33,564.71	
		37,704.85
Federal Grants:		
Old Age Assistance	\$3,593.00	
Medical Aid to the Aged	3,632.41	
Aid to Dependent Children	1,917.83	
Disability Assistance	1,231.66	
Welfare Administration	584.38	
Aid to Schools--Pub. Law 874	27,029.25	
Aid to Schools--Pub. Law 864	876.58	
		38,865.11
Revolving Funds:		
School Lunch		7,341.92
Overestimates:		
State Parks and Reservations	\$274.22	
County Tax	1,137.45	
		1,411.67
Payment in Advance--Blue Cross		11.85
Misc. Receipts--Blue Cross		60.20
Loans Authorized--Unissued		50,000.00
Unexpended Appropriations Balances		856,343.51
Excess & Deficiency		252,169.47
		<u>\$1,402,782.04</u>

DETAIL OF
 "UNEXPENDED APPROPRIATION BALANCES"

Account

Counsel Fees— Edison Case	\$7,013.97
Town Hall Painting	2,179.47
Repairs to Loring Parsonage	427.98
Police Automobile Replacement	2,167.00
Police Station	9.65
Plans for Fire Department Building	631.30
Post Road Fire Station	11,991.13
New Fire Engine	10.00
North Sudbury Fire Station	5,000.00
Printing Regulations of the Board of Health	142.05
Chapter 90 Construction, 1961	6,800.00
Chapter 90 Construction, 1960	4,122.75
Repairs and Drainage— Old Lancaster Road	617.92
Rebuilding and Completion of Various Town Roads	7,422.49
Resurface Roads where Water Main Extended	9,705.66
Israel Loring School	35,183.02
General John Nixon School	22,381.33
Repairs to Center School	5,909.58
Haynes Road School	683,128.21
To Purchase Land for Haynes Road School	10,000.00
Preliminary Plans for Junior High School	29,500.00
Option on Land for Junior High School	2,000.00
Plans for Addition to Goodnow Lihrary	9,000.00
Hosmer House Painting	1,000.00
	\$856,343.51

DEBT ACCOUNTS

Funded Debt		\$2,908,400.00
Loans Payable:		
First School Construction	\$70,000.00	
Second School Construction	30,000.00	
Sewage Disposal System at Center School ..	8,000.00	
Addition to Town Hall Offices	9,000.00	
Highway Department Garage	27,400.00	
Horse Pond Road School	340,000.00	
Fairbank Road School	385,000.00	
Israel Loring School	457,500.00	
Police Station	50,000.00	
Purchase of Featherland Farms Land	20,000.00	
General John Nixon School	477,500.00	
Fire Station on Post Road	50,000.00	
Raymond Land Purchase	140,000.00	
Josiah Haynes Elementary School	830,000.00	
Fire Department Equipment	14,000.00	
		<u>\$2,908,400.00</u>

DEFERRED REVENUE ACCOUNTS

Apportioned Street Assessments not due		\$8,347.31
Apportioned Street Assessment Revenue due in		
1962	\$1,403.21	
1963	1,057.10	
1964	813.59	
1965	660.22	
1966	456.01	
1967	425.19	
1968	425.19	
1969	319.07	
1970	319.07	
1971	319.07	
1972	319.07	
1973	313.07	
1974	313.07	
1975	313.07	
1976	311.57	
1977	289.87	
1978	289.87	
		<u>\$8,347.31</u>

DRAINAGE

Apportioned Drainage Assessments not due		\$570.69
Apportioned Drainage Assessments due in		
1962	\$33.57	
1963	33.57	
1964	33.57	
1965	33.57	
1966	33.57	
1967	33.57	
1968	33.57	
1969	33.57	
1970	33.57	
1971	33.57	
1972	33.57	
1973	33.57	
1974	33.57	
1975	33.57	
1976	33.57	
1977	33.57	
1978	33.57	
		<hr/>
		\$570.69

SUMMARY OF CASH RECEIPTS

1.	Real Estate Taxes of 1959 ..	\$556.81	
	Real Estate Taxes of 1960 ..	69,315.20	
	Real Estate Taxes of 1961 ..	1,434,596.58	
			<u>\$1,504,468.59</u>
2.	Personal Property Taxes of 1960	\$2,548.80	
	Personal Property Taxes of 1961	118,104.95	
			<u>120,653.75</u>
3.	Estate of Deceased Person ..		907.70
4.	Poll Taxes of 1960	\$6.00	
	Poll Taxes of 1961	4,018.00	
			<u>4,024.00</u>
5.	Motor Vehicle and Trailer Excise of 1959	\$12.83	
	Motor Vehicle and Trailer Excise of 1960	52,605.60	
	Motor Vehicle and Trailer Excise of 1961	128,369.39	
			<u>180,987.82</u>
6.	Farm Animal Excise Taxes of 1961		198.21
7.	Special Assessments on Streets		2,628.06
8.	Special Assessments on Drainage		184.80
9.	Dog Licenses and Sale of Dogs		2,707.75
10.	Dog Tax Refund from Middlesex County ..		1,727.70
11.	Road Machinery Fund		11,612.20
12.	Trust Funds Principal		2,265.70
13.	Trust Funds Interest		5,354.00
14.	Sale of Cemetery Lots		33.00
15.	Loans in Anticipation of Reimbursement..		40,675.00
16.	Loans in Anticipation of Revenue		596,036.09
17.	Fire Station Loan		50,000.00
18.	Raymond Land Loan		140,000.00
19.	Haynes Road School Loan		830,000.00
20.	Fire Department Equipment Loan		14,000.00
21.	Premium on Fire Station Loan	\$3.50	
22.	Premium on Raymond Land Loan	390.60	
23.	Premium on Haynes Road School Loan	6,025.80	
			<u>6,419.90</u>
24.	Accrued Interest on Haynes Road School Notes		913.00
25.	Accrued Interest on Raymond Land Notes		175.00
26.	Road Guarantee Deposits		4,500.00

26.	Road Guarantee Deposit	4,500.00	
27.	Interest on Road Guarantee Deposit	414.43	
28.	Welfare Recovery	824.00	
29.	Welfare Payments by Cities and Towns	991.92	
30.	Miscellaneous Accounts Receivable —		
	Water District	485.00	
31.	Special School Lunch Account	82,962.06	
32.	County Aid to Highways	6,498.18	
33.	Reimbursement Veterans' Services	222.85	
34.	Unexplained Payment from Blue Cross	60.20	
35.	Received from Comm. of Mass.		
	Aid to Highways	\$39,352.22	
	Temporary Aid	1,518.74	
	Old Age Assistance	8,389.29	
	Medical Aid to the Aged ..	8,112.21	
	Aid to Dependent Children	1,655.23	
	Disability Assistance	191.33	
	Welfare Administration	1,645.52	
	Veterans' Benefits	1,809.13	
	Income Tax	173,004.73	
	Corporations Tax	22,960.71	
	Fee for Collecting State		
	Withholding Tax	72.96	
	School Building Assistance	56,845.69	
	State Aid to Libraries	1,563.87	
	Meals Tax	1,706.36	
	Division of Standards	30.00	
	Reimbursement under		
	Chap. 526	1,061.12	
	Education of the Blind	1,197.75	
	Tuition and Transportation	2,985.08	
	Vocational Education	1,742.29	
	Transportation of Pupils ..	22,557.40	
			348,401.63
36.	Federal Grants		
	Old Age Assistance	\$14,196.01	
	Medical Aid to the Aged ..	12,972.45	
	Aid to Dependent Children	2,633.50	
	Disability Assistance	957.60	
	Welfare Administration	3,290.97	
	School Aid, Chap. 874	20,006.14	
	School Aid, Chap. 864	414.18	
			54,470.85
37.	Collected for Other Agencies		
	Group Insurance	\$1,601.91	
	Federal Withholding Taxes	125,265.45	
	State Withholding Taxes ..	10,598.89	
	Middlesex County Retirement	14,296.19	
	Blue Cross - Blue Shield ..	10,000.48	
	Teachers' Retirement Fund	27,247.25	
	Lord's Day Licenses Col-		
	lected for State	50.00	
	Adult Education	673.84	
			189,734.01
38.	General Government	25,656.20	
			<u>\$4,231,193.60</u>

**DETAIL OF RECEIPTS REPORTED AS
"GENERAL GOVERNMENT"**

1. Interest on Taxes	\$1,520.31
2. Tax Collector — Fees for Liens	759.00
3. Demands	100.25
4. Release of Betterment	12.00
5. Interest Received on Federal Aid Funds ..	512.61
6. Town Hall Rent	755.00
7. Library Fines	1,065.86
8. Building Permits	2,467.00
9. Wiring Permits	749.00
10. Court Fines	316.20
11. School Telephone Commission	32.84
12. Highway Damage Settlement	50.00
13. School Tuition	955.00
14. Cemetery Charges for Expense	817.00
15. Earth Removal Board Fees	35.00
16. Planning Board Fees	125.00
17. Assessors' Fee	1.00
18. Board of Appeals Fees	410.00
19. Police Service to Town of Wayland	5.00
20. Sale of Maps	6.00
21. Proceeds from Sale of Fire Truck	450.00
22. Proceeds from Sale of School Busses	2,310.00
23. Pistol Permits	95.00
24. Sealer of Weights and Measures	55.50
25. School Miscellaneous	8.00
26. Reimbursement for School Damage	15.00
27. Contractor Portion of Light, Water and Gas at New Police Station	137.11
28. Return of Void Checks	105.95
29. Return of Duplicate Payments	40.58
30. Town Clerk	701.25
31. Board of Health	1,110.99
32. Selectmen	9,932.75

\$25,656.20

SUMMARY OF INCOME ACCOUNTS

	<i>Balance</i> <i>Jan. 1,</i> <i>1961</i>	<i>Income</i> <i>1961</i>	<i>Expended</i> <i>1961</i>	<i>Balance</i> <i>Dec. 31,</i> <i>1961</i>
Charity Funds	\$4,760.53	\$1,351.98	\$1,851.82	\$4,260.69
Raymond Scholarship Fund..	333.53	311.12	333.53	311.12
Goodnow Library Fund	536.79	1,521.94	1,049.73	1,009.00
School Funds	260.60	41.04	—	301.64
Mt. Pleasant Cemetery Funds	1,651.00	643.14	629.62	1,664.52
Mt. Wadsworth Cemetery Funds	1,065.90	629.82	462.20	1,233.52
No. Sudbury Cemetery Funds	555.73	281.70	201.52	635.91
Old Cemetery Fund	152.53	27.40	—	179.93
Town Cemetery Funds	1,016.96	545.86*	345.91*	1,216.91
	<hr/>	<hr/>	<hr/>	<hr/>
	\$10,333.57	\$5,354.00	\$4,874.33	\$10,813.24

* Includes \$3.90 for flowers for lot No. 74 as provided in Trust.

RECAPITULATION OF ESTIMATED RECEIPTS

1. Income Tax	\$173,004.73
2. Corporations Tax	22,960.71
3. Reimbursement on account of Publicly Owned Land	296.12
4. Old Age Tax (Meals Tax)	1,706.36
5. Motor Vehicle and Trailer Excise	175,222.73
6. Licenses	9,356.00
7. Fines	316.20
8. Special Assessments	2,818.98
9. General Government	19,309.28
10. Old Age Assistance (other than Federal Grants)	8,389.29
11. Veterans' Services	1,809.13
12. School (other than Income Tax)	29,437.52
13. Library	1,065.86
14. Interest on Taxes	1,520.31
15. State Assistance for School Construction	56,845.69
16. Farm Animal Excise	198.21
17. Aid to Dependent Children	1,655.23
18. Medical Aid to the Aged	8,112.21
19. Disability Assistance	191.33
20. General Relief	1,509.48
21. Reimbursement — Chap. 526	765.00
	<hr/>
	\$516,490.37

RECAPITULATION OF EXCESS AND DEFICIENCY

CREDITS

Balance, January 1, 1961	\$193,935.24
Welfare Recovery	161.50
Accrued Interest	148.94
Aid to Highways, Comm. of Mass.	5,374.56
Aid to Highways, Middlesex County	2,687.65
Revenue	119,806.86
	<hr/>
	\$322,114.75

DEBITS

Transferred by Vote of Town Meeting, March, 1961	\$50,000.00
Transferred by Vote of Special Town Meeting, August, 1961	7,300.00
Transferred by Vote of Special Town Meeting, November, 1961	12,600.00
Tax Title	13.50
Interest on Real Estate Refund	31.78
Balance, December 31, 1961	252,169.47
	<hr/>
	\$322,114.75

TABLE OF TOWN DEBT — DECEMBER 31, 1961
Showing annual payments of principal to be raised by revenue

Rate Date of Issue	Josiah Haynes School	Nixon and Loring Schools	Fairbank School	Horse Pond School	Highway Garage	Raymond Land	Police Station	Town Hall Offices	School	Fire Station	Featherland Farms	School Sewage Disposal	School	Fire Engine	Total
	3.6% 9-15-61	3.9% 10-1-59	3% 7-1-58	3.6% 5-1-57	3.5% 10-3-56	5% 6-15-61	3.4% 5-1-60	2.4% 12-1-55	2% 8-1-48	2.4% 1-5-61	3.4% 5-1-60	2.4% 12-1-55	1.75% 9-1-49	2.1% 10-10-61	
1962	\$45,000.	\$55,000.	\$25,000.	\$25,000.	\$2,000.	\$15,000.	\$5,000.	\$1,000.	\$10,000.	\$10,000.	\$5,000.	\$2,000.	\$10,000.	\$5,000.	\$215,000.
1963	45,000.	55,000.	25,000.	25,000.	2,000.	15,000.	5,000.	1,000.	10,000.	10,000.	5,000.	2,000.	10,000.	5,000.	215,000.
1964	45,000.	55,000.	25,000.	25,000.	2,000.	15,000.	5,000.	1,000.	10,000.	10,000.	5,000.	2,000.	10,000.	4,000.	214,000.
1965	45,000.	55,000.	25,000.	25,000.	2,000.	15,000.	5,000.	1,000.	10,000.	10,000.	5,000.	2,000.			200,000.
1966	45,000.	55,000.	25,000.	20,000.	2,000.	15,000.	5,000.	1,000.	10,000.	10,000.					188,000.
1967	45,000.	55,000.	25,000.	20,000.	2,000.	15,000.	5,000.	1,000.	10,000.						178,000.
1968	40,000.	55,000.	25,000.	20,000.	2,000.	15,000.	5,000.	1,000.	10,000.						173,000.
1969	40,000.	55,000.	25,000.	20,000.	2,000.	15,000.	5,000.	1,000.							163,000.
1970	40,000.	55,000.	25,000.	20,000.	2,000.	10,000.	5,000.	1,000.							158,000.
1971	40,000.	55,000.	20,000.	20,000.	2,000.	10,000.	5,000.								152,000.
1972	40,000.	55,000.	20,000.	20,000.	2,000.										137,000.
1973	40,000.	55,000.	20,000.	20,000.	2,000.										137,000.
1974	40,000.	55,000.	20,000.	20,000.	2,000.										137,000.
1975	40,000.	55,000.	20,000.	20,000.	1,400.										135,400.
1976	40,000.	55,000.	20,000.	20,000.											135,000.
1977	40,000.	55,000.	20,000.	20,000.											135,000.
1978	40,000.	55,000.	20,000.												115,000.
1979	40,000.														40,000.
1980	40,000.														40,000.
1981	40,000.														40,000.
	\$830,000.	\$935,000.	\$385,000.	\$340,000.	\$27,400.	\$140,000.	\$50,000.	\$9,000.	\$70,000.	\$50,000.	\$20,000.	\$8,000.	\$30,000.	\$14,000.	\$2,908,400.

TABLE OF TOWN DEBT — DECEMBER 31, 1961

Showing annual payments of interest to be raised by revenue

Rate Date of Issue	Josiah Haynes School	Nixon and Loring Schools	Fairbank School	Horse Pond School	Highway Garage	Raymond Land	Police Station	Town Hall Offices	School	Fire Station	Featherland Farms	School Sewage Disposal	School	Fire Engine	Total
	3.6% 9-15-61	3.9% 10-1-59	3% 7-1-58	3.6% 5-1-57	3.5% 10-1-56	3% 6-15-61	3.4% 5-1-60	2.4% 12-1-55	2% 8-1-48	2.4% 1-5-61	3.4% 5-1-60	2.4% 12-1-55	1.75% 9-1-49	2.1% 10-10-61	
1962	\$29,880.	\$36,465.	\$11,550.	\$11,790.	\$959.	\$3,975.	\$1,615.	\$216.	\$1,400.	\$1,080.	\$595.	\$192.	\$525.	\$294.	\$100,536.
1963	28,260.	34,320.	10,800.	10,890.	889.	3,525.	1,445.	192.	1,200.	840.	425.	144.	350.	189.	93,469.
1964	26,640.	32,175.	10,050.	9,990.	819.	3,075.	1,275.	168.	1,000.	600.	255.	96.	175.	84.	86,402.
1965	25,020.	30,030.	9,300.	9,090.	749.	2,625.	1,105.	144.	800.	360.	85.	48.			79,356.
1966	23,400.	27,885.	8,550.	8,280.	679.	2,175.	955.	120.	600.	120.					72,744.
1967	21,780.	25,740.	7,800.	7,560.	609.	1,725.	765.	96.	400.						66,475.
1968	20,160.	23,595.	7,050.	6,840.	539.	1,275.	595.	72.	200.						60,326.
1969	18,720.	21,450.	6,300.	6,120.	469.	825.	425.	48.							54,357.
1970	17,280.	19,505.	5,550.	5,400.	399.	450.	255.	24.							48,665.
1971	15,840.	17,160.	4,800.	4,680.	329.	150.	85.								43,044.
1972	14,400.	15,015.	4,200.	3,960.	259.										37,834.
1973	12,960.	12,870.	3,600.	3,240.	189.										32,859.
1974	11,520.	10,725.	3,000.	2,520.	109.										27,874.
1975	10,080.	8,580.	2,400.	1,800.	49.										22,909.
1976	8,640.	6,435.	1,800.	1,080.											17,955.
1977	7,200.	4,290.	1,200.	360.											13,050.
1978	5,760.	2,145.	600.												8,505.
1979	4,320.														4,320.
1980	2,880.														2,880.
1981	1,440.														1,440.
	\$306,180.	\$328,185.	\$98,550.	\$93,600.	\$7,046.	\$19,800.	\$8,500.	\$1,080.	\$5,600.	\$3,000.	\$1,360.	\$480.	\$1,050.	\$567.	\$874,998.

SCHEDULE OF APPROPRIATIONS, TRANSFERS
AND EXPENDITURES

	<i>Appropriations and Transfers</i>	<i>Expenditures</i>	<i>Balances</i>
GENERAL GOVERNMENT			
101 Moderator, Salary	\$100.00	\$80.00	\$20.00
102 Finance Committee, Expense	250.00		
	65.61R	315.61	0.00
103 Selectmen, Salaries	1,600.00	1,600.00	0.00
103A Administrative, Salary	1,000.00	1,000.00	0.00
104 Selectmen, Other Expense	100.00	100.00	0.00
105 Selectmen, Travel Expense	200.00	128.40	71.60
106 Selectmen, Out of State Travel			150.00
	150.00	0.00	
107 Town Accountant, Salary..	2,700.00	2,700.00	0.00
108 Town Accountant, Expense	150.00	122.38	27.62
109 Treasurer, Salary	2,500.00	2,500.00	0.00
110 Treasurer, Expense	250.00	236.76	13.24
111 Treasurer, Tax Title Expense	25.00	0.00	25.00
112 Treasurer, Bond and Note Issue Expense	500.00		
	3.50C	178.00	325.50
115 Tax Collector, Salary	4,000.00	4,000.00	0.00
116 Tax Collector, Expense	540.00	462.72	77.28
117 Tax Collector, Travel Expense	300.00		
	45.50R	345.50	0.00
118 Assessors, Salaries	2,500.00	2,500.00	0.00
119 Assessors, Expense	900.00		
	47.72R	947.72	0.00
119A Assessors, Costs of Appellate Court Cases	1,850.00R	1,850.00	0.00
120 Assessors, Travel Expense	750.00	750.00	0.00
121 Assessors, Revaluation	2,000.00	2,000.00	0.00
121A Assessors, Printing Assessment List	2,500.00	1,527.05	972.95
122 Town Counsel	6,500.00	6,498.99	1.01
123 Legal Expense	850.00		
	16.55R	866.55	0.00
124 Counsel Fees, Edison Case	3,778.97		
	5,000.00	1,765.00	7,013.97*
126 Town Clerk, Salary	2,800.00	2,800.00	0.00
127 Town Clerk, Expense	800.00	462.73	337.27
128 Engineer, Salaries	11,475.00	10,251.50	1,223.50
129 Engineer, Expense	650.00	649.04	.96
130 Engineer, Travel Expense	700.00	700.00	0.00
131 Registrars, Salaries	150.00	150.00	0.00
132 Registrars, Expense	1,500.00		
	413.99R	1,913.99	0.00
133 Election and Town Meeting, Expense	2,000.00		
	349.10R	2,349.10	0.00
134 Planning Board, Expense..	200.00	111.24	88.76
135 Planning Board, Legal Notice Expense	500.00	106.88	393.12
135A Planning Board, Clerk Hire	400.00	346.95	53.05
136 Master Plan for Sudbury..	10,000.00	10,000.00	0.00

	<i>Appropriations and Transfers</i>	<i>Expenditures</i>	<i>Balances</i>
137 Industrial Commission	1,000.00	246.54	753.46
138 Committee for Preservation Ancient Records	250.00	0.00	250.00
139 Committee on Town Administration	100.00	25.00	75.00
140 Personnel Board, Expense	50.00	15.00	35.00
141 Permanent Building Committee, Expense	2,500.00	160.94	2,339.06
142 Clerk Hire	{20,800.00		
	{ 300.00R	21,061.87	38.13
143 Office Supplies	{2,500.00		
	{ 500.00R		
	1,435.36R	4,435.86	0.00
144 Office Equipment, Maintenance	850.00		
	6.01R	856.01	0.00
145 Office Equipment, Purchase	{2,350.00		
	{ 500.00A		
	350.00R	3,129.95	70.05
146 Town Hall, Expense	6,800.00	6,545.57	254.43
146A Town Hall, Janitor Salary	1,500.00	1,384.56	115.44
147 Town Hall, Painting	{4,095.62B		
	{2,000.00A		
	{ 135.00R	4,051.15	2,179.47*
148 Telephone Account	{4,000.00		
	{2,500.00A	5,160.59	1,339.41
149 Repairs to Loring Parsonage	{241.22		
	{538.54R	351.78	427.98*
150 Chairs for Town Hall	750.00	623.30	126.70
151 Historic Districts Study Commission	17.50R	17.50	0.00

PROTECTION OF PERSONS AND PROPERTY

201 Police, Salaries	\$53,050.00	\$52,044.67	\$1,005.33
202 Police, Expense	9,280.00	8,189.22	1,090.78
203 Police, Uniform Account ..	900.00	808.03	91.97
206 Police, Automobile Replacement	{2,500.00		
	{1,644.25R	1,977.25	2,167.00*
207 New Police Station	8,402.20B	8,392.55	9.65*
210 Radio Maintenance	1,330.00	1,327.67	2.33
211 Fire, Salaries	49,000.00	47,880.11	1,119.89
212 Fire, Expense	{1,600.00		
	{ 500.00A	2,099.42	.58
213 Fire, Out of State Travel	250.00	241.55	8.45
214 Fire, New Equipment	1,950.00	1,947.88	2.12
215 Fire, Automobile Replacement	2,000.00	1,991.19	8.81
216 Fire, Uniform Allowance ..	180.00	176.90	3.10
217 Plans for New Fire Dept. Building	631.30B		631.30*
218 Post Road Fire Station ...	{50,000.00		
	{ 2,800.00A	40,808.87	11,991.13*
220 New Fire Engine	{ 4,000.00		
	{14,000.00N	17,990.00	10.00*
	3,000.00	2,999.79	.21
221 Fire Alarm System			
222 Fire Dept., Civil Defense Training Building	902.49B	902.49	0.00
223 Hydrant Rental	9,100.00	9,100.00	0.00
224 Hydrant Rental, Supple-			

	<i>Appropriations and Transfers</i>	<i>Expenditures</i>	<i>Balances</i>
mental	10,000.00 B	10,000.00	0.00
	10,000.00	10,000.00	0.00
225 Bldg. Inspector, Salary	700.00	700.00	0.00
226 Bldg. Inspector, Expense ..	200.00	199.27	.73
227 Board of Appeals	{1,600.00		
	{ 362.32 R	1,962.32	0.00
228 Board of Appeals, Sub-division	25.00	0.00	25.00
229 Earth Removal Board, Expense	300.00	22.15	277.85
230 Sealer of Weights and Measures	150.00	150.00	0.00
231 Tree and Brush Control	5,200.00	5,198.10	1.90
232 Tree, Specific Projects	5,200.00	5,105.66	94.34
233 Tree Planting Program	2,000.00	1,547.79	452.21
234 Insect and Pest Control	5,000.00	4,999.85	.15
235 Civil Defense Administration	650.00	429.63	220.37
236 Dog Officer, Salary	750.00	750.00	0.00
237 Dog Officer, Expense	500.00	459.52	40.48
238 Conservation Commission, Expense	250.00	239.17	10.83
239 Conservation Fund	7,500.00	7,500.00 I	0.00
240 Plumbing and Gas Inspector	750.00	0.00	750.00
241 No. Sudbury Fire Station	5,000.00	0.00	5,000.00*
242 Two-Way Radio for Fire Dept.	600.00	600.00	0.00

HEALTH AND SANITATION

301 Board of Health, Expense	\$1,300.00	\$1,112.56	\$187.44
302 District Nursing Association	3,500.00	3,500.00	0.00
303 Inspector's Fees	2,400.00	1,490.00	910.00
304 Printing "Regulations"	150.05 B	8.00	142.05*
306 Dental Clinic	1,200.00	840.40	359.60
307 Animal Inspector	225.00	225.00	0.00
308 Sanitary Land Fill Operation	10,000.00	10,000.00	0.00
309 Mosquito Control	{4,000.00		
	{2,000.00 A	5,090.00	910.00

HIGHWAYS

401 Highway, Surveyor Salary	\$5,800.00	\$5,800.00	\$0.00
401A Highway, Clerical Hire	1,200.00	582.12	617.88
401B Highway, Administrative Expense	200.00	0.00	200.00
402 Chapter No. 81	{21,175.00 V		
	{ 9,625.00	30,799.25	.75
403 Chapter No. 90 Construction, 1961	6,800.00	0.00	6,800.00*
404 Chapter No. 90, Construction, 1960	{15,757.90 B		
	{ 3,000.00 V	14,635.15	4,122.75*
405 Chapter No. 90, Maintenance	{2,000.00		
	{8,000.00 V	4,997.88	2.12
406 Road Equipment Operating Expense	9,500.00	9,416.02	83.98
407 General Highway, Maintenance	15,400.00	9,808.46	5,591.54

	<i>Appropriations and Transfers</i>	<i>Expenditures</i>	<i>Balances</i>
408 Snow and Ice Removal	22,000.00	21,992.84	7.16
409 Bridge Account	2,000.00	1,262.04	737.96
411 Repairs and Drainage, Old Lancaster Road	889.22B	271.30	617.92*
412 Street Lighting	{ 10,000.00	10,367.70	0.00
	{ 367.70R		
413 Rebuild and Complete Roads designated by Highway Surveyor	12,155.88B	4,733.39	7,422.49*
415 Highway Building Maintenance	1,500.00	1,049.88	450.12
417 Street Drainage Improvements	2,000.00	1,554.58	445.42
418 Widen and Resurface Roads	{ 14,845.50B	10,139.84	9,705.66*
	{ 5,000.00		
420 Snow Plow	936.00	936.00	0.00
421 Highway Pick-up Truck ..	2,200.00	1,963.00	237.00M

WELFARE

501 Welfare Administration ...	{ \$2,500.00	\$5,721.68	\$584.38*
	{ 515.09BF		
502 General Relief	3,290.97F	1,937.51	62.49
503 Old Age Assistance and Medical Aid to Aged ...	{ 30,000.00	50,849.93	7,225.41*
	{ 27,507.95F		
	{ 567.39BF		
505 Aid to Dependent Children	{ 2,500.00	4,632.13	1,917.83*
	{ 1,416.46BF		
	{ 2,633.50F		
507 Disability Assistance	{ 1,033.60BF	1,759.54	1,231.66
	{ 957.60F		

VETERANS' BENEFITS

601 Veterans' Agent, Salary ..	\$250.00	\$250.00	\$0.00
602 Veterans' Benefits	4,000.00	3,575.04	424.96
603 Veterans' Agent, Expense	50.00	45.67	4.33

SCHOOLS

701 School General Budget	{ \$799,888.00	\$802,841.62	\$0.00
	{ 2,953.62F		
702 School, Outlay	3,544.75F	3,544.75	0.00
703 School, Out of State Travel	300.00	175.20	124.80
704 Lincoln-Sudbury Regional School Assessment	442,300.00	442,300.00	0.00
705 School, Rental	2,500.00	2,500.00	0.00
706 Horse Pond Road School ..	13,036.49B	12,208.07T	0.00
		823.42	
707 Fairbank Road School	11,061.55B	9,572.14T	0.00
		1,489.41	
708 Israel Loring School	118,844.40B	83,661.38	35,183.02*
709 Gen. John Nixon School ...	54,457.74B	32,076.41	22,381.33*
710 Repairs to Center School ..	5,909.58B	0.00	5,909.58*
711 Haynes Road School	{ 25,000.00	171,871.79	683,128.21*
	{ 830,000.00N		
711A Preliminary Plans for Haynes Road School	5,000.00	5,000.00	0.00

	<i>Appropriations and Transfers</i>	<i>Expenditures</i>	<i>Balances</i>
711B Purchase Land, Haynes Road School	10,000.00	0.00	10,000.00*
712 Preliminary Plans, Junior High School	30,000.00	500.00	29,500.00*
713 Option on Land, Junior High School	2,000.00	0.00	2,000.00*

LIBRARY

801 Goodnow Library, Salaries	{ \$7,400.00 1,727.70D 499.40G	\$9,627.10	\$0.00
802 Plans for Addition to Library	{ 1,500.00B 7,500.00A	0.00	9,000.00*
803 Goodnow Library, Books ..	{ 8,000.00 239.10G	8,239.10	0.00
804 Goodnow Library, Expense	{ 2,800.00 311.23G	3,111.23	0.00

PARKS AND RECREATION

901 Parks and Playgrounds, Salaries	\$3,450.00	\$3,055.89	\$394.11
902 Parks and Recreation Committee, Expense	{ 10,000.00 3,200.00A	10,317.88	2,882.12
903 Fourth of July, Expense ..	950.00	950.00	0.00

UNCLASSIFIED

1001 Donald E. Shay, Jr.	\$12,000.00B	\$12,000.00	\$0.00
1002 Memorial Day	500.00	402.69	97.31
1003 Insurance	31,000.00	23,347.44	7,652.56
1005 Custodian of Town Property	50.00	50.00	0.00
1006 Edward Barrett Hosmer Memorial	2,000.00	2,000.00	0.00
1007 Hosmer House Painting ..	{ 500.00 526.30R	26.30	1,000.00*
1008 Printing Town Report	{ 3,000.00 49.11R	3,049.11	0.00
1011 Incidentals	{ 400.00 200.00R	271.12	328.88
1012 Reserve Fund	12,000.00	10,834.84	1,165.16
1013 Bonding Expense	700.00	602.00	98.00
1014 Unpaid Bills of 1960	74.85	74.85	0.00
1015 Purchase Raymond Land..	{ 10,000.00 140,000.00N	150,000.00	0.00

CEMETERIES AND MEMORIAL PARKS

1101 Supt. of Cemeteries, Salary	\$800.00	\$800.00	\$0.00
1102 Cemeteries and Memorial Parks	1,700.00	1,084.80	615.20
1103 Cemetery Expense	700.00	593.00	107.00

OTHER

1201 Debt Reduction	\$149,150.00	\$149,150.00	\$0.00
1202 Interest on Gen. Purpose Loans	{ 70,800.00 2,116.08R 175.00H	72,916.08	175.00

		<i>Appropriations and Transfers</i>	<i>Expenditures</i>	<i>Balances</i>
1203	Interest on Temporary Loans	6,200.00	4,439.04	1,760.96

EXPLANATION OF SYMBOLS

- A — Additional appropriation at a later meeting.
- B — Balance brought forward from 1960.
- C — Transferred from Premium Account.
- D — Dog Tax refund from Middlesex County.
- F — Federal Aid.
- G — Income from Library invested funds.
- H — Accrued interest.
- I — Invested funds.
- M — To Road Machinery Fund.
- N — Borrowed on Note.
- R — From Reserve Fund by vote of Finance Committee.
- T — Transferred *out* by Town vote.
- V — Loan in Anticipation of Reimbursement.
- * — This amount carried forward to 1962.

STATE AUDIT

An audit of the books and accounts of the Town was made in 1960 and the following report was received from Mr. Herman B. Dine, Director of Accounts. The complete itemized report is on file in the Town Clerk's office and may be seen there at any time, upon request.

 THE COMMONWEALTH OF MASSACHUSETTS

Department of Corporations and Taxation

Bureau of Accounts

State House, Boston 33

April 29, 1960

To the Board of Selectmen
 Mr. Francis W. Trussell, Chairman
 Sudbury, Massachusetts

Gentlemen:

I submit herewith my report of an audit of the general accounts of the Town of Sudbury for the period from March 20, 1957, and of the tax collector's accounts for the period from March 6, 1958, to December 3, 1959, made in accordance with the provisions of Chapter 44, General Laws. This is in the form of a report made to me by Mr. William Schwartz, Assistant Director of Accounts.

Very truly yours,

 /s/ HERMAN B. DINE
 Director of Accounts

HBD:MDG

Mr. Herman B. Dine
 Director of Accounts
 Department of Corporations and Taxation
 Sir:

In accordance with your instructions, I have made an audit of the general accounts of the Town of Sudbury for the period from March 20, 1957, and of the tax collector's accounts for the period from March 6, 1958, the dates of the previous examinations, to December 3, 1959, and submit the following report thereon:

The financial transactions as recorded on the books of the departments receiving or disbursing money for the town or sending out bills for collection were examined, checked, and verified.

The books and accounts of the town accountant were examined and checked. The receipts as recorded were checked with the available departmental records and with the treasurer's books, while the payments were compared with the treasury warrants authorizing the disbursement of town funds and with the treasurer's records.

The ledger accounts were analyzed for the period covered by the audit, the appropriations as recorded on the ledgers were checked with the amounts voted by the town as shown by the town clerk's records of town meetings, the transfers from the reserve fund were compared with the amounts authorized by the finance committee, and a balance sheet, which is appended to this report, was prepared showing the financial condition of the town on December 3, 1959.

The books and accounts of the town treasurer were examined and checked. The recorded receipts were analyzed and verified by comparison with the records of the several departments collecting money for the town and with other sources from which money was paid into the town treasury, while the disbursements were compared with the selectmen's warrants authorizing the payments.

The cash balance on December 3, 1959 was proved by reconciliation of the bank balances with statements furnished by the banks of deposit, by examination of the savings bank books, and by actual count of the cash in the office.

The payments on account of maturing debt and interest were proved with the amounts falling due and checked with the cancelled securities and coupons on file.

The records of tax titles and tax possessions held by the town were examined and checked. The additions to the tax title account were checked with the collector's records, the sales of tax possessions were compared with the receipts as recorded on the treasurer's cash book, the foreclosures were verified, and the tax titles and tax possessions on hand were listed and checked with the records at the Registry of Deeds.

The savings bank books and securities representing the investment of the trust and investment funds in the custody of the town treasurer were examined and listed. The income was proved and the withdrawals were verified.

The books and accounts of the town collector were examined and checked in detail. The town and district taxes, excise, and special assessments recommitted at the time of previous audit, as well as all subsequent commitments, were audited and proved. The payments to the town and district treasurers were checked with the treasurer's cash book, the recorded abatements were compared with the assessors' records of abatements granted, the transfers to the tax title account were verified by comparison with the treasurer's records of

tax titles held by the town, and the outstanding accounts were listed and reconciled with the controlling ledger accounts in the town accountant's office. The cash balance on December 3, 1959 was proved by reconciliation of the bank balance with a statement furnished by the bank of deposit and by actual count of the cash in the office.

The departmental records of accounts receivable were examined and checked. The payments to the treasurer were checked with the treasurer's cash book, and the outstanding accounts were listed and proved with the town accountant's ledger.

Further verification of the outstanding tax and departmental accounts was made by mailing notices to a number of persons whose names appeared on the books as owing money to the town and district, the replies received thereto indicating that the accounts, as listed, are correct.

The town clerk's records of dog and sporting licenses issued and of miscellaneous receipts were examined and checked. The payments to the Division of Fisheries and Game were verified by comparison with the receipts on file, and the payments to the town were checked to the treasurer's cash book.

The surety bonds furnished by the several town officials for the faithful performance of their duties were examined and found to be in proper form.

The records of receipts of the selectmen, and of the police, building, health, school, library, and cemetery departments, as well as of all other departments collecting money for the town, were examined and checked. The payments to the treasurer were verified, and the cash on hand in the several departments was proved by actual count.

It is again recommended that cash books be installed in all departments wherein money is collected for the town, which would show the date of receipt, from whom received, the type and amount of receipt, together with the date and amount of payment to the treasurer.

Appended to this report, in addition to the balance sheet, are tables showing reconciliations of the several cash accounts, summaries of the tax, excise, assessment, tax title, and departmental accounts, as well as schedules showing the condition and transactions of the trust and investment funds.

For the cooperation received from all town officials during the progress of the audit, I wish, on behalf of my assistants and for myself, to express appreciation.

Respectfully submitted,
/s/ WILLIAM SCHWARTZ
Assistant Director of Accounts

TOWN OF SUDBURY
Balance Sheet — December 3, 1959

GENERAL ACCOUNTS

Assets	Liabilities and Reserves
Cash:	Payroll Deductions:
General	State Withholding Taxes
	\$1,470.58
Advances for Petty:	Unidentified Receipts:
Collector	Louise Atkinson, Collector
Library	Thomas E. Newton, Collector
\$35.00	\$14.24
20.00	222.35
<u>55.00</u>	<u>236.59</u>
Accounts Receivable:	Guarantee Deposits:
Taxes:	Planning Board — Road Deposits
Levy of 1956 — Real Estate	\$41,500.00
Levy of 1957 — Real Estate	Agency:
Levy of 1958 — Real Estate	Tailings — Unclaimed Checks
Levy of 1959:	State Lord's Day License
Poll	270.22
Personal Property	10.00
Real Estate	Trust Funds Principal:
\$108.00	Cemetery Perpetual Care Funds:
124.37	Mt. Wadsworth Cemetery
2,084.33	Town Cemetery
12.00	\$225.00
1,705.95	150.00
49,903.49	<u>375.00</u>
<u>53,938.14</u>	Trust Fund Income:
Motor Vehicle and	Charity
Trailer Excise:	School
Levy of 1957	Raymond Scholarship
Levy of 1958	Library
Levy of 1959	\$4,442.31
\$951.47	220.57
3,086.17	294.72
17,508.28	1,493.99
<u>21,545.92</u>	

Special Assessments:		
Street:		
Added to Taxes:		
Levy of 1957	\$6.56	
Levy of 1958	34.40	
Levy of 1959	506.11	
Drainage:		
Added to Taxes:		
Levy of 1959	7.62	
Committed Interest:		
Levy of 1957	1.84	
Levy of 1958	8.44	
Levy of 1959	211.73	
		<hr/>
		776.70
Tax Titles and Possessions:		
Tax Titles	\$655.97	
Tax Possessions:		
Town	3,399.45	
Water District	8.04	
		<hr/>
		4,063.46
Departmental:		
Selectmen	\$54.97	
Aid to Dependent Children	435.90	
Old Age Assistance	273.51	
		<hr/>
		764.38
Aid to Highways:		
State	\$12,628.53	
County	2,070.14	
		<hr/>
		14,698.67

Perpetual Care:		
Mt. Pleasant Cemetery	1,371.95	
Mt. Wadsworth Cemetery	976.90	
North Sudbury	599.03	
Old Cemetery	125.82	
Town Cemetery	791.47	
		<hr/>
		10,316.76
Premium on Loans:		
School Loans — October 1, 1959		2,046.51
Accrued Interest on Loans:		
School Loans — October 1, 1959		38.17
Recoveries:		
Old Age Assistance		4,231.27
Federal Grants:		
Disability Assistance:		
Administration	\$52.90	
Assistance	996.62	
Aid to Dependent Children:		
Administration	195.02	
Aid	640.24	
Old Age Assistance:		
Administration	389.42	
Assistance	432.58	
School:		
Public Law 85 — 864	76.16	
Public Law 81 — 874	12,035.44	
		<hr/>
		14,818.38

Estimated Receipts— To be Collected	25,004.64
Unprovided for or Overdrawn Accounts:	
Underestimate 1959:	
County Tax	367.39
Overdrawn Accounts:	
Fire Detector and Fire Alarm	
—Highway Garage—1958	\$200.00
School Lunch Program	2,958.85
Interest on Debt	308.71
	<hr/>
	3,467.56

Appropriation Balances:		
Revenue:		
General	\$200,496.30	
Non-Revenue:		
Construction of		
Horse Pond Road	2,019.24	
Construction of		
Horse Pond Road School	19,326.58	
Construction of		
Woodside Road School	418,425.99	
Construction of		
Fairbanks Road School	35,046.31	
Construction of		
Concord Road School	309,403.40	
	<hr/>	
		984,717.82
Overestimates 1959:		
State Recreation Areas		187.02
Sales of Real Estate Fund		1,000.00
Sale of Cemetery Lots Fund		232.00
Receipts Reserved for Appropriation:		
Road Machinery Fund		12,284.80
Reserve Fund—Overlay Surplus		19,484.10
Overlays Reserved for Abatements:		
Levy of 1956	\$108.00	
Levy of 1957	297.85	
Levy of 1958	2,084.33	
Levy of 1959	8,594.42	
	<hr/>	
		11,084.60
Revenue Reserved Until Collected:		
Motor Vehicle and Trailer		
Excise	\$21,545.92	

Special Assessment	776.70
Tax Title and Tax Possession	4,063.46
Departmental	764.38
Aid to Highway	14,698.67

41,849.13

Reserve for Petty Cash Advances

55.00

Surplus Revenue:

Prior Years	\$100,480.43
Current Year	686.64

101,167.07

\$1,247,375.02

\$1,247,375.02

DEFERRED REVENUE ACCOUNTS

Apportioned Assessments Not Due:

Street Betterment	\$12,530.40
Drainage	810.83

Apportioned Street Betterment
Assessment Revenue:
Due 1960 to 1978, Inclusive

\$12,530.40

Apportioned Drainage Assessment
Revenue:
Due 1960 to 1978, Inclusive

810.83

\$13,341.23

\$13,341.23

DEBT ACCOUNTS

Net Funded or Fixed Debt:

Inside Debt Limit: General	\$76,050.00
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Serial Loans:
Inside Debt Limit:
General:

Outside Debt Limit: General	2,015,000.00
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Construction, Horse Pond Road	\$2,500.00
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Sewage Disposal,	
Center School	12,000.00
School Site	9,000.00
Town Hall Addition	11,000.00
Fire Station Addition	2,000.00
Highway Garage	31,400.00
Fire Equipment	4,750.00
Town Dump Machine	3,400.00

\$76,050.00

Outside Debt Limit:
 General:
 School Construction

2,015,000.00

\$2,091,050.00

\$2,091,050.00

TRUST AND INVESTMENT ACCOUNTS

Trust and Investment Funds:
 Cash and Securities:
 In Custody of Treasurer

\$78,144.45

In Custody of Treasurer:
 Charity Funds:

Principal	\$17,494.27
Invested Income	2,838.67

\$20,332.94

School Funds:

School	\$1,270.20
George Raymond Scholarship Fund:	
Principal	4,561.85
Invested Income	97.49

5,929.54

Library Fund:

Goodnow Library Fund 20,044.34

Cemetery Funds:

Mt. Pleasant	\$7,250.00
Mt. Wadsworth	12,368.38
North Sudbury	2,950.00
Old Cemetery	250.00
Town Cemetery	8,153.50

30,971.88

Sale of Lots and Graves Fund:

Mt. Wadsworth Cemetery

865.75

\$78,144.45

\$78,144.45

REPORT OF THE ANCIENT DOCUMENTS COMMITTEE

The Committee is pleased to report that we have obtained two additional microfilm copies of the complete ancient records of the Town, as well as of church and library documents. One set has been placed in the Goodnow Library through the cooperation of the Library Trustees, and a viewer also has been installed. This now makes it possible for the general public to have access to the material. The Committee is currently making arrangements to present the second microfilm collection to the Library of Congress. The third copy is being retained by the Town Clerk. The threat of loss by fire or neglect of the information contained in these invaluable records has been overcome, we hope, for all time.

The Committee is concerned with the necessity of extending similar protection to the many valuable papers relating to the Town's early history and life which are privately owned. This year we shall embark on a new program of photostating such private papers. We urge anyone who is in possession of such valuable documents to contact any member of the Committee. Arrangements will be made to guarantee the safe care and early return of any and all documents to their owners.

Of equal importance is the preservation of the Town's ancient documents themselves.

The Fire Department has vacated the vault in the basement of the Town Hall, and the Committee plans to install steel shelving to accommodate the ancient records. We feel that this step will afford better protection and at the same time free space in the upstairs vault for the daily operation of town government. The vault is fireproof, and will be equipped with an adequate lock.

While use of the lower vault is an important step ahead, the Committee is aware that special storage facilities are necessary for proper preservation. The variety of paper types and ink types used in these three century old papers require a constant level of humidity and temperature to insure longevity. With this in mind the Committee has suggested to the Library Trustees and the Permanent Building Committee that a proper facility for preservation, storage and display be incorporated into the plans for the proposed addition to the Goodnow Library.

Respectfully submitted,

JOHN C. POWERS, Chairman

Members of the Committee:

LAWRENCE B. TIGHE	EARL BORGESON
FORREST D. BRADSHAW	ELIZABETH E. ATKINSON
RICHARD C. HILL	MAUDE CLARK

REPORT OF THE ASSESSORS

The Board of Assessors has just completed the monumental task of changing the system of assessing in our town from one of estimation to one of values by replacement cost and market value.

We have been complimented highly by our State Tax Supervisor for a job very well done and have been assured that our town is in an excellent position. We can very readily adjust our assessable position to any directives which may come from either the State Tax Commission or our State Legislature.

We have distributed a copy of our 1961 Valuation Book to each property owner, as voted by the Town at the last Annual Town Meeting.

We hereby submit our Annual Report:

Table of Aggregates of Polls, Property, and Taxes as assessed in the Town of Sudbury January 1, 1961:

	1960	1961
Number of Persons, Partnerships, and Corporations assessed on Property	3,307	2,523
Number of Male Polls Assessed	1,967	2,223
Value of Assessed Personal Estate:		
Stock in Trade	\$39,100.00	\$49,100.00
Machinery	1,086,652.00	1,239,200.00
Live Stock	16,205.00	6,990.00
All Other Tangible Personal Property	128,200.00	151,100.00
	_____	_____
Total Value of Assessed Personal Estate	\$1,282,557.00	\$1,446,390.00

Value of Assessed Real Estate:

Land, Exclusive of Buildings	\$3,032,160.00	\$3,418,610.00
Buildings Exclusive of Land	11,200,300.00	14,426,700.00
Total Value of Assessed Real Estate	\$14,232,460.00	\$17,845,310.00

Total Value of Assessed Real and Personal Estate	\$15,515,017.00	\$19,291,700.00
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Tax Rate Per Thousand	\$90.00	\$85.00
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Taxes for State, County, and Town Purposes, Including Overlay:

On Personal Estate	\$115,430.13	\$122,943.15
On Real Estate	1,280,921.40	1,516,851.35
On Polls	3,934.00	4,446.00
Total Taxes Assessed	\$1,400,285.53	\$1,644,240.50

Number of Live Stock Assessed:

Horses (1 year old or over)	31	52
Cows	46	46
Neat Cattle (other than cows)	26	4
Swine	279	146
Fowl	1,135	1,113
Sheep	55	71
All Other	1,200	1,645

Number of Acres of Land Assessed	12,693	12,650
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Number of Dwelling Houses Assessed	2,072	2,227
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RECAPITULATION 1961

Town Grants	\$2,084,381.52	
County Retirement	11,875.93	
State Parks and Reservations	3,558.62	
1959 Underestimate	459.29	
State Audit of Municipal Ac- counts	3,185.05	
County Tax	18,762.75	
1959 Underestimate	1,123.68	
Tuberculosis Hospital Assess- ment	2,995.52	
Overlay of Current Year	63,430.64	
	<hr/>	
Gross Amount to be Raised		\$2,189,773.00

ESTIMATED RECEIPTS

Income Tax	\$174,941.01	
Corporation Taxes	20,211.87	
Reimbursement on Publicly Owned Land	296.12	
Old Age Tax (Meals)	1,641.73	
Motor Vehicle and Trailer Ex- cise	120,000.00	
Licenses	6,000.00	
Fines	125.00	
Special Assessments	2,500.00	
General Government	11,000.00	
Charities (other than Federal Grants)	4,000.00	
Old Age Assistance (other than Federal Grants)	22,000.00	
Veterans' Services	2,000.00	
School (Funds from Income Tax not included)	25,000.00	
Libraries	800.00	
Interest on Taxes and Assess- ments	1,100.00	
State Assistance for School Construction	50,000.00	
Farm Animal Excise	72.89	
Amount Voted to be taken from available funds	103,843.88	
	<hr/>	
Total Estimated Receipts and Available Funds		\$545,532.50
		<hr/>
Net Amount to be raised by Taxation		\$1,644,240.50

Total Valuation:

Real and Personal
Property ..\$19,291,700.00

Tax Rate per \$1,000 \$85.00

Taxes Levied on Property \$1,639,794.50
Taxes Levied on Polls 4,446.00

Taxes Levied on Polls and
Property \$1,644,240.50

Street Assessments:

Apportioned \$1,682.25
Committed Interest 401.22

\$2,083.47

Drainage Assessments:

Apportioned \$40.07
Committed Interest..... 24.42

\$64.49

Farm Animal Excise — Chapter
400 of the Acts of 1956
Valuation \$43,304.50
Tax Rate per \$1,000 5.00

Taxes Levied on Farm Animals \$216.54

SCHOOL TAX RATE RECAPITULATION — 1961

A. SCHOOL APPROPRIATIONS

General Appropriations for
Support and Maintenance
of Public Schools \$1,244,988.00
Principal and Interest on
School Debt 68,103.00
Appropriations Voted for
School Construction from
Tax Levy 13,220.00
Appropriations Voted from
Available Funds 20,780.00

B. TOTAL SCHOOL APPRO-
PRIATIONS \$1,347,091.00

C. SCHOOL PERCENTAGE OF
OVERLAY 62% of \$63,430.00 \$39,327.00

D. TOTAL B AND C \$1,386,418.00

E. ESTIMATED SCHOOL INCOME

School Department Income	\$25,000.00
Income Tax Distribution for School Purposes	156,400.00
State Assistance for School Construction	50,000.00
Amounts Voted from Avail- able Funds	21,780.00
	<hr/>

F. TOTAL ESTIMATED
SCHOOL INCOME \$253,180.00

G. ESTIMATED GENERAL RECEIPTS

Income Tax	\$16,976.00
Corporation Taxes	20,212.00
Reimbursement for Publicly Owned Land	296.00
Motor Vehicle and Trailer Excise	120,000.00
Licenses	6,000.00
Fines	125.00
Interest on Taxes, Assess- ments, Deposits	1,100.00
Available Funds Used to Reduce Tax Rate	50,000.00
	<hr/>

H. TOTAL ESTIMATED
GENERAL RECEIPTS \$214,709.00

I. SCHOOL PERCENTAGE
(62%) OF GENERAL
RECEIPTS \$133,119.00

J. TOTAL DEDUCTIONS \$386,299.00

K. SCHOOL ASSESSMENT \$1,000,119.00

L. COMPUTATION OF SCHOOL PERCENTAGE

Gross Amount to be Raised	\$2,223,200.00
Overlays	\$63,430.00
Total Deductions	63,430.00
	<hr/>

Net Amount to be Raised .. \$2,159,770.00

M. SCHOOL PERCENTAGE==

Total School Appropriations	==	\$1,347,091.00	==	62%
Net Amount to be Raised		\$2,159,770.00		

N. COMPUTATION OF RATES

School Tax Rate==			
School Assessment	==	\$1,000,119.00	== \$51.84
Valuation (in thousands)		\$19,292.00	(School)

General Tax Rate = Total Tax Rate	\$85.00
Less School Tax Rate	51.84
	<hr/>

General Tax Rate \$33.16

By December Assessment (by authority of the State Tax
Commission, under Chapter 59, Section 76):

Additional Value of Assessed Real Estate	\$1,450.00
Additional Revenue	\$123.25

Respectfully submitted,

RALPH E. HAWES
ALTON F. CLARK
J. LEO QUINN
Sudbury Board of Assessors.



REPORT OF THE BOARD OF APPEALS - ZONING 1961

During 1961, the Board held 37 hearings, and filed a decision on one 1959 case, as follows:

- 59- 5 Kontoff, Mitchell — Blackmer Road
Building lot with inadequate area Variance Granted
- 61- 1 Raytheon Company and Harvey N. Fairbank —
Off Old Sudbury Road
Installation of Test Antenna and Tower
Permit Granted*
- 61- 2 Bausk, Joseph D. — Pratt Mill Road
Building lot with inadequate frontage and area
Variance Granted
- 61- 3 Desjardin, Robert — Old Sudbury Road
Restoration of old carriage house for use as residence
Variance Granted
- 61- 4 Stanmar Lumber Company — Boston Post Road
Transfer of variance and permit previously granted
to Mass. Lumber Co. (59-53) (60-39) including all
conditions and restrictions Granted*
- 61- 5 Taylor, Alba (Liberty Ledge Corp.) — Off Haynes Rd.
Nursing Home Variance Denied**
- 61- 6 Maily, Geo. J. and John C. Sawyer — Boston Post Rd.
R. E. Office in Residential Zone Variance Denied

- 61- 7 Raytheon Company (Wayland Laboratory) —
Off Boston Post Road
Testing tower on Raytheon-Sudbury land
Permit Granted*
- 61- 8 Miceli, Victoria — North Road
Retail store for sale of all-alcoholic beverages
Variance Granted
- 61- 9 Moore, Michael C. — Hudson Road
Use as single-residence lot, part of area now zoned
for business
Variance Granted
- 61-10 LaChappelle, James A. — Brookdale Road
Application withdrawn (No Fee)
- 61-11 Murphy, Alan F. — Lot No. 1, Pratt Mill and
Dutton Roads
Appeal from decision of Selectmen denying application
for building permit
Appeal Denied
Building lot with inadequate area and frontage
Variance Denied
- 61-12 Weil, Jack H. — Raymond Road
Operate antique business in residential zone
Permit Denied
- 61-13 Bausk, Joseph D. — Pratt Mill Road
To amend variance granted in Case 61-2
Amendment Granted
- 61-14 Greenwood Club, Inc., and Waino Kalilainen
Off North Road
Community Swimming Pool Club
Ruling Denied
- 61-15 Nichols, Corinne R. — Maynard Road
2-family dwelling conversion
Variance Denied
- 61-16 Bluestein, Israel and Donald MacRae —
Off Concord Road
Existing building in residential area for storage
Variance Granted*
- 61-17 McCarthy, Linda — Post Road and Horse Pond Road
Pony and buggy rides
Permit Granted*
- 61-18 Wagner, Kelton B., Jr. — Willis Lake Drive
Transfer of store permit from Joseph H. Hobbs
Permit Granted*
- 61-19 Wilson, Fred S., Jr. — Mossman Road
Light industrial activity in residential area
Tabled, pending conformance to Building Code*
- 61-20 Pollack, Elliot and Arlene — Boston Post Road
Kennel to raise, breed and sell dogs
Permit Denied

- 61-21 Greenwood Club, Inc., and Peter Arciero —
Mossman Road
Community Swimming Pool Club Variance Granted*
- 61-22 Bichard, Aubrey H. — Bradley Place
Carport, inadequate set-back Variance Granted*
- 61-23 Little, Calvin — Lillian and Richard Avenues
Building lot, inadequate frontage area and set-back
Variance Granted*
- 61-24 Shaw & Caulfield, Inc., (Wayside Realtors) —
Boston Post Road
Sign with inadequate set-back Variance Granted*
- 61-25 Hammond, Frederick J. and Paul E. Rawlinson —
Robbins Road
Application withdrawn before hearing None
- 61-26 MacMillan, Constance — Longfellow Road
Kindergarten-nursery school Ruling Granted*
- 61-27 Wiles, Dr. Stuart E. — Boston Post Road
Office Veterinary Practice Permit Granted*
- 61-28 The Buddy Dog Humane Society, Inc., and
Harry C. Rice — Water Row
Non-profit, charitable dog kennel Granted*
- 61-29 Bradshaw, Katherine R. — Post and Concord Roads
Appeal from decision of Selectmen in granting liquor
license to Sudbury Super Market
Ruling, No jurisdiction Appeal denied
- 61-30 Payne, William T., and Florence Edgerly —
Maynard Road
Barn for stabling horses for personal use
Variance Granted*
Private Swimming Pool
Ruling Granted (Accessory use)
- 61-31 Hooper, Kenneth R. — Boston Post Road
Re-locate sign, inadequate set-back Permit Granted*
Dual gas pumps, inadequate set-back Variance Denied
Dual gas pumps, inadequate set-back Permit Denied
- 61-32 Johnson, Ethel N., and John A. McLaughlin —
Butler Road
To create two new lots with inadequate frontage
and area McLaughlin, Variance Granted
Johnson, Variance Granted
- 61-33 Raytheon Company — Off Concord Rd. at Lincoln Rd.
To extend existing variance to 12/31/62
(58-23) (59-27) (60-30) Variance Granted

- 61-34 Tucker, Marion H. — Lincoln Road
Kindergarten-nursery (increase enrollment)
Permit Granted*
- 61-35 Early Colonial Homes, Inc., and William L. and
Lorraine W. Hall — Pokonoket Road
Combine lots for building lot, and inadequate set-back
Variance Granted
- 61-36 Custom Realty Trust — Basswood Avenue
Building lot, inadequate frontage, area and set-back
Variance Granted*
- 61-37 Custom Realty Trust — Basswood Avenue
Building lot, inadequate frontage, area and set-back
Variance Granted*
- 61-38 Post Road, Inc. (Wayside Realtors) — Willis Lake Dr.
Building lot, inadequate set-back Variance Granted*
- 61-39 Doctors Taub, Adelson, Barron, Tristan, and
Fred Stone (owner) — Post Road at Horse Pond Road
Medical-dental center in residential district
Variance Denied***

* The cases indicated (*) above were limited by provisions safeguarding the interest of the Town and are a public record on file in the office of the Town Clerk.

** It was voted to recommend to the Planning Board that an Amendment to the Zoning By-law be considered for authorizing the establishment of nursing homes in the Town.

*** It was voted to recommend to the Planning Board that an Amendment to the Zoning By-law be considered for authorizing the establishment of medical-dental centers in any district in Town.

At the annual business meeting of 1961, the Board took the following action:

Arthur L. Singer, Jr., was re-elected Chairman.

Edward E. Kreitsek was re-elected Clerk.

Walter R. Hickler was re-appointed as the Board of Appeals' representative on the Earth Removal Board.

The Board moved to express appreciation to these members for their past services.

Re: Case (59-2), the Board was advised early in 1961 that the Appeal of Einar Paul Robsham from the decision of the Board of Appeals, entered in Superior Court on March 4, 1959, was dismissed by that Court on December 1, 1960.

Re: Case (61-11), this case was appealed to Superior Court, seeking reversal of the decision of the Board of Appeals.

The Superior Court has heard the case and the decision of the Board of Appeals has been sustained.

FINANCIAL REPORT FOR 1961

Appropriation		\$1,600.00
Expenses :		
Advertising	\$241.40	
Dues and Subscriptions	15.00	
Stationery, supplies, postage, etc. ..	38.58	
Plot Plans	20.03	
Clerk Hire	947.31	
		<hr/>
		1,262.32
Balance		<hr/>
		\$337.68
Fees Collected		<hr/>
		\$410.00

Respectfully submitted,

ARTHUR L. SINGER, JR., Chairman
EDWARD E. KREITSEK, Clerk
STEPHEN M. W. GRAY
WALTER R. HICKLER
MILTON F. MARSH

Board of Appeals.

Approved,

CLIFTON F. GILES,
Town Accountant.

SUDBURY BOARD OF HEALTH ANNUAL REPORT FOR 1961

During 1961, the Board of Health held 16 scheduled meetings, 7 of which involved cooperative discussions with other Town boards, agencies, and committees. For the past three years the Board has placed considerable emphasis on the development of much-needed joint working relationships with a number of organized Town groups, for without town-wide cooperation optimum maintenance of public health is not possible.

The following co-operative efforts merit publication in this report:

1. *Adoption of a Plumbing By-law*

The Board of Health worked closely with the Selectmen and Town Counsel for the preparation and adoption of a plumbing by-law designed in detail to safeguard the home owner. This was successfully passed at the Annual Town Meeting of 1961 and is now in effect.

2. *Operation of our First Diabetes Detection Clinic*

During the latter part of 1960, we began a series of joint meetings with the SPHNA and the Wayland Board of Health and Nursing Association in preparation for this clinic. Our Medical Advisory Committee, composed of Drs. Adelson, Nicholson, and Tr'stan, developed the medical policies and procedures with us and with the Wayland Board of Health. In April 1961, 165 Sudbury residents took advantage of this free clinic. Although this number is not as large as expected, it is a creditable figure for an initial effort of this kind. Future clinics are anticipated and will be facilitated because of the extensive agency and volunteer citizen involvement in this 1961 endeavor.

3. *Evaluation of the School Health Program*

In June, representatives of the SPHNA met with our Medical Advisory Committee and the Board to review in detail all aspects of the school health program. As a result, several minor changes in the program were suggested to be put into effect during the 1961-1962 school year.

4. *Reorganization of the School Dental Program*

For more than a year, the SPHNA and our Board have been considering a new approach to meeting the dental

needs of Sudbury children. In September the three Sudbury dentists, Drs. Barron, Buttner, and Fitzgerald, met with the SPHNA and the Board of Health to formulate policies and procedures for the operation of the new school dental program. This program was instituted soon after the beginning of the school year and will operate on a trial basis throughout the 1961-1962 academic year. The dentists, nurses, and the Board of Health will meet next summer to assess the new program and to suggest needed changes in the operational policies.

5. *Sewage Engineering Survey of the Town*

Public Law 560 makes provision for free sewage engineering surveys for cities and towns. In November the Board of Health arranged a public hearing to consider the desirability of such a survey for Sudbury and members of all Town Boards and Committees and all Town officials were invited to attend.

6. *Support of "Wetlands" Bill*

The resolution submitted to the Town by the Conservation Commission was unanimously endorsed by the Board who also endorsed the Bill passed by the General Court. Support of this Bill is consonant with our continuing effort to prevent building on lowland areas where drainage problems exist.

7. *Mosquito Control Committee*

During 1960, this mechanism for planning a long-range mosquito control program was initiated jointly by the Selectmen and the Board of Health. Throughout the year a member of our Board has served as secretary to this Committee and our Board, together with the Board of Selectmen, sponsored the article making Sudbury a member of the East Middlesex Mosquito Control Project. The State Reclamation Board in November appointed a member of our Board to serve on the Board of Commissioners of the EMMC Project.

Continuing programs were carried on in the following areas:

1. *Well Child Clinics*

With the increase in population, it became necessary for the Board to sponsor additional well child conferences. In conjunction with the SPHNA and under the able direction of Dr. William Adelson, 15 clinics were held during 1961.

2. *Rabies Clinic*

Now that the presence of *bat* rabies has been confirmed in Massachusetts, it is increasingly important for us to sponsor annual clinics of this sort. In May we held our fourth annual rabies clinic at which 236 dogs were vaccinated. Mr. Harry Rice, Dog Officer, and Dr. Francis McGee constituted the expert vaccinating team for this project.

3. *Polio Clinic*

In the interest of obtaining maximum protection of our total population against the polio viruses, a team of local physicians and the SPHNA joined with the Board in conducting a polio immunization clinic attended by 732 individuals. Until such time as effective oral vaccines are available, we must continue to provide polio clinics of this type.

4. *Bacteriological Analysis of Water Samples from Homes and Swimming Pools*

During 1961, at the request of the Park and Recreation Commission, *weekly* samples from each of the three public swimming pools were analyzed. As a result of these tests, the pools were twice closed to protect the children using them. More than a hundred samples of drinking water from private homes were subjected to both bacteriologic and chemical analysis resulting in the condemnation of several wells. This service constituted a demonstrated safeguard and is basic to the prevention of epidemics.

5. *Periodic Inspection of all Eating Establishments, School Cafeterias, Day Camps, and Nursery Schools.*

This procedure revealed that Sudbury is indeed fortunate in the sanitary caliber of its establishments. Periodic inspections of this type will assure continued healthy environments for our children, residents, and transient guests.

We should like to acknowledge with thanks our debt to Sudbury physicians and dentists who have provided voluntary consultation services to the Board whenever we have requested these.

Our appreciation is also extended to all those in the Town agencies and departments who cooperated with us in our efforts to provide a more complete public health program for our constantly increasing population.

Special gratitude is expressed to Mrs. Vera Presby, our able, dedicated liaison in the Town Hall, for her unswerving devotion to all public health activities and for her unassailable integrity in the handling of all problems and requests. Without her competent, patient assistance and support, these accomplishments would not have been possible.

LOUIS H. HOUGH, Chairman
 ALBERT S. DEANE, JR.
 MARJORIE A. C. YOUNG, Secretary

FINANCIAL REPORT OF BOARD OF HEALTH
 1961

Sudbury Public Health Nursing Association

Appropriations	\$3,500.00	
Expenditures	3,500.00	
	<hr/>	
Balance		0.00

Board of Health Expense

Appropriation	1,300.00	
Expenditures	1,112.56	
	<hr/>	
Balance		187.44

Dental Clinic

Appropriation	1,200.00	
Expenditures	840.40	
	<hr/>	
Balance		359.60

Inspection Services

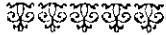
Appropriations	2,400.00	
Expenditures	1,490.00	
	<hr/>	
Balance		910.00

Printing Regulations of the Board of Health

Balance from 1961	150.05	
Expenditures	8.00	
	<hr/>	
Balance	142.05	142.50

RECEIPTS

Sewage System Permits	\$825.00	
Milk Permits (Vehicle)	7.50	
Milk Permits (Store)	11.50	
Garbage and Offal Licenses	25.00	
Piggery Licenses	1.00	
Well Child Clinic Fees	57.00	
Motel and Camp Permits	7.50	
Nursery School Licenses	6.00	
T. B. Sanatorium (Receipts from Newburyport)	170.49	
Total	\$1,110.99	
Total Amount Returned to Town Treasury		\$2,710.08
Approved, CLIFTON F. GILES, Town Accountant.		



REPORT OF THE BUILDING INSPECTOR

Board of Selectmen
Town of Sudbury
Sudbury, Massachusetts

Gentlemen:

There were 220 building permits issued during the year 1961. Of these, 137 were for dwellings including 17 that were for renewals of expired permits. 126 certificates of occupancy were issued. When these certificates are issued, a street number is allotted, but many residents never place the number on their house.

Several owners of vacant property were ordered to close up their buildings and make them safe. Legal action will be taken in the year 1962 to force owners of vacant unsafe buildings to remove or repair them. Several buildings were disposed of by the fire department at no cost to the owners.

The average cost of dwellings has risen due mostly to the increased cost of building lots. The building code should be amended to provide that business and industrial buildings be of first class and fire resistant construction.

All public schools and churches are inspected by the State building inspector and myself. Sudbury has only one rest home and that is inspected every three months.

The following is a list of the building permits issued and the estimated construction cost as stated on the building permit application.

137	Dwellings including 17 renewals	\$1,928,500.00
3	Business and Industrial	131,000.00
3	Additions (Business and Industrial)	13,000.00
52	Additions (Residential)	80,385.00
11	Private Garages	21,000.00
1	Conversion of carriage house to dwelling ..	16,300.00
7	Fallout shelters	3,400.00
1	Greenhouse (Small)	1,000.00
3	Demolitions	
1	Relocation	
<hr/>		
219	Permits	\$2,194,585.00
1	Elementary School (Haynes Road)	\$591,535.00

I wish to thank all those who assisted me during the year.

Respectfully submitted,

ALBERT ST. GERMAIN,
Building Inspector.

BUILDING INSPECTOR EXPENSE

Town Grant	\$200.00
Murphy and Snyder	\$27.75
Bentley's	282.82
Bentley's	2.70
Borden's Amoco	13.09
Borden's Amoco	17.79
Mercury's	13.05
Alexander	4.44
Borden's Amoco	3.44
Young's Store	12.12
Alexander	11.16
Bentley's	7.75
Murphy and Snyder	18.45
Bentley's	2.53

Wards	3.15	
Bentley's	3.33	
Eaton Press	55.70	
		<u>\$199.27</u>
Balance73

Respectfully submitted,

ALBERT ST. GERMAIN,
Building Inspector.

Approved,

CLIFTON F. GILES,
Town Accountant.

BUILDING PERMITS FOR 1961

Ferigno & Walker	\$17.00	David Bentley	2.00
Walter A. Carson	19.00	McCabe & Harris	
Ferigno & Walker	19.00	Const. Co.	17.00
Ferigno & Walker	19.00	Ferigno & Walker	19.00
Ferigno & Walker	19.00	Ferigno & Walker	20.00
Walter A. Beckett	12.00	Edward & Virginia	
Walter A. Beckett	12.00	Cutler	4.00
Walter A. Beckett	12.00	Frank F. Fairbanks ...	15.00
Walter A. Beckett	12.00	McCullough Bros Inc. ..	16.00
Walter A. Beckett	12.00	McCullough Bros Inc. ..	16.00
Walter A. Beckett	12.00	James A. LaChappelle	2.00
Walter A. Beckett	12.00	Frederick Hollowell ...	2.00
Walter A. Beckett	15.00	Plymouth Lumber Co. ...	75.00
Walter A. Beckett	15.00	P. H. Johnson Inc.	14.00
Walter A. Beckett	15.00	P. H. Johnson Inc.	13.00
Walter A. Beckett	15.00	W. Burgess Warren ...	2.00
Walter A. Beckett	15.00	Michael C. Moore	18.00
Walter A. Beckett	20.00	Ferigno & Walker	19.00
Ralph Olsen	16.00	Caulshaw Realty Trust	2.00
Edwin K. Thomas	6.00	John C. Willey	2.00
Michael C. Moore	14.00	Ferigno & Walker	19.00
Custom Realty Trust ...	11.00	Franklin Secatore	2.00
Walter A. Carson	18.00	Joseph Varriale	2.00
Deck House Inc.	24.00	George E. Lewis, Jr. ...	2.00
Murray Homes Realty		George Adams	2.00
Trust	16.00	Malden Equip. Corp. ...	2.00
Phillip J. Sheehan	3.00	Donald W. Neelon	25.00
Dexter Allen	2.00	Murray Homes Realty	
Mary Gurney	2.00	Trust	15.00
Ernest A. Ryan	2.00	John C. Willey	2.00

Murray Homes Realty		Ralph D. Anderson	11.00
Trust	15.00	Ashland Homes Inc.	2.00
Robert Caldwell	2.00	John C. Willey	2.00
William Gail	2.00	Post Road Inc.	10.00
Roy Hannan	2.00	Celia Serpa	2.00
Albert G. Terkelsen ...	2.00	Sanford Const. Co.	8.00
Otto E. Wallace Inc.	14.00	Sanford Const. Co.	8.00
Otto E. Wallace Inc.	14.00	Sanford Const. Co.	8.00
Otto E. Wallace Inc.	14.00	Sanford Const. Co.	8.00
Otto E. Wallace Inc.	14.00	Ferigno & Walker	18.00
Ferigno & Walker	18.00	Myles Standish Jr.	40.00
Ferigno & Walker	19.00	Ferigno & Walker	23.00
Ferigno & Walker	19.00	John C. Sims, Jr.	26.00
Ferigno & Walker	19.00	Joseph & Jacqueline	
Ferigno & Walker	18.00	Bausk	11.00
Ferigno & Walker	19.00	Ferigno & Walker	19.00
Richard Whelpley	2.00	Hudson & Son	29.00
George D. Max	2.00	Ferigno & Walker	19.00
P. H. Johnson Inc.	14.00	Basil Clair	2.00
Lauralmine Prindiville	75.00	Frank Fairbanks	14.00
Ivan Rutherford	2.00	Wesley M. Woodward ..	10.00
Ferigno & Walker	19.00	Kenneth McGee	15.00
Charles D. Martin	2.00	P. H. Johnson Inc.	14.00
Paul W. Rhoades	2.00	Hammond G. Reed	2.00
Henry Fairbanks Inc. ..	15.00	DeMarco Bros	10.00
Robert Hooper	11.00	Baker Realty Trust ...	20.00
Deck House Inc.	24.00	Daniel Place	2.00
Murray Homes Realty		Custom Realty Trust ...	11.00
Trust	15.00	Town of Sudbury	Free
Robert A. Parrot	2.00	Norman & Virginia	
Louis Morrison	2.00	Noyes	2.00
Michael Moore	13.00	Ferigno & Walker	18.00
John O'Shea	2.00	Murray Homes Realty	
Robert Desjardin	16.00	Trust	16.00
Raytheon Company	45.00	Murray Homes Realty	
Henry Dobrowolski	2.00	Trust	14.00
Ferigno & Walker	18.00	L. R. Jeffrey	2.00
Murray Homes Realty		Anthony S. Rymsha ...	12.00
Trust	13.00	Frederick M. Spooner ..	12.00
Murray Homes Realty		Richard C. Venne	2.00
Trust	15.00	Daniel J. O'Connor	4.00
Douglas G. Leonard ...	3.00	William B. Crosby, Jr.	2.00
Sherwood Kidder	2.00	Donald & Mary Ann	
Richard White	2.00	Courtmanche	13.00
Corinne Nichols	2.00	E. W. & A. E.	
P. H. Johnson Inc.	14.00	Pettigrew	2.00
Ferigno & Walker	19.00	Walter A. Carson	17.00
Ferigno & Walker	19.00	DeMarco Bros. Realty	
Richard Schmalz	2.00	Corp.	10.00
Josiah F. Frost	3.00	DeMarco Bros.	10.00

DeMarco Bros. Realty Corp.	10.00	Early Colonial Homes Corp.	20.00
DeMarco Bros. Fruit and Produce	10.00	Charles George	10.00
DeMarco Bros. Fruit and Produce	10.00	Michael C. Moore	12.00
DeMarco Bros.	10.00	James V. & Christine L. Powers	15.00
DeMarco Bros. Realty Corp.	10.00	George B. Duane	2.00
DeMarco Bros. Fruit and Produce	10.00	Frank D. Ross, Jr.	2.00
DeMarco Bros.	10.00	S. R. Steele	2.00
Alfred W. Halper	12.00	John Chetham	2.00
Mr. Bigwood	2.00	Lewis Smith	2.00
Paul F. Cavicchio	2.00	James E. Nagel	18.00
James C. White	2.00	Charles E. Cousins	5.00
Norman E. Sears, Jr.	2.00	Able Building & Wrecking Co.	2.00
Kelton Wagner, Jr.	3.00	James MacArthur	4.00
Robert Buch	2.00	James St. Croix	2.00
Svensk Kaffe Stuga	7.00	Richard Piper	2.00
Ferigno & Walker	17.00	Lauralmine Prindiville	9.00
Aubrey H. Bichard	2.00	Eldridge Crowe	10.00
Deck House Inc.	25.00	Herbert L. Atkins	10.00
Ralph Olsen	15.00	John W. Edwards	2.00
Franklin Secatore	2.00	Regional Homes Inc.	14.00
J. Daniel Moylan	18.00	Regional Homes Inc.	16.00
Patrick L. Finelli	4.00	Ferigno & Walker	19.00
Donald T. Longland	3.00	Halper Homes Inc.	10.00
Ferigno & Walker	19.00	Halper Homes Inc.	10.00
Royal Haynes	2.00	Wayside Estates Inc. ..	11.00
Post Road Inc.	7.00	Halper Homes Inc.	10.00
Ferigno & Walker	19.00	Wayside Estates Inc. ..	10.00
Richard Hudson	35.00	Halper Homes Inc.	10.00
Hudson & Son	25.00	Wayside Estates Inc. ..	10.00
Roger & Carol Thurston	2.00	Halper Homes Inc.	10.00
Paul W. Rawlinson	2.00	Wayside Estates Inc. ..	10.00
Stanley W. & Eliot Snider	5.00	Halper Homes Inc.	10.00
Robert L. White	2.00	Wayside Estates Inc. ..	10.00
Walter A. Carson	20.00	Halper Homes Inc.	10.00
Early Colonial Homes Corp.	20.00	Halper Homes Inc.	10.00
		Wayside Estates Inc. ..	10.00
		Ferigno & Walker	17.00
220 Building Permits			
Paid Town Treasurer			
			\$2,467.00
			\$2,467.00

Approved,
CLIFTON F. GILES,
Town Accountant.

ALBERT ST. GERMAIN,
Building Inspector

LOCATION OF FIRE ALARM BOXES

- 21 Regional School at Lincoln Road
- 23 Concord Road School

- 32 Center Schools
- 33 Methodist Church Buildings, Old Sudbury Road
- 34 Unitarian Church at Sudbury Center
- 341 Concord Road at Goodman Hill Road
- 342 Concord Road at Pennymeadow Road
- 343 Concord Road at Codjer Lane
- 344 Concord Road at Whelpley's
- 345 Concord Road at Church Street
- 35 Concord Road at Union Avenue (Catholic Church)
- 351 Taylor Road off Union Avenue
- 36 Town Highway Garage (off Old Lancaster Road)
- 37 Post Road at Concord Road
- 38 Congregational Church at Church Street

- 41 Horse Pond Road School
- 411 Post Road at Maple Avenue
- 412 Post Road at Raymond Road
- 413 Post Road at Union Avenue
- 414 Post Road at Nobscot Road
- 415 Post Road at Horse Pond Road
- 416 Post Road at Stone Road
- 42 Wayside Inn
- 421 Boston Post Road at Uplook Drive
- 422 Boston Post Road at Peakham Road
- 423 Boston Post Road at Wayside Inn Road
- 43 Raytheon Mfg., Post Road West

- 51 Fairbank Road School
- 511 Hudson Road at Peakham Road
- 512 Hudson Road at Maynard Road
- 513 Hudson Road at Old Lancaster Road
- 514 Hudson Road at Goodnow Road
- 515 Hudson Road at Crestview Drive
- 516 Hudson Road at Teakettle Lane
- 517 Hudson Road at Lillian Avenue
- 518 Hudson Road at Richard Avenue
- 519 Hudson Road at Allene Avenue
- 521 Hudson Road at August Road
- 522 Hudson Road at Dutton Road
- 523 Hudson Road at Willis Lake Drive
- 524 Hudson Road at Great Lake Drive
- 525 Hudson Road at Lakewood Drive
- 526 Hudson Road at Crystal Lake Drive
- 531 Dutton Road at Barton Drive
- 532 Barton Drive at Winter Street
- 533 Barton Drive at Pine Street
- 534 Barton Drive at Mill Pond Road
- 535 Barton Drive at Bent Brook Road
- 536 Mill Pond Road at Bent Brook Road

- 61 Post Road at Old County Road
- 62 Post Road at Wayland Town Line
- 611 Post Road at Goodman Hill Road
- 612 Post Road at Landham Road
- 613 Post Road at Greenhill Road
- 614 Post Road at Singletary Lane
- 615 Post Road at Massasoit Avenue
- 616 Post Road at King Phillip Road
- 63 Woodside Road School
- 64 South School on Massasoit Avenue

THE CIVIL DEFENSE OF SUDBURY

Board of Selectmen,
Town of Sudbury,
Sudbury, Massachusetts,

Gentlemen:

This is the twelfth annual report of activities of the Civil Defense Department of Sudbury.

The Sudbury Civil Defense Communications facility participated in the April "Operation Alert." Participation was confined to communications testing and evaluation only this year in compliance with Massachusetts state plans and activity.

On several occasions, Sudbury Civil Defense obtained surplus property from the Taunton storage site. This property is not confined to Civil Defense use; it is also a source of material and tools for the Fire Department, Highway Department, etc., and allows the town to acquire needed equipment at very favorable prices.

In August, Mr. Lawrence J. Leone found it necessary to resign as Director of Sudbury Civil Defense due to other pressing requirements for his time.

The approach of Hurricane Esther on September 20th, resulted in the activation of the Civil Defense Communications Center. Arrangements were made with the Boston Edison Company for a repair truck and communications with it were arranged. Fortunately, the storm abated and the equipment was not used.

In August, approximately 1400 sets of Federal pamphlets on Home Fallout Shelters, Home Survival Exercises, Emergency Sanitation Measures, etc., were obtained for distribution to Sudbury residents and to employees of Raytheon Sudbury.

Personnel from the Sudbury Fire Department attended a "Light Rescue" course held at the Civil Defense Topsfield, Mass., Training Center. The writers attended a course at the same center on "The Legal Aspects of Civil Defense."

Application has been made to Area 1 Headquarters for permission to send 6 Sudbury residents to the "Radiological Monitoring Instructors" course; we have been waiting since November 13th for an answer to our request.

On October 26th, a survey of the fallout protection offered by Sudbury school buildings was made by Mr. Charles Smith, Shelter Officer, MCDA. The only area offering any possibility whatsoever is the tunnel area under the Regional School.

During the last two weeks of December 1961 Mr. Leon Allen of Tekton Associates, Natick, Mass., under a contract with the U. S. Army Corps of Engineers, conducted a further survey of possible shelter areas, times of maximum traffic flow, and numbers of people in Sudbury at any given time, to complete Phase I of the Federal Shelter Survey.

This is the first phase of a program to mark shelter areas and to improve already existing areas by providing maximum possible protection and stocking with emergency food and water.

There are two areas which should be clarified by the Board of Selectmen without further delay, if Civil Defense is to become effective in Sudbury. They are (1) a statement that home fallout shelters will not be subject to taxation, and (2) all future school and public building construction shall contain fallout protection areas.

Very truly yours,

M. M. FICKETT, Director

FRANCIS WHITE, Deputy Director

The following is the financial report of the Civil Defense Department of Sudbury for 1961:

<i>Date</i>		<i>Expendi- tures</i>	<i>Balance</i>	<i>Service</i>
1961	Appropriation for 1961		\$650.00	
2/ 2/61	Mileage	\$12.00	638.00	Admin.
2/ 2	Graham Company (radio equip- ment)	44.82	593.18	Radio
3/ 2	U.S. Civil Defense Council (dues)	7.50	585.68	Admin.
3/ 2	Commonwealth of Mass. (surplus property)	62.90	522.78	Rescue
5/11	Prof. Mimeo Service (forms)	12.00	510.78	Admin.
6/ 8	Graham Company (radio equip- ment)	62.21	448.57	Radio
7/20	Graham Company (radio service)	29.45	419.12	Radio
8/17	Commonwealth of Mass. (surplus property)	20.25	398.87	Radio
8/17	Phelps TV (batteries)	6.60	392.27	Rescue
9/14	Phelps TV (radio equipment)	42.00	350.27	Radio
10/11	Telephone	19.90	330.37	Admin.
11/ 9	MCDA Training Course (mileage)	27.20	303.17	Rescue
12/ 7	MCDA Training Course (regis- tration)	16.00	287.17	Rescue
12/ 7	Telephone	19.65	267.52	Admin.
12/ 7	U.S. Civil Defense Council (dues 1962)	7.50	260.02	Admin.
12/28	Telephone	19.50	240.52	Admin.
9/14	Telephone	20.15	220.37	Admin.
			<u>\$429.63</u>	
			<u>+\$220.37</u>	
			<u>=\$650.00</u>	

Approved,

CLIFTON F. GILES,
Town Accountant.

REPORT OF THE CONSERVATION COMMISSION

In 1957 the Commonwealth passed an enabling act which cleared the way for towns to establish local conservation commissions. In Sudbury, interested citizens, in particular the League of Women Voters, brought this to the attention of the townspeople. The strong desire among the people of this town for the protection of its valuable natural resources was reflected in a unanimous vote at the Special Town Meeting of June 27, 1960, to establish the Sudbury Conservation in accordance with Gen. Laws, Chapter 40, Sec. 8C, as amended. The present members were appointed in January of 1961.

Conservation commissions have the responsibility, among other things, for surveying local land and water resources and for recommending programs to the towns and to the Commonwealth for the promotion and protection of these resources. Such programs may include the purchase and holding of land or limited rights in land by a commission on behalf of its community, as well as the acceptance of gifts of land.

Accordingly, in its first year, the Sudbury Conservation Commission began the study and survey of our resources which must necessarily precede any long-range conservation recommendations to the Town. At the same time, however, it became involved by force of circumstance in immediate issues affecting our land and water resources, such as the Commonwealth "Wetlands Bill," flood plain zoning, the purchase of the Raymond property, and the establishment of a Conservation Fund through action at the 1961 Town Meeting.

When the Wetlands Bill for the preservation of the Sudbury River Marshes was under consideration, the Commission arranged for spokesmen of the state Department of Natural Resources to explain the provisions of the Bill to Town officials. Later, at the 1961 Annual Town Meeting, the Commission presented a Resolution supporting the Wetlands Bill which was passed unanimously, and members also testified in favor of the Bill at a hearing at the State House. Now that this bill has been enacted, the Commission is cooperating with Federal Fish and Wildlife officials to help local citizens, in particular landholders in the affected area, to recognize the value to Sudbury of placing the Marshes under federal protection as a Wildlife Refuge.

The Commission has since its inception been very much interested in the early establishment in Sudbury of adequate flood plain zoning. It has unanimously endorsed the particular plan recommended to the Planning Board by the Town Plan-

ning Consultant which distinguishes between an Upper and a Lower Flood Plain. In addition to important public health safeguards, this plan would offer much-needed protection to the natural flood storage and drainage capacities of our lowlands.

The development of a plan for the future of the Raymond tract which would give permanent protection to conservation values while serving other needs of the Town has occupied this Commission as well as others. In studying the Raymond land, the Commission has had technical assistance from the state Division of Fisheries and Game. On November 15, 1961 the Commission presented to the Planning Board its recommendation that some sixty acres of this property be maintained in the natural state as a Conservation Area, that the streams on the tract and their borders be protected, and that compatible uses be found for the remaining 90 to 100 acres which would conserve as much open space as possible. The entire proposal was presented at a public hearing, and was reported in the press.

The Sudbury Commission has joined the Massachusetts Association of Conservation Commissions, and members have attended its conferences and those of other natural resource organizations throughout the year. Contact was also established with the Department of Natural Resources, the U. S. Soil Conservation Service, the Massachusetts Division of Fisheries and Game, the East Middlesex Mosquito Control Board, the Concord Land Trust, the Sudbury Valley Trustees, the Town Planning Consultant, and other specialists. The information and experience which these sources made available were of great value to the Commission as it studied the local situation.

The local survey work has included the collection of aerial photographs and U. S. G. S. maps of the Town, the preparation of lists showing all parcels of undeveloped land 30 to 50 acres in size, and 50 or more acres in size, and the mapping and listing of properties in the Sudbury River Marshes, the Willis Pond, Stearns Mill Pond, Connors Pond, and Blanford Pond areas, and the Hop Brook and Pantry Brook areas, Goodman Hill, Willis Hill, and Tippling Rock. On-the-spot field studies were also made in the Hop Brook and Pantry Brook areas and on the Raymond property.

The Commission believes that an over-all plan for the protection of Hop Brook and the adjoining land is a matter deserving top priority. This stream drains some fifty percent of the Town area, and is in a natural state for much of its length. However, population growth is exerting pressures which may radically change this. As a start, all property owners on both sides of the stream between Peakham Road

and Dutton Road have been approached, with the hope that a Green Strip, including the stream and the land for a reasonable distance on either side of it, may ultimately be preserved in its natural state, by easement or other means. In discussions with property owners two points have been emphasized: first, that the existence of a preserved area tends to increase the value of the adjoining land; and second, that the policy of the Commission is in all cases to work out arrangements which are mutually agreeable.

On another front, the Commission has begun work on conservation education by assembling books and other literature for a special shelf in the Goodnow Library with the help of the Library staff. Commission members have also talked with school officials, offering assistance and conservation materials.

As the first year of the existence of the Commission closes, the original appropriation of \$7,500.00 for the Conservation Fund remains intact. (In fact, it has grown, since it has been invested and draws interest.) The Commission intends to ask the Town for a similar appropriation of one-twentieth of one percent of the Town's assessed valuation at the 1962 Annual Town Meeting. This will provide for continued and regular growth of a significant Fund, which can be used effectively as soon as needed, for conservation purposes.

The cost per person is little, the Commission feels, when weighed against what it can bring to Sudbury. The Commission is confident that citizens in the Town share this view.

Respectfully submitted,

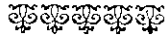
STANLEY RUSSELL, Chairman
ELIZABETH H. BURCKES, Secretary,
DEAN BENSLEY
JOHN HENNESSY

<i>Conservation Commission Expenses</i>	<i>Funds</i>		
	<i>Available</i> 1961	<i>Charges</i> 1961	<i>Budget</i> 1961
(Education)			
Books, pamphlets, literature		39.07	40.00
Conservation Conferences, lecture series		34.80	50.00
Maps, air photos and supplies for same		116.43	135.00

(Other)

Dues, Mass. Assn. of Conservation		
Commissions	25.00	25.00
Secretary's expense: postage		
supplies, miscellany	8.87	15.00
Mailings of letters, circulars		
postage and supplies	15.00	35.00
	<hr/>	<hr/>
	250.00	239.17
(unspent balance)		10.83

Approved,

CLIFTON F. GILES,
Town Accountant.

REPORT OF DOG OFFICER

To the Board of Selectmen

Sirs:

Dogs Licensed for the year of 1961	1085
Dogs picked up and disposed of	167
Dogs confined for 10 days	83
Miscellaneous complaints relative to dogs	832
Dogs Sold	29

There were a number of complaints on dogs killing sheep and poultry. These dogs were either confined or disposed.

All dogs should have a collar or harness with the license tag attached to it.

All dog licenses expire *March* 31 of each year. All dogs must be licensed on or before April 1st or the owners or keepers thereof are liable to a fine. The law applies to all dogs *3 months old or over*, regardless of time of year ownership is acquired. No tax bills are sent to dog owners.

At this time I wish to thank the Police and Fire Departments for the cooperation during the past year.

Respectfully submitted,

HARRY C. RICE,
Dog Officer.

REPORT OF THE EARTH REMOVAL BOARD

The Board held five hearings during 1961, as follows:

- 61-1 Paul F and Louise Cavicchio — Off Codjer Lane
Permit Granted
- 61-2 Richard Hudson — off Moore Road Permit Granted
- 61-3 Otto E. Wallace, Inc. — off Eddy Street Permit Granted
- 61-4 Walter E. Beckett — off Pheasant Avenue and
Meadow Drive Permit Granted
- 61-5 Walter Griffin — off Peakham Road Permit Granted

Permits are for one year from the effective date unless otherwise stated in the permit.

It was voted to renew the following permits, provided that all conditions of the original permit are observed:

- Leonard D. Stiles renewal date Aug. 4, 1961
- Thomas Vassalotti (F. J. Vassalotti on document dated
August 3, 1960) renewal date Oct. 3, 1961
- Fairview Development Corporation
renewal date Nov. 3, 1961

The following officers were re-elected at a meeting held Jan. 5:

- Mr. David O. Ives, Chairman
Mr. Charles D. Preble, Clerk

There were two changes in Board members as follows:

- Edward F. Moyuihan replacing Harvey N. Fairbank
David Bobroff replacing Theodore R. Harding

In order to have the cost of hearings covered by the application fees, the Board voted to increase the fee to \$10.00, effective April 1, 1961.

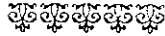
FINANCIAL REPORT

Appropriation	\$300.00
Expenses	
Advertising	22.15
Balance	\$277.85

Fees Collected \$35.00

Respectfully submitted,

DAVID O. IVES, Chairman
 CHARLES D. PREBLE, Clerk
 EDWARD F. MOYNIHAN
 WALTER R. HICKLER
 DAVID BOBROFF
 Earth Removal Board



REPORT OF THE FIRE DEPARTMENT

Board of Selectmen
 Town of Sudbury
 Sudbury, Massachusetts
 Gentlemen:

The following is my report on the activities and conditions of the Fire Department for the year 1961.

Two hundred thirty-two alarms for emergency service were received at headquarters as follows:

22 for fires involving buildings
 56 for grass and brush fires
 13 for motor vehicle fires
 4 chimney fires
 6 rubbish fires
 6 resuscitator calls
 13 accidental alarms
 13 false alarms
 3 out of town calls
 5 oil burner fires
 3 motor vehicle accidents
 19 rescue calls
 9 lockouts
 10 electrical fires
 13 for burning Edison wires
 7 for pumping flooded cellars
 5 for overheated furnace
 2 for gas leaks (one caused a fire)
 2 for divers to go out of town
 1 false telephone alarm
 20 miscellaneous investigations

Parents should bear in mind that (17) seventeen of the grass and brush fires were set by small children playing with matches. Again parents are warned to keep matches away from their children. Ten of the false alarms were pulled by small children whose parents knew not where they were and apparently did not care. 2394 permits to maintain a fire in the open were issued over the telephone. When calling for a permit, use the business telephone number 2239. The number to use for reporting a fire or other emergency is 2323. Residents whose telephone is not in the Hilltop exchange must dial HI 3-2323. No-school information WILL NOT be given over the 2323 line as this line must be kept open for fire calls. Over 3000 telephone calls were answered by the fire department.

FIRE ALARM SYSTEM

The fire alarm system will be extended in 1962 along the North Road from the site of the new fire station at Dakin Road to Ford Road with lines and alarm boxes in the Greenwood and Maybury sections. An ADT alarm has been installed by Sperry-Rand to fire headquarters.

MANPOWER

The manpower situation among call men is still critical in the daytime. One call man who was always available in the daytime is now in the armed forces and another one has left town. Two permanent firefighters were appointed in April and one in September. This provides two men on duty at the center station and one at the South Sudbury station around the clock. Each permanent firefighter works a 56 hour week. From the hours of 11 P.M. to 7 A.M. a call man stays at the South Sudbury station thereby providing two men during the night. Salary increases are being requested in 1962 in order to bring Sudbury's pay scale in line with the surrounding towns. The present salary of a firefighter in Sudbury is inadequate to support a family and maintain a home in the town.

Permanent firefighters are appointed by the fire chief because of their ability and previous experience as call firefighters. All permanent men are sent to schools each year to keep up with the latest and best methods of firefighting and rescue salvage work. All these men are dedicated to their job or they would not have been call firefighters in the past years. The 1962 budget provides funds for 2 more permanent firefighters April 1st.

FIRE STATIONS

The new South Sudbury fire station was occupied on November 28th. Engine 3 was transferred from the center

station. On December 20th the new Class A fire engine was placed in service. Property owners who are now within 3 miles of the new station are entitled to an insurance reduction. Shortly after the new station was opened the life of a child was possibly saved by the use of oxygen administered by the men on duty. The location of the new station now cuts the running time to East and West Sudbury.

It is expected that bids will be opened for the construction of the North Sudbury fire station sometime in March. The warrant for the 1962 annual town meeting contains an article calling for funds to purchase a new fire engine fully equipped for the North Sudbury station. It is hoped that the station and the engine will be in service about the time the Haynes Road school is ready for occupancy. At that time and after the Sudbury Water District has corrected a few open loops, I will request that the Board of Selectmen have the New England Fire Insurance Rating Bureau conduct a survey of Sudbury to have it reclassified.

APPARATUS

Funds are being requested at the 1962 Annual Town Meeting to purchase a Class A fire truck fully equipped to be housed in the North Sudbury fire station. More funds are needed to purchase this truck, because first, the base price has risen and secondly this truck must be fully equipped as we have no small equipment available to put on the truck. The 1930 fire engine was sold at public auction on July 4, 1961. We now have the following apparatus:

1930 Model A Ford — 40 horsepower	32 years old
1938 Ford 1½ ton — 90 horsepower	24 years old
1942 Ford 1½ ton — 100 horsepower	20 years old
1947 International Oil Truck — 80 horsepower ..	15 years old
Class A 1957 Ward La-France — 240 horsepower	5 years old
Class A 1961 F. W. D. — 212 horsepower	New

As Chief of the Department, I wish to take this opportunity to thank the Police Department, Town Officials and all the Townspeople for their co-operation during the year.

Respectfully submitted,

ALBERT ST. GERMAIN,
Fire Chief

FINANCIAL REPORT OF THE FIRE DEPARTMENT

Salaries:

Town Grant	\$49,000.00
A. St. Germain, (Fire Chief, Wire Inspector and Building Inspector) ..	\$6,200.00
Bernard Darby, (Lieutenant)	5,125.00
Josiah Frost	4,800.00
Howard Kelley	4,768.04
David Weir	4,603.68
John Fitch	4,453.66
Charles Anderson	4,453.66
James Devoll II	3,103.69
Charles Frost	3,103.69
Wilfred Spiller	1,292.24
David Baldwin, (Deputy Chief, call man)	600.00
James Greenawalt, (Captain, call man) ..	500.00
Fire time of call firefighters	3,167.20
Holiday overtime	1,184.00
Covering station, (Call men)	525.25
	\$47,880.11
Balance	\$1,119.89

Expense (Operating):

Town Grant	\$1,600.00
Transfer	500.00
	\$2,100.00
Gasoline and Oil	\$434.90
Fuel Oil for So. Sudbury station	181.40
Supplies and parts	531.12
Small equipment	415.60
Coats for firefighters	101.50
Ray Denault (Booster tank for Engine 3)	146.50
Ray Denault (Booster tank for Engine 4)	288.40
	\$2,099.42
Balance58

Fire Alarm Extension:

Town Grant	\$3,000.00
Rex Mfg. Co. (Wire)	\$969.89
Town Line Hardware	27.00

The Gamewell Company	1,533.28	
Framingham Electric Co.	123.19	
Intercity Electric Co.	303.88	
Labor	42.55	
		<hr/>
		\$2,999.79

Balance		<hr/>
		.21

New Equipment:

Town Grant		\$1,950.00
Soundscriber Company	\$444.83	
Boston Recharge Co.	497.00	
American LaFrance Co.	178.05	
Boston Recharge Co.	611.50	
Farrar Company	216.50	
		<hr/>
		\$1,947.88

Balance		<hr/>
		\$2.12

Uniform Allowance:

Town Grant		\$180.00
M. Linsky & Son	\$58.00	
M. Linsky & Son	20.00	
Army & Navy	4.25	
American LaFrance	83.70	
Army & Navy	10.95	
		<hr/>
		\$176.90

Balance		<hr/>
		\$3.10

New Car Replacement:

Town Grant		\$2,000.00
Colonial Auto	\$1,756.19	
Farrar Company	235.00	
		<hr/>
		41,991.19

Balance		<hr/>
		\$8.81

**Out of State Travel
(Firefighter School):**

Town Grant		\$250.00
Howard Kelley	\$55.00	
Charles Anderson	55.00	
John Fitch	55.00	
James Devoll II	20.00	
Charles Frost	20.00	

Wilfred Spiller	20.00	
James Devoll II	10.20	
Charles Frost	3.85	
Wilfred Spiller	2.50	
		<u>\$241.55</u>
Balance		\$8.45

Respectfully submitted,

ALBERT ST. GERMAIN,
Fire Chief

Approved,

CLIFTON F. GILES,
Town Accountant.

**FINANCIAL REPORT
OF THE RADIO ACCOUNT
FIRE AND POLICE DEPARTMENTS**

Town Grant		\$1,330.00
Service Contract	\$780.00	
Electric Power for House Radios	206.25	
Replacement Parts	341.42	
		<u>\$1,327.67</u>
Balance		\$2.33

Respectfully submitted,

ALBERT ST. GERMAIN
Fire Chief

Approved,

CLIFTON F. GILES,
Town Accountant.

GOODNOW LIBRARY REPORT 1961

The continuous growth in population in the past year has produced an increase in the circulation of books at the library. The circulation for the children's library was 34,016 while the adult circulation was 40,560 making a total of 74,576 for the year which is an increase of 11,477 over the previous year. We find the largest increase this year in the juvenile department, due to the many children we have in town. We have 1435 borrowers in the children's library and 2285 in the adult section.

The growth in circulation, which means the purchase of many more books has brought us the problem of a very crowded condition regarding the shelving of books. Additional building of shelves has helped the situation somewhat, but we find a new library will be necessary in the near future and architectural plans under the direction of Mr. Russell Wood are now underway to meet this problem.

Many new books in American and English literary criticism, as well as history and science books have been added to our collection, with the hopes of providing more reference material for the school system and the general public. We are always open to suggestions for any books which you consider we should have in the library and wish to cooperate in every possible way.

Due to the many duties of the Trustees, it was decided to increase the committee from a three member board to one of five members for the coming year.

Book Week was celebrated by the presentation of a puppet show and pantomimes by Mrs. Greenblatt and story hours by Mrs. Arthur Howard. We are most grateful to both of them for their services. The programs were very enjoyable and many children took advantage of the opportunity.

Among the attractive exhibits at the library this year was a most interesting display by the Junior Red Cross under the leadership of Mrs. Richard Burckes and a very lovely collection of paintings which were done by Mrs. Loftus, while she was in Chili last year.

Several visits were made to the library by various school and kindergarten groups. We hope more will visit us this year.

We were pleased and most grateful to receive a check of \$25 from the P.T.A. groups of four Sudbury schools for the purchase of books. The check represented the second prize citizenship award from the Mass. Congress of Parents and Teachers.

Once again, we thank both Garden Clubs for making our library so attractive with their many lovely plants and flower arrangements, with which they have furnished us this past year.

Respectfully submitted,

DENE HOWE, Chairman
 BERTHA SMITH
 LUTHER CHILD
 ELIZABETH ATKINSON, Librarian.



REPORT OF GOODNOW LIBRARY CENTENNIAL COMMITTEE

The Goodnow Library Centennial Committee was appointed as a result of the vote of the town at the Annual Town Meeting in March 1957. The year 1962 marks the 100th anniversary of the Goodnow Library. Plans are being made to commemorate this event in conjunction with the laying of the cornerstone for the additional library facility.

In addition to reviewing the first 100 years of the library there will be exhibits showing how the library serves the townspeople at present and suggestions as to how it might serve in the future. Subcommittee chairmen to carry out these three phases, past, present and future, of the celebration are as follows:

Publicity and printing, — Mrs. George Twombly

Special Invitations, — Library trustees and Miss Atkinson

Program Speakers, — Mrs. Frank Cawley

Exhibits:

Historical, — Miss Atkinson, Mr. Forrest Bradshaw

Literary, — Mrs. Frank Cawley

Artistic, — Mrs. Calvin Smith, Mrs. Bevan Howe

Future Plans, — Mr. Luther Child

Refreshments, — Mrs. Theodore Harding

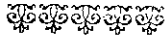
Decorations, — Mrs. Calvin Smith

Any person willing to serve on one of the above committees is urged to see Miss Atkinson at the library.

It is the hope of the Centennial Committee that there will be enough interest in the work and the future of the Goodnow Library to form a permanent "Friends of the Library" group.

Respectfully submitted,

ELIZABETH HARDING, Chairman
 BARBARA TWOMBLY, Secretary
 FORREST D. BRADSHAW
 BERTHA SMITH
 DENE S. HOWE
 JANET CAWLEY
 LUTHER CHILD, JR.



REPORT OF THE HIGHWAY SURVEYOR

Winter storms still seem to be a source of trouble to the Highway Department. This year another snow plow has been added to our fleet, but during the Christmas Eve severe storm we were unable to keep up with the heavy snow fall at one part of the storm. Some of the delays seem to be caused by our ever increasing traffic on some of our narrow tree studded secondary roads. As of January 8, 1962 the Department has put out more than twice as much sand and salt as in any previous year, but the demand is for more all the time.

The department request this year is for another four-wheel drive truck, hoping to improve our snow removal program.

Icy spots, caused by inadequate drainage, are still a source of trouble and accidents and should be corrected as soon as possible.

I am very sorry we did not get better cooperation from the Utility Companies as it brought our Chapter 90 Construction on the Maynard Road to a halt. Hope we will have better success in the coming year.

Again I wish to thank all the other Town Departments for their cooperation. I am also very grateful to so many of the understanding citizens that have supported the Highway Department and me in our earnest endeavor to maintain and improve the highways of your town.

Respectfully submitted

F. ALVIN NOYES,
 Highway Surveyor

GENERAL HIGHWAY

Funds Available		\$15,400.00
Labor	\$8,147.55	
Bates Stationery Co.	3.29	
Bennie Cotton, Inc.	60.00	
Branch Motor Express Company	4.30	
Commonwealth of Massachusetts	13.55	
Donel Supply Co.	61.38	
Files Equipment Company	107.10	
Franklin Paint Co., Inc.	28.20	
Griffin Greenhouse Supplies, Inc.	24.00	
Hariow-Imrie Corp.	12.75	
L. Roy Hawes	298.00	
Hilco Supply, Inc.	27.30	
Magnus Chemical Co., Inc.	5.15	
Massachusetts Broken Stone Co.	22.00	
Murhad Steel Co.	25.00	
National Chemsearch Corp.	202.67	
George Pierce, Jr.	216.00	
Rayem Enterprises	101.96	
South Middlesex Supply Co., Inc.	210.54	
Stanmar Lumber Company	35.26	
Sudbury Drug	2.62	
The Zone Company	31.35	
Town Line Hardware, Inc.	50.36	
Town Paint and Supply Co.	20.03	
White Hardware Co., Inc.	20.10	
Zep Manufacturing Company	78.00	
Total		<u>\$9,808.46</u>
Balance		<u>\$5,591.54</u>

HIGHWAY BUILDING MAINTENANCE

Funds Available		\$1,500.00
Boston Edison Company	\$272.61	
Crown Paint Corporation	58.70	
Hodson Fire Equipment Co.	27.55	
Hooper's Hardware	2.90	
Interstate Gas and Oil Corporation ..	578.58	
Robert H. Kelley	12.19	
Mel Rosendale	6.00	
South Middlesex Supply Co., Inc.	17.95	
Stanmar Lumber Company	6.40	

Town Line Hardware, Inc.	2.00	
Zep Manufacturing Company	65.00	
		<hr/>
Total		\$1,049.88
		<hr/>
Balance		\$450.12

SNOW AND ICE

Funds Available		\$22,000.00
Labor	\$5,969.25	
Anderson Engineering Co., Inc.	146.00	
Assabet Sand & Gravel Co.	808.81	
Herbert Brooks	560.00	
Robert M. Carson	50.00	
Louis Casella, Inc.	427.00	
Casey & Dupius Equipment Corp.	927.00	
Ray Deneault	307.00	
Dingley Contracting Co., Inc.	313.75	
Dyar Sales & Machinery Co.	798.35	
Eastern Minerals, Inc.	797.00	
Framingham Motor Parts, Inc.	49.82	
Josiah Frost	731.50	
Halper Homes, Inc.	805.00	
L. Roy Hawes	637.00	
Robert Hooper	633.00	
International Salt Company	3,179.21	
Edmund Martin	161.00	
Frederick Morrison	707.00	
Steel Industries Corp.	74.70	
Stiles Sand & Gravel Co.	464.30	
N. J. Taylor & Sons, Inc.	686.00	
Torrey's Garage & Welding Service ..	2,430.15	
Town of Sudbury	330.00	
		<hr/>
Total		\$21,992.84
		<hr/>
Balance		\$7.16

STREET DRAINAGE IMPROVEMENTS

Funds Available		\$2,000.00
Labor	\$123.74	
Donel Supply Co.	132.00	
New England Concrete Pipe Corp. ..	909.72	

Southeastern Construction Inc.	285.42	
Town of Sudbury	103.70	
		<hr/>
Total		\$1,554.58
		<hr/>
Balance		\$445.42

REPAIRS AND DRAINAGE — OLD LANCASTER ROAD

Funds Available		\$889.22
Labor	\$84.33	
Assabet Sand & Gravel Co., Inc.	44.82	
Independent Coal Tar Company	72.52	
New England Sand & Gravel Co., Inc.	69.63	
		<hr/>
Total		\$271.30
		<hr/>
Balance		\$617.92

CHAPTER NO. 81

Funds Available:

State		\$21,175.00
Town		9,625.00
		<hr/>
Total		\$30,800.00
Labor	\$9,068.37	
Assabet Sand & Gravel Co.	2,870.81	
Albert Bent	436.50	
Americo Brigandi	420.80	
Louis F. Casella, Inc.	580.00	
County Line Sand & Gravel Inc.....	419.36	
Donel Supply Company	38.55	
Independent Coal Tar Company	3,390.04	
Massachusetts Broken Stone Co.	2,050.35	
Massachusetts Correctional Institute	348.04	
Mystic Bituminous Products Co.	312.27	
New England Concrete Pipe Corp. ..	1,097.68	
New England Fence Co.	175.14	
New England Sand & Gravel Co., Inc.	108.01	
Penn Culvert Company	91.99	
George Pierce, Jr.	1,174.00	
H. E. Snow	308.00	
Southeastern Construction Inc.	264.42	
Stiles Sand & Gravel Co.	325.75	
N. J. Taylor & Sons, Inc.	498.00	

Town of Sudbury	5,832.40	
Trimount Bituminous Products Co. ..	988.77	
		<hr/>
Total		\$30,799.25
Balance75
		<hr/>

CHAPTER NO. 90 MAINTENANCE

Funds Available:

Town		\$2,000.00
County		1,500.00
State		1,500.00
		<hr/>
Total		\$5,000.00

Labor	\$1,083.40	
Assabet Sand & Gravel Co., Inc.	510.14	
Independent Coal Tar Co.	1,223.12	
Massachusetts Broken Stone Co.	840.99	
Town of Sudbury	469.70	
Trimount Bituminous Products Co. ..	870.53	
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Total		\$4,997.88
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Balance		\$2.12
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CHAPTER NO. 90 CONSTRUCTION — 1960 ACCOUNT

Funds Available:

Town		\$5,500.00
County		5,500.00
State		11,000.00
		<hr/>

Total		\$22,000.00
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Total Spent 1960		3,242.10
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Balance — January 1, 1961		\$18,757.90
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Labor	\$2,223.32	
Alpine Tree & Landscape Corp.	1,545.50	
G. Bonazzoli & Sons	1,275.00	
Louis F. Casella, Inc.	2,366.00	
Commonwealth of Massachusetts ...	314.50	
Josiah Frost	471.00	
L. Roy Hawes	108.00	
Toivo Kalilainen	108.00	
Massachusetts Broken Stone Co.	33.00	
New England Concrete Pipe Corp.	420.48	
New England Fence Co.	1,264.00	

Ocran Saunders	144.00	
H. E. Snow	126.00	
Stiles Sand & Gravel Co.	672.10	
Town of Sudbury	1,598.50	
Robert J. Wood Co., Inc.	1,965.75	
		<hr/>
Total		\$14,635.15
		<hr/>
Balance		\$4,122.75

BRIDGE ACCOUNT

Funds Available		\$2,000.00
Labor	\$253.29	
Koppers Company, Inc.	816.75	
South Middlesex Supply Co., Inc.	32.50	
Stanmar Lumber Company	39.50	
N. J. Taylor and Sons, Inc.	120.00	
		<hr/>
Total		\$1,262.04
		<hr/>
Balance		\$737.96

ROAD EQUIPMENT OPERATING EXPENSE

Funds Available		\$9,500.00
A. & J. Auto Ignition Company	\$168.60	
Abbott Motors, Inc.	23.89	
Ace Auto Radiator, Inc.	23.00	
Alexander Automotive Service	2.44	
American Pamcor, Inc.	57.59	
Anderson Engineering Co., Inc.	100.25	
Arcand, Inc.	111.73	
Automotive Accessories Co., Inc.	128.90	
Baroni Glass Co., Inc.	10.15	
Bigelow Waste Company	51.83	
Boston Speedometer Service Co.	22.09	
Brookline Machine Company, Inc.	24.03	
Butler Motor Corp.	39.10	
Christie & Thomson, Inc.	49.65	
Colonial Auto of Sudbury	10.00	
Ray Deneault	428.75	
Donel Supply Company	32.11	
Dyar Sales & Machinery Co.	37.05	
Eastern Auto Parts, Inc.	228.48	
Ellis Motor Company, Inc.	6.21	
Enterprise Press, Inc.	7.00	
Everett Auto Parts	39.35	

Files Equipment Company	18.16
Fisk, Alden Company	275.63
Framingham Motor Parts Inc.	856.17
Ghetti Carburetor & Electric Service	21.95
Gulf Oil Corporation	43.90
A. J. Halloran & Co.	27.91
Hall's Insurance Agency	39.00
Hedge & Mattheis Company	206.54
Homelite	49.83
Hope Rubber Co., Inc.	12.30
Interstate Gas and Oil Corporation ..	3,409.24
J. and K. Tire Company	1,220.44
Ken-Dun Ford Sales Inc.	204.24
Mack Trucks, Inc.	157.47
New England Engine & Parts Co., Inc.	100.39
New England Wheel and Rim Co.	44.69
Nobscot Garage	16.40
Normand's City Truck	2.35
Parker, Danner Company	11.17
Perkins Machinery Co., Inc.	206.24
Pleasant Street Garage	11.45
Rayem Enterprises	34.83
Registry of Motor Vehicles	3.00
Seavey Auto Supply	3.65
Sharon Bolt & Screw Co., Inc.	46.52
Sullivan Automotive Services, Inc. ..	13.45
Texas Refinery Corp.	349.70
The Sudbury Citizen	3.75
The White Motor Company	190.27
Tony's Service	1.65
Torrey's Garage & Welding Service	6.00
A. E. Vigeant & Son, Inc.	4.70
Wagner Electric Corp.	18.13
Wallace Automotive Service, Inc.	35.90
Waltham Automotive Corp.	34.78
Waltham Spring Service	11.15
Washington Motors Chevrolet, Inc. ..	3.45
Wells Generators, Inc.	113.82
Total	<u>\$9,416.02</u>
Balance	\$83.98

REBUILDING AND COMPLETION OF VARIOUS ROADS

Funds Available	\$12,155.88
Labor	\$1,136.31
Alpine Tree & Landscape Corp.	1,001.75

G. Bonazzoli & Sons	342.50	
Louis F. Casella, Inc.	80.00	
Dingley Contracting Co., Inc.	524.00	
Ideal Concrete Block Co.	184.31	
New England Concrete Pipe Corp. ..	590.52	
H. E. Snow	30.00	
N. J. Taylor & Sons, Inc.	104.00	
Town of Sudbury	400.00	
R. H. White Construction Co., Inc. ..	340.00	
		<hr/>
Total		\$4,733.39
		<hr/>
Balance		\$7,422.49

RESURFACE ROADS
WHERE WATER MAIN EXTENDED

Funds Available		\$19,845.50
Labor	\$3,035.74	
Assabet Sand & Gravel Co.	448.81	
Americo Brigandi	328.80	
County Line Sand & Gravel Inc.	108.54	
Independent Coal Tar Company	1,011.52	
New England Sand & Gravel Co.	136.88	
Stiles Sand & Gravel Co.	1,893.70	
Massachusetts Broken Stone Co.	44.00	
Town of Sudbury	2,764.90	
Trimount Bituminous Products Co. ..	366.95	
		<hr/>
Total		\$10,139.84
		<hr/>
Balance		\$9,705.66

Approved,
CLIFTON F. GILES,
Town Accountant.

REPORT OF THE SUDBURY HISTORIC DISTRICT STUDY COMMITTEE

To the Board of Selectmen:

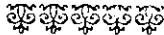
The Sudbury Historic District Study Committee was formally organized September 24, 1961, for the purpose of recommending to the Town specific areas of historic significance and the formation of a Sudbury Historic District Commission to control the architecture of the sites and structures therein.

The Committee is in the process of preparing recommendations to be made to the Selectmen, and to the Townspeople at a subsequent Town Meeting.

The Committee has spent \$17.50 for study and reference materials.

Respectfully submitted,

IRA R. AMESBURY, Chairman
MARION R. STODDART, Secretary
ROBERT DESJARDIN
RICHARD C. HILL
RALPH H. BARTON
ELIZABETH H. WARREN,



REPORT OF THE COMMISSION ON HISTORIC STRUCTURES

The Commission on Historic Structures reports the completion of the exterior painting of the Hosmer House. The House has been painted a colonial ivory with off-white trim accentuating the excellent federal detail.

The reconstruction of a fine 18th century fence, shown in early photographs, is planned for the near future. It is our intention to copy the original as closely as possible. Also, the restoration of the formal gardens is being considered.

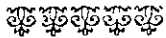
The Loring Parsonage has been at a stand-still this past year awaiting further research. It has now been vacated and steps toward interior restoration are being made.

In the forthcoming year the removal of the ell, repointing of exterior brick and simple landscaping will be effected.

The restored interior will house town offices such as the Welfare and Planning Boards. It is our intention to create in these offices the informal atmosphere of the traditional community which we are attempting to preserve. Therefore, instead of visiting a town office furnished in steel institutional furniture, the public will meet in rooms which will be wall papered and contain furniture of colonial design. The cost of metal office furniture is such that we feel that this can be accomplished economically.

Both the Hosmer House and the Loring Parsonage will be marked with post lamps matching those of the village green and will have Georgian signs correlated with the ones being used by the Sudbury Historical Society. It is our hope to have all signs and lights in the village area of similar design.

ROBERT DESJARDIN
SAMUEL L. REED
RICHARD C. HILL



REPORT OF SUDBURY INDUSTRIAL DEVELOPMENT COMMISSION

To the honorable Board of Selectmen:

If, as we are informed, it costs the town \$11.00 for each page in this town report we are certainly not entitled to but little room for ours.

We have talked with many prospects this past year and shown them our available sites; none have bought here, and but few are still considering our properties.

We have continued our program of lunching annually with executives from our larger installations, as we believe our work does not end with getting a good installation in Sudbury; if we treat these people well we hope they will prosper and enlarge their buildings. If they like the town and the way they are used we expect they will become our best salesmen.

Almost eleven per cent of our valuation as of today rests on land zoned industrially and the installations thereon. This includes Research Areas, but not business areas nor industrial

installations operating as non-conforming uses. Far from being a satisfactory proportion at this time our position will deteriorate as the town grows unless we make better progress. A more aggressive campaign for new fine prospects is well through the planning stage and will probably be in full swing at the time this report is published.

Our report always end the same way. If anyone receives even a scrap of information about a good industrial firm which might locate here, please relay it at once to any member of the Commission. We will observe absolutely any degree of confidence you or the prospect requests.

Respectfully submitted,

ABEL CUTTING, Chairman
Sudbury Industrial Development Comm.



REPORT OF INSECT AND PEST CONTROL

To the Citizens of Sudbury:

This past year our sanitation efforts to remove diseased trees was intensified. All diseased trees were burned or buried.

Progress is hindered many times by utilities slow removal of guy cables.

Spraying was done with excellent results. Leaf feeding is light, showing that continuous efforts are proving effective.

FINANCIAL REPORT INSECT AND PEST CONTROL

Salaries:

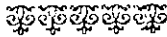
E. T. Ferguson	\$ 664.00
T. Davison	127.75
L. Chapman	229.40
G. Gaudette	170.20
E. T. Ferguson Travel	99.36
E. T. Ferguson Tractor	325.00
E. T. Ferguson Truck	254.00
Hubbard Hall Chemical Co.	596.78
Alpine Tree Service	1,309.10
Alpine Acres	1,052.00

Nashoba Welding	84.21
Alexander Automotive	88.05
	<hr/>
	\$4,999.85

Respectfully submitted,

E. T. FERGUSON,
Superintendent.

Approved,
CLIFTON F. GILES,
Town Accountant.



REPORT OF ANIMAL INSPECTOR

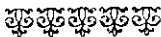
To the Board of Selectmen:

I submit herewith my report as Animal Inspector for the year of 1961.

I have inspected all neat cattle, sheep, swine and horses as ordered by the Massachusetts State Division of Livestock Disease Control; 67 Horses, 108 cattle, 1017 hogs, 57 sheep, 4 goats. There were 86 dog bites, 8 bites by dogs — owners unknown.

Respectfully submitted,

HARRY C. RICE
Inspector of Animals.



REPORT OF THE INSPECTOR OF WIRES

To the Board of Selectmen
Sudbury, Massachusetts

During the year 1961 I issued 307 wiring permits. Five hundred sixty inspections were made.

Many residents of the town are endangering the lives of their loved ones by letting defective wiring exist in their homes.

Light extension cords should not be used to feed water pump motors or any other electric motor.

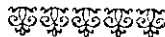
161 Permits @ \$3.00	\$483.00
133 Permits @ \$2.00	266.00
13 Permits Free	000.00
	<hr/>
307 Permits	\$749.00
Paid Town Treasurer	\$749.00

Respectfully submitted,

ALBERT ST. GERMAIN,
Inspector of Wires.

Approved,

CLIFTON F. GILES,
Town Accountant.



REPORT OF THE LINCOLN-SUDBURY REGIONAL DISTRICT SCHOOL COMMITTEE

"School population explosion" continues to be our most difficult problem. When the Regional District was established in 1954, each of the towns had about the same number of high school students (Lincoln-94, Sudbury-105). In 1956 the Regional High School opened its doors with an enrollment of 247 students (Lincoln-64, Sudbury-182, Tuition-1). In addition, Lincoln had 47 students in grades 11 and 12 attending Concord and Weston High Schools. Today, just six years later, Lincoln sends 227 students to the Regional and Sudbury 498 for a total of 725. In 1953 the original Regionalization Committee projected an enrollment of 526 for 1962, some 200 less than our actual 1961 enrollment. Clearly, this early prediction effort fell short because no consideration could be given to the unknown town growth. This same difficulty of growth prediction affects our yearly operation since our budget is required a year in advance. For example, each year the pupil growth has exceeded the projection of entering and leaving students. Our past experience indicated that this year we should allow for additional students moving into the towns; however, when school opened in September the extra students were not there. In fact, the student body fell 72 short of the prediction and thus our plans for the year were not perfect.

We aim to have the largest classes contain about 25 students and the high school operate with a pupil-teacher ratio of about 15.5 which is the average for high schools in towns around us. This year we fell short of this goal.

While the original enrollment forecast did not contemplate an addition to the high school building until the late 60's, we actually opened the \$1,000,000 addition this fall. Thus, the crowding that began to pinch last year is now relieved and education can again proceed unhampered. Each department of the school now has adequate space.

Although the new facilities are too numerous to mention in detail and must be seen in action to be appreciated, a few items might be noted. The library is now complete and is constantly utilized for study and reference work by both students and staff. A large lecture room for 80 students is permitting the initial experimentation for large group instruction. The industrial arts shop has moved out of the end of the gymnasium into its own area thereby making the entire gymnasium available for the athletic program. The gymnasium may be used as a whole for interscholastic basketball, or in halves for intramurals, or in quarters for the regular physical education program. The science wing is complete with the addition of four new classroom laboratories and a small greenhouse.

If the present rate of school growth continues, a further addition will be needed by 1965. Some may question why we build so often instead of constructing fewer larger additions. If an addition is to cost about \$1,000,000, there are no construction economies to be effected by building more. If a much larger addition is built, there would be classrooms unused for some years, which is clearly uneconomical, and if the school enrollment does not grow as predicted, as happened this year, we could be saddled with paying for school rooms not needed for a decade.

The teaching staff continues to grow with the student body. Last year eight new teachers were added to make a total school staff of 52. Because the student body was not as large as expected this year, we need to add only three new teachers in the fall of 1962 in spite of the fact that 115 new students are anticipated.

The calibre of the administrative and teaching staff remains high. The reputation of our school as a first rate educational institution, with its objective clearly set on "education" rather than on "educational publicity," is growing and as a result we are attracting good applicants for the teaching positions to be filled.

The head of our history department, Mr. Paul Mitchell, is back with us after a year's leave of absence to study on a John

Hay Fellowship at the University of Chicago. The head of our English department, Mr. Frank Heys, Jr., is on leave this year and is studying at Harvard University on a John Hay Fellowship. This past summer, the principal, Dr. Leslie M. Tourville, and the acting head of the history department, Mr. Henry Zabierek, studied for four weeks on John Hay Fellowships at Bennington College and Williams College respectively. These four awards for advanced study attest to the quality of our school staff which places the Lincoln-Sudbury Regional High School first in the country for actual number of fellowship awards received.

The question of "football" at the high school is being studied along with the whole physical education program. From the beginning of the Regional High School, our policy has been to regard the primary duty of each teacher to be that of teaching and not part-time coaching. This presents us with the special problem of providing adequate faculty for the after school sports program. This problem has not yet been resolved but must be resolved before the interscholastic and intramural sports programs can be considered satisfactory.

The joint special committee appointed by the Lincoln, Sudbury, and Regional District School Committees to study further possible regionalization has submitted its report and a condensed version will be published by the school committees in the near future. Further regionalization is not recommended at the present time.

In view of the rapid growth of the student body, it is expected that the high school will have reached a 1500 pupil capacity by 1970. At that time a new building will be needed with appropriate athletic fields. The present regional school property is not adequate beyond the 1500 capacity unless additional flat, dry land is acquired. To examine this whole question now is important since open land is available which can be purchased. A special subcommittee consisting of Mr. Warren R. Dwyer, Chairman, Mr. David L. Garrison, Mr. John C. Haartz, Jr., and Mr. Christopher W. Hurd of Lincoln, and Mrs. David O. Ives, Secretary, Mr. Joseph E. Brown, Mrs. James R. Reese, and Mr. William E. Downing of Sudbury, was appointed and on the basis of their findings, we are recommending the appropriate land purchases.

Respectfully submitted,

HOWARD W. EMMONS, Chairman
 KENNETH W. BERGEN, Vice Chairman
 ELIZABETH B. HARDING
 ELLEN DeN. CANNON
 VICTOR A. LUTNICKI
 DONALD J. MacRAE

THE LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT

Treasurer's Report
December 31, 1961

Total cash balance, January 1, 1961 \$399,463.10

District Fund

Cash balance, January 1, 1961 \$389,247.22

Receipts:

Lincoln Assessment	\$200,619.00	
Sudbury Assessment	442,300.00	
State reimbursement		
Planning reimbursement	53,577.87	
Building construction	63,139.01	
Transportation	54,901.68	
*Miscellaneous income	9,353.88	
U. S. Treasury Bills	696,584.96	
Transfer from PL 874	10,000.00	1,530,476.40
		<u>\$1,919,723.62</u>

Disbursements:

Operating expense	\$527,881.35	
Debt Service — interest	62,390.00	
principal	125,000.00	
Building Construction No. 1	2,753.44	
Building Construction No. 2	605,979.35	
U. S. Treasury Bills	348,637.51	
Transfer assessment revenue to Outlay	6,776.00	1,679,417.65
		<u>\$240,305.97</u>

Cash balance, December 31, 1961 ..

*Miscellaneous Income:

Tuition	\$2,911.25	
Vending Machines	101.81	
Use of building	119.00	
Telephone commission	73.88	
Interest-U. S. Treasury bills ...	3,415.04	
Mass. withholding tax		
Employer's compensation	45.20	
Industrial arts	268.00	
Books	42.50	

Towel fees	2,096.00
Transportation	260.25
Other	20.95
	<hr/>
	\$9,353.88
Used for Building Construction No. 2	3,415.04
	<hr/>
	\$5,938.84

Federal Reimbursement Fund, P. L. 874

Cash balance, January 1, 1961		\$7,760.48
Receipts		11,796.00
		<hr/>
		\$19,556.48
Disbursements	\$15.05	
Transfer to District Fund (Building Construction)	10,000.00	\$10,015.05
	<hr/>	<hr/>
Cash balance, December 31, 1961 ..		\$9,541.43

Federal Reimbursement Fund, P. L. 864

Cash balance, January 1, 1961		\$1,041.18
Receipts		742.95
		<hr/>
		\$1,784.13
Disbursements		325.40
		<hr/>
Cash balance, December 31, 1961 ..		\$1,458.73

Outlay

Cash balance, January 1, 1961		<hr/>
Receipts (from assessment revenue)		\$6,776.00
		<hr/>
		\$6,776.00
Disbursements		\$6,776.00
		<hr/>
Cash balance, December 31, 1961 ..		<hr/>

Cafeteria Fund

Cash balance, January 1, 1961	\$1,284.35
Receipts	29,854.90
	<hr/>
	\$31,139.25
Disbursements	\$30,855.83
	<hr/>
Cash balance, December 31, 1961 ..	\$283.42
	<hr/>

Athletic Fund

Cash balance, January 1, 1961	\$129.87
Receipts	980.59
	<hr/>
	\$1,110.46
Disbursements	1,100.55
	<hr/>
Cash balance, December 31, 1961 ..	\$9.91
	<hr/>

**Fund for Advancement of Education
(Ford Foundation)**

Cash balance, January 1, 1961	<hr/>
Receipts	\$500.00
	<hr/>
	\$500.00
Disbursements	\$500.00
	<hr/>
Cash balance, December 31, 1961 ..	<hr/>

Adult Education Fund

Cash balance, January 1, 1961	<hr/>
Receipts	\$1,079.34
	<hr/>
	\$1,079.34
Disbursements	818.92
	<hr/>
Cash balance, December 31, 1961 ..	\$260.42
	<hr/>
Total cash balance, December 31, 1961	<u>\$251,859.88</u>

BALANCE SHEET

December 31, 1961

Assets

Cash	\$251,859.88
Total Assets	<u>\$251,859.88</u>

Liabilities and Reserves

Appropriation balances:

Non-Revenue (Building Construction No. 2)	\$105,164.85
Commonwealth of Massachusetts Construction cost	63,139.01
Transportation	54,901.68
Federal Reimbursement, P. L. 874	9,541.43
Federal Reimbursement, P. L. 864	1,458.73
Surplus Revenue	17,100.43
Revolving Funds:	
Cafeteria	283.42
Athletic	9.91
Adult Education	260.42

Total Liabilities and Reserves	<u>\$251,859.88</u>
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Outstanding Debt

2.20% School Bonds payable \$5,000 May 1, 1962-1975 inclusive	\$70,000.00
2.40% School Bonds payable \$20,000 Nov. 1, 1962-1974 inclusive	260,000.00
2.40% School Bonds payable \$50,000 Nov. 1, 1962-1975 inclusive	700,000.00
3.70% School Bonds payable \$50,000 May 1, 1962-1980 inclusive	950,000.00
	<u>\$1,980,000.00</u>

Respectfully submitted,

GEORGE B. FLINT,
Treasurer.

REPORT OF SUPERINTENDENT OF SCHOOLS

To the School Committee:

In this, the sixth Annual Report of the Superintendent of Schools, phases of our program will be reviewed.

There were sixteen new members employed for teaching assignments, eight of these were for new positions and the remainder were for staff replacements. Our merit salary policy combined with a high degree of professionalism among our staff members is gaining for us a reputation as being an attractive system in which to teach.

During the past summer we continued our staff workshop program as a means of developing new instructional materials and courses. Members of the English staff developed teaching materials for use with the overhead projector, wrote a vocabulary development text "Vantage Verbal," revised the Scramble Book in Punctuation, wrote a new course syllabus for speech classes, and developed large group lectures. In mathematics, in addition to vu-graph materials, tapes of lectures were developed for large group instruction. Staff members of the history department created a syllabus for the honors section of United States History. These curriculum improvement programs, coupled with the reorganization of the industrial arts department, the physical education facilities, and science department new teaching areas, accounted for 1160 man hours of summer work time by our teaching staff.

Instructional methods as well as subject matter are being restudied and new areas developed in modern school systems throughout the country. The education we received during our youth will no longer suffice for our children. If they are to compete in a democratic society they must be developed to the maximum of their individual abilities. The formulation of new content courses and new methods are of prime importance if we are to fulfill our educational objectives. This cannot be done during the regular teaching year. Additional staff time during the summer months must be provided for this important work.

Dr. Leslie M. Tourville, Principal of the Regional High School, reports the following:

"The enrollment in September of 1961 turned out to be 725 students with almost no movement of new high school students into the towns. Our enrollment had been planned for a school population of 850. As a result, our student-teacher ratio was smaller than planned. This has been corrected by

the reduction of staff to be hired in the spring of 1962. A check of the schools around us, such as Framingham, Concord-Carlisle, Weston, and Wellesley, indicates that our student-teacher ratio will again be comparable. This check also disclosed that all schools have an occasional class which is unusually small — 3 to 6 students — as well as a few that are larger than desirable. The same pattern has, and probably will continue to hold true at our high school despite our best efforts to schedule students of comparable achievement into groups of 18 to 22 for science and 20 to 25 for other academic subjects. Special areas such as Industrial Arts and Business Training do not usually have classes as large as those mentioned above either for reasons of safety or because of the number of students electing a particular subject. Again, this is not an uncommon pattern and in the area of business training this ratio should improve as the school enrollment increases.

“The new space and facilities added to the school plant include six English classrooms, four well equipped science laboratories, a library, a large-group lecture room, three departmental offices, a mechanical drawing room, a driver education room, a woodworking shop, and a smaller metal-working shop. Space in the gymnasium was increased by one third, and additional shower and locker facilities were added in both the boys’ and the girls’ areas. A certain amount of work was done to expand and to improve the playing fields including the installation of drainage tiles and ditches. Additional equipment was purchased for the various areas and departments mentioned above, but with certain cut-backs having to be made in both equipment and facilities. The business department moved to new quarters consisting of four rooms and an office. They will remain here until the next building phase at which time they will move into a permanent area.

“The addition of the new teaching areas to the school building has permitted improvements in several aspects of the curriculum. Large-group lectures have been expanded to include study skills and the mechanics of good note-taking. To ensure uniformity and correctness of format on student term papers a series of several lectures has been developed to include research methods in gathering the basic material. The speech program as a part of training in English has been expanded to include all seniors with emphasis upon organization, composition, and persuasion as well as further practice in the basic skills of diction and delivery. In the area of History and Government this department is now well on its way toward eliminating a “one text-book” course. This new direction allows the student — perhaps for the first time — to view history from several aspects, including the humaneness of the people and their leaders. We believe that this approach per-

mits today's students to identify themselves with those who preceded them and who struggled to give to the world and to America its most desirable features. A second motive for our change from a single text to wide reading by several authors has been the bleached out, barren blandness of high school history texts in general. As a modern teaching tool they are so non-controversial as to be almost useless in training our students for the debate and decision-making role of a self-governing society. The teaching of history in America has assumed a new, vital, and dynamic role, which calls for new knowledge and skills upon the part of our students. We know that report after report has indicated that when the American student has met and debated the international as well as the national issues of the day with the communist-trained student that the young Americans have, in the words of American observers 'Been cut to pieces.' We believe that the fault lies in our traditional teaching of a narrow point of view designed to offend no one, which in the past reduced the teaching of history to a memorization of dates and places.

"The History Department, as well as other departments, is also seeking ways to expose all students to teaching by all members of the department rather than having the group receive only one point of view from a single teacher. New teachers are being hired with a view as to what particular academic strength they can contribute to this pooling of intellectual resources. In these attempts to broaden drastically the vision, knowledge and critical thinking of students, our new library facilities are playing a most significant and vital role. In addition to large-group instruction we have small group instruction of a tutorial type for discussion, preparation for research and evaluation of student papers. This small group instruction is achieved by splitting the assignments of a given group so that some remain with the teacher while the other students go ahead with clearly defined independent study in the library.

"With the additional classroom space and an increasing enrollment it may be possible to meet the demand for the teaching of Spanish beginning in September, 1962. At this time it is our hope that a language laboratory will be installed and operating. We have delayed this installation until this time in order to allow for improvement of the lab equipment by manufacturers, and as a result will be one of the last schools in the area to install this teaching aid. Now that French is being taught at the elementary and junior high levels in Lincoln and Sudbury, meetings with these teachers of French has brought about better coordination between these schools and the high school.

"In Mathematics, we are again offering a college-level calculus course which will result in opportunities for advanced

placement for those students who qualify. We are continuing to use the teaching materials developed for modern mathematics by the School Mathematics Study Group. We are also experimenting with visual aids for large group instruction, particularly in the field of geometry. These materials were developed as a part of the summer workshop for teachers at the high school.

"In the field of Science, we have started a pilot group through a four-year sequence beginning with Biology at the 9th grade level. This group will then take Chemistry and Physics. An advanced science course in their senior year may qualify them for college credit as well as advancing their science training by a full year. In the area of Chemistry we are participating in a nation-wide program of selected schools using the chemical bond approach to the teaching of this subject.

"In Business training, students are now able to use study periods for additional work on various business machines, or to take dictation from records. A new course in Gregg Note-hand is now offered to 65 students.

"As a part of the inservice training of our faculty at the high school, we have had the executive secretary of the New England Economic Council out to talk with us. As a result, we will start a course this February in Economics with over 50% of the faculty enrolled. The course will be given at our school by professors from Boston University and Northeastern University appointed by the New England Economic Council. The course will be given at no cost to the towns, and is offered because in the words of the Council, '— in a democracy the decisions on economic and social policy must be made by ordinary citizens, and therefore, the public schools have a major, and largely unfulfilled, responsibility for developing the economic competence of youth.' Through this training of a large group of teachers in all departments of the school, it is felt that the teaching of the American system of economics and free enterprise will reach all students rather than only those who might elect a course in it.

"One of the most significant additions to the building this year has been the new library. During a 10-day check we found that 840 books were in circulation with students. A meeting was held this fall with school and public librarians from Lincoln and Sudbury visiting the new library and meeting the entire high school faculty. At this time there was an exchange of book lists, while plans were discussed for co-ordination of future purchases in both school and public libraries of both towns.

"During the past summer eight of our students lived in Europe with various families, and we now have as students

in our school a girl from England, a boy from Mexico, and a girl from Germany. We find these experiences, and particularly having foreign students in the school to be most enlightening for our student body in acquiring an understanding of other cultures."

Below are some of the statistics, prepared by Mr. Paul Vernon, Director of Guidance, which illustrate some of the school's activities in the area of academic achievement.

PLACEMENT OF THE LAST FOUR GRADUATING CLASSES

	Class of 1958		Class of 1959		Class of 1960		Class of 1961	
Four-year colleges	13	34.2%	30	44.8%	45	47.8%	63	53.4%
Two-year colleges	1	2.6%	13	19.4%	8	8.5%	10	8.5%
Nursing	3	7.9%	0	0.0%	4	4.3%	7	5.9%
Other Post- Secondary Schools	3	7.9%	3	4.4%	18	19.1%	12	10.1%
Post- graduate work	1	2.6%	0	0.0%	2	2.1%	1	.85%
Married	2	5.3%	2	3.0%	0	0.0%	1	.85%
Working	13	34.2%	13	19.4%	13	13.9%	19	16.2%
Military	2	5.3%	6	9.0%	4	4.3%	5	4.2%
	<u>38</u>	<u>100.0%</u>	<u>67</u>	<u>100.0%</u>	<u>94</u>	<u>100.0%</u>	<u>118</u>	<u>100.0%</u>

PLACEMENT OF THE CLASS OF 1961

Admitted to Degree-Granting Institutions (63 students placed in 43 colleges)

Univ. of Massachusetts	9	Pembroke College	1
Northeastern University	6	Middlebury College	1
Framingham State College	3	Colby College	1
Univ. of New Hampshire	3	Bates University	1
University of Maine	2	Bennington College	1
Lake Forrest College	2	Nasson College	1
University of Chicago	2	Lafayette College	1
Elmira College	1	St. Lawrence University	1
Marietta College	1	Pratt Institute	1

Amherst College	1	Linfield College	1
Dartmouth College	1	University of Wyoming	1
Boston College	1	Skidmore College	1
Boston University	1	Sarah Lawrence College	1
Wheelock College	1	Kenyon	1
Brandeis University	1	Iowa State	1
Mass. College of Art	1	Winthrop College	1
Worcester Tech	1	Northland College	1
Mt. Holyoke College	1	Barnard	1
Bentley College	1	Mississippi Southern	1
Tufts University	1	Colgate University	1
Wellesley College	1	Georgetown University	1
Wells College	1		

GEOGRAPHICAL DISTRIBUTION OF COLLEGE PLACEMENT

	Class of 1960	Class of 1961
Colleges in Massachusetts	31 - 69%	29 - 46.1%
Colleges in New England outside of Massachusetts	1 - 2%	12 - 19.0%
Colleges outside of New England	13 - 29%	22 - 34.9%

"The majority of the college bound students in the class of 1961 chose colleges outside of Massachusetts. One in every three students selected colleges outside of New England.

ADMITTED TO JUNIOR COLLEGES

Green Mountain Junior College	3	Chamberlayne Junior College	1
William Woods Junior College	2	Colby Junior College	1
Cambridge Junior College	1	Westbrook Junior College	1

ADMITTED TO OTHER POST-SECONDARY SCHOOLS

Holy Ghost Hospital School of Nursing	3	John Hopkins School of Nursing	1
Chandler School	2	Mansfield Beauty Academy	1
Framingham Union School of Nursing	2	Northeastern Bible Institute	1
Franklin Technical Institute	2	East Coast Aero Tech	1
Burdett College	1	Stenotype Institute	1
IBM School	1	Westboro Hospital School of Nursing	1
Institute of Fashion Design	1	Wilfred Beauty Academy	1

NATIONAL MERIT SCHOLARSHIP QUALIFYING TEST

“During their Junior year fifty-five members of the class of 1962 took the National Merit Test. Four of our students scored high enough to qualify as semi-finalists. These four will compete further for the honor of a coveted Merit Scholarship. Nine other students were runner-ups and each will receive the next award, a ‘Letter of Commendation.’

“Although no conclusions can be drawn from the following statistics, it is interesting to note the improving quality of student performance in successive years:

Class of:	Number of Semi-finalists	Number of Winners of "Letters of Commendation"	Total Number of Award Winners	% of Total Class Receiving Awards
1959	1	1	1	1.6%
1960	2	4	6	6.2%
1961	1	6	7	6.0%
1962	4	9	13	9.8%

“In reviewing the performance of our students on the National Merit Scholarship Test, it is gratifying to see the increase in the percentage of the class who are receiving awards. These awards are made on a national basis to the top 3% of the senior class. 9.8% of our class of 1962 has received awards which is three times the number one might expect in a comprehensive high school.”

While certain phases of the items cited as needs in the 1960 Annual Report have been accomplished, the following matters continue as needing early consideration:

1. The music program which services over 50% of the student body is seriously handicapped by the absence of proper and adequately designed teaching space.
2. Language laboratory equipment should be provided and electronic facilities expanded.
3. Curriculum planning and expansion must continue in all areas of the school's program to insure a leadership role among high schools in our locality. This will require extended staff time and funds for workshops in curriculum development.
4. “Work-experience” programs need to be developed for our terminal and business education students to provide transition from school life to the world of occupations.
5. Audio-visual facilities must be improved through the installation of light control shades throughout the classroom areas of the school plant.

6. Lack of a well equipped auditorium seriously hampers the dramatic, music, and assembly programs of the school.
7. The growth of school systems under the present administrative structure needs to be reviewed and expanded to properly cope with educational objectives in the years ahead.
8. Before plans are finalized for our third building stage serious consideration should be given to the type of high school organization needed in the future.

Serving as Superintendent of Schools in such a rapidly growing school system continues to be a rewarding experience. Our successes thus far have been due in the main to the educational vision of the School Committee and to the dedication of an excellent school family of administrative assistants, teaching staff members, and other employees. Praise is due the P.T.S.A. and the general public for support of our school in both academic and financial matters.

Respectfully submitted,

C. NEWTON HEATH

GRADUATES — CLASS OF 1961

June 11, 1961

Donald Paul Aiken	Linzee Beaumont Coleman
Peter Adams Aibee	Cheryl Cecelia Cooper
Barbara Eleanor Anderson	Edith Lowell Cousins
Arlene Marie Arciero	Ronald Weldon Cox
James Edward Austin	Doris M. Crary
James Nathan Aveni	Richard Charles Danosky
Albert Miner Avery IV	William Edwin Davison, Jr.
Donald Wayne Barton	Robert DeCilio
Marsha M. Belanger	George Robert Dempster
Francis E. Bellizia, Jr.	Alice Kaye DeRidder
Sheldon Alexander Briggs II	Eileen Anne Dougherty
Melissa Louise Brigham	Patricia Anne Douglas
Joanne A. Buckett	Rodney Haven Duane
Melvin P. Burns, Jr.	Mary Elizabeth Ellis
Martha Linnea Campobasso	Beverly Ann Emmons
Constance Joy Carlman	Elaine Ruth Farrell
Catherine René Chaussé	Charles Kimball Fitts, Jr.
Penelope Child	Ernest Richard Fiorelli
James Leonard Clark, Jr.	Craig J. Foley
Shirlee Frances Clark	Gerard Robert Fournier
Betsy Farnham Colby	David Foss Garrison

Roger William Gay	Robert Elliot Nims, Jr.
Judith Ann Goddard	Martha Norton
Carole Ann Gordon	Peter S. Olson
Doris Joan Grason	Joan Marie Pirrello
Richard Phillips Gregg	Susan Plumley
Jeanne H. Grieve	Diane Louise Powers
Dorothy Ellen Haskell	James Arthur Powers, Jr.
Barbara Jean Heikkila	John Henry Raeke
Robert M. Herlihy	Pamela Leslie Rich
Barbara Louise Herthel	Thomas Erwin Richter
Carol Louise Hickler	Keith Rockafellow
Judith Elizabeth Hoar	Jacqueline Ann Rose
Andrea Hoyle	Robert Glen Row
Karen Frances Jokisaari	Bonnie Sawyer
Marcia Louise Jones	William Frederick Schuhle
Paula Rae Ladd	Priscilla Whitney Scott
Elizabeth Elin Lennon	David Owen Smith
Elizabeth Catherine Letteri	Gerald Raymond Spiller
George F. Lettery	Susan Stone
Paul Lind	Anne Margaret Stuntz
Linda Lee Locke	Barbara Ann Swanson
Clyde Boyer Long III	Betty Ellen Taffe
Cheryl Ann Marcoux	John Chandler Tucker
Heather Westwood Marquis	Barbara Louise Turk
Susan Agatha Mayo	Sheila Jean Van Wart
Richard J. McElwain	Sandra Lee Varney
Joyce Ann McMeniman	Joanne Marie Velardi
George Carlton McMurtry, Jr.	Stephen Edmund Vercollone
James Douglas Montgomery	Carole Rae Waite
Roberta A. Montgomery	Richard Henderson Walker
George Alton Moore, Jr.	Wendy Lee Walker
Richard Hsley Moore	Jean Warren
Kenneth Edward Morey	Elaine Marie White
Douglas Brian Morrison	Margaret Jane White
Linda Joan Moses	Linda Ruth Woods
David Paul Morte	Sandra Stokes Yetton
Charlene Elizabeth Moynihan	Vincent Zaniboni, Jr.
Cynthia Ann Natoli	

SUPERINTENDENT'S REPORT
Regional District Operating Expenses

	1961	1962 Budget
Funds Available		
Appropriation, salaries and expense	\$539,101.00	\$646,398.00
Expenditures		
General Control		
Superintendent's salary	\$11,375.00	\$11,725.00
Other expenses	10,132.43	10,952.00
Expense of Instruction		
Teachers' salaries	323,179.17	396,917.00
Expense of school office	11,916.95	14,235.00
Textbooks	8,966.72	9,458.00
Supplies	13,500.98	12,281.00
Expense of operating School Plants		
Custodians' salaries	23,066.65	30,100.00
Fuel	5,732.16	10,115.00
Miscellaneous of operation	17,891.21	21,680.00
Maintenance and Repairs		
Maintenance and repairs	15,443.54	23,673.00
Auxiliary Agencies		
Transportation	57,796.16	68,362.00
Libraries	2,658.40	4,514.00
Health	3,308.86	3,392.00
Physical Education	5,110.89	5,313.00
Miscellaneous	10,933.39	11,546.00
Cafeteria		3,150.00
Other Expense		
Out of state travel	1,195.48	2,000.00
Evening use of school buildings	664.00	500.00
Vocational tuition	5,009.36	6,485.00
Total Expenditures	\$527,881.35	\$646,398.00
Apportionments		
Total Budget	\$539,101.00	\$646,398.00
Less: Available Funds in District Treasury	53,479.83	66,442.19
Balance to be apportioned	\$485,621.17	\$579,955.81
Lincoln apportionment	150,865.91	171,677.13
Sudbury apportionment	334,755.26	408,278.68

**LINCOLN-SUDBURY
REGIONAL SCHOOL DISTRICT
SCHOOL ORGANIZATION AND STAFF
January 1, 1962**

School Committee

Kenneth W. Bergen, Vice Chairman	Term expires 1962
Elizabeth B. Harding	Term expires 1962
Ellen DeN. Cannon	Term expires 1963
Donald J. MacRae	Term expires 1963
Howard W. Emmons, Chairman	Term expires 1964
Victor A. Lutnicki	Term expires 1964

Superintendent of Schools

C. Newton Heath	Office, 420 Lincoln Road, Sudbury Hilltop 3-2662 Clearwater 9-9527
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Business Manager and Secretary to School Committee

Lily T. Spooner	Hilltop 3-2662
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District Treasurer

George B. Flint	Clearwater 9-8611
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Teaching Personnel

	Appointed	
Leslie M. Tourville	1956	Principal
Roger T. Thurston	1956	Assistant Principal
Paul J. Vernon	1958	Director of Guidance
Betty Jane Adrian	1961	English
Bramwell B. Arnold	1956	Mathematics - Science
Lewis K. Baldwin	1961	Physical Education
Katherine D. Barton	1956	Homemaking - Counselor
John B. Bowdoin	1958	History
Ruth M. Buxton	1956	Latin
Miriam S. Coombs	1956	English - Counselor
John A. Doon, Jr.	1959	History
Dorothy Ann Drake	1961	French
Marion F. Edwards	1956	Science - Counselor
Richard P. Flanagan	1960	History
William B. Galvin, Jr.	1959	Mathematics
Marisa J. (Gori) McCoy	1959	English
Mark G. Gulesian	1961	English
Robert H. Haven	1961	Mathematics - Science
Frank Heys, Jr.	1957	On Leave
Richard J. Johnson	1958	Business

Roland H. Johnson	1960	English
Frances M. Kellaheer	1960	Business
Joseph D. Krol	1961	German - Latin
Edward F. Leary	1960	Art
Elmer F. Leonard	1960	Mathematics
John A. Maccini	1958	Science - Counselor
John S. MacKenzie	1961	Physical Education
Alexander G. Marshall, Jr.	1956	Mathematics
Raymond S. Martin	1960	Science
Hayden Mason	1960	French
Robert C. McLaughlin	1960	History
Robert E. Millett	1960	Science
Terry F. Miskell	1958	Mathematics - Counselor
Paul B. Mitchell	1957	History
John T. Osander	1961	English - Dramatics
Martha R. Pappas	1961	English
Emily Pearlstein	1960	French
Carl G. Perkins	1960	Reading
Laura S. Pollock	1957	Guidance Counselor
Mary L. Roberts	1956	Physical Education
Alice K. Rupkey	1961	Science
Frederic A. Scott	1961	Science
Elizabeth A. Stoneham	1958	Librarian
Harold M. Sullivan	1958	English-Speech
Norman R. Swicker	1961	Industrial Arts
Irene R. Tutuny	1956	Business - Counselor
Frances F. Tyng	1961	Mathematics
Ella B. Treble	1961	English
Paul J. Walsh	1958	Industrial Arts
Robert G. Wentworth	1960	Music
Nancy L. White	1961	Physical Education
Kenneth M. Woods	1961	Mathematics
Henry C. Zabierek	1958	History

Health Personnel

Gordon D. Winchell, M.D. — School Physician	CLearwater 9-8618
Virginia Whitney — School Nurse	HIlltop 3-2545

School Secretaries

Regional High School	HIlltop 3-2616
Hope Baldwin	Garcia Kimball
Ellen D. Borg	
Superintendent's Office	HIlltop 3-2662
	CLearwater 9-9527
Lily T. Spooner	Frances C. Saul
Gertrude B. Holmes	Dorothy M. Shea

Custodians and Maintenance

William L. Long, Supervisor of Maintenance

James Horan	Oliver Waino
Ellsworth W. Oulton	William F. Boyd
Robert E. Boyd	William J. Libby
Eleanor E. MacDonald, Matron	Frances B. Long, Matron

Bus Operators

James Brown	Contractor
Car Lease Corporation	Contractor
Doherty's Garage, Inc.	Contractor
Lincoln Auto Service, Inc.	Contractor

Cafeteria Personnel

Isabel W. Taylor, Manager

Anna E. Boyd	Laura Poikonen
Eileen Forsyth	Dorothy M. Taffe
Elsie M. Hewitt	Rose C. Wright

NO-SCHOOL SIGNAL

In the event of exceptionally severe weather conditions or when the transportation system is disrupted, WBZ, WCOP, WEEL, WHDH, WKOX, WNAC, and WSRO will broadcast the no-school announcement between 7:00 and 8:00 A. M.

Since weather reports are not always reliable, and since the School District desires to render maximum educational service, the schools will remain open except in very severe weather.

SCHOOL CALENDAR

1962 - 1963

Labor Day	September 3, 1962
Staff Workshop	September 4-5
Freshmen orientation day	September 6
School opens	September 7
Columbus Day	October 12
Veterans Day	November 12
Thanksgiving recess	November 22-23
(one half day on November 21)	
Christmas vacation	December 24, 1962 through
(one half day on December 21)	January 1, 1963
Winter recess	February 18-19-20-21-22
Spring recess	April 18-19
Memorial Day recess	May 30-31
School closes	June 21
Staff post-school workshop	June 24 to 28 inclusive

LINCOLN-SUDBURY REGIONAL HIGH SCHOOL

MEMBERSHIP BY AGE AND GRADE

October 1, 1961

		Boys							
Age	13	14	15	16	17	18	19	Totals	
Grade									
9	27	77	16	2				122	
10	2	21	61	14				98	
11			12	53	15	2		82	
12				13	40	10	1	64	
PG							1	1	
Total	29	98	89	82	55	12	2	367	

		Girls							
Age	13	14	15	16	17	18	19	Totals	
Grade									
9	20	90	7	1				118	
10		30	64	1				95	
11		1	17	56	2			76	
12				19	49	4		72	
Total	20	121	88	77	51	4		361	
Grand Total								728	

TUITION PUPILS ATTENDING OTHER SCHOOLS

October 1, 1961

Newton Technical High School	1
Norfolk Agricultural School	1
Waltham Vocational High School	4
Wachusett Regional High School	1
Worcester Trade High School for Girls	1
Total Other Schools	<u>8</u>

Distribution of Students Between Lincoln and Sudbury

	Lincoln	Sudbury	Tuition	Total
Regional High	227	498	3	728
Other schools	<u>1</u>	<u>7</u>	<u>—</u>	<u>8</u>
Total	228	505	3	736

LIST OF JURORS 1961

<i>Name</i>	<i>Occupation</i>
Robert B. Atkinson	Custodian
Guy D'Amore	Specification Writer
Margaret T. Cullinane	Supervisor Protection Desk
Betty C. Boucher	Housewife
Evelyn F. Downing	Housewife
Walter R. Beckett	Civil Engineer
Albert Caruso	Carpenter
Philip S. Feehan	Driver Clerk
Joseph D. Bausk	Cable Splicer
Pasquale J. Caia	Music Teacher
Warren L. Dyson	Salesman
Lester A. Baldwin	Laborer-Semi-Skilled
Bertha Conway	Bank Clerk
Francis H. Bacon	Clerk Carrier
V. Anna DiMatteo	Bookkeeper-Housewife
C. Frederick Alibrandi	Store Manager
Herman P. Brown, Jr.	Painter
Anthony L. Cellucci	Grounds Maintenance
L. Albert B. Bent	Tractor Mowing — State
Joseph G. Curran	Dept. Mgr.
Theresa F. Brigandi	Housewife
Mildred Ecke	At Home
George B. Duane	Truck Driver
Richard D. Eaton	Travel Agent
Joseph R. Atwood	Sylvania Elec. Products Buyer
Harvey H. Bergman	Auto. Electrician
Henry R. Brenner	Industrial Psychologist
Edward H. Brown, Jr.	Tech. Sales Rep.
Carol S. Demazure	Housewife
Marie H. Emery	Clerk
Edith S. Abramhamson	Typist
Richard Burckes	Retired
Ralph L. Capotosto	Clerk
Cynthia Jordan Brannon	Housewife
Hoima Forbes Cherau	At Home
James E. Amero	Bus Driver
Alfred J. Crowley	Teacher
Joseph Cafarella	Fruit Salesman
Henry Fairbanks	Builder
Forrester S. Eisenhauer	House Painter
Henry Cavooto	Retired
James J. Collins	Insurance Broker
Katherine S. Blue	Sales Lady
Jeanne W. Cobb	Housewife
Rachel F. Adams	School Cafeteria Mgr.
J. Wesley Broome	Engineer

<i>Name</i>	<i>Occupation</i>
Richard A. Clark	Supt. Languages School
Richard W. Dunbar	Engineer
David S. Baldwin	Florist
King M. Coffin	Art Teacher
Louise Crowe	Housewife
Herman H. Austin	Farmer
Ellsworth M. Davis	Artist
Clare Carver	Real Estate Broker
Leslie S. Burr	Diemaker
William G. Andrew, Jr.	Engineer
David G. Armstrong	Engineer
John P. Bartlett	Farmer-Florist
Helen Borden	Store Manager
Frederick Y. Briscoe	Hospital Specialties Consultant
Clifford S. Chater	Entomologist
Mary-Ellen Gale	Housewife
Virginia H. Gallagher	Homemaker
Richard Garland	Tool Designer
William V. Garzia	Mushroom Grower
Louis M. Giannetti	Truck Driver
Clifton F. Giles	Town Accountant
Lewis A. Greenwood	Chemical Worker
Gilbert T. Haas	Exec. Labor Relations
Alfred W. Halper	Home Builder
Mary A. Ham	Housewife
George R. Hanow	Engineer
John P. Hart	Lineman
Russell G. Hartwell	Gardner
Frances Hatch	Clerk
Stuart C. Herrick	Machine Shop Foreman
Herbert B. S. Hinds	Supervisor
Fred H. Hitchcock	Accountant
Marion Hriniaik	Helper-Husband's Hardware Bus.
Clifford J. Hughes	Office Mgr. and Accountant
Ethan E. Hull	Maintenance Dept. Water District
Mary Helen Jackson	Switchboard Operator
Henry L. Jennette	Parts Manager
Robert N. Johnson	Engineer
Richard C. Jones	Parts Dept. Mgr.
Wilma G. Joyce	Asst. Contracts Coordinator

REPORT OF THE MODERATOR

The people of Sudbury are well into one of those challenging periods of change and adjustment with which history is studded.

Shifting economic pressures both from within and without the Town accompany our change from an agrarian community to a suburban complex. Aided by our Master Planner, we are constantly studying and analyzing the shift of economic base against the backdrop of the citizens' continual readjustment and redefinition of municipal demand. Along with the state government we seek means of interpreting the impact of our policies and programs upon the real estate tax base. We weigh with attention and concern the problems of population absorption and integration, and the problems of creating or maintaining a town image. We labor at improving and adjusting departmental operations.

The development of a decade has brought us to the midpoint in our modern voyage of municipal discovery. One half of the developable surface of the Town remains as it has for centuries, and we pause at this midpoint to reassess our situation, to take stock, to seek direction and adjustment to the pressures of today and tomorrow.

It is wise that we do so. As a free people we define our own challenges, and the depth and wisdom of that definition reveals the calibre of the Town which makes it.

Taken in the perspective of history, we are aware that such tasks, in other terms and other contexts, have been shouldered before. The citizens of 1638 had to create an entirely new and revolutionary economic and social system. The citizens of 1775 wrestled with the imponderables of absolute home freedom. The citizens of the 1870's struggled in the throes of Sudbury's industrial decline.

Our ability as a free people to stand and direct with wisdom our own future rests squarely upon the public spirit. Without that spirit, no municipal government can live.

As we move through the dynamics of a multi-million dollar municipal complex we should take great care in remembering that self-government is an art, and not a science. DeTocqueville, in 1831, speaking of New England Town Meetings, pointed out that "Patriotism is a kind of devotion which is strengthened by ritual observance. . . . it is daily manifested in the fulfillment of a duty or the exercise of a right, and a constant though gentle motion is thus kept up in society which animates without disturbing it." The individual in town meeting government, he said "accustoms himself to those

forms which can alone insure a steady progress of liberty; he imbibes their spirit, he acquires a taste for order, comprehends the union or the balance of powers and collects clear, practical notions of his duties and the extent of his right."

While scientific evaluation of specific problems is of inestimable value, we should remember that the end of government is not efficiency, but responsibility and freedom.

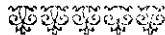
We should recollect from our daily newspapers that state centralizations of power, erected in the name of efficiency, are today the horror of the citizenry which discovers that built-in inaccessibility has become a strangle hold on public will.

In Sudbury that public will is direct. It is unobstructed by representative buttress. For over three hundred years every citizen has been able to speak his mind and be sure that his counsel would be heard. This is a precious heritage which requires a precious payment — that of participation, of exercising and sharing our individual sagacity.

As we move into 1962, I hope we can emphasize this obligation.

Respectfully submitted,

JOHN C. POWERS,
Moderator



REPORT OF MOSQUITO CONTROL COMMITTEE

At our first meeting we invited the Conservation Committee and the Sudbury Rod and Gun Club each to send a member to our meetings so that their views might be taken into consideration. During our entire survey, Mr. Henessey of the former, and Mr. Whiting of the latter have met faithfully and regularly with us.

Mr. Robert Armstrong, Supervisor of the East Middlesex Mosquito Control Commission (EMMCC), Mr. John McColgan of the Reclamation Board of the Massachusetts Department of Agriculture, and Mr. Maynard, Sudbury Airplane Spray Contractor, met with us at our second meeting.

Our third meeting was a luncheon meeting with the EMMCC. At this meeting the tentative cost of Sudbury's participation in this group project was given to us. The EMMCC stated that they were in favor of our joining their group. Mr. John McColgan of the Reclamation Board, who was also in attendance, said that officially the Reclamation Board sanctions the Sudbury affiliation. (As soon as the town has taken action, if it is favorable, then we must apply for a routine hearing with the Reclamation Board.)

Mr. William Tompkins, Chief Aquatic Biologist of the State Fish and Game Commission, and Mr. Peter Noyes, a teacher who has had field experience doing mosquito control work, met with us at our fourth meeting. Mr. Tompkins told us about his Department's concern and their legal position regarding mosquito control programs. He asked to be notified in advance of impending dates for air spraying so that he might take population samples for organic pesticide analysis both before and after spray application. (If we should join the EMMCC, this year's data would make excellent comparison material for another sampling next year.)

Aircraft spraying with DDT at a concentration of one pound per acre has been the primary form of mosquito control practised in Sudbury. This form of mosquito control used at the time of year it has been used in the past controls predominantly only adult mosquitoes. Under the EMMCC plan the timing of the spray applications would be under the direct supervision of an expert scientifically trained in mosquito control work. Judging from the number of complaints received by the Board of Selectmen and the Board of Health, the townspeople regard our present method of mosquito control as inadequate.

To control mosquitoes adequately, a broad, continuing, carefully planned program is necessary, one that will control larvae as well as adults. This program can be conducted in either of two ways — either haphazardly by untrained town personnel (if time is not of the essence, we might have someone in the town trained to do this) or by a group of trained personnel. It is indeed fortunate that a high caliber group does exist in this area. This group is the Eastern Middlesex Mosquito Control Commission, which has been functioning for the last sixteen years as one of the nation's outstanding mosquito control projects. The services of this group have been and are being used by thirteen of our neighboring towns with a high level of expressed satisfaction.

This group under the able direction of Mr. Robert Armstrong has evolved an effective program which utilizes a broad attack on the mosquito problem. This attack consists of an

attempt to control the pre-adult stage by larvicide applications and limited drainage of potential breeding sites. The mosquitoes, then mainly migratory populations, would continue to be controlled by minimal air spraying under a coordinated program with adjoining towns; in this manner the benefit of air spraying (over a large area) would be enhanced. In such a coordinated program a lower concentration of pesticide could be used effectively minimizing the reputed side effects on birds and other forms of wildlife.

Not all the above spraying would be with DDT which has a long residual life; some would be done with short-term pesticides such as Malathion. In local heavily infested areas, fogging from the roads with truck-mounted equipment, using Malathion would be a valuable technique.

Members of the EMMCC, from towns that had recently joined the Commission, stated that their towns' affiliation had greatly reduced the mosquito population, and they were most enthusiastic in their recommendations of the work in their towns.

The EMMCC indicated their willingness to allow us to join their group if the necessary funds were voted in by the Town. Mr. Armstrong presented the following cost estimate based upon a rough survey of the Town, which indicated that there are about 2,400 acres of Wetlands in Sudbury, two-thirds of which will need to be treated:

Operating cost \$5,850 - \$8,100 (\$7,000 likely). Sudbury's share of the capital costs of equipment \$700 (for the first year only). Probable cost during future years about \$7,000 per annum.

This program will not include much drainage the first year, but it will include midwinter prehatching treatment and adult mosquito sprayings with *no culex* control activities. Actually, there is much less emphasis now on drainage and only a small area at Sudbury will be drained under this program. Adult mosquito spraying activities will be carried on during the first two or three years or until conditions warrant discontinuance.

It is our recommendation that the Town of Sudbury join the EMMCC for the reasons cited above. It is our feeling that by joining in the EMMCC we would, in essence, be following the recommendations of Dr. William H. Drury, Director, Hatheway School of Conservation Education, Massachusetts Audubon Society, as noted in his paper "A Special Report on Pesticide Applications and the Public Welfare." It is the intention of the Sudbury Mosquito Control Committee to submit

an article to this effect in the warrant of the special Town Meeting to be held on August 17, 1961.

ARTHUR G. BLAKE, Co-Chairman
 ANDREW KONNERTH, JR., Co-Chairman
 MARJORIE A. C. YOUNG, Secretary
 EDWARD F. MOYNIHAN
 F. ALVIN NOYES
 JOHN J. HENNESSY
 WILLIAM R. WHITING



REPORT OF THE COMMITTEE OPPOSING OVERHEAD HIGH TENSION LINES

During the year 1961, there was considerable legislative activity directly or indirectly affecting Sudbury's fight to have the proposed high tension lines placed underground. Space does not permit review of or comments on all of the bills considered by the Legislature but two of the bills that were passed are of significance to Sudbury.

Under the so-called wetlands bills the Commonwealth consented to acquisition by the Federal Government of Sudbury River valley land for conservation purposes by gift, purchase or otherwise. Survey of the area within Sudbury is in progress and it is reasonably certain that some of the land included in Boston Edison Company's proposed route for the high tension lines will be acquired by the Federal Government in 1962. In this case permission of the Federal Government will have to be obtained by the Boston Edison Company for construction of its lines over Federal lands. This will constitute another hurdle that the Company must overcome as Sudbury continues its fight against overhead high tension lines; permission must be obtained also from the Division of Fisheries and Game of the Massachusetts Department of Natural Resources, the Sudbury Selectmen and, ultimately, the Department of Public Utilities.

A bill amending Section 28 of Chapter 166 of the General Laws was passed by the Legislature. As amended, the law provides that if a *majority* of municipalities agree to and grant permission for the construction of transmission lines through their territories, the minority are denied the right to oppose the passage of such lines through their territories. At a

special Town Meeting held May 15, 1961, Sudbury voters approved unanimously the following resolution with respect to this bill:

WHEREAS House Bill 2938 has been passed by the House of Representatives and by the Senate and is now on Governor Volpe's desk awaiting signature,

WHEREAS House Bill 2938 is an unfair bill which would allow the DPU to usurp the established powers of towns and of duly constituted Boards of Selectmen, and

WHEREAS House Bill 2938 would permit a number of localities which would suffer little damage from high tension lines to over-ride a minority of towns which would be badly hurt by any proposed line.

NOW THEREFORE BE IT RESOLVED:

1. That the Town of Sudbury in Town Meeting assembled herewith records its opposition to House Bill 2938.
2. That the Town of Sudbury urges the Governor to veto House Bill 2938,
3. That the Town Clerk be instructed to telegraph the full text of this resolution and the recorded vote taken hereunder to Governor Volpe at once.

The Governor signed the bill into law. The law as amended did not apply to Sudbury pending the outcome of its appeal to the Supreme Judicial Court.

The petition of the Boston Edison Company requested the DPU for a determination that public convenience and necessity required the construction and use of a line for the transmission of electricity in the towns of Wayland, Sudbury, Concord, Acton, and Maynard, or some of them. Thus, a majority would consist of three of these towns. Wayland is actively supporting Sudbury in its opposition to overhead construction of the proposed high tension lines; it is imperative that the other towns be persuaded to support this fight. Of these, Concord is the only town with high tension lines placed underground and it is the Committee's hope and expectation that Concord's support may be forthcoming, thus assuring a majority against the proposed overhead lines.

On or about December 6, 1961, Wayland filed a bill in the Legislature providing incentives for power companies that place high tension lines underground. This bill will be sponsored by Representative DeNormandie and hearings probably will be scheduled within the next few weeks. A draft of this bill and of a related amendment is included herein as Exhibit C. Should this bill be approved by the Legislature, it may

provide the means by which Sudbury's fight with the Boston Edison Company may be compromised on a mutually satisfactory basis.

On November 10, 1961, the Supreme Judicial Court heard arguments by parties to Sudbury's appeal and on January 4, 1962, the Court upheld the Department of Public Utilities' decision that construction of the proposed high tension lines "is necessary for the purposes alleged, will serve the public convenience and is consistent with the public interest." Sudbury has never opposed this decision per se. However, the Court confirmed Sudbury's contention that this did not grant Boston Edison Company the right to construct and use the proposed lines without step by step proceedings, with respect to each of which the Town has the right of appeal. Thus, before the proposed lines can be constructed and used, it will be necessary for Boston Edison Company to petition the DPU to hold hearings under eminent domain proceedings. Sudbury will have an opportunity to be heard at these proceedings and to appeal any adverse decision. It also will be necessary for the Company to obtain the consent of the Director of Fisheries and Game, who has promised to hold public hearings before granting an easement over state-owned lands; and the Governor and his Council must approve the Director's decision. If this decision is adverse, the Town again must be heard. Finally, upon refusal by the Selectmen to grant Boston Edison Company the right to cross public ways, the Company must then file a petition for relief with the DPU; thus, Sudbury will have a further opportunity to be heard and to appeal any adverse decision.

The Chairmen of the Sudbury and Wayland Committees met on January 8 with the City Manager for the Town of Concord in a preliminary discussion for the purpose of ascertaining the attitude of Concord in regard to the subject of overhead high tension lines in general, and in particular with respect to the relatively limited area of Concord that is involved in the proposed high tension lines which Sudbury is opposing. Concord has not granted permission for crossing of one public way that is involved in the section of Concord over which the lines will pass, pending the final outcome of Sudbury's appeal to the Supreme Judicial Court. The decision that was handed down by the Court upholding Sudbury's contentions was reviewed and the effect on the Sudbury Valley and on related property values that would result from failure by Concord to support Sudbury and Wayland, was discussed. A meeting was scheduled for January 15 with the Concord Board of Selectmen. The Committee is confident that as a result of the information that it will present to the Concord Selectmen and in view of anticipated support by civic groups within the Town, Concord will support Sudbury and Wayland.

The Chairman of the Sudbury Committee, accompanied by a member of the Wayland Committee, also met with the Selectmen of Acton on January 9, 1962, and reviewed the Edison matter with them. Though land takings in Acton do not seem to be indicated in the present petition of Boston Edison Company, the Selectmen of Acton readily perceived the possibility of a future threat to their town, in view of the close proximity of the new substation that Boston Edison Company plans to build on the Maynard-Sudbury line. Therefore, the Acton Selectmen have instituted action to create a study committee similar to Sudbury's, and to submit a resolution at their forthcoming town meeting expressing opposition to overhead construction of high tension lines and directing Acton's town officials and its state representatives to support House Bill 3034 (see Exhibit C).

It is our intention to contact the Maynard Selectmen and to enlist their participation with the other four towns in a united effort against the overhead construction of the proposed high tension lines.

The Town of Wayland, though slightly affected by the lines, has included in its Warrant and will consider at the annual town meeting in March an article requesting an appropriation to assist in this fight. Sudbury has appropriated a total of \$10,000 for this purpose to date and of this amount \$5,000 was approved at a Special Town Meeting held on November 28, 1961. The report that was read at this special meeting by the Chairman of the Committee is included herein by reference together with certain financial data relative to the Boston Edison Company that was distributed to those attending this special meeting. The Chairman's report and this financial data are included herein as Exhibit A and B, respectively. The Committee hopes to enlist the support of all civic groups within the five towns, to mobilize attendance at hearings to be held at each step of the proceedings that shall take place as a result of the Supreme Court decision, and to provide information for the guidance of those attending these hearings.

The Committee believes that Sudbury has an unparalleled opportunity to upset the arbitrary and often destructive application of laws by those entrusted with the protection of the citizens of the Commonwealth; and to take a major step forward in preserving a priceless heritage. In view of our auspicious beginning, it is hoped that there will be a closing of ranks within the Town and that unified support will be accorded to the selectmen, special counsel, and engineering consultants in their continuing efforts on behalf of the Town.

MICHAEL G. STRATTON, Chairman
ROBERT C. WELLMAN
DAVID L. BOBROFF
CAROLYN S. PETTET

REPORT TO SPECIAL TOWN MEETING

Nov. 28, 1961

The Boston Edison Study Committee, better known as the Committee Opposing Overhead High Tension Lines, was appointed by the Moderator pursuant to a UNANIMOUS vote of the town in March of this year. During the interim, we have worked closely with the Selectmen, Town Counsel E. T. Simoneau, Special Counsel Philip B. Buzzell, and Engineering Consultant Earl H. Barber. All have been most cooperative for which we thank them on behalf of the town. This cooperative effort was and is directed to the objective of obtaining ultimately a hearing before the Department of Public Utilities under circumstances more favorable to the long-term interests of Sudbury than was possible at the "quickie" hearings held in June 1960 at the Town Hall. These hearings were held before an examiner of the DPU to determine whether the proposed line is necessary and serves the public interest. On August 3, 1960, the DPU granted Boston Edison a Certificate of Necessity; but authority to construct and use the line was not expressly granted and this constitutes the basis for Sudbury's appeal to the Massachusetts Supreme Judicial Court. On November 10, 1961 the full bench heard arguments by counsel for Sudbury, the Department of Public Utilities and Boston Edison Company, and took the case under advisement.

In view of the consequences to the town in terms of its natural beauty, rural character and related financial considerations, we believe it fitting to review the background of this matter and present information for your guidance in considering our request for additional funds.

The problem we have today with the Boston Edison Company has its genesis in events that occurred over ten years ago, when Sudbury, Wayland, and Weston were the protagonists in the fight to direct Boston Edison to place underground the high tension lines stretching from Framingham through Sudbury, Wayland and Weston to Waltham. Ultimately the lines were erected on steel towers along the Boston and Maine Railroad's right of way through these towns. In March 1950 Sudbury's citizens voted to oppose overhead construction of the lines and directed the Selectmen to take effective action to have the lines placed underground. Notwithstanding this vote, Sudbury withdrew from the fight in 1952 and thus fatally undermined the position of Weston and Wayland. Thus exposed and divided, these towns were defeated. The law was such in those days that had Sudbury stood fast the transmission lines may not have been erected. Moreover, Boston Edison's decision to build a substation in South Sudbury seems to have been taken after our Selectmen

considered the case closed. In this connection we quote from the published Town Report for 1952, in which the Selectmen concluded their remarks on the Boston Edison case by stating:

“Since all but one property owner, over which this line is to go, have made satisfactory settlements for damages and it will follow the railroad tracks where few houses exist, and no substation is to be erected in Sudbury, it would seem that this case will close with a minimum of damage and dissatisfaction to Sudbury.”

It is noteworthy that during the course of these proceedings Boston Edison is alleged to have stated its intention to extend its lines from South Sudbury to the Concord-Acton area. The lesson that these antecedent proceedings hold for us is that a determined and ruthless utility cannot be opposed successfully with divided ranks, feeble effort or defeatist counsel.

Today, we hear opponents of our efforts accuse us of being “anti-electricity” and heedless of the need for more power to promote Sudbury’s industrialization plans. We remind these critics that the proposed lines do not bring power TO Sudbury; the lines go THROUGH Sudbury to bring power to an area that can be and is now supplied from another Boston Edison station. If placed underground we have no objection to these or any other power lines. In view of our experience with the South Sudbury substation we are not reassured by the transcript of the 1960 DPU hearings in Sudbury which indicates that Boston Edison expects the Sudbury station to become one of their principal switching and distribution stations.

“It will probably be larger than Waltham.”

We must hold fast NOW if we are to succeed in protecting Sudbury from defacement later.

We have been accused also of placing aesthetics above economics. We believe both are important; indeed, we do not see how one can be separated from the other in this case. The preservation of the unique residential character and rural beauty of Sudbury is a major concern of its townspeople. Business and industry have been carefully restricted; minimum residential zoning has been adopted, and elaborate safeguards have been built into the zoning laws. The 250-foot swath required for the proposed lines, extending from one end of Sudbury to the other, would destroy some of the town’s most cherished views and choicest residential land and would be a lasting blight to Sudbury. We do not think that such considerations can be ignored. We are joined in this by many individual citizens and groups who are keenly interested in Sudbury’s welfare and concerned by any proposal that threatens the town’s natural beauty and rural character. None would object to the proposed lines provided they are placed

underground. Finally, and in reply to those critics who consider our position impractical and unrealistic, we quote verbatim the following editorial of September 19, 1960 from the Boston Herald, a publication we regard as economically responsible, practical and realistic:

POWER LINE BLIGHT

"Boston Edison reports 160,000 customers lost power to Hurricane Donna. The New England Electric System adds 85,000 more to a staggering statistic of inconvenience, waste and occasional hardship.

"It is time the utilities gave more serious consideration to placing power lines underground.

"In the past, the utilities have rejected the suggestion as prohibitively expensive.

"Maybe so. However, it doesn't make sense that a nation capable of producing Polaris submarines, polio vaccine and Henry David Thoreau has to rely on overhead power lines for its energy.

"The utilities are asking for the right to scar the broad meadows between Sudbury and Wayland and the Ipswich-Essex marshes with towering poles, wires and 250-foot swaths of chemically blighted vegetation.

"For decades, electric companies have been thus desecrating the irreplaceable landscapes of New England, the landscape of an idealized rural America, evoking national memories of flintlock, sachem and patriot. It is a blessing and a heritage — and a kind of regional seed corn wasted with every square inch abandoned to the bulldozer and the power line. Its face is beloved by those who have homes in it and by those who travel thousands of miles to look at and revere it.

"More "practically," it attracts and holds the scientists, engineers and managers of industry upon whom our economic resurgence depends.

"In 1960, the utilities might consider the value of these customers for current."

Aesthetics aside, let us consider some economic factors. The utilities are urging greater use of appliances and energy by residents and industry; but they show reluctance to place lines underground and thus assure reliable service, free from interruption due to storms and other causes. Is this reluctance due to cost factors as claimed?

In a preliminary report prepared last year for the Selectmen, Mr. Barber estimates that the cost of the line underground would be \$975,000 compared with \$517,000 to run it overhead.

The underground route selected for these tentative estimates would run along public ways from the South Sudbury substation to the site of the proposed new substation on the Sudbury-Maynard line. These estimates give consideration to the use of the latest and improved underground cables and techniques. If the higher cost of the underground installation were to be reflected in consumer bills, our best estimates indicate that the increase in cost would not exceed one-thirtieth of one cent per kilowatt hour. Other pertinent statistics are available and will be presented by David Bobroff, a member of our Committee.

The petition filed by Boston Edison stated that the purpose of the proposed lines is to supply additional power to North Sudbury, Maynard, Acton, Carlisle, Bedford, Lincoln and Concord. This area is NOW supplied by UNDERGROUND cables from the Lexington substation. By expansion of these facilities and underground lines, the Sudbury route could be avoided. However, if the route THROUGH Sudbury TO these other towns is preferred, then we should receive the same consideration accorded other towns and the lines should be placed underground. We would point out that underground cables long have been used in Concord, Wellesley, Winchester, Lexington, and, of course, in Metropolitan Boston. The lines to Sperry Rand in North Sudbury are underground in Concord but overhead in Sudbury. Why?

In order to sustain Sudbury's position in its opposition to overhead lines, it is necessary to present data and arguments on behalf of alternate means for giving Boston Edison the transit rights it requests. This work is time-consuming; it requires specialists experienced in this field and these specialists are relatively scarce. The data should be available as soon as possible so that it can be put to use immediately following the Supreme Judicial Court's decision. Hearings will be instituted thereafter on the initiative either of Sudbury or Boston Edison, depending on the nature of the court's decision. The additional funds we request are needed to prepare the data that will be required at these hearings. It is anticipated that these funds will suffice through a rehearing before the DPU. If the appeal is lost, the town still could use the data at the eminent domain proceedings and also at the hearings before the Massachusetts Division of Fisheries and Game. Furthermore, Boston Edison must secure permission of Sudbury's Selectmen to cross public ways; upon being refused permission, Boston Edison must then file another petition to the DPU under a different statute.

We have been informed that Wayland's citizens are opposed to the proposed overhead lines, even though a relatively small area of Wayland is effected by these lines. Last night we met

with Wayland's Selectmen who authorized us to state that they intend to support the fight against overhead lines and that they would submit to their voters an article providing funds to be utilized in common with Sudbury's to fight for underground construction of the proposed lines. Moreover, Wayland intends to file by December 6, 1961 a bill to be introduced at the next session of the legislature providing tax inducements for placing high tension lines underground.

We have come full circle since this fight started twelve years ago. Sudbury and Wayland again are involved, except that their positions have been reversed. Today it is Sudbury that is affected seriously; Wayland is not as seriously affected. However, Wayland displays a determination to fight with us to a successful conclusion; Sudbury can ill afford to be less determined.

We recommend favorable consideration of Article 5 of the Warrant.

M. G. STRATTON, Chairman

The Boston Edison Company System

EXHIBIT B

The attached map shows the towns served by the Boston Edison Company, the three generating stations of the company, and the high voltage transmission system of the company. Also shown are the 13.8 kv. underground cables from the Lexington substation to the northeast corner of the Boston Edison Franchise. Not shown are many other 13.8 kv. cables (mostly underground) which feed power from the high voltage transmission system to the various towns. Note the extensive underground cable in metropolitan Boston. Also note the 110 kv. transmission line extending around the company's franchise from the Edgar generating station to the Mystic generating station. This line is known as the "Ring."

Pertinent facts about the company are summarized below and show:

1. Placing the proposed high voltage line underground in Sudbury will have only a minute effect on the cost of electricity.
2. There are other possible alternatives to the high voltage transmission line across Sudbury.
3. The real estate tax paid by the Company to Sudbury is largely a hidden tax on ourselves.

The figures quoted below were obtained from the Boston Edison Company's 1960 Annual Report to the Federal Power Commission:

Power Generation

<i>Gen. Plant</i>	<i>Capacity in KW (1960)</i>	<i>KWH (1960)</i>	<i>Expense per KWH</i>
Mystic	400* thousand	2,385 million	.46¢
L Street	250** thousand	551 million	.98¢
Edgar	401 thousand	1,918 million	.57¢
TOTAL	1,051 thousand	4,854 million	

* 137 thousand KW addition completed in 1961

** 340 thousand KW addition to be completed in 1965

Capital Investment (End 1960)

Generation	\$168.8 million
Transmission (High Voltage)	
Station Equipment	19.5 million
Overhead lines and Underground Cables	22.7 million
Distribution (Low Voltage)	202.8 million
General Plant	13.6 million
TOTAL Electric Plant	\$427.4 million

Thus, only about 5% of total investment is high-voltage transmission lines, underground cables, and associated equipment.

Operating Expenses (1960)

Production	\$27.80 million
Transmission (High Voltage)	0.81 million
Distribution (Low Voltage)	12.03 million
Customer accounting and billing	5.37 million
Sales promotion	1.10 million
Administration and general expenses	10.14 million
TOTAL	\$57.25 million

Thus, only 1/70 of total operating expenses is high voltage transmission expense. If the entire high voltage transmission operating expense were doubled, the cost of electricity would increase by not more than 0.03 cents per KWH. (Present residence rate is greater or equal to 3.10 cents per KWH.)

Taxes

The real estate tax of the company in 1960 was \$17.4 million. Of the approximately 500,000 customers of the company, about 2,000 live in Sudbury. So, Sudbury's fair share is about \$70 thousand ($2/500 \times 17,400$). Actually Sudbury receives \$85 thousand. Thus, while the Boston Edison Company is said to be the town's largest taxpayer, we ourselves are paying the bulk of this tax in our light bill.

Transmission to the Northeast Corner of Company's Franchise

Where should the bulk of power for Concord, Lincoln, North Sudbury, Maynard, Acton and Carlisle come from? Look at the map. The distance along the ring from Edgar Generating Station to Sudbury Substation is 50 miles while the distance along the ring from the Mystic Generating Station to Lexington Substation is only 15 miles.

Disposition of Generated Power (1960)

	<i>KWH</i>
Transmitted and distributed to towns	3.39 billion
Transmitted and sold in bulk to towns	0.31 billion
Net sold to other utilities	0.74 billion
Used by company	0.02 billion
Lost in transmission and conversion	0.40 billion
TOTAL	4.86 billion

Almost 10% of total power generated is lost in transmission and conversion. If 1/10 of this or 1% of total power generated is lost in high voltage transmission, this is a sizeable quantity. Energy loss can be less with underground cable because the route can be shorter and conductors can be of larger size.

HOUSE BILL 3034

By Mr. DeNormandie of Lincoln, petition of James DeNormandie for legislation relative to the transmission of electricity. Power and Light.

THE COMMONWEALTH OF MASSACHUSETTS

In the Year One Thousand Nine Hundred and Sixty-Two.

AN ACT RELATIVE TO THE TRANSMISSION OF ELECTRICITY.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Chapter 165 of the General Laws is hereby amended by inserting after section 42 the following section:—

Section 42A. If all or any part of any line for the transmission of electricity at high voltages is to be constructed other than underground, the department shall, before issuing orders authorizing the company to exercise any power of eminent domain, notify the board of aldermen or selectmen of each city or town in which a line for transmission of electricity at high voltages is or may be constructed other than underground. If the board of aldermen or selectmen of any such city or town shall, within twenty days after the receipt of such notice, advise the department in writing that they intend to submit to the governing body of their city or town, any proposal, authorized by law, to exempt from taxation underground lines for the transmission of electricity at high voltages, the department shall withhold the issuance of an order authorizing taking by eminent domain until each city and town has acted on such proposal, which action shall take place not later than three months after receipt of notice by the board of aldermen or selectmen from the department and after the further notice and public hearing in one or more of the towns affected. If a city or town shall vote to exempt from taxation within said city or town all underground lines for the transmission of electricity at high voltages described in the petition for a period of time sufficient to allow the abated taxes to amortize the difference between underground and overhead installation costs, the department shall not issue any order authorizing the company to exercise the power of eminent domain in regard thereto unless such order prescribes that said lines for transmission of electricity at high voltages within the limits of said city or town shall be underground.

SECTION 2. Section 5 of chapter 59 of the General Laws is hereby amended by adding at the end thereof the following clause:—

Thirty-ninth, Underground lines for the transmission of electricity to the extent and for the period of time exempted by any city or town.

REPORT OF THE PARK AND RECREATION COMMISSION

1961 was a very busy year for this young commission and a good recreational program is gradually taking shape. There are so many different areas to be covered that it is most difficult to assign the proper priority for needed projects.

Our major project for the year was the construction of two new tennis courts at Featherland Park. The town can be proud of these courts and judging from the use made of them and the many compliments we have received, two more courts will undoubtedly be needed in 1963. Through the cooperation of the Parents League, a tournament for the youths of Sudbury was conducted and it met with such success that we expect to enlarge on such competition in 1962.

In addition to the tennis courts at Featherland Park, we now have one of the finest Little League fields in the state. Although this marvelous field is on Town land, the Little League themselves financed and built it without any funds from the Town. It is expected that service to the young boys of Sudbury will be expanded during the summer of 1962.

The Commission has made the old brooder house at Featherland Park available to the Rifle Club. They are renovating the upstairs of this building at their own expense.

There are a number of other activities being planned for Featherland Park and it is hoped that in the near future this area will be one that the citizens of Sudbury can be proud.

The Commission operated two swimming facilities, the Barton Pool for the smaller children and the Vassalotti pools for everyone. We did have our problems and we recognize that the present pools are far from satisfactory. It will be the primary goal of the Commission to do our utmost to improve the swimming conditions for Sudbury in 1962.

Again we worked closely with the Red Cross swimming classes that were held at Walden Pond. It would be much more satisfactory if there were adequate facilities in Sudbury since the transportation costs are so high. The Red Cross has paid all of the costs of this program to this date but we have asked for a sum of money in 1962 to help them defray part of the costs.

During the year we have been able to acquire several plots of land to be set aside for recreational areas. These plots have been donated by the various builders in Sudbury. It is planned to develop playgrounds in different sections of town as soon as possible.

The Commission has been fortunate to have the assistance and cooperation of a number of Town officials and Boards and some civic organizations. To them we give our many thanks. We especially would like to express our thanks to George White, Sudbury's Town Engineer, without whose assistance the new tennis courts would not be as excellent as they are.

In 1961 we did not spend our entire authorized budget and have returned the excess to the Town. Several projects that were planned were postponed until a later date. Listed below is a summary of our expenditures.

Swimming	
Salaries	\$2,984.10
Expenses	1,520.38
Tennis Courts	
Expenses	8,676.70
Labor	0.00
Miscellaneous	
Labor	71.79
Expenses	120.80

1961 Budget	16,650.00
Expenditures	13,373.77

Returned to the Town	\$3,276.23

Respectfully submitted,

KENNETH C. HANNA, Chairman
 CURTIS HARDING, Clerk
 ABEL CUTTING
 RICHARD CUTLER
 RICHARD HAWES

Approved,
 CLIFTON F. GILES,
 Town Accountant.

REPORT OF THE PERMANENT BUILDING COMMITTEE

Summary

In 1961 the Permanent Building Committee completed the Israel Loring School on Woodside Road and the Fire Sub-station on the Boston Post Road and let the contract for the twenty room elementary school on Haynes Road. In addition, the preliminary plans for the addition to the Goodnow Library were completed and the architect has been selected and plans are being developed for the Junior High School.

Fire Sub-station, Boston Post Road

This building was completed in November 1961 and occupied at the same time. As is usual in any major building project, some minor discrepancies and omissions are to be corrected by the contractor before considering this job complete. The members of the Fire Department have provided their time, tools and material to begin landscaping the area to save the town the cost of final site work.

Fire Sub-station, Dakin Road

The Permanent Building Committee expects to award the contract for this North Sudbury sub-station by early 1962 and this station should be completed by late 1962. This building will be constructed to the same plan as the South Sudbury sub-station, achieving a saving to the town. The Fire Chief has submitted recommendations for a few minor changes based on the experience gained from working in the completed station. These do not affect the basic plan and will be incorporated into the next sub-station.

Junior High School

With the vote of the town at the Annual Meeting of March 8, 1961 authorizing the study and development of preliminary plans for a Junior High School, the committee proceeded during this year to interview architects and to work with the School Committee on building specifications.

The firm of M. A. Dyer Company of Boston, Mass., was commissioned as the architects for the project. Site problems at the existing Center School required a completely new evaluation of the entire Junior High problem with the School Committee. This led, in the closing days of 1961, to a decision to construct the Junior High on a new site. Site evaluations are now being made and a new site is expected to be purchased by the Selectmen early in 1962. Enrollment figures compiled by the School Committee, the Planning Board and the Massachusetts School Building Assistance Commission have also

indicated the need to provide sufficient flexibility in the new school to allow for possible expansion in the years ahead. The need for reappraising the site, the educational specifications and review of the Junior High School population based on reports from the Planning Board, causes a very late start of specific building plans. This schedule is exceedingly tight. It is expected that plans for the Junior High School will be presented to the Town at the March 1962 Town Meeting and that hopefully construction will be completed in time for occupancy in September 1963.

Goodnow Library Addition

The development of plans for the Goodnow Library Addition required painstaking study and review by this committee, the Library Trustees, and the architect, Mr. Russell J. Wood. The narrow, deep lot, limited frontage, and proximity to the shopping center complicated the utilization of the site. The architectural style of the existing building required careful appraisal to develop an addition that is functionally integrated and architecturally compatible. The construction of a completely new building on a different site was considered. The Library Consultant from the Mass. Department of Education recommended retaining the present site because it is at a location that is actively used by most townspeople. The Goodnow Trust Fund most likely cannot be applied to another site and the present Goodnow Library space is usable and will provide 3000 square feet of building for the total library. These reasons led to the decision to try to develop the addition on the present Goodnow Library site. Plans and a request for an appropriation for constructing the addition will be submitted at the Annual Town Meeting.

Josiah Haynes Elementary School

This twenty room elementary school in North Sudbury was begun in August, 1961. The architect for the school is Haynes, Lienick & Smith, Inc. of Fitchburg and the general contract was awarded to G. W. Carpenter, Inc. for a low bid of \$591,535. The school is proceeding well on schedule. Activity has slowed down for the winter but work completed in 1961 places the project in favorable condition for occupancy by September 1962.

Israel Loring Elementary School

The Israel Loring Elementary School on Woodside Road was occupied in January, 1961, delayed from the planned September 1960 opening because of construction problems encountered by the General Contractor. A freak windstorm that blew down one wall during construction and a fairly severe smoke damage incident caused by operation of the heating system during interior construction contributed to the delay. This building is essentially complete.

General John Nixon Elementary School

This building is considered essentially complete. Occupied in September 1960 it has no major work to be performed. Some minor additions to site work and the purchase of some items of equipment and furnishings will provide for final action on this school.

Financial Statement

A summary of appropriations and 1961 expenditures is attached to this report. We are pleased to note that with the projects entrusted to this committee, totaling appropriations of over \$2,500,000, all tasks have been completed within the appropriations.

The balances held on the Israel Loring and the General John Nixon Schools cannot be transferred to another account at this time for two reasons: (1) the Permanent Building Committee recommends keeping the accounts open to allow corrections or additions to the buildings during the first year of occupancy when experience can be gained from actually working in the school and (2), the General Contractor has indicated some litigation with the town with regard to the liquidated damages, at the rate of \$100.00 per day, assessed against him because of failure to meet the contract schedule.

The small balance outstanding on the Police Station account will be transferred, at the recommendation of the Finance Committee, to close this account.

General Administration

In 1961 two committee members resigned — Mr. Francis G. Publicover, because of demands on his time by his position on the Planning Board, and Mr. William S. Warren who resigned to accept the interesting assignment to the Philippines with the Peace Corps.

Mr. Warren was replaced by Mr. Irving W. Fay, by appointment of the Moderator, and Mr. Publicover by Mr. James J. Hooper by appointment of the Planning Board.

The Permanent Building Committee sincerely appreciates the cooperation and assistance it has received from the town's employees, boards and committees.

Respectfully submitted,

EDWARD E. KREITSEK, Chairman
 IRVING W. FAY
 WILLIAM P. GORMBLEY, JR.
 STEPHEN E. GRANDE, JR.
 JAMES J. HOOPER

PERMANENT BUILDING COMMITTEE REPORT OF EXPENDITURE OF APPROPRIATED FUNDS

January 1, 1961 to December 31, 1961

SUMMARY OF APPROPRIATIONS

<i>Project</i>	<i>Appropriation</i>	<i>Expended Prior to 1961</i>	<i>Expended in 1961</i>	<i>Balance</i>
Horse Pond Road School	\$450,000.00	\$436,963.51	\$828.42	\$12,208.07*
Fairbank School ..	485,000.00	473,938.45	1,489.37	9,572.18*
Gen. John Nixon School	535,000.00	480,542.26	32,076.41	22,381.33
Israel Loring	515,000.00	396,155.60	83,661.38	35,183.02
Police Station	60,000.00	51,597.80	8,392.55	9.65
Fire Sub-Station ..	55,800.00	2,368.70	40,808.88	12,622.42
Goodnow Library Addition	9,000.00	(Prelim. Plans)		9,000.00
Josiah Haynes School	860,000.00		176,871.79	683,128.21
Junior High School	30,000.00	(Prelim. Plans)		29,500.00

* Transferred to Josiah Haynes School Building Account

SUMMARY OF 1961 EXPENDITURES

Horse Pond Road School		
Equipment		\$45.88
Insurance		782.54
		\$828.42
Fairbank School		
Architect's Fees		\$27.37
Contractor		1,462.00
		1,489.37
General John Nixon School		
Architect's Fees		\$364.12
Contractor		25,035.34
Equipment		5,133.32
Site Development		1,543.63
		32,076.41
Israel Loring School		
Architect's Fees		\$1,610.58
Contractor		39,926.08
Equipment		37,268.35
Site Development		4,856.37
		83,661.38

Police Station			
Architect's Fees		\$109.87	
Contractor		5,455.78	
Equipment		2,826.90	
		<hr/>	8,392.55
Fire Sub-Station			
Architect's Fees		\$600.00	
Contractor		36,881.10	
Advertising		15.63	
Equipment		3,312.15	
		<hr/>	40,808.88
Josiah Haynes School			
Architect's Fees		\$39,228.58	
Contractor		122,091.46	
Equipment		461.75	
Advertising		90.00	
Sudbury Water District		15,000.00	
		<hr/>	176,871.79
Junior High School			
Architect and Engineering Fees			500.00
Permanent Building Committee Appropriation for Expenses			\$2,500.00
Expended in 1961:			
Telephone		\$40.19	
Secretary		120.75	
		<hr/>	160.94
Available Balance			<hr/> \$2,339.06

Approved,
 CLIFTON F. GILES,
 Town Accountant.



REPORT OF THE PERSONNEL BOARD

During 1961, the Personnel Board has been engaged in a comprehensive review of the Salary and Classification Plans. The last review of similar scope was in 1959.

As a result of its studies, the Board is convinced that several changes in the Classification Plan should be made and that there should be an increase in the salaries and rates applicable to all full-time positions and to several part-time

positions. The Board will make specific recommendations in this respect for the consideration of the Town at the Annual Town Meeting in March.

The Personnel Board and the School Committee co-operated in sponsoring a study of a contributory insurance plan which would apply to all Town employees. The Town will be given an opportunity on the ballot to accept Chapter 32B of the Massachusetts General Laws authorizing the Town to pay one-half of the cost of certain group life insurance, group accident and dismemberment insurance and group general or blanket hospital surgical and medical insurance. The estimated cost to the Town is approximately \$100 per employee. The Personnel Board is in favor of accepting Chapter 32B.

The Board wishes to thank the many Town Officials, employees and representatives who have worked with the Board during the past year on personnel matters and who have been of great assistance in supplying data from other towns and cities in connection with the Board's studies.

Respectfully submitted,

RICHARD A. SCHMALZ, Chairman
 WILLIAM F. HELLMANN
 JOSEPH M. MAHER
 ERNEST D. PHELPS
 FRANCIS R. SHEEHAN

FINANCIAL REPORT — 1961

Expenses	Appropriations	Expenditures	Balance
	\$50.00	\$15.00	\$35.00

REPORT OF PLANNING BOARD

8 subdivisions considered, involving 160 lots.

35 non-subdivision plans signed.

5 site plans reviewed.

The considerable business evolving from the list above transpired during our regular meetings on the second and fourth Wednesdays of each month. In addition, we have attended at least six other meetings during each month which have been concerned with our developing Master Plan. In view of this we have been disturbed, of late, by questions from the townspeople inquiring what, if anything, is being done about the Master Plan. A series of articles has been prepared by Mrs. Edmund Pettet, to whom we extend our undying thanks, which have appeared, and will continue to appear in all of our local newspapers reporting meetings held with other Town Boards who are involved with aspects of the planning project. All of these Boards and Departments have been most co-operative in advising and suggesting improvements in fields where their experience has been invaluable.

We regret that we will not be able to submit articles effectuating our Master Plan in final form (with the exception of a Flood Plain article) at the Annual Town Meeting this March. Progress has been slow, indeed; the proper consideration and discussion of reports from our consultant is a lengthy process. We hope to have the project completed and ready for publication in the spring of 1962, and we have already been granted tentative approval by the Selectmen for a Special Town Meeting in May, at which we will present articles implementing the Plan. It is not our intention, at present, to ask for any more funds for the Master Plan.

We have, with the help of Mr. Downe, prepared a Flood Plain article which, we felt, covered the situation better than any other flood plain act now in existence in our state. Town Counsel, however, has ruled that the act we proposed was illegal and we will probably come before the Town in March with a less forceful article than we had hoped.

We have recently changed our policy on accepting zoning articles for hearing before town meetings. Unfortunate experience has shown us that the three weeks we formerly required for the advertising, hearing, and recommendation of such articles is not sufficient. We have informed the Selectmen that all zoning articles must be received in final form thirty-five days before the town meeting in which they are to be voted.

There is now pending before the General Court an act which would legalize past site plan approvals, given by the Planning

Board during the years when we were considering site plans according to the local by-law, since amended, which Town Counsel advised was illegal. After the passage of this act we look forward to vigorous prosecution of site plan violations by our Selectmen.

We wish to thank the many citizens who have worked with us during the past year: we are particularly grateful to two members of the Sudbury Garden Club, Mrs. W. Burgess Warren and Mrs. Burchell M. Johnson who have, through numerous inspection trips and consequent recommendations to the Planning Board, contributed much toward the beautification of our town.

THEODORE R. HARDING,
Chairman

PLANNING BOARD FINANCIAL REPORT

EXPENSE

Town Grant		\$200.00
Masachusetts Federation of Planning Boards	\$20.00	
Zoning Bulletin	25.00	
Bentley's	5.16	
B. L. Makepeace	25.08	
Framingham Association of Planning Boards	25.00	
Ree's Flower Shop	4.00	
Alex Monroe	7.00	
		\$111.24
Balance		\$388.76

LEGAL NOTICE EXPENSE

Town Grant		\$500.00
Fence Viewer	\$106.88	
		\$106.88
Balance		\$393.12

SALARIES (Clerk hire)

Town Grant		\$400.00
Jeanne Harding	\$346.95	
	<hr/>	\$346.95
Balance		<hr/> \$53.05

MASTER PLAN

Balance from 1960		\$10,000.00
Commonwealth of Massachusetts	\$10,000.00	
	<hr/>	\$10,000.00
Balance		<hr/> 0.00

FEES COLLECTED

5 Sub-division @ \$25.00		\$125.00
Paid Town Treasurer		\$125.00

Respectfully submitted,

ALBERT ST. GERMAIN,
Treasurer, Planning Board

Approved,

CLIFTON F. GILES,
Town Accountant.

REPORT OF THE POLICE DEPARTMENT

To the Board of Selectmen
Town of Sudbury, Massachusetts

Gentlemen:

Submitted herewith is a detailed Annual Report of the Activities of the Police Department for the year ending December 31, 1961.

Arrests made by our Department	99
Auto Accidents Investigated by our Dept.	
With Personal Injuries	29
Property Damage Only	78
Fatal Accidents Investigated	4
Accidents Investigated	111
Auto accidents not investigated by Police but reported to our Dept. Total	146
Defective Equipment tags issued by our Officers	453
Parking Violation tags issued	21
Violators brought before the District Court	60
Violators reported to the Registry for action	121
Warnings issued to Violators	1228
Homes checked during owner's absence at their request	523
Pistol Permits issued (Permits to carry firearms)	36
Summons Served by our Dept.	278
Emergency calls for resuscitator	12
Emergency trips to Hospitals	63
Emergency trips to Veterinarians	14
Fire alarms answered by cruisers	44
Stolen cars recovered by our Dept.	6
Sudden deaths investigated by Police Dept.	8
Messages delivered for other departments and Western Union	47
Missing persons located	9
Investigations for other departments	41
Complaints of citizens investigated	1744

POLICE DEPARTMENT EXPENSES

Borden's Amoco Station	\$1,544.73
Mercury's Gas Station	777.41
Town Line Hardware Store	275.66

Hodson Fire Equipment Co.	36.90
Sudbury Sign Service	15.00
J. H. Westerbeke Corp.	45.00
Concaannon's Inc.	7.47
Mass. Chief's Association	10.00
A. B. Dick Co.	42.50
Boroni Glass Company	4.70
Police Dept. Petty Cash	25.93
Mass. Safety Officers League	4.00
National Chemsearch Corp.	29.49
Harry Bloomberg	10.00
Hooper's Hardware Store	29.42
J. H. Emerson Co.	41.28
Colonial Auto Body Shop	438.11
Boston Gas Company	671.70
Barber Chevrolet Company	29.70
W. S. Darley Co.	19.30
Commissioner of Public Safety	25.00
Murphy & Snyder, Printers	149.70
Post Road Gas, Sudco	262.17
A. & F. Typewriter Co.	15.00
Wallace Automotive	12.50
Charles H. Clougherty Co.	131.83
Ellis Motor Company	570.65
Porter's Inc.	3.91
John F. McGovern, Chief's Expense	12.00
N. E. T. & T. Company	7.00
Patty's Donut Shop	10.40
Sudbury Lunch, Ide's	3.95
Donald Garland, Inc.	61.50
Helene's Costume Co.	10.50
Kidder House Bakeshop	9.90
Young's Store	140.78
A. E. Vigeant & Son, Inc.	2.75
Bentley's Stationery Store	52.95
Twin Maples Restaurant	8.79
Lawyer's Coop. Publishing Co.	8.00
Hooper's Service Station	736.82
Central Equipment Company	73.65
Jiffy Car Wash	37.50
Jas. P. Burke, M. D.	5.00
Marshall's Apothecary	3.78
Central Equipment Company	20.93
J & K Tire Co.	73.95
Boston Edison Co.	915.82
Frances Saul, Secretary	30.00
Sudbury Water District	66.50
Hilltop Disposal	32.00
Panama Beaver Inc.	20.75
Alexander Auto Service	198.40

James R. Stander	15.00
F. W. Woolworth Co.	23.28
S & L Garage	230.20
E. W. Bowker	2.00
Emergency Aids Co.	17.65
Sudbury Cleaners	7.50
American Fire Equipment Company	205.12
Bertha St. Germaine	22.20
Town Hall Hire (Officers)	
William Carroll	9.00
Nicholas Lombardi	25.00
John R. MacLean, Jr.	8.00
David Publicover	8.00
Ernest A. Ryan	8.00
Raymond Spinelli	8.00
Uniform Account:	
Valmore W. White, Jr.	100.00
The Male Box	7.00
S. Cotton Co.	3.98
M. Linsky & Bros.	441.50
Army & Navy Supply	155.55
Total	\$9,169.66

POLICE DEPARTMENT SALARIES

John McGovern, Chief	\$6,199.96
Ernest A. Ryan, Sgt.	5,367.68
Roy D. Fay	2,438.66
Richard R. Hawes	3,885.31
Richard Jokisaari	673.37
Arthur C. Morgello	3,595.10
Gordon C. Peterson	3,058.04
Valmore W. White, Jr.	4,502.58
Wesley M. Woodward	5,607.67
David Publicover	3,271.10
Warren Ide	492.09
Francis White	329.30
John R. MacLean, Jr.	3,777.90
Nicholas Lombardi	3,636.76
William Carroll	4,041.15
Edmund R. Brown	857.93
William Carroll	100.00
Paul V. McGovern	29.60
Special Police on Holidays, etc.	280.47
Total	\$52,044.67

SUMMARY

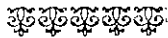
This year as always, all Departments of the Town worked harmoniously together. I must mention that the Fire Chief has always helped us personally when our cruisers failed to function even in the middle of the night, he uncomplainingly came to our assistance every time we needed him to repair our balky cars.

We do not have any sort of Juvenile problem in Sudbury, we are busy with a multitude of things, but Juvenile problems have not been a part of our problems; by this I mean serious things.

Our largest and most complex problem has been to acquire and hold police officers. We still have many part time men who fill our positions. The answer is that even though many young men would like to become Police officers they cannot afford it. Private industry consistantly pays more for less hours and gives a great many more benefits to its employees. Therefore this year we are attempting to lower our work week to 40 hours, we are asking for salaries which place us on a par with the majority of towns and cities in our area. This, if granted, will I hope, attract more young men to the career of Police Officer.

Very Truly Yours,

JOHN F. McGOVERN,
Chief of Police



REPORT OF
THE SUDBURY PUBLIC HEALTH NURSING
ASSOCIATION, INC.

To the Selectmen and Citizens of Sudbury:

The Sudbury Public Health Nursing Association takes pleasure in submitting its report to you for the year 1961.

The following are the total calls made by the nurses during the year:

	1961	1960
Non-Communicable Diseases	689	413
Acute Communicable Diseases		22
Tuberculosis Cases	4	
Tuberculosis Contacts	25	

Tuberculosis Suspects	20	
Antepartum	19	3
Postpartum	4	
Premature	14	3
Neonatal	24	5
Infant	32	14
Pre-School	17	31
Crippled Children	15	4
School Health	218	173
Adult Health	138	52
Not at home and not taken under care	96	38
	1315	758

A description of the above table of figures is enclosed in the report which is herewith submitted.

Twenty-five years have passed since the Sudbury Public Health Nursing Association was first organized. The birth of this infant organization was largely due to the endeavors of a small group of citizens who saw the need of a program which would give bedside nursing care in the home. From this time on, the steady growth and development of the agency can be attributed only to the interest and to the energy which the volunteer board members and the professional workers have given to it throughout the years.

Today, in its early adult years, the Sudbury Public Health Nursing Association faces one of the problems which is common for all youth, namely, "Where do we go from here?"

Since 1937 the size of Sudbury has quadrupled, a shift in age groups has occurred, and the socio-economic status of the town has changed. This change in Sudbury's character is pertinent in answering the preceding question. Twenty-five years ago a primary health need of the town appeared to be a bedside care program; today, our need seems to point toward the preventive services—detection clinics, child and adult health guidance, immunization and screening programs, as well as the nursing care program.

In the area of school health, an increasing emphasis has been put on health teaching and health guidance. As shown by the preceding figures there has been a steady increase in the number of home visits in this area as well as an increase in nurse-student and nurse-teacher conferences. Quality, not quantity, however, has been our goal, and gratifying results have been obtained. 92 children have had further follow-up as a result of vision and hearing screening programs; several students have received orthopedic treatment and speech therapy as a result of adequate casefinding, referral, and follow-

up; and many dollars have been saved because of health teaching and guidance in the area of dental health.

Immunization programs and tuberculin testing also enter into the field of prevention. In April, 1961, 930 students received tetanus-diphtheria inoculations and during the fall months 1569 children received a tuberculin test. The results of this testing program have offered innumerable possibilities in meeting our community need in the area of prevention.

Other preventive services offered to the community during 1961 were a diabetic-detection program held jointly with Wayland, and a polio immunization clinic. The response to our first diabetic detection clinic was somewhat disappointing, but in terms of results, the program can be deemed a success. One previously unknown case and several suspected cases of diabetes were found. In June, a total of 732 persons received a polio inoculation at a community clinic held at the Town Hall. Of this number 218 were over 20 years of age, which is commendable in view of the fact that nationwide, one third of all adults between the age of twenty to forty remain inadequately protected against this disease.

Although prevention has been the keyword during 1961, the need for bedside nursing has not been overlooked. This area of nursing is as vital to the health of a community today as it was in 1937. As reported in the before-mentioned figures, there has been a gradual increase in this area as well as an increase in the area of adult health guidance.

Another field of interest during 1961 was the Boston University student program. This program has been a "first" for Sudbury in the area of graduate-nurse student education, and the Sudbury Public Health Nursing Association feels particularly proud to be selected as a participating agency. One University graduate nurse student received her experience during November and several more are expected during 1962.

In 1937, the prime need of the community appeared to be bedside nursing — today, prevention seems to be the answer, but what about tomorrow? Where will the area of emphasis be in the future? Only time will tell, but with the continued interest, effort, and energy which has been shown throughout the years by active, foresighted citizens, there can be no doubt of promotion of and progress in the health services of Sudbury.

Respectfully submitted,

VIRGINIA WHITNEY, R. N.
Director-Supervisor

REPORT OF
THE BOARD OF PUBLIC WELFARE
Year Ending December 31, 1961

To the Citizens of Sudbury:

Herewith is submitted the report of the Director of the Board of Public Welfare.

ROLAND R. CUTLER, Chairman
LOUISE F. WYNNE
BEULAH A. STONE
ALFRED F. BONAZZOLI
RICHARD C. HILL

Board of Public Welfare
Sudbury, Massachusetts

Gentlemen:

During the year of 1961, a total of thirty-one persons were aided under the Old Age Assistance Program. At the beginning of the year the case load was twenty-seven, and at the end of the year, twenty-three cases remained active. During the entire year, four new cases were added, while seven cases were closed; three because of death, two were transferred to Medical Assistance to the Aged, one was transferred to another community and two were closed because need no longer existed.

Under the Medical Assistance to the Aged program, a total of twelve cases were aided during the year. Four new cases were added and three were closed because of death. At the end of the year, nine cases remained active. This category of assistance became effective in October 1960, and is designed for persons over sixty-five years of age who are patients in nursing homes or hospitals.

Five cases with a total of eleven children received Aid to Dependent Children during 1961. At the close of the year, three cases remained active. One case was transferred to another community and one was closed because need no longer existed.

Three cases were aided during the past year under the category of Disability Assistance. The three cases remained active at the close of the year. This assistance is designed for those persons eighteen years of age and over who are totally and permanently disabled.

Temporary Aid or General Relief was given to two cases, one for medical care only. At the remainder of the year one case remained active.

Although the number of recipients receiving public assistance has decreased in Sudbury, over-all expenditures continue to remain approximately the same. This is true because of soaring medical costs, and also cost of living increases.

The Welfare Office is staffed four days each week, Monday through Thursday, but in cases of emergency, any member of the Welfare Board may be contacted.

Respectfully submitted,

MARY M. LAFFIN,
Director

STATEMENT OF RECEIPTS AND EXPENDITURES
FOR WELFARE SERVICES

Total Receipts:		
Town Appropriation	\$38,000.00	
United States Grants	37,922.52	
	<hr/>	\$75,922.52
Total Expenditures		
From Town Appropriation	\$37,935.51	
From U. S. G.	26,963.28	
	<hr/>	\$64,898.79
		<hr/>
Balance		\$10,972.28

NET COST OF WELFARE SERVICES
TO TOWN OF SUDBURY

Total Cost		\$64,898.79
Less Reimbursements:		
U. S. G.	\$37,922.52	
Commonwealth of Massachusetts ..	13,702.33	
Receipts from Towns and Cities ...	992.52	
	<hr/>	\$52,617.37
		<hr/>
Net Cost to Sudbury		\$12,281.42

Approved,
CLIFTON F. GILES,
Town Accountant.

**REPORT OF THE RED CROSS CHAPTER
1961**

TREASURER'S REPORT

Balance on Hand (July 1, 1960)	\$2,914.89
Receipts	
Chapter's Portion of Fund Drive	1,456.75
Total	\$4,371.54
Net Expenditures	
Home Service	0.00
First Aid and Water Safety	1,224.77
Blood Program	171.25
Junior Red Cross	231.35
Office Equipment	79.66
Total Expenditures	\$1,707.03
Balance on Hand (July 1, 1961)	\$2,664.61
Fund Drive	
Received from United Fund	\$2,085.12
Direct Contributions	100.00
Total	\$2,185.12
Sudbury Chapter's Portion	1,456.75
National Red Cross Portion	728.37

HOME SERVICE COMMITTEE

David G. Armstrong, Acting Chairman

The Home Service Committee handled 6 cases in 1961.

TRANSPORTATION COMMITTEE

Hazel Ring, Chairman

The Transportation Committee made no trips in 1961.

FIRST AID AND WATER SAFETY COMMITTEE

Bette Littlefield, Chairman

The Red Cross Water Safety Program conducted classes at Walden Pond, in the private area of the pond. Ten instructors gave swimming classes for a total of 450 students, in six classes a day, three days a week, for four weeks

105 certificates were issued for the various classes, including 9 Junior Life Savers and 2 Senior Life Savers.

BLOOD PROGRAM COMMITTEE

Mary-Ellen Gale, Chairman

On May 5, 1961, the Wayland and Sudbury Red Cross chapters cooperated in a combined blood drive, using the facilities of the Red Cross bloodmobile and the Parmenter Health Center in Wayland. Sudbury residents donated 46 pints.

Two blood drives were conducted at the Raytheon plant in Sudbury. 64 pints were credited for use by Raytheon-Sudbury employees and their families and Sudbury residents.

During 1961, the Sudbury chapter certified 54 pints of blood for use by 30 different individuals.

The dates for blood drives in 1962 will be:

Combined Sudbury-Wayland	May 4
Raytheon-Sudbury	April 12

JUNIOR RED CROSS COMMITTEE

Elizabeth Burckes, Chairman

During 1961 the Sudbury Schools have more and more incorporated Jr. Red Cross into the school program. The Student Council at both the Regional and Junior High have planned and handled enrollment. At the Jr. High there was an assembly program, with Red Cross movies for over 300 pupils. Three other assembly programs were held for the 4th-6th grades at the Fairbank, Loring and Nixon Schools, and all other classrooms were visited by parent representatives there and at the South and Horse Pond Schools.

The big project last year was sending "MAGAZINES FOR FRIENDSHIP" to promote international understanding and compete with free communist literature available. 30 bundles — 600 lbs. were shipped from the Regional High in care of American Embassies of 13 foreign countries. The Jr. High shipped 86 bundles of 3 magazines each direct to schools, universities, hospitals, libraries and key people in 54 countries. Many appreciative replies indicate this is worth continuing. One engineer in India wrote "At last my dream came true . . . the Primer on Communism and Govt. for Americans is welcome . . . I do not have words to express my thanks."

Again Gift Boxes were filled in all the Elementary Schools, and a contribution sent to the National Children's Fund. Robert Derman at Jr. High made a beautiful poster showing "Noah had the Ark — (floods) We have JRC Children's Fund (Earthquake)." Indeed thank you letters received this year came from Chile, where our gift boxes went last year to little villages still suffering from this disaster.

Sudbury is now a part of the Metropolitan Boston Chapter, and their Director has conferred with your chairman, offering many helpful suggestions. One of these resulted in asking the three Exchange Students at Regional to appear on the Elementary Schools Red Cross assembly program, then asking these schools to send a greeting to their home town school in England, Germany and Mexico. The Horse Pond School was also shown slides of a home in Korea, and asked to send greetings to the Seoul Home for Orphans in which Peter Osgood has interested students at Regional. *The importance of promoting sound attitudes and understanding of other peoples and increasing mutual goodwill is one of the keynotes of the Jr. Red Cross program. We anticipate increasing participation along these lines in the years ahead.

* Christmas greetings were also sent for the first time to a few shut-ins and older citizens of Sudbury.

FUND DRIVE

Every contributor of five dollars or more to the United Fund Drive in the fall of 1961 is considered to be a member of the Red Cross for 1962, and is entitled to attend the annual business meeting of the Sudbury Chapter.

We wish to express our appreciation to all those whose generous support, either directly or through the United Fund, enables us to continue our service to the community.

Respectfully submitted,

DAVID G. ARMSTRONG, Chairman
 ROBERT A. BAREISS, Vice Chairman
 ARTHUR GRANNIS, Treasurer
 (MRS.) LOIS LING, Secretary
 KENNETH RITCHIE, Director
 (MRS.) MARY ELLEN GALE, Director

**REPORT OF
THE SEALER OF WEIGHTS AND MEASURES**

Post Road Gas	\$.25
Town Line Hardware	1.20
Nan's Fabric50
Sudway Lunch50
Stanmar Lumber	1.30
Pokonoket Kennels80
Marshall's Apothecary	3.30
Mercury's	1.25
Mountain View Farm	1.00
Rainbow Farm	1.50
Post Road Gas50
Alexander's Automotive Service	1.00
Bradshaw's Store50
Twillingate Farm50
Wagner's Store50
Tony's Service Station50
Sudbury Drug	2.90
Sudbury Super Market	2.00
Bowker's Store	1.00
Russell Stiles	1.00
Harrington's Esso	1.50
Garden View Farm	1.00
Robert Walker	1.00
Hooper's Service	1.50
Hooper's Hardware50
Borden's Amoco75
Young's Store	1.00
Linde Company	4.50
E. N. Foss	1.00
Hooper's Hardware	1.30
Suburban Propane	9.20
Hooper's Service	1.25
Interstate Gas and Oil	9.00
Total	\$55.50

Respectfully submitted,

CHARLES A. FROST,
Sealer of Weights and Measures.

Approved,
CLIFTON F. GILES,
Town Accountant.

REPORT OF THE SUDBURY FOUNDATION

January 12, 1962

Town Clerk
Sudbury, Massachusetts
Gentlemen:

Enclosed you will find a report of the activities of the Sudbury Foundation for the year 1961. I understand this report will be printed in your Sudbury town reports.

Very truly yours,

/s/ J. HOWARD SHERBLOM,
Assistant Trust Officer.

JHS: jf
Enclosure

THE SUDBURY FOUNDATION

The following brief report of the activities of the SUDBURY FOUNDATION, together with a commentary on its objectives, has been submitted by the Individual Trustees and is hereby made available as public information.

THE SUDBURY FOUNDATION

The Sudbury Foundation, founded December 30, 1952 has continued, to the extent funds have been available, to carry out those purposes for which it was created.

The Charitable purposes set forth in the Trust Indenture are:

1. Payments to educational institutions for worthy and needy students, particularly students residing in Sudbury, for the purpose of furthering their educations and increasing their capacity for usefulness, through loans granted on very liberal terms, or through outright grants, if, in the discretion of the Trustees, the applicant seems worthy.

The Foundation's record to date is fifty-seven loans to twenty-nine boys and girls from Sudbury, totaling \$33,324.54 to assist them in financing their college tuition and board. Of the above, four have repaid the Foundation, and others are gradually repaying money so loaned.

2. Payments to churches in Sudbury for capital improvements, repairs, current operations and other church purposes.

There have been no payments this year, but our record to date is \$10,422.61, paid to the churches of Sudbury for capital improvements, repairs, and church schools, etc.

3. There was no grant made this year to The Sudbury Public Health Nursing Association, Inc., to provide extras to worthy and needy persons, who for various reasons, are in need of assistance and comfort to ease their plight and increase their joys. A grant of \$100.00 was made last year and a similar grant was made during the first year of the trust.

The Sudbury Foundation, organized exclusively for charitable purposes and supported primarily by the contributions from the general public, is exempt under Section 501 (2) of the Internal Revenue Code. Contributions to it are a proper deduction as a charitable contribution, on the contributor's income tax. This fund should be of particular interest to the citizens of Sudbury when they consider their charitable donations, as it is operated almost exclusively for the citizens of Sudbury.

This year we have received contributions to the fund in the amount of \$1,088.00, and it is our hope that as the Foundation continues to prove its worth to Sudbury, more community support will be reflected by increased gifts.

If you know of anyone who would like to make a gift to this fund, or leave a bequest to it under their will, we suggest that they write to the Trust Department of The Mechanics National Bank of Worcester, Worcester, Massachusetts.

REPORT OF THE SUDBURY SCHOOL COMMITTEE

During 1961 we filled the Israel Loring School and set up six elementary classes in temporary quarters: one in the Loring health room, two at South School and three at the Junior High School. If all continues to go well with the construction of the Josiah Haynes School, we will be in the unusual position of starting a school year with rooms to spare — possibly as many as four or five in September of 1962. This does not mean that we have time to stop and catch our breath before plunging into the job of providing more elementary school space. We expect to continue to grow at the rate of eight or nine classrooms per year, indicating a shortage of four or five rooms by September of 1963.

Even more pressing is the need for additional junior high school facilities. We expect to have 527 students in the seventh and eighth grades, or more than we can accommodate in the old wooden and the "new" brick buildings at the center. Your School and Permanent Building Committees will present their joint recommendation for a new 650 pupil junior high school building at the annual meeting in March 1962.

In the organization of the school system we have expanded the elementary non graded program upward to include the third year students and expect to expand through the intermediate years in September 1962. Our pattern in this expansion is the fully non-graded Nixon School, which was our pilot project. The benefits derived from this undertaking are becoming apparent to other school systems in neighboring towns and more distant communities, and we find that our schools are being visited and studied by more and more interested educators.

We expect that at the start of the school year in 1962 we will have a continuous study series for grades one through eight in the fields of mathematics, English, science and social studies. The use of these basal texts augmented by the special texts and materials available in the classrooms and libraries will provide the working tools for the teachers and students to continue the improvement of our school system. Although we do not use the same basic texts as do the Lincoln Elementary Schools, through coordination at the administrative and teaching levels we are both able to supplement our study programs so that students in the two towns arrive at the Lincoln-Sudbury Regional High School with similar educational backgrounds.

Again this year we can see an overall improvement in the calibre and performance of our administrative, teaching and

maintenance personnel. We believe this is due in a large measure to the annual review of the endeavors of each individual. In addition to spot-lighting and rewarding outstanding performance, this merit system exposes mediocrity and incompetence.

We wish to thank the officials and citizens of Sudbury for their words of advice, criticism, and commendation. All have served as guides in our deliberations. As your representatives, we have endeavored to continue the improvement of our excellent school system. We sincerely hope that we have justified your trust, and merit your continued support.

EDWARD A. PLUMLEY, Chairman
 ELLEN JANE SIEGARS, Vice Chairman
 LAWRENCE W. TIGHE
 EARL C. BORGESON
 JOHN H. RANKIN

REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the School Committee:

This past year, despite the continued shortage of classrooms, our educational program provided improved and expanded opportunities for the children of Sudbury. Activities at the elementary level are cited below in the report by Miss Janet Broadbent, Supervisor of Elementary Education.

Introduction

“During 1961, the Sudbury Elementary Schools have been confronted with the same challenges which have been in evidence during recent years, i.e., classes housed in temporary quarters, increased school population, and the need to continue curriculum revision. As in previous years, however, both the staff and the pupils have risen to these challenges and an admirable educational program has been maintained. Sincere thanks are due to Mr. William E. Mayer, Principal of the Sudbury Junior High, and to his staff for the continuing use of some of their classrooms by elementary pupils. This use by the elementary schools further complicates an already complex scheduling problem.

Curriculum Notes:

“The year 1961 has seen continuing use of those materials which were new during the previous three years. New materials in language were purchased at the very end of 1960 and have proved most satisfactory. Additional materials have been purchased in reading, particularly the Ginn Reading

Program for use as a supplement to the established basal series and the **Reader's Digest Skill Building Texts** which permit pupils to progress at their own rate with an opportunity to check their reading skills and to increase their proficiency in reading for use in the content areas.

"One elementary school has been experimenting with the Cuisenaire Rods in arithmetic. These rods enable pupils to actually see what is happening in a problem and to work with processes much above the level usually considered applicable to primary children. Beginning in January 1962, all primary teachers will be offered a course in their use.

"The elementary schools have continued to participate in the Educational T. V. Programs produced by WGBH. Valuable as the programs are, however, scheduling has become a very complex problem, and many pupils are capable of delving into the subject to a greater degree than is offered in this way.

"The Sudbury Elementary Schools were asked to participate in a science project being prepared by the Educational Services, Inc. of Watertown. The first group to participate has been the fifth grades at the Horse Pond Road School. The lessons are planned and the materials furnished, and specialists in the field make classroom visits. This first group has done extensive work with the microscope.

Teaching Methods

"The extension of the Non Graded Program to all primary classes — its continuation in the upper elementary classes at the General John Nixon School and many of its tenets being applied to all upper elementary classes — has been the most significant change during recent months. The opportunity for children to progress as fast as they can and as well as they are able, in the major skills' areas, is a giant step forward in educational practice. The appointment of a transition for each elementary building has been of great assistance to those pupils who cannot be satisfactorily placed in a classroom situation, but who, after a period of concentrated work, can be advantageously placed in a classroom.

"Although non grading is truly an organizational change rather than one of actual teaching procedure, it does differ in one major aspect, i.e., a teacher is no longer concerned with a certain group of children all day, every day, from September to June, but rather must be aware of all children in the unit. The understanding of all teachers' methods and materials and the ability to work as a team are absolutely essential in a non graded program. The high calibre of our staff cannot be over-emphasized.

"Some changes in grouping procedures were instigated in September. For the most part, exclusive of beginning pupils, homerooms were established on a heterogeneous grouping plan, i.e., some children who were scholastically high, some who are average and some who are less capable. Regrouping to a homogeneous pattern, or to those of similar achievement, is established for instructional purposes, particularly in the areas of language arts and arithmetic. Realizing that no one plan of grouping is ideal for all purposes, it seemed advisable to try a plan combining the two.

Testing Program

"Realizing that our pupils have greater ability than the norms established on a nation-wide basis, our pupils have continued to exceed these established norms in all areas tested. Sudbury has been chosen as one of the communities to be used in establishing norms for a population of better than average socio-economic standards. These new norms should be available for the 1962 testing program.

"Although it is too soon to judge accurately the success of the non graded group at the General John Nixon School, a small group who started on a non graded basis and who have been accelerated in reading, tested higher than anticipated at the end of the last school year.

"Readiness testing for beginning students was again done by appointment, just prior to the opening of school. This has been most helpful. It is hoped during the coming year to do this prior to the closing of school in June.

"Although no testing program adequately tests all areas of a school program, it does give reassurance that the standards anticipated are obtained.

Reporting to Parents

"The introduction to the school program through the group conference in the early fall, followed by the individual parent-teacher conference, continues to be an advantageous means of disseminating information concerning pupil progress.

"The two Progress Reports will be given at conferences to the parents of all primary pupils this year as well as to parents of upper elementary pupils at the General John Nixon and Horse Pond Road Schools. Parents of upper elementary pupils at the Fairbank and Israel Loring Schools will receive the mid-year report at a conference. The type of educational program now being offered can be better explained through a conference program than by a letter-grade on a report card.

"The cooperation which is received from parents in regards to conferences is greatly appreciated by the entire staff.

Conclusion

"The extension of the non graded program, the use of temporary classrooms, and the desire to keep the Sudbury Schools in an enviable position, cannot be accomplished without problems. The excellent cooperation of staff and parents lessens the difficulties which are encountered and makes my position a most gratifying one. During 1961, the Sudbury Elementary Schools have been visited by people in admirable educational positions throughout all sections of the United States and their approving comments should cause us all to feel proud to be associated with the Sudbury Schools."

The following report by Mr. William E. Mayer, Principal of the Sudbury Junior High School, describes the activities in this area during 1961:

"The opening of the Loring Elementary School last spring allowed the Junior High School to have use of three classrooms which had previously housed Loring students. The utilization of these rooms provided more flexibility in the grouping procedure, as well as easing the demand for teaching stations. However, the plans for September, 1961, had to be modified in order to allow for the housing of three fifth year groups from the Horse Pond Road School district. The need for classroom space has led to the use of substandard teaching spaces such as the cafeteria and Mechanical Drawing room for some English and Mathematics classes.

"The Gym-o-rama, Science Fair, Music Festival, Art Festival, and Junior High School Open House were well attended by citizens in the community. Students' efforts in showing parents and friends the results of class work were well received by those who attended.

"The procurement of tape recorders, and similar equipment was made possible by funds made available under Public Law 864, the National Defense Education Act. This purchase of equipment, not reflected in the school budget, has improved our foreign language and science programs.

"Assembly programs designed to bring the community into the school were provided by the cooperation of the Registry of Motor Vehicles, Sudbury Police, Sudbury citizens, and the General Motors Corporation.

"Experiments in large group instructional procedures were carried on in Science and Social Studies. A "spelling bee," sponsored by the teachers of English, a debate on the question of the age for driver's licenses, a play presented entirely in French, field trips to the Museum of Science and the Armor Musuem in Worcester, and films dealing with science and mathematics stimulated interest in our school program. The

utilization of materials and personnel from outside the classroom provided a strong motivating force towards a desire to learn on the part of the student.

“Further activity in planning for the expansion of Junior High School facilities was carried on. The involvement of the staff in the discussion of the kind of spaces needed to carry out our program developed further the concepts of flexibility, not only in scheduling, but also in the utilization of teachers’ talents. The Junior High provisions for the extension of the non graded program have been discussed. The staff has questioned the procedure of rigid class periods in our program and has been investigating means by which varying amounts of time can be provided for students with a particular teacher as the need arises, day by day.

“The Student Council continues to serve the students by providing the opportunity for students to plan social activities and to share in school management. After the fire which razed WGBH-TV, the Council engaged in a fund raising drive. Membership in the Junior Red Cross continues to stimulate the Council members. A Christmas donation was made to charity.

Mathematics

“Most of the eighth grade students are using materials of the School Mathematics Study Group developed at Yale University. Two seventh grade groups have begun a program using the same materials. Other classes continue to use the regular seventh and eighth grade program materials. Teachers have had the opportunity to attend several conferences on the development of the new programs of mathematics. Field trips and a large group instructional unit have been planned for the remainder of the school year. Invitations will be extended to community resource people to meet with the mathematics classes.

Social Studies

“A major aim of the program is to make the children aware of the fact that they have certain responsibilities in a democracy. To achieve this goal, students are urged to evaluate, to critically analyze, and draw conclusions about today’s events in the light of geography and history. Units of study have been introduced to large groups. A concentrated study in the smaller classroom groups is pursued, determined by the achievement and ability of each child. To heighten the students’ interest, and to make the classroom experiences more real, films of foreign countries have been shown, foreign exchange students have visited the classroom and field trips have been taken.

Science

"The Science Department in 1961 added a telescope to the equipment. A new program of astronomical observation is available to the students. The department has undertaken to expand upon a master teaching program. Several field trips have been added to supplement the program.

Language Arts

"In the summer of 1961, members of the language arts department drew up a curriculum guide which provides for both expansion and revision. In the fall of 1961, the department acquired Science Research Associates Spelling Laboratories, as well as the **Reading for Understanding** Laboratory. From the observation of other schools' Reading Programs, and from teacher attendance at reading institutes, it has been concluded that the Junior High School should expand its facilities and provisions in the area of reading. Toward this end, we are adding reading acceleration machines and supplementary materials.

Art

"The Art Program has been expanded to include plastics, wood and wire, as well as the more usual rayon, paint, ink and clay. Attempts have been made to correlate art with the various areas of instruction. A mural on Greece painted in conjunction with the Social Studies department and a construction project using certain mechanical principles with the Mathematics department have been done. A combination Art and Shop Project involving mosaics and wood is in the process of completion. The program has been made more flexible by the introduction of art as an eighth grade elective. More experimentation with principles, techniques and materials is taking place.

Homemaking

"The curriculum is divided into two terms during which the girls spend a semester in Foods and a semester in Clothing. Such areas as Child Care, Good Grooming, Nutrition and Management are also included. The eighth grade girls are fortunate this year in that they may elect this area as a major subject, meeting five periods a week. New facilities have been acquired in the department providing for more adequate utilization of space and time.

Industrial Arts

"This year the Industrial Arts area includes an eighth grade elective program of five periods per week. The activities for both grades are being expanded to include plastics and electricity in order to give the students a broader experience in

materials, processes, and products of industry. Despite a small shop size we have added equipment to carry on new activities.

French

"French is required of all seventh grade students and is elective for eighth graders. The audio-lingual method is employed. The two most essential practices of this method are the emphasis on high frequency patterns of expression and the insistence on developing language skills in their natural progression: hearing, speaking, reading, and writing. Tape recorders with earphones have been introduced into the program. These are used to present conversational materials and drills that supplement the teacher's work, provide for individual differences, and make self-help possible.

Mechanical Drawing

"Mechanical Drawing is an elective offered to the eighth grade on a four period week basis. The study and activities center on basic approaches to machine and architectural drawings. The students are involved with detailing, assembling, designing, laying out schematics and developing pictorial illustrations. This program has been expanded to include blueprint reading and sketching.

Typing

"All seventh graders are required to take two periods a week of typewriting. This instruction includes mastery of the keyboard, personal notes, various business letters, manuscript typing, centering, and tabulation. Special emphasis is also placed on creative writing, i.e., composing at the typewriter. In the area of speed; one-minute, two-minute, three-minute, and five-minute speed tests are given on a gradual basis.

"Eighth grade students may elect typing five periods or one period a week.

- A. Students electing typing for five periods a week are given more intensified instruction in letter writing, tabulation, and centering. Speed is also stressed on one-minute, five-minute, and ten-minute timings. Additional emphasis will be placed in the area of business training, with the students utilizing an office practice program illustrating various business procedures.
- B. Those eighth grade students electing typing for one period a week are given this opportunity to type up assignments, essays, compositions, projects, etc. Seventh grade typing is a requisite for this elective.

Physical Education

"This year in the intramural program emphasis has been placed on developing sports skills as well as playing the

different type games. The boys played flag football in place of soccer this year. During the course of the year a great deal of time has been spent on understanding the reason for keeping physically fit.

General Music

"The areas covered in general music classes are singing, listening, and theory. Unison and part songs are learned by note-reading and by rote. The score is analyzed for better understanding its format. Listening to serious music requires preparation. This is done through class discussions of the instruments and their use by various composers. The music theory covers the three elements of music: rhythm, melody, and harmony, as well as the construction of scales, intervals, and simple triads.

"There are two instrumental groups at the school, band and orchestra. The three choral groups are Girls Glee Club, Boys Glee Club and Mixed Chorus. These organizations rehearse during and after school.

Library

"Eight hundred books were added to the book collection this past year while the circulation increased 30%. The library is open after school every day, average attendance during that time being 20 pupils. A more comprehensive library orientation program was developed in cooperation with the language arts department for all students. Acquisitions in the audio-visual department include some 50 filmstrips, overhead projectors and tape recorders.

Guidance

"Conferences were held with students and parents to explain academic proficiency, social adjustment, and vocational aspirations. Individual and group tests were administered to determine grouping and occupational exploration was encouraged through films, tapes and assemblies. High school registration and course selection was accomplished with all eighth graders and junior high orientation programs were held for sixth graders and their parents. In September the guidance department was expanded to include two part-time counselors."

Our school staff has grown consistently with our enrollment and this growth reflected an increase of twelve teachers during 1961. The "merit" policy, whereby staff proficiency may be rewarded and mediocrity discouraged, is attracting professional teachers to our schools. Only as we continue to attract the best teachers and reward them with good salaries, can we expect to retain and improve our educational advantage. And this costs money! One does not have a

“good” school and a “cheap” school at the same time. Our “goodness” to date reflects our drive to have superior teaching and our willingness to pay for it.

For the second year we have in Sudbury a pre-school population exceeding the number in our first six grades. As of October 1, 1961 there were 1882 pre-school children in the town as against 1589 children in the first six grades. Such statistics only substantiate the fact that we shall continue to experience the need for more elementary school classrooms and more teachers, and both of these at an increased rate of need.

Recommendations

In the 1960 Annual Report certain recommendations were made. What has developed in each of these items?

1. “During the summer of 1961 approximately one-fourth of the teaching staff will return for four weeks of curriculum development and non graded pre-planning. This is our first step toward an eleventh month year for the teaching staff. Future plans and budgets should provide for a larger percentage of staff involvement on a calendar year basis.”

This “workshop” was held and as a result our pupils had the advantage of starting school the first day of school with definite well-planned instruction in each subject. Our school year is none too long for teachers to accomplish the best results with our students unless detailed work has been scheduled before children arrive at school. If the staff is to realistically meet the needs of individual children, time must be provided for teachers to analyze these needs, prepare proper teaching materials, and learn the newer methods of present-day education. The town’s expenditure of funds for this type of service to our children pays real dividends in increased pupil attainment. We cannot retain and improve the educational training of children without this time during the summer for curriculum improvement and expansion.

2. “The Channel 2 Television Programs in music, science, and elementary French, have implemented our regular classroom teaching, but at present only one television is available at each school. At least one additional set should be provided at each elementary school and three additional receivers at the junior high school.”

The 1962 budget provides for the addition of television sets in the junior high school but the need continues to be present for added receivers in each of the elementary schools.

3. "Teaching via electronic devices is proving to be effective, and Sudbury should plan to add to its present facilities the newer of these, i.e., overhead projectors, language laboratory equipment, and teaching machines."

Language laboratory equipment at the junior high school has been provided this past year on a modified basis. The 1962 budget includes funds for providing over-head projectors at the elementary schools.

4. "Planning monies were appropriated last March for another elementary school and an addition to the junior high school. It is imperative that both of these buildings be voted immediately. Otherwise, there will be no alternative but to resort to double sessions within the next two or three years."

The request for funds was granted last year for the Josiah Haynes School for elementary grades and also planning money for junior high school facilities. The latter item is one of deep concern to the School Committee and administration. A new junior high school is a must at this time. Double sessions are inevitable unless this building is ready for occupancy in September of 1963.

5. "The enrollment growth calls for added staff services in the very near future:

A. A science coordinator for grades one through eight." While money was not requested in the 1962 budget for the science coordinator, grades 1 through 8, this position will be needed next year.

B. "Department heads in English, mathematics, social studies and science at the junior high school." The department head in English was created this past year in the junior high school and it should be expected that similar positions would be created in 1962 in mathematics, social science, and science before the completion of another school year.

C. "A psychometrician to serve all grade levels in the area of test administration, evaluation, and interpretation."

The need for a "psychometrician" continues to be urgent. The area of test administration, evaluation and interpretation is currently being shared among the Supervisor of Elementary Education, the guidance director, the transition teachers and regular classroom staff members. Our continued expansion of enrollment takes an increasing amount of time of these staff members and to the detriment of their respective job assignments.

- D. "Coordinator of audio-visual instruction including television and electronic classroom teaching."

Currently one of the elementary school principals serves as coordinator of audio-visual instruction, but this arrangement detracts from the necessary functions of his role as educational leader of a school organization. As the system continues to grow a staff position needs to be created to service all schools as director of audio-visual services.

- E. "A cafeteria supervisor."

In 1962 a cafeteria supervisor will be hired to coordinate and supervise the total school cafeteria program. This should result in more efficiency in purchasing, menu planning, and an overall up-grading of the school lunch program.

6. "A committee should be appointed to work directly with the School Committee for the express purpose of projecting our school building needs for the next ten years and recommending in which of our school districts plant expansion should receive priority."

This need is being considered in our current 1962 Annual Town Meeting Warrant.

7. "Space for adequate and effective library functions should be provided at each elementary school. The present classroom library corners serve a minimal need only."

The completion of the new Josiah Haynes School will provide our elementary program with its first school library. This first step in servicing of the elementary school program with adequate library facilities must be followed by adding similar facilities at each elementary building in the near future.

8. "If our present program of instrumental music continues to expand, proper space must be made available in each elementary building."

Our program of instrumental music continues to be handicapped by lack of adequate teaching and practice in each elementary school. This need for space should receive the same priority as our school libraries when the present buildings are expanded.

9. "The present triple-threat use (auditorium, cafeteria, and physical education) of the multi-purpose rooms in our new elementary schools is taxing these facilities to the hilt. It is presently impossible to expand and improve our present program of elementary physical education."

More does not need to be stated on the above. The need is urgent if we are to strengthen the area of physical education.

It is a privilege to serve in a school system where such high priority is placed on excellence and adequate financial support. The dedication of the School Committee to the task of public education, combined with a highly professional staff of assistants and teachers, makes my assignment one of personal satisfaction.

Respectfully submitted,

C. NEWTON HEATH,
Superintendent of Schools

FINANCIAL STATEMENT
of the
Sudbury Public Schools for 1961

FUNDS AVAILABLE

Regular Appropriation for Salaries and Expense	\$799,888.00
From Federal Aid for	
Salaries and Expense	2,953.62
Outlays	6,001.00
	<hr/>
	\$808,842.62

EXPENDITURES

General Control	
Superintendent's salary	\$4,875.00
Other expenses	11,023.86
Expense of Instruction	
Teachers' salaries	553,868.18
Expense of principals	18,579.53
Textbooks	16,829.61
Supplies	20,169.89
Operation of School Plants	
Custodians' salaries	31,692.40
Fuel	14,174.09
Miscellaneous of Operation	23,980.51
Maintenance	
Maintenance and repairs	27,582.96

Auxiliary Agencies

Transportation	59,495.87
Libraries	4,738.54
Health	10,454.56
Physical Education	2,455.96
Miscellaneous	1,363.46
Cafeteria	1,557.20

Total Salaries and Expense\$802,841.62

Outlays

New Equipment	6,001.00	808,842.62
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RECEIPTS from State Aid based on:

Number of teachers	\$153,456.20	
Transportation of Pupils	22,557.40	
Miscellaneous	9,857.65	185,871.25

NET COST to the Town \$622,971.37

SCHOOL ORGANIZATION

1961 - 1962

School Committee

Edward A. Plumley, Chairman	Term expires 1962
Mrs. Ellen Jane Siegars, Vice Chairman	Term expires 1964
Earl C. Borgeson	Term expires 1964
John Rankin	Term expires 1963
Lawrence W. Tighe	Term expires 1963

Superintendent of Schools and Secretary of the School Committee

C. Newton Heath

Office, Concord and Lincoln Roads, Sudbury Hilltop 3-2662

Business Manager

Lily T. Spooner

Office, Concord and Lincoln Roads, Sudbury Hilltop 3-2662

Superintendent's Secretaries

Gertrude B. Holmes

Dorothy M. Shea

Francis C. Saul

Supervisor of Elementary Education

Janet Broadbent
 Office, Concord and Lincoln Roads, Sudbury Hilltop 3-2662
 Ruth Cathcart, Secretary

Supervisor of Buildings and Grounds

E. Burbank Saul Hilltop 3-2662

Custodians and Maintenance**Custodians**

Clarence E. Baldwin
 Russell W. Colley
 Roy Kimball
 Frederick W. Moore
 Donald Rooney
 Earl J. B. Schwartz
 Lynn D. B. Spencer
 Albert E. Stubbs
 Warren J. Wright

Maintenance

William Baldwin
 Robert C. Merrill

Transportation Co-ordinator

Roger T. Thurston Hilltop 3-2616

Bus Operators

Clarence E. Baldwin Car Lease Corporation
 William Baldwin James Mercury
 James F. Brown

Health Department**School Physician**

James P. Burke, M. D. ELmwood 8-4861

School Dentist

Joseph P. Fournier, D. M. C. 872-3211

School and District Nurses

Virginia Whitney, R. N. }
 Lois M. Natoli, R. N. } Hilltop 3-2545
 Kathleen Sheridan, R. N. }

Secretary

Ruth M. Brown Hilltop 3-2545

School Secretaries

Harriet Bailey, Horse Pond Road School	} Hilltop 3-8806
Ruth E. Batschelet, Sudbury Jr. High School	
Lucille Fowler, General John Nixon School	
Mary Maily, Israel Loring School	
Frances Walker, Fairbank School	

ORGANIZATION OF TEACHING STAFF

January 1, 1962

	Appointed
William E. Mayer	Principal 1956
Robert F. Gorman	Principal 1956
Robert C. Conroy	Principal 1959
Robert E. Wilson	Principal 1957
William V. Sparks, Jr.	Principal 1960
Mary E. Adams	Non Graded Primary Unit 1924
Geraldine S. Preston	Transition Teacher 1947
Elizabeth E. Paradis	Grade 5 1950
Gertrude L. Hirsch	Non Graded Primary Unit 1952
Robert J. Myers, Jr.	Grade 4 1953
Anne B. MacRae	Librarian 1954
Carl E. Ellery	Guidance Director 1956
Mary C. O'Connor	Non Graded Primary Unit 1956
Clifford P. Walcott	Grade 6 1956
Barbara E. Bell	Non Graded Primary Unit 1957
Curtis C. Brooks, Jr.	Industrial Arts 1957
Margaret C. Donovan	Transition Teacher 1957
Thomas E. Joyce, Jr.	Mathematics 1957
Frank Pirrello	Grade 5 1957
Jean N. Alley	Grade 6 1958
Mary E. Anderson	Non Graded Primary Unit 1958
Catherine M. Bronson	Grade 5 1958
Kenneth N. Burt	Physical Education 1958
Katherine A. Ela	Music 1958
Grace E. Enman	Transition Teacher 1958
Herbert D. Hill, Jr.	English 1958
Paul M. McCarthy	Social Studies, Math. 1958
Donald R. Stowe	Mathematics 1958
LaVerne S. Ferris	Non Graded Primary Unit 1959
Jacalyn Harmon	Physical Education 1959
Francis J. Henry	Science 1959
Diane Joyce	Non Graded Primary Unit 1959
Arnold F. Lanni	Social Studies 1959
Isabel Levenson	Non Graded Primary Unit 1959
Martha G. Liakos	Non Graded Intermediate 1959
Janice M. Mennealy	Grade 5 1959
Jane A. Mitchell	Transition Teacher 1959

Carole A. Painter	Non Graded Primary Unit	1959
Mary Jo Sanders	Non Graded Primary Unit	1959
Nancy E. Schuhle	Non Graded Primary Unit	1959
Dean Aldrich	Music	1960
Joseph F. Bombino	Reading Consultant	1960
Elizabeth A. Bryan	Science	1960
Shirley A. Bump	Non Graded Intermediate	1960
Mary Lou Cronan	Home Economics	1960
Carol Jean Cushing	Grade 3	1960
Patricia K. deMeurers	English, Social Studies	1960
Joseph J. Fallo	Science	1960
Paul D. Fistori	Social Studies, Guidance	1960
Marcianne H. Frey	English, Social Studies	1960
Claire K. Giargiari	Non Graded Primary	1960
Ernest D. Glynn	Typing	1960
Eugene S. Graveline	Industrial Arts	1960
Sara Anne Hoffman	Non Graded Primary Unit	1960
Judith A. Mackechnie	Non Graded Primary Unit	1960
June E. Marsh	Grade 4	1960
Peter B. Noyes	Non Graded Intermediate	1960
W. Alice Raymond	Non Graded Primary Unit	1960
Gail Rosenthal	Art	1960
Jean E. Shute	Non Graded Primary Unit	1960
Norman E. Smith	Grade 5	1960
Rosemary E. Such	Grade 5	1960
June Stern	Non Graded Primary Unit	1960
Nancy L. Thompson	Non Graded Primary Unit	1960
Anne Marie Tornifoglio	Home Economics	1960
Elvira D. Usher	Non Graded Intermediate	1960
Arthur A. Walker	Grade 6	1960
H. Priscilla Bartlett	Non Graded Primary Unit	1961
Jean E. Braddon	Non Graded Intermediate	1961
Margot M. Bruguiere	Non Graded Primary Unit	1961
Suzanne Buteau	Non Graded Primary Unit	1961
Merlin Cajolet	Physical Education	1961
Jane M. Daley	Non Graded Primary Unit	1961
Marion M. Emens	Art	1961
Margaret M. Fitzgerald	Non Graded Primary Unit	1961
Ruth E. Gallihue	Non Graded Primary Unit	1961
Barbara G. Gillogly	Grade 4	1961
Emmett S. Ingersoll, Jr.	Music	1961
Suzanne M. Jaschik	Grade 4	1961
Monique Kane	Non Graded Primary Unit	1961
Jane C. Kennedy	Non Graded Primary Unit	1961
Phyllis L. Ledewitz	Non Graded Primary Unit	1961
Willene P. Lester	Non Graded Primary Unit	1961
S. Judith Littlefield	Non Graded Primary Unit	1961
Lorene C. Marini	Grade 4	1961
Barbara C. Martin	Grade 4	1961
Charles C. McKenney	Science, Mathematics	1961

Deborah S. Miller	Non Graded Primary Unit	1961
Mary M. Nelson	Science, Mathematics	1961
John C. Nelson, Jr.	Grade 5	1961
Marcia Perlmutter	Non Graded Primary Unit	1961
Janet B. Peters	Grade 4	1961
Sarah K. Peterson	Grade 6	1961
Ann G. Posner	Non Graded Intermediate	1961
Veronica T. Robison	Art	1961
Rosalind T. Schwartz	Special Class	1961
Glenda M. Shapiro	Grade 6	1961
Starr E. Shulman	Grade 4	1961
Gail S. Stein	English, Social Studies	1961
Mary Lou Thompson	Non Graded Primary Unit	1961
Roger R. Trahan	French	1961
Patricia M. Veraldi	Non Graded Intermediate	1961
Louise A. W. Smith	English, Guidance	1961
Richard H. Young	Grade 6	1961

Cafeteria Personnel

Fairbank School

Rachel Adams, Manager

Vera L. Greenwood

Margaret J. LaGrassa

General John Nixon School

Ann E. Spinelli, Manager

Mary J. Brescia

Dorothy B. Gregory

Horse Pond Road School

Eleanor A. Darby, Manager

Helen A. Burr

Norine M. Sjostedt

Israel Loring School

Ester L. Skog, Manager

Rita A. Dempsey

Marion F. Dew

Junior High School

Nancy Long, Manager

Catherine Morse

Ruth C. Cooper

Rita F. Eisner

Anna M. Parfenuk

SCHOOL ENTRANCE

I. Routine School Entrance

- A. Any child who is five years and eight months of age on September first of the current school year may be admitted to school.
- B. The admission of any child under six years of age on September first is dependent upon the child's fitness to profit by the school program. Such fitness is to be determined by the School Administration.

II. School Entrance by Test

- A. Any child who is five years six months or five years seven months as of September 1 shall be eligible for admission only if he has the mental acuity, reading readiness ability, physical fitness and social maturity to assure school success.
- B. Suitable tests will be administered well in advance of the opening of school.
- C. Any exceptions to the foregoing procedure must be cleared with the Supervisor of Elementary Education who will then take the individual case under advisement with those members of the school personnel concerned.

III. School Entrance Procedures

- A. All pupils who are to enter school in September should be registered at the appointed time and place as announced in the spring, previous to their entering school. Information concerning Pre School Registration is printed in the local papers or can be obtained from the Office of the Superintendent of Schools. Birth and vaccination certificates are required.
- B. Following the registration, appointments will be made for the administration of tests for those pupils who are required to have them.
- C. Parents of children, who are not required to be tested, may request such tests if the information acquired will be of assistance to them in determining whether or not the child is ready for a formal school program.
- D. The first three months of school are considered a probationary period for all children who are attending school for the first time. However, any withdrawal requested by the school, will take into consideration

the findings of the classroom teacher, the Reading Consultant, the building principal and the Supervisor of Elementary Education. Such a decision would be arrived at by December 15.

- E. Children of families living in Sudbury prior to July 1 and who have not requested tests prior to August 15, cannot be tested. Other requests for the administration of tests will be granted at the discretion of the school administration.

SCHOOL CALENDAR

1962 - 1963

Labor Day	September 3
Staff Workshop	September 4, 5
School opens (Grades 1-8)	September 6
Columbus Day	October 12
Veterans Day	November 12
Thanksgiving Recess	November 22, 23
Christmas vacation	December 24 to January 1
Winter Recess	February 18-22
Spring recess	April 18, 19
Memorial Day recess	May 30, 31
Schools close	June 21
Staff post-school workshop	June 24-28

NO-SCHOOL SIGNAL

In the event of severe weather (storms or sub-zero temperatures) or when the transportation system is disrupted, WBZ, WCOP, WEEL, WHDH, WKOX, WNAC and WSRQ will broadcast the no-school announcement between 7:00 and 8:00 A. M. In addition, blasts 2-2-2 will be sounded on the fire alarm at 7:00 A. M. and 7:30 A. M. This audible alarm is for the elementary school only. The Regional High School will be announced on the above radio stations.

We feel these signals are clear, and therefore urge parents to refrain from flooding the homes of School Department personnel with telephone calls. Parents should **not** call the Fire Department on its emergency line which is Hilltop 3-2323.

On days when the signal is not used, weather conditions may warrant the non-attendance of certain children. Lack

of normal health would tend to make it advisable for parents to keep a child at home. Since weather reports are not always reliable, and since the School Department desires to render maximum education service by having the schools open on the greatest number of days, storm signals will not be used on ordinary rainy or snowy days.

MEMBERSHIP BY AGE AND GRADE

October 1, 1961

BOYS

Age	5	6	7	8	9	10	11	12	13	14	15	16	Totals
Grade													
1	44	114	1										159
2		27	114	3	1								145
3			27	120	6								153
4				30	86	9							125
5					22	97	8						127
6						26	71	10	1	1			109
7							16	58	9				83
8								25	65	6	3		99
Special				3	1		2						6
Total	44	141	142	156	116	132	97	93	75	7	3		1,006

GIRLS

Age	5	6	7	8	9	10	11	12	13	14	15	16	Totals
Grade													
1	35	121											156
2		38	103	2									143
3			31	82	1								114
4				28	106	3							137
5					25	89	9						123
6						15	67	4	1				87
7							20	55	5				80
8								17	65	3			85
Special			1	1	1			1	1				5
Total	35	159	135	113	133	107	96	77	72	3			930

Grand Total 1,936

1961 TAX COLLECTOR'S REPORT

<i>Levy</i>	<i>Jan. 1, 1961 Outstanding</i>	<i>Committed 1961</i>	<i>Collected 1961</i>	<i>Refunds 1961</i>	<i>Abatements 1961</i>	<i>Tax Title 1961</i>	<i>Uncollected Dec. 31, 1961</i>
1957							
Excise	\$951.47					\$951.47	
1958							
Excise	2,850.95					2,850.95	
1959							
Poll Taxes	6.00					6.00	
Real Estate	1,243.19		556.81	242.25	242.25		686.38
Excise	1,489.48		12.83		1,476.65		
Street	26.53						26.53
Committed Interest	4.87						4.87
1960							
Poll Taxes	66.00		6.00		60.00		
Personal Property	2,548.80		2,548.80				
Real Estate	73,016.46		69,315.20	762.75	1,010.25		3,458.76
Excise	24,687.33						
1960 Excise Committed 1961		33,648.80	52,605.60	2,248.21	6,552.56		1,426.18
Street Betterment	427.42		390.35				37.07
Committed Interest	166.67		161.82				4.85
Drainage Betterment	7.56		7.56				
Committed Interest	5.75		5.75				
Welfare Commitment	92.11		92.11				
1961							
Poll Taxes		4,446.00	4,018.00	2.00	378.00		52.00
Personal Property		122,943.15	118,104.95	23.80	635.80		4,226.20
Real Estate		1,516,974.60	1,434,596.58	7,721.56	28,852.13		61,247.45
Excise		155,262.45	128,369.39	3,516.88	9,835.81		20,574.13
Farm Animal		216.54	198.21				18.33

Street Betterment		1,682.25	1,470.43		211.82
Committed Interest		401.22	376.40		24.82
Drainage Betterment		40.07	32.51		7.56
Committed Interest		24.42	18.98		5.44
Municipal Liens and Releases		759.00	759.00		
Welfare Commitment		901.91	901.91		
Release of Betterment	\$107,590.59	\$1,837,300.41	\$1,814,549.19	\$14,517.45	\$52,851.87
INTEREST				12.00	Total Collections and Abatements
DEMANDS				1,520.31	Since Dec. 31, 1961
				100.25	39,914.46
TOTAL					
			\$1,816,181.75	Uncollected to date	\$52,092.93

Respectfully submitted,

THOMAS E. NEWTON,
Collector of Taxes

Approved,
 CLIFTON F. GILES,
 Town Accountant.

REPORT OF COMMITTEE ON TOWN ADMINISTRATION

This is the seventh annual report of the Committee on Town Administration. It covers its investigation of those varied aspects of town administration which the Town at its 1961 annual town meeting requested it to study, namely: the Selectmen-Executive Secretary and the Town Manager methods of town administration; the question of combining the offices of Treasurer and Tax Collector; and the salaries of elected town officials. This work was divided among the three members of the Committee. Mr. Cowden was assigned the first project, Mr. Sherman the second, and Mr. Liljestrand the third, each man to report separately on his assigned subject of investigation. Mr. Daniel P. Jameson collaborated with Mr. Liljestrand on his subject. The separate reports appear below, followed by appendices.

In addition, it takes up the work in progress of the Talent Search Committee, a subcommittee formed during 1961, and its recommendations for the study of other aspects of town administration.

This report is lengthier by far than any previous report submitted by this Committee, not only because of the number of major projects for study in one year, and concerning which definite recommendations are being made, both here and in the current warrant, but also because it was felt that the voters were entitled to thesis, rather than summary, examination of the topics studied.

No less was required, it was thought, by voters of a deliberative assembly asked to act on the recommendations here advanced.

A careful appraisal of this report is accordingly invited.

The Town Manager and the Executive Secretary Plans

In the second report of the Committee on Town Administration, to be found in the Town Report for 1956, on pages 243-246, the subject of Executive Secretary was reviewed by this Committee for the first time. The present report speaks independently of the previous one, since it is based on a recent and fresh study. A comparison of the two reports, however, is rewarding, and indicates a consistency and compatability between them.

- A. *The Need for Change in Town Administration Techniques:*
The image conjured up by the words "Massachusetts Town Government" is one of a rural settlement with a white Town Hall, staffed principally by a Town Clerk and nu-

merous part-time boards, several Colonial-style churches, abutting an elm-dotted common, a small commercial center where business is transacted on a first-name basis in a rather leisurely and friendly manner, and a long tradition of local participation in town affairs.

This image would not be unlike Sudbury prior to, say, 1951, an a fairly accurate image of about 111 towns in the Commonwealth of Massachusetts under 2500 in population. It would not, however, accurately portray about 83 towns with a population of 10,000 or over, about 20 of which have populations exceeding 20,000.

Sudbury now is a town of 10,000, give or take 500. The figures on the most recent census are not yet available.

It is obvious that towns with populations of 10,000 or over, including Sudbury, have experienced major administrative problems in their attempts to provide the kind and level of services demanded by today's urban living. The type of government adequate and suitable for the needs of people twenty years ago (even ten years ago in the case of Sudbury, whose increase in population has been explosive in the last decade), has not been able to cope with today's municipal problems without some modification. One form of government is not necessarily better or worse than another form. However, one form may better serve the needs and wishes of the people in a given situation than another form. Changing times may require changing forms.

Basic medicines, however, for the ills of a growing urbanization are professionalization of the work force and full time government. This is true of the nation. It is true of Massachusetts. It is true of Sudbury.

However, forms of government which have served the people for more than two centuries are not lightly discarded. The desired tendency is to reshape, recast, and provide a modified structure of government that will be at once adequate for the new demands and yet preserve most of the ancient and honorable traditions and customs within it.

The establishment of a Finance Committee, provided for by the General Court in 1910 and made compulsory in 1923 in towns whose valuation for the purpose of apportioning the state tax exceeded one million dollars, is an illustration of an early modification to cope with a budget-making process which had become increasingly complex with the growth of the larger towns.

The representative town meeting is another earlier modification which arose to remedy the shortcomings of the

town's legislative body, the town meeting, which had grown unwieldy in these same large towns. By 1926 an amendment to the Constitution of Massachusetts extended the privilege of limited town meetings to towns of 6,000 population or more. By that time, fifteen towns of more than 12,000 had adopted this form of meeting, and since the 1926 amendment, 26 additional towns have adopted this form for a total of 41 at the present time.

The significance of these two developments is that they demonstrated the inclination of Massachusetts towns to make innovations in the form of government to fit new times and new situations in such a way that the desirable features of the old methods are preserved in the form of new or different structures. Any study of the traditional Massachusetts town administrative structure reveals two outstanding features: (1) the lack of any clearcut executive office which fulfills on a continuous basis the planning, organizing, staffing, directing, coordinating, reporting, and budgeting functions; and (2) the independent nature of the many boards, commissions, and departments which are responsible directly and only to the town meeting. The reason for the creation of these many independent boards and commissions and departments is not, as is often supposed, to provide opportunities for greater citizen participation in the administrative affairs of town government. They were usually designed to fill one of three purposes; to provide the easiest means for handling a new function of government, rather than altering the existing organizational pattern; to isolate a new function of government from "politics;" and to make use of a multi-member body because of the general distrust of the individual.¹

However, regardless of why these features exist, the problems created by them call for (1) more effective utilization of personnel and equipment through organizational improvements, and (2) greater coordination and control of municipal operations by utilizing executive type positions.

Two techniques for satisfying these calls, which have been utilized in Massachusetts, are: the Town Manager plan and the Selectmen-Executive Secretary Plan.

B. *The Town Manager Plan*

The development of the Town Manager Plan in Massachusetts can be divided into two periods based on the "Weak Manager" concept of the Norwood Act of 1914, and the "Strong Manager" form of the Saugus Act of 1947. Nor-

¹ See Figure 1 among appendices following the report.

wood, Stoughton, Middleboro, Orange, and Mansfield are in the first category, and the towns which have accepted Town Manager enabling legislation since 1947 are in the second category.

The Norwood Act concentrated more essentially managerial authority in the Selectmen than in the Manager. Under it, the Moderator, five Selectmen, five School Committeemen, the Town Treasurer and Collector, the Finance Committee, the Library Trustees, the Planning Board, and the Board of Health were all elected. In addition, the Selectmen appointed the Town Clerk, the Town Accountant, Physician, the Fire Chief, the Building Inspector, Sealer of Weights and Measures, Forest and Fire Wardens, Fish and Game Warden, the Boards of Assessors, Public Welfare, and Appeals, and the Registrars of Voters. The Selectmen were given the powers of the Board of Public Welfare, Highway Surveyors, Water, Sewer, and Park Commissioners, Municipal Light Board, and Tree Warden. They fixed the salary of the Manager, Assessors, Town Clerk, and Town Accountant.

As to what the Manager was to do under this Act, the "General Manager" as he was called in the Act, was the administrative head of all departments whose activities were the statutory responsibility of the Selectmen. Accordingly, he was "responsible for the efficient administration of all departments within the scope of his duties." Specifically, however, he was to organize, continue or discontinue such divisions or departments from time to time as *may be determined by vote of the Selectmen*, or in the absence of such vote, as may be determined by the General Manager. He had the power to appoint and remove all superintendents or chiefs of departments and all subordinate officers and employees of such departments and to fix their salaries and wages. He was to attend all Selectmen's meetings and to give recommendations on the needs of the town. He prepared budgets for departments under his control, was responsible for the maintenance of town buildings, and was the purchasing agent for all town departments except schools. Finally, he had control and supervision of the Police Department, *subject to the direction of the Selectmen*.

The special Acts establishing Town Manager in Stoughton (1921), Mansfield (1920), and Middleboro (1920) were essentially the same as the Norwood Act. Aside from minor differences, the Selectmen continued in the cases of these three towns to exercise control over the major appointments as well as supervise the administration of departments ostensibly under the Town Manager.

For this reason, this type of Town Manager charter has been classified as a "Weak Manager" Plan, since certain principles of public administration are being violated. First, too many key administrative officials are outside the control of the Manager, either because they were elected or appointed by the Selectmen (i. e., Assessors, Fire Chief, Police Chief, Town Counsel, Town Clerk, Town Accountant, Town Treasurer, Collector, Planning Board, Library Trustees, *et al*). Second, the phrase "subject to the direction and supervision of the Selectmen" used in practically all sections dealing with the Manager's powers and duties tends to violate the separation which should exist between politics and administration, that is, if the Manager Plan is to be really successful. For, if "direction and supervision" are interpreted to mean interference in the day-to-day administration of municipal departments, then the authority and responsibility of the Manager are irrevocably undermined.

But it is consistent with the caution of the New Englander that he would go slowly in putting too much authority in the hands of some "outsider." The acceptance of a Strong Manager charter at an early date when the plan itself was relatively unknown and untested was necessarily to be in the future.

The Saugus Bill, approved by the General Court in 1947, seventeen years after Orange had accepted a Town Manager, tended to correct some of the shortcomings of the previous charters granted to Norwood, Stoughton, Mansfield, Middleboro, and Orange.

The Town Manager's power to appoint was extended to such positions as a Planning Board, a Board of Welfare, a Board of Health, a Board of Playground Commissioners, a Board of Cemetery Commissioners, a Board of Fire Engineers, three qualified Assessors, a Town Clerk, Town Treasurer, Town Collector, Town Accountant, Superintendent of Public Works, and a Town Counsel. The Selectmen were limited to appointing members of the Board of Appeals, Board of Library Trustees, Election Officers, Registrars of Voters, and the Town Manager. The Selectmen thus had the appointing power over boards which were quasi-judicial and not concerned with day-to-day administration.

In addition to the same powers as are found in the earlier Acts, the Town Manager in Saugus was also empowered to "supervise and direct the administration of all departments, commissions, boards, and offices, except the Board of Selectmen, School Committee, Board of Appeals . . .". He was further authorized to reorganize, consolidate, or

abolish those departments, commissions, and boards within his province, and he could also establish new departments, transfer duties, powers, and appropriations. Thus, while too many boards still may have existed under this legislation, obviously the Town Manager established by the Saugus legislation was truly the chief administrative officer of the town and had the authority commensurate with his responsibilities.

It may appear that under a Strong Manager charter the office of Selectman is being reduced to impotence. However, it is more accurate to state that the role of the Selectman is being redefined in the light of modern pressures on town government and on the office of Selectman in particular. The type of pressures which have been overwhelming Selectmen in the larger Massachusetts towns in recent years is given eloquent expression by the Selectmen of Greenfield in the annual Town Report for 1958:

“By and large, the bulk of the work of the Selectmen consists of participating each week in a series of hearings: this citizen wants a tree taken down that is blocking the driveway; another wants a sidewalk, a street light, or a traffic signal installed, a street accepted, a parking meter taken out, or an article placed in the town warrant; an injured employee comes in to be heard on his claim for compensation; a department head comes in to be heard on his budget, a problem in reorganization, personnel, or future planning. Unspectacular as these hearings might be to the public at large, to the individual concerned they are often of the most vital importance. There is no need to bore with statistics or details of these hearings of which literally hundreds take place each year. Let it suffice to say that in each and every one of them your Selectmen — however hackneyed the expression might seem — do their level best to be sympathetic, non-partisan, impartial, and conscientious.”

Just this type of administrative detail described by the Greenfield Selectmen is placed in the hands of the Town Manager. This automatically frees the Selectmen for a thorough study of the broad policy matters facing the town. Over and above the consideration of policy, however, is the responsibility the Selectmen have for appraising the effectiveness of the Manager's administration, since he serves at their pleasure. This is the answer to opponents of the plan who say that the Town Manager Plan is undemocratic. Furthermore, the Selectmen must maintain political leadership when issues relating to the town administration threaten to entrap the Manager in local politics.

They still remain the town's "Selected Men" and can furnish valuable assistance to the Town Manager by interpreting public opinion on issues, while at the same time, bringing their knowledge and experience of the town's traditions and aspirations to the attention of the Manager. Since Saugus adopted the Manager Plan in 1948, 22 towns through 1960 introduced enabling legislation to the General Court and twelve of these towns finally accepted it. These Acts parallel the duties and responsibilities established under the Saugus Plan, although there are certain modifications reflecting local situations and circumstances.² The Manager's power to appoint varies somewhat from town to town, for the positions that he might fill, in theory, may be the responsibility of the electorate, Selectmen, or Moderator, rather than his. In Shrewsbury, for example, the Town Clerk, Town Treasurer, and Town Collector are elected, the Town Accountant and the Town Counsel are appointed by the Selectmen, and the Finance Committee and the Personnel Board are appointed by the Moderator. In Andover, the Manager can appoint the Town Clerk, Town Treasurer, Tax Collector, Board of Health, Board of Public Welfare, Planning Board, Board of Assessors, Board of Library Trustees, and Town Counsel, but he is required to make these appointments "subject to the approval of the Selectmen."

The town of Ipswich has had a unique history with its enabling legislation for a Town Manager. It has two enabling acts, one adopted in 1949 and one in 1954. The 1949 statute called for the office of Town Manager with complete authority for supervising and directing the administration of all departments, commissions, and boards, except the Board of Selectmen, the School Committee, Trust Fund Commissioners, Election Officers, and the Registrars of Voters. He had the authority to reorganize, consolidate, or abolish departments, boards, commissions, and offices under his direction and supervision, and to create new departments and offices. Further, the power to appoint the Planning Board, the Board of Public Welfare, the Board of Health, Board of Playground Commissioners, Board of Cemetery Commissioners, Board of Fire Engineers, Board of Assessors, the Town Clerk, Town Treasurer, Superintendent of Public Works, and Town Counsel was vested entirely in the person of the Town Manager.

The town operated under this charter from 1950 to 1954. Dissatisfaction brought about the submission of "remedial" legislation to the General Court in 1954, which was quickly approved by the General Court and then by the town of Ipswich. This legislation stipulated that the Town Mana-

² See Figure 2 among appendices following the report.

ger be called an "Executive Secretary" and it broadened the authority of the Board of Selectmen by charging them with the responsibility for "formulating the general policies for administering the affairs of the town" and permitting them to "direct and advise the Executive Secretary in any matter pertaining to the duties of his office" as defined in the legislation. Other sections of the Act, dealing with the Executive Secretary's authority to supervise the administration of all departments, to organize, consolidate, or abolish departments, and to appoint the various boards, commissions, and officials previously mentioned in the 1949 Act, was limited by the requirement that all these actions were to be subject to "direction, advice, and approval of the Board of Selectmen."

Thus, of the thirteen towns with the "strong manager" charters, Ipswich has been the only one to weaken the position of the Town Manager.

What may be gleaned from the foregoing are the more common duties and responsibilities of a Manager under the various charters. Summarizing, the Manager is responsible for the efficient administration of all departments, boards, and commissions under his jurisdiction, and to help him implement this charge, he is given power to appoint, supervise, and remove department, board, and commission heads. He must oversee the enforcement of all laws and ordinances. He should make recommendations to the Selectmen on such matters as he thinks desirable. He may reorganize, abolish, or consolidate departments, boards, and commissions under his direction. He must purchase all supplies, materials, and equipment with the usual statutory exception of books for the schools. He is required to keep the Selectmen advised of the financial condition of the town and its future needs. He must prepare and submit to the Selectmen and the Finance Committee his annual budget. Finally, he should keep the Selectmen, and indirectly the public, informed concerning the operation of all aspects of the town's government.

Thus, this plan does provide full time, professional administration of a town. It does provide for needed coordination and control over the previously numerous, independent departments, boards, and commissions. It does provide for a long range physical and financial planning. It does provide for increased efficiency and economy in the operation of the town's government. It does provide a greater opportunity for the Selectmen to consider more fully policy decisions in the light of research reports prepared for them by the Manager.

As to the Manager himself and his background and as to how much a town may expect to pay for his services. Ten

of the seventeen Managers currently employed by Massachusetts towns had been Managers in other communities before they were hired for their present posts. The remaining seven had previously served as assistants to Managers, had held other positions in local government, or had come from governmental research work. Five Managers are products of the unique Public Management Program conducted by the University of Maine, while the others are from various schools with degrees in business, public administration, or engineering. The average period of time they have served their present communities is three and one-half years, and six of the seventeen have been in the same community for five or more years. This fact tends to refute the often-heard remark that Managers are only interested in "getting a better job." These Managers are presently being paid in the salary range of from \$7,000 to \$16,500 per year, depending on the number of years with the town and the community's size and its ability to pay.

At any rate, whether it be because his title is unfortunate, while the Town Manager method of administration has been very successful in Maine, where the Manager Plan has been introduced into 132 communities, there appears practically a natural antipathy and hostility toward the Town Manager concept in Massachusetts. As to the reasons why people object to the Manager Plan, these seem to involve misconceptions rather than anything else. There is the frequent objection that the plan is undemocratic. Proponents of the plan in Amherst in 1953-54 answered this objection by pointing out that the voters elect both the Board of Selectmen and 215 representative town meeting members; that the town meeting has the final say on all policy matters and also on all appropriations; and that the Selectmen appoint, supervise, and may remove the Town Manager at any time.

A second objection is that the Town Manager Plan tends to reduce attendance at town meeting by producing an apathy or lethargy among the voters. The facts, however, seem to indicate that particular issues determine the interest shown in town meetings for any one year. Using the town of Amherst again, the representative town meeting attendance records for the five years preceding the adoption of the plan in 1954 showed a steady decline; 93%, 90%, 84%, 83%, and 78%. Since the appointment of the Manager the attendance percentage has been: 82%, 79%, 85%, 83%, and 86% in 1959.

The primary strength of the Manager Plan is the unification of powers in the town meeting and the Selectmen rather than their piecemeal distribution among several

boards, departments, and commissions. There is no real danger to democratic government from Town Manager system, as the elected Selectmen alone make the final decisions, and must stand or fall on these decisions. As for the Town Manager, he continues to occupy the uneasy role of serving only at the pleasure of the Selectmen. This is as it should be; for as long as elected men finally determine policy, take full responsibility for it, and retain the power of dismissal over the professional administrator, Massachusetts town government is adequately secure.

C. *Selectmen-Executive Secretary Plan*

Brookline is generally thought to be the first town with an Executive Secretary, but the duties and responsibilities which have become to be associated with that office were being performed in Wellesley by the Director of Public Assistance, who also served as Clerk of the Board of Selectmen as early as 1941.

This plan is an evolutionary one, one which developed and increased the duties and responsibilities of the office, much like the office of Selectman itself, which has developed its scope for more than three centuries.

To understand what a Selectman is and what he does, one must list his numerous duties and responsibilities, which are varied and unrelated. A partial list of the activities coming within the jurisdiction of the Sudbury Selectmen, for example, in addition to their own office, are as follows: Fire, Building, Wire Inspector, Forest Warden, Public Weigher, Pound Keeper, Surveyor of Lumber and Measurer of Wood, Inspector of Animals, Fence Viewers, Soldiers' Memorial Committee, Sealer of Weights and Measures, Town Agent for the Industrial Accident Board, Cemeteries, Gypsy and Brown Tail Moth work, Veterans' Services, Public Health, Town Engineer, Town Hall, Town Property, Dog Officer, Civil Defense, Accounting, Town Historian, Board of Registrars, Town Counsel, Election Officers, Police, Public Works Advisory Board, Board of Appeals, Board of Appeals for Subdivisions, SUASCO Water Shed Association, Industrial Development Board, Personnel Board, Ancient records, Town Insurance, Acceptance of Streets, Town Meetings, Granting licenses and permits, and appointment of officials.

In Wellesley, where the activities falling within the jurisdiction of the Selectmen are approximately the same as Sudbury's, the Executive Secretary has become involved in all of these activities and functions to some extent. For example, he is present in the Selectmen's office every business day, and is engaged in such varied activities as the

following: preparing the agenda for each weekly meeting of the Board; handling all correspondence for the Selectmen; receiving and carrying out decisions and instructions from them; coordinating the work of the several departments under the jurisdiction of the Selectmen with other town departments and state, county, or private agencies; providing the Board with factual information upon which they make decisions and formulate policies; and receiving and adjusting complaints and making referrals to the proper governmental or private agency. Concurrently, he serves as Director of Public Assistance, being responsible for the administration of the town's public assistance program. This latter activity not only involves administering the program of general relief, old age assistance, aid to dependent children, and disability assistance, but also planning and preparing the welfare budget and supervising expenditures, reviewing case records, and passing on the recommendations of the social worker.

In addition to these duties and responsibilities, pertaining primarily to day-to-day operation, the Executive Secretary in Wellesley has certain other duties of a more occasional nature. In the financial area, the Executive Secretary prepares the annual budget for and supervises the keeping of the ledger accounts of the following appropriations: Selectmen, Sealer of Weights and Measures, Town Hall, Insurance, new street construction, Memorial and Veterans' Days, noncontributory pensions, Chapter 90 projects, Town Report, Special Appropriations, special committee expense funds. Furthermore, he prepares the requests for appropriations for special purposes and projects, and assists in preparing and revising other departmental budgets including fire, police, building, and veterans' services. Two other occasional or periodic duties are the preparation of the warrant for town meetings (annual and special) and the annual town report. The former, includes the drafting of articles and motions and the supervision of the printing and distribution of the warrant; the latter involves supervising the preparation, publication, and distribution of the annual town report.

The position of Executive Secretary is, then, well-established in Wellesley. The only question remaining is when it will have to be set apart from the post of Director of Public Assistance. However, the significant thing to note is that the development of this position in Wellesley was very, very gradual, and that the position filled the need for full-time executive and administrative direction before the need had reached particularly urgent proportions.

In Brookline, an Executive Secretary was appointed in 1942 with the following duties: (1) to supervise the carry-

ing out of direction and policies of the Selectmen; (2) to act as liaison officer between the Board of Selectmen and other boards and officials of the town; (3) to cooperate with the department heads in effecting coordinated purchases of various materials; (4) to carry out other administrative tasks as might from time to time be delegated to him by the Board of Selectmen. The establishment of this office of Executive Secretary in Brookline experienced a certain resistance at the outset. With the passage of time, the utility of the position was acknowledged.

In 1952 the Coordination Study Committee of Brookline introduced the draft of a bill embodying certain features to materially strengthen the office of Executive Secretary, but the Town Meeting tabled these recommendations. Finally, in 1959 the Brookline Town Meeting adopted the recommendations of another Town Manager Study Committee which resembled the duties and responsibilities contained in the 1952 proposal. Under the revised legislation adopted by the town, the Executive Secretary can now examine all departmental budgets after they are presented to the Selectmen. Further, he can participate in the preparation of the budgets of departments under the jurisdiction of the Selectmen, and familiarize himself with the bases for the budget proposal. He is also authorized to recommend to the Selectmen any changes he deems desirable in these budgets, and should make available to the Advisory Committee (which is the Finance Committee in Brookline) such recommendations and the reasons therefor. Regarding departments not under the jurisdiction of the Selectmen, he is empowered to examine their budgets, and upon request of the Advisory Committee, make recommendations with respect to such budgets. Further, with respect to all departments, he is authorized to recommend to the proper authorities such changes in budgeting procedures as he deems advisable. Further, the Executive Secretary's responsibilities in the area of coordination were strengthened by authorizing him to advise the Selectmen, and those departments within their jurisdiction, on ways of achieving maximum efficiency and coordination. With respect to these departments, the Executive Secretary can take such administrative action as is necessary to carry out the policies and directives of the Selectmen. His activity as a liaison officer between these departments and other departments not falling within the Selectmen's jurisdiction is reaffirmed. Finally, in order that the experiences of this office may be more widely available, he is required to report annually on the activities of the office.

Thus, it is crystal clear that the positions of the Executive Secretary in Brookline and Wellesley represent the evolu-

tion of twenty years, so that now they are administrative positions of major importance. The length of time alone required to reach this present acceptance on the part of both towns indicates fairly well how difficult a time the idea of full time executive management had in being accepted by Massachusetts towns. The success, however, that these two towns have had in developing this office is significant, since they have created essentially a new position in Massachusetts town administration.

It was the Executive Secretary of Brookline who aided in drafting the enabling legislation passed by the General Court in 1956, now General Laws, Chapter 41, Section 23A, which provides:

“a town may, by vote or by law, authorize and empower the selectmen to appoint an executive secretary who may be appointed by them for a term of one or three years, and to remove him at their discretion. An executive secretary appointed under the provisions of this section shall be sworn to the faithful performance of his duties. During the time that he hold office he shall hold no elective town office, but he may be appointed by the selectmen or, with their approval, by any other town officer, board, committee, or commission, to any other town office or position consistent with his office. He shall receive such aggregate compensation, not exceeding the amount appropriated therefor, as the selectmen may determine. He shall act by and for the selectmen in any matter which they may assign to him relating to the administration of the affairs of the town or of any town office or department under their supervision and control, or, with the approval of the selectmen, may perform such other duties as may be requested of him by any other town officer, board, committee or commission.”

Following this enabling legislation, the towns of Weston, Wayland, and Wakefield accepted the Act and combined the duties and responsibilities of the office with the statutory position of Town Accountant. In Weston and Wakefield there was no formal specification of the authority of the position, but it has developed from usage and gradual acceptance. The same situation occurred in Wayland, where again the position's duties were not defined and prescribed, but grew over a period of time, until now, after four or five years of operation, it is a fairly well established position with rather well known and well accepted duties and responsibilities.

It might be added that in Wayland, through action of the Town Meeting, the Executive Secretary was uniquely charged with the responsibility of supervising all the ad-

ministrative and clerical activities of the employees in Town Hall. In Wakefield, the office has to administer as well a contributory retirement investment fund consisting of over 300 active members and 54 retired members at a cost of approximately \$80,000 annually to the town, and a contributory retirement investment fund of approximately \$600,000, as well as the administration and negotiation of the employees' group Accident and Health and Life Insurance which involve approximately 450 employees at an annual cost of approximately \$70,000, of which \$35,000 is provided by the town and \$35,000 by employee contribution.

Further discussion of the development of the office of Executive Secretary on a town by town basis would not be profitable. Essentially, the duties and responsibilities of the Executive Secretaries of various towns are similar with minor differences.⁹

This position of Executive Secretary has been evolved and developed to achieve certain aims and desires of the citizens of these Massachusetts towns and to compensate for some of the weaknesses, from an administrative point of view, of the unusually large number of independent boards, committees, departments, which characterize Massachusetts town administrative structure. In the absence of any true executive official, the office of Selectman with its conglomeration of duties and responsibilities, acquired through three centuries of its existence, approaches the concept of an executive office better than any other office in the Massachusetts town. It seems only natural, then, to locate a full time administrator and coordinator in an office which is administratively overburdened and have several other departments under his jurisdiction. There seems to be little doubt that this is the best location for such a position. It should be remembered that many duties of the Executive Secretary are delegated to him by the Selectmen, so that his role could be substantially modified by changes in the Board. Duties and responsibilities conferred by the process of delegation rather than legislation (as in the case of the Town Manager) can be rescinded in a variety of ways, ranging from attrition to failure to appoint. While the latter course may be farfetched because of the demonstrated utility of and confidence in the position, it must be remembered that the office of Executive Secretary relies on delegation of duties and responsibilities to a large extent.

Again, the Executive Secretary's relationships with other independent boards, departments, and committees are

⁹ See Figure 3 among appendices following the report.

generally cooperative and voluntary. Therefore, he must exercise great tact and diplomacy in dealing with them, and they, in turn, must realize that he is there to help them in the management of their offices. Perhaps in a way such an arrangement depends too much on the good will of the participating parties to be really effective. While this may be true to a certain extent, the citizens of those communities which have an Executive Secretary not only consider administrative principles but also desire to preserve the basic town administrative structure which they feel lends itself to greater citizen participation than the more streamlined techniques of municipal operation. These towns, like Brookline, Wakefield, Wellesley, Weston, among others, are convinced that the office of Executive Secretary is indeed a worthwhile and necessary adjunct to town administrative structure, and it seems to recommend itself to further adoption by other communities, notably Sudbury.

It might be pointed out also that discussion with Mr. Norman E. Taylor, Executive Secretary of Wayland, revealed that he was an outsider, with a background in accounting, with 20 years in municipal government, who came to the town as a combination Executive Secretary-Accountant. He started with a salary of \$8500 and is now enjoying a salary of \$10,600. He believes that Wayland is presently not large enough to have both an Executive Secretary and a Town Accountant, but when it reaches the size of 14,000-15,000 in population it may be ready to separate the offices. Mr. Taylor does most of the things that have been enumerated as being the normal and common duties of an Executive Secretary and feels that he has cut away detail from the Selectmen and has managed to do all their leg work. As to acceptance, he maintains that it took him three years to gain the confidence of all the boards, but that at this time the office seems to be working very smoothly and is well regarded and accepted in Wayland.

D. *The View of our Selectmen*

The question of whether an Executive Secretary would benefit the Sudbury Board of Selectmen was put to all three of its members. They agreed that there was no need for one because Sudbury had available two relatively full time Selectmen in the persons of Mr. Fairbank and Mr. Tighe, who had and who devoted the time necessary to handle the duties of the office. When the year came that Sudbury had three part-time Selectmen, it was the consensus of the Board that an Executive Secretary would merit consideration.

Mr. Tighe, who is Town Clerk as well as Selectman, further explained his position by listing some of the normal duties with which he is involved. He is engaged in such varied activities as opening all the mail addressed to the Town Clerk and the Selectmen; preparing the agenda for the weekly meetings of the Selectmen, including such correspondence as is required in their joint decisions for reply; handling all of the return correspondence for the Selectmen; advertising for public bids; sending notices to all town boards and committees regarding warrant articles calling for the appropriation of money; and drawing up the warrant and town report and causing them to be printed, and seeing to their posting and delivery, for town meetings; to mention a few.

Mr. Tighe estimates that he spends about 45 hours a week handling both jobs, with the work about evenly divided between them. It is his opinion, therefore, that there is not presently enough work for an Executive Secretary. As to hiring one now, letting him grow into the job, for the ultimate use of part-time Selectmen, the Board thought it would be better to have the part-time Selectmen then in office hire their own man.

As to choice between an Executive Secretary and Town Manager, if a choice had to be made, the Board preferred the former.

This would seem to be the same position that the Sudbury Selectmen took in 1956 when this idea was first presented and recommended, except that they now see an Executive Secretary in Sudbury's future.

Analyzed further, however, it is quite obvious that as the Board is presently constituted, its Selectmen, however conscientiously and well they are performing certain duties of the office, are not performing them all. As they see it, right now the job is being handled well and smoothly. But a simple review of the duties of the Selectmen of other towns now being handled either by an Executive Secretary or a Town Manager, discloses that there are many areas of municipal administration that are simply being neglected by the Sudbury Selectmen, for example, uniformity of purchasing, coordination in the maintenance and use of equipment, full utilization of manpower, and coordination of the activities of the various town boards and departments, to mention a few.

It seems inconceivable to this Committee that twenty-two and one-half hours a week on the part of one "full-time" Selectman and something less than that on the part of each of the other two Selectmen could really do the job

of running a multi-million dollar business. Even if it could, since it does take two to three years for an Executive Secretary to develop his job and the utility of his office, the time to hire such a man would appear to be now, not when we have three part-time Selectmen hopelessly bogged down and we have presented to the town another situation for crisis legislation.

By hiring an Executive Secretary now, the transition from full-time to part-time Selectmen can be gradual and smooth, and the office of Executive Secretary can be developed soundly under the guidance of the present incumbents, two of whom have each had more than a score of years in office. Their experience and knowledge of Sudbury's traditions and aspirations can be of real help to an Executive Secretary. May we not ask that they contribute that much to the position which they concede must be created eventually? Analyzed further, the demands of and pressures on a Selectman are well known. Candidates for the office with only part time to give do not honestly feel that they can properly discharge the duties of the office, and consequently do not run. No one with a full time business or professional occupation can afford to serve in this job, which is essentially for those who can make policy rather than for those who simply have time to give to the town. The result is unhealthy. The perpetuation of the incumbents in office or throwing the office open only to the retired or to the career politician seems inevitable so long as the decision to adopt an Executive Secretary is delayed.

E. *Evaluation and Recommendations*

It may be asked why, in the Commonwealth of Massachusetts, having 83 or 84 towns with populations of over 10,000, only 17 towns have the Town Manager Plan, and only 9 towns have Executive Secretaries, with only five more towns — possibly six — considering Executive Secretaries. This is a question that can hardly be answered categorically. Certainly the reluctance of the New Englander to give up his traditional concepts of town administration is a factor. However, nothing much can be gained from the statistics themselves. Each of the 312 towns in the Commonwealth possesses a matchless personality, and hence there is no single organizational framework which would fit the needs of all nor satisfy them all. It has often been said that just because another town did something that is no reason why we should do it also. Conversely, just because some other town does not do it, it is no reason why we should not. This argument gets nowhere.

Certainly, also, it must be remembered that the enabling legislation for an Executive Secretary is scarcely 6 years old.

It is the considered conclusion of this report, particularly based on the situation in Sudbury, as set forth above in the preceding paragraph, that an improvement in our town administration machinery is indicated. The only question remaining is whether it is our recommendation to adopt a Town Manager Plan or a Selectmen-Executive Secretary Plan. In practical effect, both plans are designed to do the same thing, with one essential difference. The Town Manager Plan defines the exact duties of the job and sets them up by a special act of legislation. The duties are legislated not delegated. This is a matter which requires much intensive study by at least a five man committee, who would have to make an intensive and exhaustive examination of the town's present administration to determine just what the duties of the Town Manager should be, particularly what people he should appoint, what people the Selectmen should appoint, and all the other fine and detailed questions which must be decided, before such a special piece of legislation is put together for presentation to the General Court and eventual adoption by the Sudbury Town Meeting. Sudbury, it seems, is not yet in the position where the need for professional management is that urgent that we need to sit down right now and define the exact duties and responsibilities and powers of a Town Manager. Indeed, we are not yet ready to do so, without the study being made, a study which would occupy any committee for at least the better part of one full year. However, there is that much need at the present for professional assistance to merit the adoption of an Executive Secretary at this time. All that need be done is to adopt the idea at the Annual Town Meeting and the man can be hired without more formality than that. There is, then, very little delay involved in acquiring the services of an Executive Secretary. This man, once hired, and constituted in his office, can then follow the pattern of Wayland, in gradually developing his job to one of real utility to Sudbury. It is a job that must evolve slowly, as it was seen in the cases of Brookline and Wellesley, where the process took some twenty years, and during his term of office, the matter of investigation of the advisability of a Town Manager is not ruled out. As a matter of fact, with an Executive Secretary working in the office, and developing his duties and responsibilities, the job of determining whether or not a Town Manager is advisable in the town of Sudbury would be simplified if not materially assisted. On the other hand, if we were simply to appoint a committee on the advisability of adopting a Town Manager Act, there would be no professional management in the Town Hall for the two or three years it would take to get such an Act finally approved by the town of Sudbury after its adoption by the General Court.

For another reason, it would seem, at least at this time, that an Executive Secretary is preferable to Town Manager for Sudbury. One of the features of the Town Manager Plan is the contemplation of streamlining offices, reducing the number of departments and boards, departmental reorganization, which is not possible under the Executive Secretary Plan. Sudbury, with more than general citizen interest in local affairs and a higher than average citizen participation in the determination of public policy shows a willingness to support and finance fractionated administration and to serve on the innumerable boards and committees in the town. It would seem, therefore, that the temperament of Sudbury would find an Executive Secretary more palatable than a Town Manager. This at least would be the conclusion of this report based on studies to date. Whether a Town Manager Committee would come to the same conclusion or not, no prediction can be made. Further, the installation of an Executive Secretary, regardless of how wide his administrative authority extends or may extend, is really a staff or auxiliary change rather than a basic change in government. The Manager Plan is really a distinct form of government in the consideration of most people, rather than a method of administration. Consequently, those in Sudbury who are eager to preserve the more traditional character of our town government would favor the Executive Secretary Plan.

It is true that the Executive Secretary's position can accomplish only limited objectives, but these limited objectives are consistent with the very objectives in which the town should be interested. An Executive Secretary can provide full time professional administration in the office of the Selectmen and varying degrees of direction to and control of the departments under their jurisdiction. He can supply services to other dependent boards or committees if they desire such services, but he cannot abolish, reorganize, or consolidate these departments, boards, or committees. Thus, while laboring under some potentially serious handicaps, the Executive Secretary, from the theoretical point of view of public administration, does provide an opportunity for much useful executive or managerial service. It is realized that his duties and responsibilities are determined and delegated by a three-man Board of Selectmen whose membership may be altered at succeeding elections. This is not true in the case of the charter or statute creating a Town Manager, so that it is less than an ideal situation viewed from the aspect of public administration. There is a very real possibility that the Executive Secretary's position would fluctuate both in prestige and in responsibility, simply as a result of varying concepts of his proper role by different Boards of Selectmen.

It is also true that because relationships with other independent segments of the town government are based almost entirely on the personal tact and diplomacy of the Executive Secretary, plus the recognition of his competence, often grudgingly admitted after several years, that the recruitment of his replacement and his acceptance by these departments, boards, and committees may prove to be quite a problem.

It also must be pointed out that there are two important facts concerning men who occupy these positions as Executive Secretary. They are: (1) The present Executive Secretaries have been, for the most part, lifelong residents of their communities, who have been the only individuals to hold their present positions (Wayland would appear to be an exception); (2) They have generally been employed or involved in some manner in town government prior to assuming their secretarial duties and responsibilities. These two facts are important to the future of the position, since when these men retire, certain alternatives are presented to the town, namely, whether the town should recruit a new Executive Secretary from among the employees or people of the town, or whether it should embark on a quest for a replacement with a state or nation-wide canvass for the talent trained and available for this type of work. Again, because the position of Executive Secretary is so intertwined and identified with the personality of the occupant of the office, the question may well arise as to whether a town could get a suitable replacement. These are very real and thorny questions, implicit in the adoption of an Executive Secretary.

As to the backgrounds of the present incumbents of the office of Executive Secretary, they have generally had their formal training in Business and Accounting, rather than Engineering and Public Administration, as was true of the Town Manager group. The Executive Secretaries have as a group, however, supplemented their education with special courses in Public Administration, Law, and Public Finance. This latter point is significant, since it seems to indicate that persons with Public Administration training with a knowledge of municipal law and finance could probably qualify for these positions.

What we are probably saying is that the Executive Secretary is the halfway point in the further development of the Town Manager Program, and that for the immediate future of Sudbury there appears to be little doubt that if we desire methods to improve coordination and control of our municipal operations, the professional management of its administrative apparatus, the full utilization of men

and equipment, and the advantages of increased planning and programming of services, we should turn to the Selectmen-Executive Secretary Plan of town government for the achievement of these objectives.⁴

⁴ See Tables 1 and 2 for Towns with Managers and Towns with Executive Secretaries.

COMBINING THE OFFICES OF TREASURER AND TAX COLLECTOR

Pursuant to the mandate of the 1961 Annual Town Meeting, your Committee on Town Administration renders the following report on the question of whether the Town should consolidate the two offices of Treasurer and Collector into one office.

Your Committee is opposed to this consolidation, and favors instead the retention of the present system of separate offices.

In theory, it would appear to be desirable to have a combined Treasurer-Collector in Sudbury. It has been suggested that a savings in salaries can be effected by the combination, for one man would do the work of two at, perhaps, less than double the salary of one. It would also appear that administrative advantages can be gained, since the tasks of both officials relate to Town finances, so, therefore, must relate to each other; and, further, since it a wasted step to have the tax money pass through the hands of two officials on its way from the taxpayers to the suppliers to the Town of goods and services, the gain in administrative efficiency is doubled.

However, your Committee feels that these arguments in favor of consolidation of the two departments do not survive closer analysis. First, it is doubtful that any salary savings can be effected, as the task of the Collector alone, not even taking into account the task of the Treasurer, is a full-time one; if there were to be a collector-treasurer in Sudbury, he would require one or more assistants, as do the collector-treasurers in many other towns. Thus, combination can be more expensive than separation.

Nor does it appear that the functions of the two departments are so related that they may be combined for greater efficiency. The Treasurer's three main tasks are accounting, borrowing and disbursing. For these tasks, he needs skill in the management of books of account, and a familiarity with the "money market." His disbursements are made according to a strict set of laws, regulations and usages; his borrowing must be based on a foresight of when funds will be necessary, and when the loans may be repaid out of tax collections. To only this latter extent do the Treasurer and Collector require any know-

ledge of each other's functions; your Committee feels that this requirement can be satisfied by the already-existing informal liaison that exists between the present Treasurer and Collector in Sudbury.

Differing entirely from the Treasurer's functions, except in the aforementioned minor area of borrowing, are the Collector's duties. True, he must have a basic knowledge of accounting in order to keep track of collections until they are turned over to the Treasurer, but in the Collector, accounting is a secondary skill. He must also manage the property that comes into his hands as a result of tax foreclosures; the Treasurer has no duty related to that.

Finally, but foremost, is the Collector's function of reducing the taxes committed by the Assessors to him for collection to cash — his basic job of collection. He must realize the most possible money on the taxes assessed by other officials; a collector is not to be judged by how well he collects the first 95% of the taxes committed to him, which are collected amicably within a few months after commitment, but by how well he collects the remaining five per cent which fall into the category of delinquent taxes. To collect this latter amount, the Collector has a bristling arsenal of legal weapons, including seizure of property and even imprisonment of the person. To use these devices to maximize tax collections requires a specific type of personality, one which can sanction the use of extraordinary remedies without fear of the consequences to him personally. It has been said that because of his disbursing function, the Treasurer is the most popular man in town; on the other hand, the Collector, if he performs well, has reason for being widely disliked. This capacity for unpopularity, as it has been called, is a necessary qualification for the office of Collector, but is useless in the Office of Treasurer. Your Committee feels that the chances of finding one man with all of the widely differing qualifications for these two offices, are small indeed, and for this reason, continued separation of the two offices is desirable.

Bearing out the theory that separate officers would work more efficiently than combined are records of the performance of the two systems. Based on the collection records of the Cities and Towns of Massachusetts with respect to the 1960 poll, personal property and real estate taxes ("PPR") as of April 1, 1961 (six months after the due date of October 1, 1960), separate collector's departments have collected a higher percentage of the taxes committed to them than combined treasurer-collectors.⁵

Of the 351 communities in the Commonwealth, 78 have adopted consolidated financial departments; however, due to

⁵ See Appendix A among appendices following report.

the fact that some of the 78 are our largest cities (for example Boston, Worcester and Cambridge), well over half of the 1960 PPR taxes were committed to collector-treasurers for collection. As of April 1, 1961, 4.2% of the total 1960 PPR commitments of the "combined" communities remained uncollected; on the other hand, municipalities maintaining separate departments only had an average of 3.3% uncollected taxes of the same category. The difference of .9%, if applied to Sudbury's 1960 PPR commitment of \$1,399,532, indicates that, statistically, Sudbury's collections would suffer by \$12,595 per year. As the commitment rises, as it does yearly, so would this statistical figure.

If our study of the performance of the two systems is limited to communities which, like Sudbury, had 1960 commitments between one and two million dollars, the picture is only slightly improved. Out of 48 such, there are twelve with combined departments, and these twelve averaged uncollected PPR taxes for 1960 of 3.6% of the commitment, while the 36 maintaining separate offices averaged only 3.3%. Again applying that difference to Sudbury's 1960 PPR commitment, we see that to combine would mean an annual statistical cost of \$4199.

Out of 49 communities with "good" records of collections of PPR taxes (none uncollected for years prior to 1960, as of April 1, 1961), 21 have combined systems, while 28 have maintained separate departments. Of the 21 "combined" towns, however, no less than eight, perhaps more, have Deputy Tax Collectors in the office of the Collector-Treasurer, performing the entire collection function and leaving the Collector-Treasurer free to concentrate on the duties ordinarily assigned to a Treasurer. Thus, it can be said that of the aforementioned 49 communities, at most thirteen, or less than one-third, have the pure combined system that has been proposed for Sudbury, at least eight have modified systems somewhere between the two, while more than half, or 28, have systems similar to Sudbury's.⁶

Sudbury's tax collection record is far better than average. As of April 1, 1961, Sudbury's uncollected 1961 PPR taxes amounted to 2.9% of the commitment. This is 1.1% below the commonwealth-wide average, 2.3% below that of the "combined" towns of all sizes, and .7% below that of the "combined" towns of the \$1-2 million-commitment range.

Your Committee feels that the system which produced this record should not be disturbed; in theory and in practice, the proposed change would be detrimental to the Town.

⁶ See Appendix B among appendices following report.

SALARIES OF ELECTED TOWN OFFICIALS A COMPARATIVE SURVEY

The following report represents our study of the salary structure for elected positions. The study should be read and considered in the light of a limitation of time, which effected a modification of our survey techniques. By shortening the survey method, we have saved considerable time at the expense of some comparability. This limitation considered then, our recommendations are made from a conservative outlook, to avoid any possibility of leading the Town to an unwise decision. Accordingly, our recommendations are limited to those for which we have a sound basis in fact.

Scope of Survey:

Our survey has included those towns that are adjacent or in close proximity to Sudbury. It includes those towns similar to Sudbury in size, type and form of government, relative proportion of residence to industry, etc. The selected towns included Acton, Ashland, Bedford, Concord, Lincoln, Weston, and Wayland. Knowledgeable officials were contacted, usually by telephone, but in one case by visit and in another by correspondence. The participants were extremely cooperative and supplied us with reliable information in as much detail as this type of survey would permit. The number of positions surveyed included each compensable elected office in Sudbury.

The Facts Obtained:

1. *Moderator:*

Sudbury pays \$100 per year and no expenses

Three (3) of the surveyed towns pay nothing.

The others pay as follows:

\$10 per year

\$25 per year plus \$25 expense

\$50 per year

\$75 per year

2. *Town Clerk:*

Sudbury pays \$2,800 per year and \$800 expenses.

The surveyed towns pay as follows:

<i>Annual Salary</i>	<i>Expenses</i>	<i>Comment</i>
\$150.00	0	Town has full-time Executive Secretary
400.00	\$800.00	
1,545.00	450.00	Combined with Treasurer
2,500.00	1,000.00	
3,000.00		Combined with Treasurer
3,400.00		Combined with Tax Collector
5,850-6,300 (range)		Combined with Assistant Librarian to make full-time position

Considering the area pattern combining this function with others, Sudbury's rate is satisfactory. In those towns where there is a permanent Town Administrator or Executive Secretary, the Town Clerk's function is combined or reduced, and the rate of compensation accordingly reduced.

3. Board of Selectmen:

Sudbury pays the Chairman \$600.00 per year, each member \$500.00 and allocates \$450.00 expenses for its three (3) member board.

Compensation in surveyed towns:

<i>Annual Salary Chairman</i>	<i>Annual Salary Member</i>	<i>Expenses for Group</i>	<i>Comment</i>
\$100.00	\$100.00 each	\$300.00	3 Selectmen
175.00	175.00 each	500.00	---
200.00	100.00 each	285.00	3 Selectmen
300.00	200.00 each	---	---
500.00	500.00 each	1,200.00	---
550.00	500.00 each*	---	---
600.00	400.00 each†	600.00	5 Selectmen
	600.00 each	1,275.00	Amount proposed for 1962. Presently \$400 each

* Clerk

† Member

Again, Sudbury's rate of compensation is adequate.

4. Board of Assessors:

Sudbury has three (3) assessors and pays its Chairman \$900.00 per year, each member \$800.00, and allocates \$2,050.00 expenses for the group.

Compensation in surveyed towns:

<i>Chairman Salary</i>	<i>Member Salary</i>	<i>Expenses</i>	<i>Comment</i>
\$100.00	\$100.00	---	Employ consultant for field work
250.00	175.00	8¢ per mile	Do own field work
800.00	700.00	---	Employ full-time assistant assessor @ \$110.00 per week for field work
1,500.60	1,100.00*		
1,500.00	500.00†		
	900.00	\$800.00	
		700.00‡	
1,800.00 P.R.	1,000.00		P.R.==Personnel Rate
3,400.00	1,000.00‡	---	Chairman full time. Compensation of others based on amount of time given to the job
	750.00§		

* Clerk

† Member

|| Chairman

‡ Second Member

§ Third Member

Sudbury's rate of compensation for its Board of Assessors is lower than the rates reported by comparable communities. An adjustment of the rates to \$1,200.00 for the Chairman and \$1,000.00 for each member would provide a more equitable salary structure.

5. *Treasurer:*

Sudbury pays \$2,300.00 per year and \$400.00 expenses. Surveyed towns pay:

<i>Annual Salary</i>	<i>Expenses</i>	<i>Comment</i>
\$200.00	—	Town has full time Assistant Treasurer at \$4,160.00 per year
1,200.00	1,000.00	Source reports substantial increase proposed for 1962
3,000.00	—	Combined with Town Clerk for which additional \$3,000.00 (Total \$6,000.00) paid
3,660.00	—	Combined with Tax Collector
3,100.00	700.00	Combined with Town Clerk for which additional \$1,545.00 (Total \$4,645.00) paid
5,500.00	300.00	—
7,170.00	2,750.00	Combined with Tax Collector to make full-time job

Again, Sudbury's rate of compensation is low. It is recognized that many of the comparisons are based on combination jobs, but the combining has been accomplished to provide full time positions, and the amount allocated to the treasurer part of the function makes a rate for Sudbury of \$3,500.00 per year more realistic.

6. *Collector of Taxes:*

Sudbury pays \$4,000.00 annual salary and \$840.00 expenses.

Three (3) of the other towns combine this function with another: two (2) with Treasurer and one (1) with Town Clerk. The other towns compensate as follows:

<i>Annual Salary</i>	<i>Expenses</i>	<i>Comment</i>
2,475.00	1,025.00	—
3,000.00	—	—
3,225.00	—	—
6,000.00	200.00	6,000.00 proposed for 1962

This situation does not indicate Sudbury's rate of compensation to be out of line on facts so far developed by this study and having in mind that the job was set up as a part-time job.

7. *Highway Surveyor:*

Sudbury pays an annual salary of \$5,800.00, and it is a full time position.

The surveyed towns having full time positions report as follows:

<i>Title</i>	<i>Annual Salary</i>
Supt. of Streets	\$7,325.00
Supt. of Public Works	9,000.00
Public Works Dept. Head	6,375.00
Supt. of Public Works	8,350 - 9,250 (range)

Although Sudbury's Highway Surveyor appears to have some responsibility for the operation of the Highway Department, it is felt that the reported positions, having over-all Public Works responsibility, are therefore heavier jobs. Since Sudbury plans a study to consider the establishment of a Public Works Department, it is felt to be advisable to postpone action on this situation.

8. *Tree Warden*

Sudbury's position is decidedly part-time and pays \$16.00 per day and expenses of 8¢ per mile.

Surveyed towns pay:

<i>Annual Salary</i>	<i>Expenses</i>
\$200.00	—
350.00	\$340.00
600.00	—
600.00	—
2,885.00	1,100.00

Since Sudbury's rate of compensation is based on the number of days worked per year, it becomes impossible to relate our situation to those of other towns, without the detailed comparative knowledge of the amount of time actually spent on the job.

*Observations:*1. *Comparability:*

(a) Most elected positions have token salaries, and are not intended to compensate person for time worked — public service view.

(b) The need for a more detailed study.

2. *Combination of functions:*

(a) A few situations defy comparison because of combined functions making them full time positions; e.g., Town Clerk, Tax Collector, Treasurer, etc.

(b) The majority of the token salary positions require little time because of the availability of a clerical staff reducing positions to little more than the signing of papers

(c) This is especially true for those towns having Executive Secretaries.

3. Expense situation:

There are a variety of practices. The actual use of the expense account varies greatly.

4. Other compensable positions:

A more detailed study should consider those additional functions unpaid in Sudbury but compensated by other towns, such as Board of Health, Public Welfare, etc.

Recommendations:

1. Treasurer: increase salary to \$3,500.00 per year.
2. Assessors: increase Chairman's salary to \$1,200.00 per year and each member's salary to \$1,000.00 per year.
- 2A. Consider combining town clerk and tax collector, especially if Executive Secretary is favorably acted on.
3. Highway Surveyor: leave alone until consolidated public works program studies are completed.
4. Continue present study for more detailed examination of:
 - a. Position requirements and descriptions
 - b. Expense policy
 - c. Actual time needed to perform job
 - d. More detailed comparisons of practices in other towns, including other compensable positions.
5. Indications are that future studies may well reveal Tax Collector's job to be full time.

TALENT SEARCH COMMITTEE

The Talent Search Committee is a subcommittee of the Committee on Town Administration which was created during 1961 in response to a demand for a pool of qualified and interested citizens who could be utilized for citizen participation in town affairs. The Moderator and the Board of Selectmen have to make appointments annually of a considerable number of citizens to man various boards, committees, and special committees which, on a very decentralized basis, handle all the affairs of the town. The difficulty in finding these people, particularly

in a town which has had such an influx of new faces, has increased, and it was thought that the Talent Search Committee could solve, or at least assist, in this problem.

This Sub-Committee, made up of Frederick LaTrelle, Cecilia T. Serpa, Norman Mattson, Daniel P. Jameson, Joseph Brown, Walter S. Crowell, Jr., Robert A. Bareiss, and Russell S. Rockafellow has been at work since the last town meeting making up cards for every "suspect," so to speak, and each card has been punched for the occupation of the individual, so that people with similar occupations could be culled out as a group rather rapidly. The plan of this Committee is to contact by telephone or personally each of the 1,500 names that they have accumulated on cards, for the purpose of ascertaining whether or not they have an interest and an aptitude for participation in some area of the town's government. The results will be capsuled on the card and from this information a list of potential talent may be made available to the Town Moderator and Board of Selectmen.

This work is a continuing and difficult job, and it is still in progress. However, we are pleased to report that certain demands for personnel for various boards and committees have already been satisfied by this Talent Search Committee. They dug into their records and cards and came up with a list of some twenty or thirty names which have been already furnished to the Moderator and the Selectmen.

It is hoped that the Talent Search Committee will be able to complete its assignment within the next few months, and that it will be made a permanent subcommittee of the Committee on Town Administration, so that their work can be kept continually up to date.

PUBLIC WORKS CONSOLIDATION

One other technique for improving the town government administration is that of a consolidated Public Works Department. This is a subject that this committee has undertaken several times to study without result. A Public Works Subcommittee was formed many years ago. For one reason or another, the Committee never did function, members moved out of town or became unavailable, and the town has never received the benefit of any study in this very important field. Since 37 towns in Massachusetts have consolidated departments of public works, the matter seems to deserve some bona fide study and examination, so that it may be considered by the Town for its possible use and benefit.

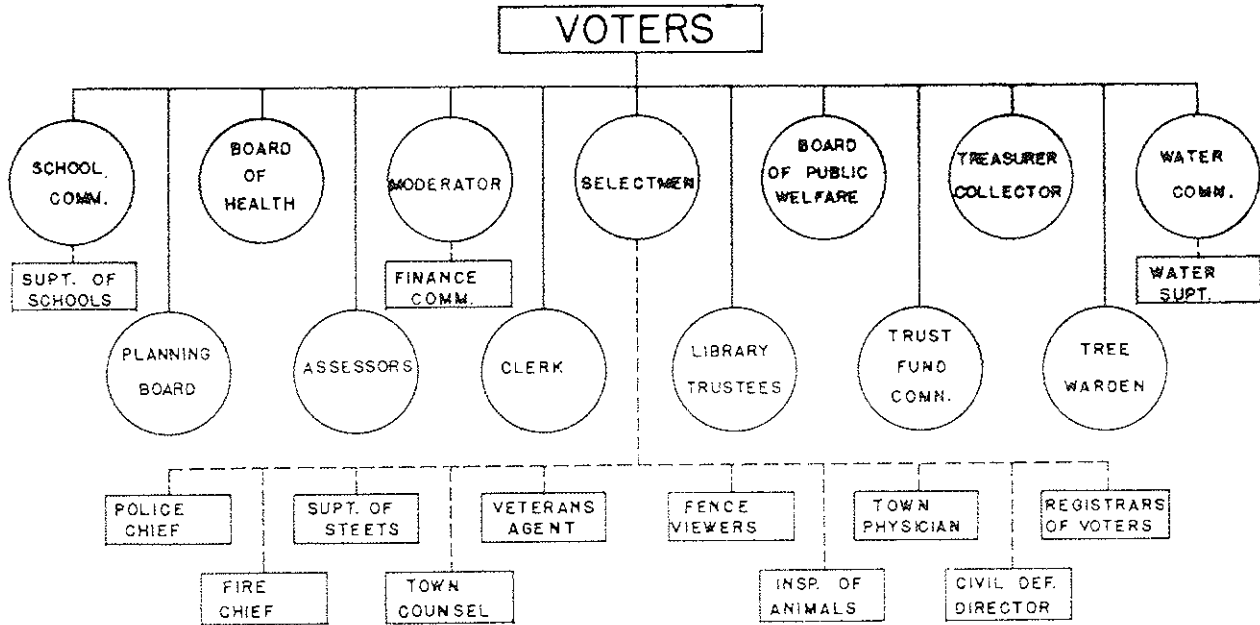
It is desired by the COMMITTEE ON TOWN ADMINISTRATION that it be continued in office for the purposes of undertaking the Public Works Consolidations study, for continuing the work of the Talent Search Subcommittee, and for participating in the work of the Town Manager Committee, if voted by the town, and in such other related activities as the town may direct it to undertake for investigation.

Respectfully submitted,

COMMITTEE ON TOWN ADMINISTRATION

J. FLEET COWDEN, Chairman
FRANK R. SHERMAN, Secretary
CARL A. LILJESTRAND

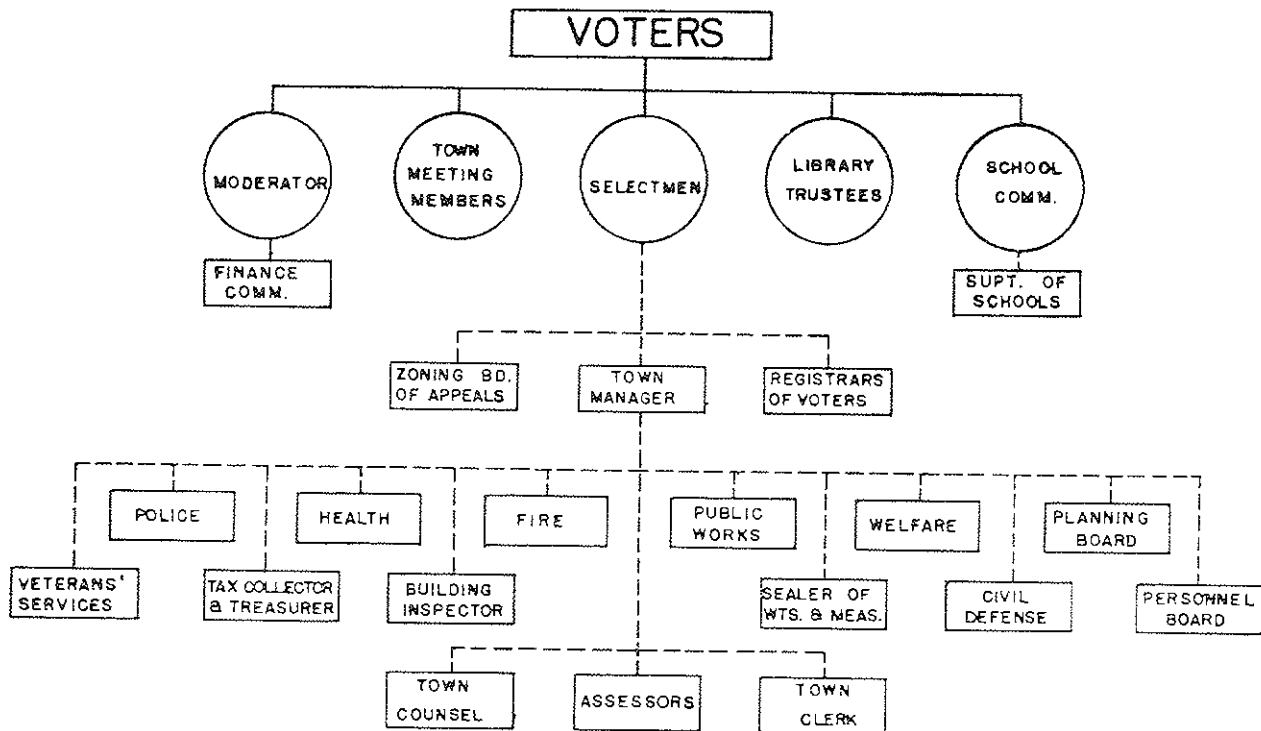
FIGURE 1
 TRADITIONAL TOWN ORGANIZATION CHART



TOWN MAY VOTE SELECTMEN TO ACT AS BOARDS OF HEALTH, WATER AND SEWERS, WELFARE, PLANNING, AND ASSESSORS.

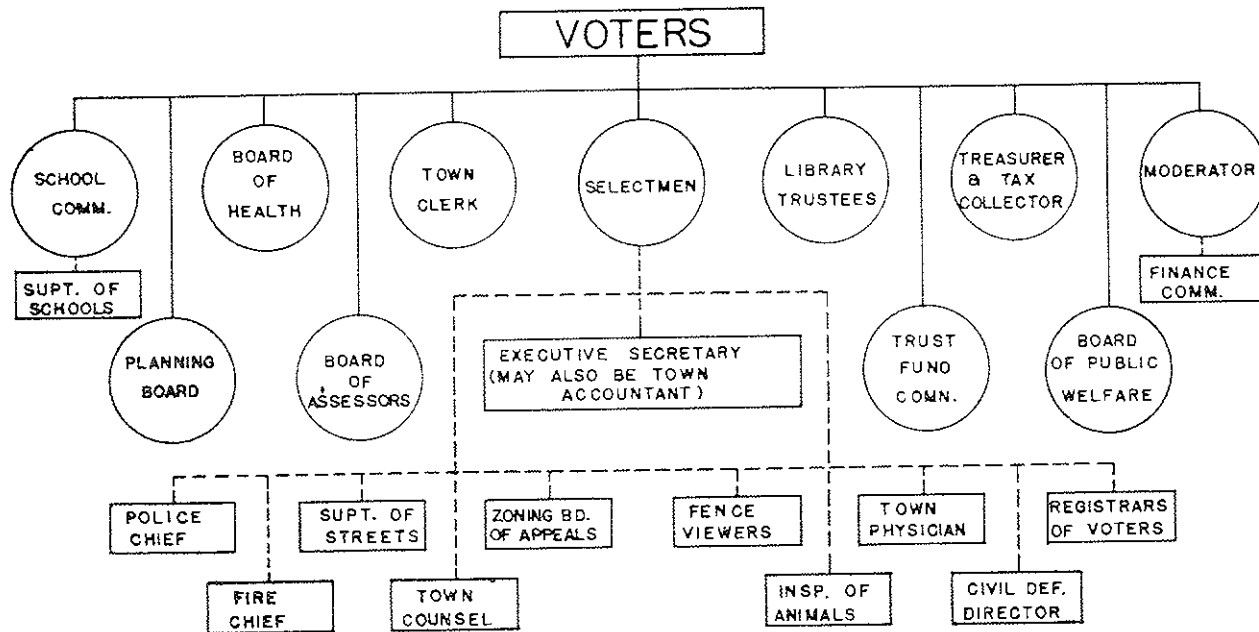
CIRCLES INDICATE ELECTED OFFICIALS. DOTTED LINES INDICATE APPOINTED OFFICIALS.

FIGURE 2
TOWN MANAGER ORGANIZATION



CIRCLES INDICATE ELECTED OFFICIALS. DOTTED LINES INDICATE APPOINTED OFFICIALS.

FIGURE 3
 SELECTMEN-EXECUTIVE SECRETARY ORGANIZATION



THE EXECUTIVE SECRETARY HAS DELEGATED DUTIES AND RESPONSIBILITIES WITH THOSE DEPARTMENTS RESPONSIBLE TO THE SELECTMEN. HE HAS INFORMAL CONTACTS AND RELATIONSHIPS (INCLUDING DUTIES) WITH THE OTHER DEPARTMENTS OF THE TOWN.

CIRCLES INDICATE ELECTED OFFICIALS. DOTTED LINES INDICATE APPOINTED OFFICIALS.

TABLE 1
TOWNS WITH MANAGER

	<i>Population**</i>	<i>In Effect</i>
1. Amherst	13,510	1954
2. Andover	17,149	1959
3. Arlington	49,711	1953
4. Concord	12,202	1956
5. Danvers	21,876	1950
6. Holden	10,129	1952
7. Ipswich*	8,529	1955
8. Mansfield	7,738	1921
9. Middleborough	11,034	1921
10. Norwood	24,930	1915
11. Provincetown	3,361	1954
12. Randolph	18,851	1955
13. Saugus	20,751	1948
14. Shrewsbury	16,757	1954
15. Stoughton	16,319	1922
16. Williamstown	7,288	1957
17. Wilmington	12,379	1951

*Town manager designated executive secretary.

**Population statistics taken from : 1960 *Census of Population, Preliminary Report*, (Massachusetts). PC (P1)-23 G.P.O., Washington, D. C., August, 1960.

TABLE 2
TOWNS WITH EXECUTIVE SECRETARIES

	<i>Population</i>
1. Adams	12,358
2. Brookline	53,351
3. Dracut	13,299
4. Wakefield	24,294
5. Wayland	10,384
6. Wellesley	26,017
7. Weston	8,258
8. Westwood	10,343
9. Winchester	19,434

Under consideration in the following towns:

1. Chelmsford	15,006
2. Greenfield	17,611
3. Natick	28,645
4. Reading	19,257
5. Sharon	10,052
5. Braintree	31,014

APPENDIX A

1960 poll, personal property and real estate taxes committed and uncollected, with percentages, as of April 1, 1961, arranged by various classes of communities of Massachusetts.

<i>Category</i>	<i>1960 commitment</i>	<i>uncollected as of 4/1/61</i>	<i>per- centage</i>
351 cities and towns (entire Commonwealth)	\$700,889,139	\$26,647,833	3.8%
Municipalities with combined treasurer-collectors	395,020,338	16,522,810	4.2%
Municipalities with separate treasurers and collectors	305,868,801	10,125,023	3.3%
Municipalities with commitments between one and two million dollars	57,801,731	1,886,847	
Municipalities with commitments between one and two million dollars and combined treasurer-collectors	17,792,556	563,596	3.6%
Municipalities with commitments between one and two million dollars and separate treasurers and collectors	40,009,175	1,323,251	3.3%

Sources: compilation entitled "Uncollected City and Town Taxes as of April 1, 1961" on file in the Office of the State Tax Commission, State House, Boston; Roster of Membership, Massachusetts Collectors and Treasurers Association.

APPENDIX B

Cities and towns of Massachusetts with no uncollected poll, personal property and real estate taxes for years prior to 1960, as of April 1, 1961, showing system of collection.

<i>Town</i>	<i>System</i>
Acushnet*	combined — information on use of Deputy Tax Collectors unavailable
Arlington	combined, with Deputy Tax Collectors
Avon	separate
Barnstable	separate
Brookline	combined, with Deputy Tax Collectors
Chilmark	separate
Clinton	separate
Danvers	separate
E. Longmeadow	combined — information on use of Deputy Tax Collectors unavailable
Eastham	combined
Gosnold*	separate
Grafton	separate
Granby	separate
Hamilton	separate
Haverhill	combined, with Deputy Tax Collectors
Holden	combined
Kingston	combined
Lunenburg	combined, with Deputy Tax Collectors
Lynn	separate
Malden	combined, with Deputy Tax Collectors
Mansfield	combined
Marblehead	separate
Marion	combined
Mashpee	combined, with Deputy Tax Collectors
Mendon	separate
Methuen	combined, with Deputy Tax Collectors
Mt. Washington	separate
New Ashford	combined
Norwell	separate
Pepperell	separate
Princeton	separate
Rockport	combined
Sandwich	combined
Shelburne	separate
S. Hadley	separate
Southwick	combined
Sunderland	separate
Walpole	separate
Watertown	separate
Wayland	separate
Wellesley	combined, with Deputy Tax Collectors

Wellfleet	separate
W. Bridgewater	separate
W. Springfield	separate
Weston	combined
Westwood	separate
Williamstown	combined
Worthington	separate
Yarmouth	separate



REPORT OF THE TOWN ENGINEER

To the Board of Selectmen
Sudbury, Massachusetts
Gentlemen:

I hereby submit the following report for the year ending December 31, 1961.

During the year requests from twenty departments or committees for information concerning their individual needs were complied with.

Some of the more specific requests are as follows; Conservation areas, proposed areas by the department of Natural Resources to be classed as wet lands, proposed areas to be in Flood Plain, proposed and alternate routes of the Boston Edison Power Line, survey of the Haynes Road School site, a list of proposed school sites, survey of land donated by Mr. Vassolotti for Recreation purposes, layout and supervision of the construction of two tennis courts at Featherland Park, contour plan of fire station lot North and Dakin Roads, checking gravel pits for elevation on Boston Post Road and on North Road, lines and grades were given for the construction of storm water drains on Concord Road, Old Orchard Road, Brookdale development, and Maynard Road, lines were given for painting traffic lines.

This year a total of 432 plans have been purchased from the Middlesex Registry of Deeds and the Land Court. We now have a complete file of all plans as filed with the Land Court at the present time; it also gives a complete file of plans as recorded at the Registry from 1946 to date. Next year it is hoped that a copy of all plans from 1931 to date will be on file.

Work on the Assessors plates have been carried on at every available opportunity so that a new book may be printed next

year. The eastern portion of the Town has been plotted which now completes the plates and shows coverage of the whole town. The remaining work to be done consists mainly of checking through the 1961 property transfers and trying to ascertain the correct location of about six parcels of land in the town.

The department will miss the services of Mr. Robert A. Noyes who was inducted into the armed services in September. I also wish to extend my thanks to those who have worked in the department during the year.

I wish to thank all the department and committees for their cooperation during the year.

Respectfully submitted,

GEORGE D. WHITE,
Town Engineer.

The following statement of appropriations and disbursements for the year 1961 is as follows:

	Appro- piation	Expendi- tures	Balance
Salaries	\$11,475.00	\$10,251.50	\$ 1,223.50
Travel Expenses	700.00	700.00	00.00
Other Expenses	650.00	649.04	00.96

Respectfully submitted,

GEORGE D. WHITE,
Town Engineer.

Approved,

CLIFTON F. GILES,
Town Accountant.

REPORT OF THE TREASURER

TOTAL CASH RECEIPTS

1945	\$169,053.14
1950	372,326.34
1956	1,020,721.66
1960	2,750,300.76
1961	4,231,193.60

CASH

Balance January 1, 1961	\$558,330.30	
Receipts	4,231,193.60	
		\$4,789,523.90
Payments	\$3,557,585.49	
Balance December 31, 1961	1,231,938.41	
		\$4,789,523.90

TOWN HALL ADDITIONAL OFFICE SPACE

2.40% — Coupons

Payable Dec. 1, 1956 thru Dec. 1, 1970	\$15,000.00	
Paid thru Dec. 1, 1961	6,000.00	
Outstanding		\$9,000.00

SCHOOL SEWAGE DISPOSAL

2.40% — Coupons

Payable Dec. 1, 1956 thru Dec. 1, 1965	\$21,800.00	
Paid thru Dec. 1, 1961	13,800.00	
Outstanding		\$8,000.00

SCHOOL LAND (HAYNES ROAD)

2.25%

Payable April 20, 1957 thru April 20, 1961	\$12,000.00	
Paid thru April 20, 1961	12,000.00	
Outstanding		None

SCHOOL LAND (FAIRBANK ROAD)

3½% — Coupons

Payable Dec. 1, 1958 thru Dec. 1, 1961	\$12,000.00	
Paid thru Dec. 1, 1961	12,000.00	
	<hr/>	
Outstanding		None

FIRE DEPARTMENT EQUIPMENT

3%

Payable Oct. 1, 1957 thru Oct. 1, 1961	\$16,750.00	
Paid thru Oct. 1, 1961	16,750.00	
	<hr/>	
Outstanding		None

HIGHWAY GARAGE

3½% — Coupons

Payable Oct. 1, 1957 thru Oct. 1, 1975	\$37,400.00	
Paid thru Oct. 1, 1961	10,000.00	
	<hr/>	
Outstanding		\$27,400.00

CENTER ELEMENTARY SCHOOL BONDS

2%

Payable Aug. 1, 1949 thru Aug. 1, 1968	\$250,000.00	
Paid thru Aug. 1, 1961	180,000.00	
	<hr/>	
Outstanding		\$70,000.00

CENTER ELEMENTARY SCHOOL FUNDS

1¾%

Payable Sept. 1, 1950 thru Sept. 1, 1964	\$150,000.00	
Paid thru Sept. 1, 1961	120,000.00	
	<hr/>	
Outstanding		\$30,000.00

HORSE POND ROAD SCHOOL BONDS

3.60%

Payable May 1, 1958 thru May 1, 1977	\$440,000.00	
Paid thru May 1, 1961	100,000.00	
	<hr/>	
Outstanding		\$340,000.00

FAIRBANK SCHOOL BONDS

3.00%

Payable July 1, 1959 thru July 1, 1978	\$460,000.00	
Paid thru July 1, 1961	75,000.00	
	<hr/>	
Outstanding		\$385,000.00

GEN. JOHN NIXON AND
ISRAEL LORING SCHOOL BONDS

3.90%

Payable Oct. 1, 1960 thru Oct. 1, 1978	\$1,050,000.00	
Paid thru Oct. 1, 1961	115,000.00	
	<hr/>	
Outstanding		\$935,000.00

POLICE STATION, SO. SUDBURY

3.40%

Payable May 1, 1961 thru May 1, 1971	\$57,000.00	
Paid thru May 1, 1961	7,000.00	
	<hr/>	
Outstanding		\$50,000.00

FEATHERLAND FARMS LAND ACQUISITION

3.40%

Payable May 1, 1961 thru May 1, 1965	\$26,000.00	
Paid thru May 1, 1961	6,000.00	
	<hr/>	
Outstanding		\$20,000.00

TOWN DUMP MACHINE

3.00%

Payable June 25, 1958 thru June 25, 1961	\$7,400.00	
Paid thru June 25, 1961	7,400.00	
	<hr/>	
Outstanding		None

FIRE STATION, SO. SUDBURY

2.40%

Payable Jan. 5, 1962 thru Jan. 5, 1966	\$50,000.00	
Outstanding		\$50,000.00

RAYMOND LAND ACQUISITION

3.00%

Payable June 15, 1962 thru June 15, 1970	\$140,000.00	
Outstanding		\$140,000.00

JOSIAH HAYNES SCHOOL

3.60%

Payable Sept. 15, 1962 thru Sept. 15, 1981	\$830,000.00	
Outstanding		\$830,000.00

FIRE DEPARTMENT EQUIPMENT, SO. SUDBURY

2.10%

Payable Oct. 10, 1962 thru Oct. 10, 1964	\$14,000.00	
Outstanding		\$14,000.00

CHAPTER 81 (HIGHWAY)

1961 CONTRACT

Reimbursement due from Commonwealth of Mass.

Payable April 25, 1962	\$21,175.00	
	<hr/>	
Outstanding		\$21,175.00

CHAPTER 90 CONSTRUCTION (HIGHWAY)
1960 CONTRACT

Reimbursement due — $\frac{2}{3}$ from Commonwealth of Mass.	
Reimbursement due — $\frac{1}{3}$ from Middlesex County	
Payable June 20, 1962	\$16,500.00
Outstanding	\$16,500.00

CHAPTER 90 MAINTENANCE (HIGHWAY)
1961 CONTRACT

Reimbursement due — $\frac{1}{2}$ from Commonwealth of Mass.	
Reimbursement due — $\frac{1}{2}$ from Middlesex County	
Payable March 21, 1962.....	\$3,000.00
Outstanding	\$3,000.00

ANTICIPATION OF TAXES

Payable Nov. 10, 1961 (Two notes @ \$100,000, Eight Notes @ \$50,000	\$600,000.00	
Paid Nov. 10, 1961	600,000.00	
Outstanding		None

TRUST FUNDS

GOODNOW LIBRARY FUND

	<i>Market Value</i>	
	<i>Dec. 31, 1961</i>	
N. E. Tel. & Tel. 1st Mortgage— $4\frac{5}{8}\%$ April, 1999	\$1,010.00	
National Shawmut Bank—300 Shares..	20,400.00	
First National Bank of Boston —229 Shares	21,526.00	
Merrimac Essex Elec. 1st Mortgage — Series C— $4\frac{1}{2}\%$ May 1, 1988	1,940.00	
Savings Bank Account	123.52	
		\$44,999.52

SCHOOL FUND

Erie Railroad 1st Consolidated Mortgage—Series G — 3½% — Jan. 1, 2000	\$325.00	
Savings Bank Account	270.20	
	<hr/>	\$595.20

CHARITY FUNDS

Watertown Federal Savings & Loan Association	\$1,000.00	
Framingham Co-operative Bank — 15 Paid-up Shares	3,000.00	
\$900 Delaware & Hudson R. R. 4% — May 1, 1963 First and Refunding ..	891.00	
\$1000 U. S. Treasury Bond 4% Oct. 1, 1969	1,000.00	
National Shawmut Bank—211 Shares ..	14,348.00	
First National Bank of Boston — 175 Shares	16,450.00	
Merrimac Essex Elec. 4½% 1st Mortgage—Series C—May 1988	1,940.00	
Savings Bank Account	34.57	
	<hr/>	\$38,663.57

GEORGE J. RAYMOND SCHOLARSHIP FUND

First National Bank of Boston — 95 Shares	\$8,930.00	
Merrimac Essex Elec. 1st Mortgage — Series C—4½% May 1988	970.00	
Savings Bank Account	428.63	
	<hr/>	\$10,328.63

CEMETERY FUNDS

MT. WADSWORTH CEMETERY

	<i>Market Value</i>	
	<i>Dec. 31, 1961</i>	
National Shawmut Bank of Boston—5 Shares	\$340.00	
First National Bank of Boston — 4¾ Shares	446.50	
Lawrence Gas Co. 5 Bonds—1st Mortgage—Series A—Nov. 1, 1977	5,175.00	
Savings Bank Accounts	9,298.86	
	<hr/>	\$15,260.36

MT. PLEASANT CEMETERY

National Shawmut Bank of Boston — 114 Shares	\$7,752.00	
First National Bank of Boston — 97 $\frac{1}{4}$ Shares	9,141.50	
Savings Bank Account	2,450.00	
		\$19,343.50

TOWN CEMETERY

National Shawmut Bank of Boston — 48 Shares	\$3,264.00	
First National Bank of Boston — 41 $\frac{1}{4}$ Shares	3,877.50	
Pacific Power & Light — 4 Bonds 1st Mortgage 5 $\frac{3}{4}$ %—1987	4,080.00	
Merrimac Essex Electric—1 Bond 1st Mortgage—4 $\frac{1}{2}$ %—Series C—May 1, 1988	970.00	
Savings Bank Accounts	1,302.79	
		\$13,494.29

NORTH SUDBURY CEMETERY

National Shawmut Bank of Boston—52 Shares	\$3,536.00	
First National Bank of Boston — 44 $\frac{1}{4}$ Shares	4,159.50	
Savings Bank Accounts	1,000.00	
		\$8,695.50

OLD CEMETERY

National Shawmut Bank of Boston — 6 Shares	\$408.00	
First National Bank of Boston — 4 $\frac{1}{2}$ Shares	423.00	
		\$831.00

CONSERVATION FUND

Savings Bank Account	\$7,500.00	
Interest to Dec. 31, 1961	190.27	
		\$7,690.27

SCHOOL DEPARTMENT FEDERAL AID

Savings Bank Account	\$20,000.00	
Interest to Dec. 31, 1961	315.02	
		\$20,315.02

ROAD GUARANTEE DEPOSITS

Michael C. Moore	\$3,000.00	
P. H. Johnson, Inc.	9,747.72	
Horace E. Devlin	1,000.00	
Hudson & Company	4,500.00	
		\$18,247.72

TAX TITLES

Balance January 1, 1961	\$28.67
Balance December 31, 1961	57.00

TAX TITLE POSSESSIONS

Balance January 1, 1961	\$3,677.61
Balance December 31, 1961	3,780.40

Respectfully submitted,

WILLIAM E. DOWNING,
Treasurer.

Approved,
CLIFTON F. GILES,
Town Accountant.

TREE PLANTING PROGRAM

To the Citizens of Sudbury:

Trees were planted again this year, filling some of the open spaces in different parts of the Town. In all we planted 60 trees.

Tree Planting Program

Salaries:

E. T. Ferguson	\$216.00
T. Davison	21.00
L. Chapman	114.70
G. Gaudette	114.70
E. T. Ferguson Travel	32.96
E. T. Ferguson Truck	72.00
E. T. Ferguson Tractor	212.00
Eastern States Farmers' Exchange	82.28
Town Line Hardware	8.00
Hubbard Hall Chemical Co.	28.25
Alpine Acres	256.00
Littlefield-Wyman	381.65
Nashoba Welding	8.25
	<hr/>
	\$1,547.79

Respectfully submitted,

ERNEST T. FERGUSON,
Tree Warden.

TREE SPECIFIC PROJECTS

To the Citizens of Sudbury:

Several sections of road were cleared for future tree set back and to provide large trees once again for the future.

Brush and poison ivy was sprayed on many of our roads this year.

Tree — Specific Projects

Salaries:

E. T. Ferguson	\$1,080.00
T. Davison	183.75
L. Chapman	426.42
G. Gaudette	586.45
E. T. Ferguson Travel	98.88
E. T. Ferguson Truck	170.00

E. T. Ferguson Tractor	120.00
Alpine Acres	1,546.16
Alpine Tree Service	901.00
	<hr/>
	\$5,112.66

Respectfully submitted,

ERNEST T. FERGUSON,
Tree Warden.

TREE AND BRUSH CONTROL

To the Citizens of Sudbury:

Trees on our roadsides add increasing value to our Town. With this constantly in mind, we have pruned, cut, cabled and fed.

Our work and plans are proving to bear results.

84 days Utility Supervision.

Tree and Brush Control

Salaries:

E. T. Ferguson	\$1,792.00
T. Davison	157.87
L. Chapman	296.82
G. Gaudette	270.01
E. T. Ferguson Travel	177.28
E. T. Ferguson Truck	316.00
E. T. Ferguson Tractor	467.00
Alpine Acres	896.00
Charter Tree Service	390.00
Alpine Acres	413.00
Town Line Hardware	22.12
	<hr/>
	\$5,198.10

Respectfully submitted,

ERNEST T. FERGUSON,
Tree Warden.

Approved,
CLIFTON F. GILES,
Town Accountant.

COMMITTEE FOR ADVISABILITY OF PURCHASING VOTING MACHINES

The committee finds that our present system is the most feasible and economical at this time.

If the registration increases to the extent that the Town will need to be divided into precincts, then a further study should be made.

RUSSELL E. McMAKIN
ALFRED J. CROWLEY
MARY-ELLEN GALE

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TOWN CALENDAR

TOWN ACCOUNTANT Monday — 9:00 A. M. to 5:00 P. M.	Town Hall HI 3-8891
BOARD OF APPEALS Meetings by Petition	Town Hall
BOARD OF ASSESSORS 1st and 3rd Monday of each month — 7:00 to 9:00 P. M.	Assessors' Office
ASSESSORS' CLERK Monday through Friday — 9:00 A. M. to 5:00 P. M.	HI 3-8891
FINANCE COMMITTEE Last Monday of every month	
BOARD OF HEALTH Second Wednesday of every month	HI 3-8891 Town Hall
BOARD OF HEALTH CLERK Monday through Friday — 9:00 A. M. to 5:00 P. M.	HI 3-8891
PUBLIC HEALTH NURSE Monday through Friday — 8:00 A. M. to 1:00 P. M.	HI 3-2545
LIBRARY COMMITTEE 1st Monday of each month	Goodnow Library
PLANNING BOARD 2nd and 4th Wednesday of each month — 8:00 to 10:15 P. M. (By appointment)	Town Hall Office
SCHOOL COMMITTEE 1st and 3rd Wednesday — 8:00 P. M.	Supt.'s Office HI 3-2662
SCHOOL COMMITTEE (Lincoln-Sudbury Regional School) 2nd and 4th Tuesday — 8:00 P. M.	Supt.'s Office HI 3-2662
BOARD OF SELECTMEN As of January 4, 1962 — Every other Thursday — 8:00 P. M. Monday through Friday — 9:00 A. M. to 5:00 P. M.	Town Hall HI 3-8891
TREASURER As of January 4, 1962 — Every other Thursday Evening	Town Hall HI 3-8891 Home HI 3-6345

BUILDING INSPECTOR HI 3-6788
Monday through Friday — 8-9 A. M. 4-5 P. M.

TAX COLLECTOR HI 3-8891
Monday through Friday — 9:00 A. M. to 5:00 P. M.
Wednesday evening 6:00 to 8:00 P. M.

TOWN CLERK HI 3-8891
Monday through Friday — 9:00 A. M. to 5:00 P. M.

TOWN ENGINEER HI 3-8891
Monday through Friday — 9:00 A. M. to 5:00 P. M.

VETERAN'S AGENT AND DIRECTOR HI 3-8891
Monday through Friday 9:00 A. M. to 5:00 P. M. Town Hall

WELFARE BOARD Welfare Office
2nd Tuesday of each month — 8:00 P. M.

WELFARE AGENT HI 3-8891
Monday through Wednesday — 9:00 A. M. to 4:30 P. M.

WELFARE OFFICE HI 3-8891
Monday through Thursday — 9:00 A. M. to 4:30 P. M.

WIRE INSPECTOR HI 3-6788
Monday through Friday — 8-9 A. M. 4-5 P. M.

GOODNOW LIBRARY

Monday through Saturday — 10 A. M. to 12 M 2-6 P. M.
Wednesday and Friday Evenings — 7-8:30 P. M.

CHILDREN'S ROOM

Monday through Saturday — 10 A. M. to 12 M 2-6 P. M.

MRS. RALPH H. BARTON
285 Marlboro Rd.
Sudbury, Mass

TOWN OF SUDBURY

REPORT

OF THE

FINANCE COMMITTEE



INCLUDING
WARRANT ARTICLES
FOR ANNUAL TOWN MEETING
1961

With Finance Committee's
RECOMMENDATIONS AND BUDGET

FINANCE COMMITTEE REPORT

February 6, 1961

To the Town of Sudbury:

In reviewing the Requests for Transfers from the Reserve Fund, this committee found that such requests were filed either when the budget account was dangerously low or in some cases completely expended. We do not concur in this method of management and recommend that it be corrected. It is the belief of this committee that the budgets provided at the annual meeting is sufficient for the plan outlined. Therefore, it is the intention of the Finance Committee to authorize transfers during the year 1961 only on an emergency basis.

This committee concurs in the proposed extension of the Town Accountant's services. In the past, it has been hampered by a lack of financial information which should be alleviated by monthly budget reports.

The 1961 budget requests submitted to this committee called for increases in the salaries of certain elected officials. We have recommended two moderate increases at this time, but believe that due consideration of this matter should be made during the year 1961 in preparation for the 1962 budgets, especially in the budget requests of elected officials whose duties have been substantially extended.

We reiterate our recommendation relative to the integration of the Sudbury Water District into the Town of Sudbury. Due to the pressure of other town affairs, it was impossible for this committee to devote the time necessary for a complete factual survey of this proposal. This committee will devote its efforts to this survey and apprise the townspeople of its conclusions.

We reiterate our previous recommendations:

1. That action be taken by all departments to survey their office space requirements and that a report thereon be made to the Selectmen.
2. That all committees (unless specifically provided for by By-Law) expire as of the end of the following annual Town Meeting.

We also recommend that the Committee on Town Administration be reconstituted to resolve specifically the matters of Municipal Administrative authority and the salary schedule of elected officials.

The Finance Committee has urged previously that the areas of municipal authority and salary schedules for elected of-

ficials be given thorough study. It is apparent that these issues cannot continue to receive piece-meal treatment with the rapid growth of the town. The responsibility for concerted action in resolving these problems, together with the resultant inequities, must rest with the Board of Selectmen.

During 1960, sub-committees of the Finance Committee met with the Sudbury School Committee and the Highway Surveyor. We found that these meetings were helpful in considering the scope of the 1961 budgets.

As in prior years, we have had the report of the Finance Committee inserted after each general budgetary category or article. We specifically wish to emphasize that our comments and reports have been made as of the date of this report. We shall continue our consideration of all items between now and the Town meeting and shall advise of any change in our opinion. The following is a summary of the budgets considered by this committee and the recommendations thereon.

	1960		1961
	<i>Funds Available</i>	<i>Charges</i>	<i>Recommended</i>
A. General Government	\$101,301.00	\$93,087.00	\$102,390.00
B. Protection Persons and Prop.	137,878.00	136,819.00	163,165.00
C. Health and Sanitation	23,525.00	20,709.00	22,625.00
D. Highways	134,550.00	127,828.00	135,675.00
E. Public Welfare and Assistance	35,100.00	35,100.00	38,000.00
F. Veterans' Services	5,300.00	2,984.00	4,300.00
G. Schools	987,050.00	970,367.00	1,244,988.00
H. Libraries	12,750.00	12,750.00	18,200.00
I. Parks and Recreation	12,589.00	7,633.00	17,600.00
J. Unclassified	46,000.00	36,500.00	47,600.00
K. Interest (Debt Services)	232,416.00	231,371.00	226,150.00
SUB-TOTAL	\$1,728,459.00	\$1,675,148.00	\$2,020,693.00
L. Statutory Assessments	25,072.00	26,655.00	*30,000.00
TOTAL	\$1,753,531.00	\$1,701,803.00	\$2,050,693.00
Less Transfers from Reserve Fund	10,000.00	9,877.00	
	\$1,763,531.00	\$1,691,926.00	\$2,050,693.00

* Estimated

As of January 1, 1961, the "Free Cash" was \$116,970.73 as follows:

Excess and Deficiency — Balance	\$193,858.56
Deduct — Uncollected taxes	76,887.83
<i>Available Free Cash</i>	\$116,970.73
Recommended Transfer to reduce tax base	50,000.00
Balance of Available Free Cash	\$ 66,970.73

Approximately \$52,000.00 was raised by taxation during the year 1960 for certain budget categories which were not expended. These amounts reverted to the Excess and Deficiency or Surplus Account. We shall therefore recommend that \$50,000.00 be transferred from the Excess and Deficiency Account to reduce the total amount of 1961 budgets to be raised by taxation.

Based on our recommendations and an estimated assessed valuation of \$18,000,000.00 (representing an increase of \$2,500,000.00) we estimate that the tax rate for the year 1961 will be approximately \$90.00.

Respectfully submitted,

EDGERTON J. ANTONIA
 CARLTON W. ELLMS
 JOHN H. RANKIN
 JOHN B. SHIRLEY
 JOHN E. TAFT
 PETER M. REDING, Clerk
 EDWARD F. MOYNIHAN, Chairman

TOWN WARRANT

Commonwealth of Massachusetts

Middlesex, ss.



To either of the Constables of the Town of Sudbury:

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Sudbury, qualified to vote in Town elections, to meet at the Town Hall in said Town on Monday, March 6, 1961, at seven o'clock in the forenoon; then and there to choose by official ballot in accordance with law, a Moderator, a Treasurer, a Tax Collector, a Highway Surveyor, and a Tree Warden, all for one year; one member of the Board of Assessors, one member of the Board of Selectmen, two members of the Board of Public Welfare, one member of the Goodnow Library Committee, one member of the Board of Health, two members of the Park and Recreation Commissioners, one Constable, two members of the School Committee and one Member of the Lincoln-Sudbury Regional School Committee, all for three years; and one member of the Planning Board for five years.

The polls will be open at seven o'clock in the forenoon and will be closed at eight o'clock in the evening.

And you are required to notify and warn the inhabitants of said Town qualified to vote in Town affairs to meet at the Center School Auditorium in said Town on Wednesday, March 8, 1961, at eight o'clock in the evening, then and there to act on the following articles:

Article 1. To hear the reports of the Town Officers and Committees and act thereon.

Article 2. To see if the Town will grant and appropriate or transfer from available funds the following sums or any other sums of money for any and all necessary Town pur-

poses for the ensuing year, and to fix the salaries of all elected officials for the year 1961 in accordance with the following schedule; pass any vote or take action relative thereto.

A. GENERAL GOVERNMENT

	Funds† Available 1960	Charges 1960	Recom- mended 1961
Ancient Records, Committee for Preservation of			
1. Expenses	\$104.10	\$10.00	\$250.00
Assessors			
2. Salaries	2,500.00	2,500.00	2,500.00
		{Chairman 900.00}	{900.00}
		{Clerk 800.00}	{800.00}
		{3rd Member 800.00}	{800.00}
3. Travel Allowance	750.00	750.00	750.00
4. Other Expenses	1,300.00	1,300.00	900.00
5. Revaluation Fees	2,101.55	2,101.55	2,000.00
6. Printing of Assessment List00	.00	2,500.00
Custodian, Town Property			
7. Expenses	50.00	50.00	50.00
Elections and Registrations			
8. Registrars' Salaries	150.00	150.00	150.00
9. Registrars' Expenses	1,400.00	1,398.53	1,500.00
10. Elections and Town Meet- ings	3,510.00	3,500.04	2,000.00
Engineering			
11. Salaries	10,450.00	10,399.28	11,475.00
12. Travel Expenses	600.00	600.00	700.00
13. Other Expenses	750.00	748.00	650.00
Finance Committee			
14. Expenses	250.00	101.50	250.00
Historic Structures, Commit- tee on			
15. Hosmer House Contract ..	2,000.00	2,000.00	2,000.00
16. Expenses	2,775.00	2,533.78	1,000.00
Industrial Commission			
17. Expenses	1,000.00	142.25	1,000.00
Law			
18. Town Counsel	7,000.00	6,410.00	7,000.00
19. Other Legal Expenses	500.00	498.08	850.00
Moderator			
20. Salary	100.00	50.00	100.00
		(Each Meeting \$10.00)	
Permanent Building Committee			
21. Expenses	3,000.00	319.90	2,500.00
Personnel Board			
22. Expenses	100.00	19.80	50.00
Planning Board			
23. Salaries00	.00	400.00
24. Legal Notice Expenses	700.00	110.91	500.00
25. Other Expenses	500.00	175.68	200.00
Selectmen			
26. Salaries	1,600.00	1,600.00	1,600.00
		{Chairman 600.00}	{600.00}
		{Clerk 500.00}	{500.00}
		{3rd Member 500.00}	{500.00}
27. Administrative Salary00	.00	1,000.00

28. Out-of-State Travel Ex- penses	150.00	.00	150.00
29. Travel Expenses	200.00	129.52	200.00
30. Other Expenses	100.00	100.00	100.00
Tax Collector			
31. Salary	3,600.00	3,600.00	4,000.00
32. Travel Expenses00	.00	300.00
33. Other Expenses	1,425.00	1,304.40	540.00
Town Accountant			
34. Salary	2,100.00	2,100.00	2,700.00
35. Expenses	150.00	75.97	150.00
Town Administration, Com- mittee on			
36. Expenses	893.18	.00	100.00
Town Clerk			
37. Salary	2,809.00	2,800.00	2,800.00
38. Expenses	800.00	629.39	800.00
Town Hall, General			
39. Salaries, Clerical	20,500.00	20,252.32	20,800.00
40. Building Expenses and Re- pairs	7,965.00	7,584.73	6,800.00
41. Extraordinary Repair (Painting)	4,100.00	4,100.00	2,000.00
42. Fire Alarm Installation ...	800.00	755.80	.00
43. Office Supplies	2,225.00	2,189.61	2,500.00
44. Office Equipment Mainte- nance	650.00	473.61	850.00
45. Office Equipment Purchase	3,185.99	3,185.99	2,350.00
46. Telephone Account	3,330.92	3,328.51	4,000.00
Treasurer			
47. Salary	2,300.00	2,300.00	2,500.00
48. Tax Title Expenses	125.00	.00	25.00
49. Bond and Note Issue Ex- penses	460.28	460.28	500.00
50. Other Expenses	250.00	247.43	250.00
	\$101,301.02	\$93,086.86	\$102,390.00

† Funds Available includes regular and special appropriations, transfers and balances brought forward from previous year.

A. GENERAL GOVERNMENT

As explained in our general report, pending a complete study of duties and salary schedules of all elected officials, moderate increases are recommended for the Tax Collector and Treasurer. These increases reflect increased duties brought about by the Town's growth. The salary of the Town Accountant, appointed by the Selectmen, is subject to decision of the Personnel Board. In addition to regular salaries and expenses, the Assessors have requested \$2,000.00 for Revaluation Fees for reinspection of unfinished dwellings and updating and correction of assessment records. Fees have been established at \$2.00 per unit examined.

Provision is made for the printing of the Assessment List at a cost of \$2,500.00.

An appropriation of \$1,000.00 is recommended for completion of exterior refurbishing of the Loring Parsonage.

The sum of \$400.00 is recommended for a part-time clerk for the Planning Board. An Administrative Salary of \$1,000.00 is provided for the official selected by the Selectmen to carry out their increasing administrative responsibilities concerned with Town Meeting and Election arrangements, correspondence, and Town Hall affairs.

The Tax Collector has been provided with \$300.00 for essential travel required to carry out his duties.

The sum of \$2,000.00 is recommended for interior Town Hall painting. The Telephone Account increase reflects costs for the installation of a central trunk system and a tie-line to the new Police and Fire Stations.

B. PROTECTION OF PERSONS AND PROPERTY

	Funds† Available 1960	Charges 1960	Recom- mended 1961
Board of Appeals			
1. Regular Expenses	\$1,225.00	\$1,221.00	\$1,600.00
2. For Sub-division	25.00	.00	25.00
Building Inspector			
3. Salary	700.00	700.00	700.00
4. Expenses	200.00	189.40	200.00
Civil Defense			
5. Expenses	805.00	549.85	650.00
Conservation Commission			
6. Expenses00	.00	250.00
Dog Officer			
7. Salary	750.00	750.00	750.00
8. Expenses	500.00	498.40	500.00
Earth Removal Board			
9. Expenses	500.00	44.13	300.00
Fire Department			
10. Salaries	36,570.31	36,570.31	49,000.00
11. Operating Expenses	2,000.00	1,991.89	1,600.00
12. Out-of-State Travel	250.00	239.74	250.00
13. Uniform Allowance	100.00	92.68	180.00
14. New Equipment	2,800.00	2,795.50	1,950.00
15. Hydrant Rentals	7,420.00	7,420.00	9,100.00
16. Hydrant Rental — Supple- mental	10,000.00	10,000.00	10,000.00
17. Automobile Replacement ..	.00	.00	2,000.00
Fire and Police Alarm System			
18. Radio Maintenance	1,330.00	1,314.42	1,330.00
19. Fire Alarm System Exten- sions	3,062.00	3,044.92	3,000.00
Police Department			
20. Salaries	45,279.00	45,266.10	49,550.00
21. Operating Expenses	6,611.63	6,611.63	9,280.00
22. Uniform Allowance	600.00	595.25	900.00
23. Cruiser Replacements	2,000.00	1,969.43	2,500.00
Sealer of Weights and Measures			
24. Salary	150.00	150.00	150.00
Tree Department			
25. Specific Tree Trimming Projects	3,300.00	3,161.80	5,200.00
26. Tree and Brush Control	4,200.00	4,188.19	5,200.00

27. Tree Planting Program	2,500.00	2,456.65	2,000.00
28. Insect and Pest Control	5,000.00	4,997.32	5,000.00
	<u>\$187,877.94</u>	<u>\$186,818.56</u>	<u>\$163,165.00</u>

† Funds Available includes regular and special appropriations and transfers.

B. PROTECTION OF PERSONS AND PROPERTY

The salaries provided herein are in accordance with the recommendations of the Personnel Board.

The Conservation Commission is a new body established by vote at the 1960 Town Meeting and made operative through appointments made in December 1960. The Committee will establish specific conservation projects to be accomplished during the current year through co-operative studies with the State and Federal Conservation Agencies. Such projects will initially be directed to the preservation and protection of land areas relating to wild-life, watershed and flood control in co-operation with neighboring towns. The appropriation will constitute an established conservation fund which fund may accumulate from year to year. The cost of approved projects financed from this fund will be reimbursed up to 50% by the state with a limit on annual appropriations set at 1/20 of 1% of the assessed valuation of the town with a limit of \$15,000.00.

The Fire and Police Department budgets are largely in accordance with the budgetary requests and reflect the increased operational expense of new police and fire stations. The item of Automobile Replacement has been included as a departmental expense since this is a recurring item each year. Hydrant Rental-Supplemental is a continuation of the annual apportionment of the cost of constructing the new storage tank by the Water District.

The Tree Department budget continues to provide for the completion of specific projects as outlined by the Tree Warden at the 1960 Town Meeting. The amount requested for such projects has been reduced to \$5,200.00 and is believed to meet pressing needs. This program in effect has been extended to a four-year rather than a three-year project.

C. HEALTH AND SANITATION

	Funds Available 1960	Charges 1960	Recom- mended 1961
Animal Inspector			
1. Salary	\$225.00	\$225.00	\$225.00
Board of Health			
2. District Nursing Assn. Fee	3,000.00	3,000.00	3,500.00
3. Inspector's Fee	4,400.00	2,015.00	2,400.00
4. Dental Clinic	1,200.00	1,018.68	1,200.00
5. Printing Regulations	400.00	249.95	.00

6. Other Operating Expenses	1,300.00	1,202.47	1,300.00
7. Mosquito Control	4,000.00	3,998.00	4,000.00
8. Sanitary Land Fill	9,000.00	9,000.00	10,000.00
	<u>\$23,525.00</u>	<u>\$20,709.10</u>	<u>\$22,625.00</u>

C. HEALTH AND SANITATION

Items under the Board of Health category meet the budget requests. Inspection Fees in the amount of \$2,400.00 have been provided for professional inspections. We understand that expenditures under this category will be refunded to the Town under a schedule of permit charges to be determined by the Board of Health.

The item of Mosquito Control is subject to action by the Board of Selectmen, however, we are informed that the Board of Health is consulted in the expenditure of these funds.

Item 7, Sanitary Land Fill, has been provided to meet contract commitments.

D. HIGHWAYS

	Funds Available 1960	Charges 1960	Recom- mended 1961
Highway Administration			
1. Salaries — Highway Surveyor	\$5,800.00	\$5,800.00	\$5,800.00
2. Clerk00	.00	1,200.00
3. Expenses00	.00	200.00
4. Road Equipment Operating Expense	8,500.00	8,478.36	9,500.00
5. Highway Building Maintenance	1,500.00	1,109.47	1,500.00
6. Bridge Repair	2,000.00	653.67	2,000.00
7. General Highway Maintenance	15,000.00	10,757.22	15,400.00
8. Chapter 81 — Maintenance..	9,500.00	9,500.00	9,625.00
9. Chapter 90 — Maintenance..	2,000.00	1,981.40	2,000.00
10. Chapter 90 — Construction..	5,500.00	5,500.00	6,800.00
11. Street and Traffic Lights	9,500.00	9,534.80	10,000.00
12. Street Drainage Improvements	2,000.00	1,270.32	2,000.00
13. Snow and Ice Removal	20,000.00	19,993.23	22,000.00
14. Resurface Roads over Water Main Extensions	15,000.00	15,000.00	5,000.00
Appropriation by Town	\$96,300.00	\$89,578.47	\$93,025.00
State and County Aid			
15. Chapter 81	18,750.00	18,750.00	19,250.00†
16. Chapter 90—Maintenance	3,000.00	3,000.00	3,000.00
17. Chapter 90—Construction	16,500.00	16,500.00*	20,400.00
Total Cost of Highway Dept.	\$134,550.00	\$127,828.47	\$135,675.00

† Anticipated funds subject to determination and approval by the Commonwealth and Middlesex County.

* Of these funds the amount of \$15,757.90 appropriated in 1960 has not been spent and is carried forward to 1961. In addition, an appropria-

tion in the amount of \$6,800.00 (with aid anticipated of \$20,400.00) is proposed for 1961.

D. HIGHWAYS

The Finance Committee recommends \$93,025.00 to be appropriated by the Town. The many detailed records required in the Highway Department warrants the employment of a clerk. At this time we recommend this clerical assistance be on a part time basis; and further recommend an amount of \$1,200.00 for this help, as well as \$200.00 for miscellaneous supplies.

Additional equipment added recently to the Highway Department warrants increased funds for repair items. Also increased use of department equipment and vehicles substantiates additional funds for gas, oil, etc. Some department equipment is obsolete, therefore we suggest a review of this aged equipment before major expenditures are required.

Increased street lighting throughout the town warrants the increased appropriation for the Street and Traffic Light Account.

E. PUBLIC WELFARE AND ASSISTANCE

	Funds Available 1960	Charges 1960	Recom- mended 1961
Welfare Administration			
1. Salary	\$2,600.00	\$2,600.00	\$2,500.00
Public Assistance			
2. General Relief	2,000.00	2,000.00	2,000.00
3. Old Age Assistance and Medical Aid to the Aged	26,000.00	26,000.00	30,000.00
4. Disability Assistance	1,000.00	1,000.00	1,000.00
5. Aid to Dependent Children	3,500.00	3,500.00	2,500.00
Town Appropriation	\$35,100.00	\$35,100.00	\$38,000.00

E. PUBLIC WELFARE AND ASSISTANCE

The budget for the Board of Public Welfare has been requested as one aggregate amount of \$38,000.00. We recommend that administrative costs be segregated; and the balance of \$35,500.00 be appropriated as one amount. Segregated budget items are shown above as a comparison with prior years.

F. VETERANS' SERVICES

	Funds Available 1960	Charges 1960	Recom- mended 1961
Veterans' Agent			
1. Salary	\$250.00	\$250.00	\$250.00
2. Expense	50.00	50.00	50.00
3. Veterans' Benefits	5,000.00	2,684.43	4,000.00
	<u>\$5,300.00</u>	<u>\$2,984.43</u>	<u>\$4,300.00</u>

G. SCHOOLS

	<i>Funds Available 1960</i>	<i>Charges 1960</i>	<i>Recommended 1961</i>
1. Regional High School Assessment	\$324,966.00	\$322,285.49	\$442,300.00
<i>Sudbury Public Schools:</i>			
2. Salaries and Expenses	649,767.00	635,819.42	810,888.00
3. School Outlays	10,517.00	16,958.13†	6,001.00
4. School Rental (Evening Use)	1,500.00	1,498.29	2,500.00
5. Out-of-State Travel	300.00	247.28	300.00
Total Costs	\$987,050.00	\$976,808.61	\$1,261,989.00
Less:			
6. Federal Aid (Public Law 874)00	6,441.13	17,001.00
Town Appropriation	\$987,050.00	\$970,367.48	\$1,244,988.00

† Includes \$6,441.13 for items purchased with Federal Aid Funds.

EXHIBIT I

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
Sudbury, Massachusetts
THE 1961 BUDGET

	<i>1960 Budget</i>	<i>1960 Disburse. Est.</i>	<i>1961 Budget</i>
<i>General Control</i>			
1. Salary of Superintendent ..	\$10,850.00	\$10,850.00	\$11,375.00
2. Travel Expense	350.00	525.00	700.00
3. Treasurer's Salary	480.00	480.00	480.00
4. Clerical Service	5,505.00	5,750.00	7,630.00
5. Attendance Officers	350.00	350.00	350.00
6. Other Expense	1,320.00	1,275.00	1,320.00
	\$18,855.00	\$19,230.00	\$21,905.00
<i>Expense of Instruction</i>			
7. Teachers' Salaries	\$272,750.00	\$271,655.00	\$322,877.00
8. Expense of School Office	10,690.00	10,953.00	11,636.00
9. Textbooks	4,890.00	4,890.00	9,655.00
10. Supplies	8,800.00	9,378.00	14,027.00
	\$297,130.00	\$296,876.00	\$358,195.00
<i>Expense of Operating School Plants</i>			
11. Custodians' Salaries	\$18,410.00	\$18,215.00	\$23,850.00
12. Fuel	5,625.00	4,905.00	7,260.00
13. Miscellaneous of Operation ..	15,270.00	15,670.00	20,370.00
	\$39,305.00	\$38,790.00	\$51,480.00
<i>Maintenance and Repairs</i>			
14. Maintenance and Repairs ..	\$18,715.00	\$13,715.00	\$13,200.00

Auxiliary Agencies

15. Transportation	\$45,680.00	\$51,810.00	\$62,995.00
16. Libraries	3,305.00	3,305.00	3,000.00
17. Health	3,370.00	3,367.00	3,460.00
Physical Education	2,930.00	2,930.00	5,865.00
18. Miscellaneous	6,645.00	7,143.00	11,176.00
	\$61,930.00	\$68,555.00	\$86,496.00

Other Expense

19. Out-of-State Travel	\$1,100.00	\$1,100.00	\$1,200.00
20. Evening Use of Buildings ..	700.00	850.00	700.00
21. Vocational Tuition	7,595.00	5,300.00	5,925.00
	\$9,395.00	\$7,250.00	\$7,825.00
22. Operating Expense	\$440,330.00	\$444,416.00	\$539,101.00
To transfer from Federal Aid (Contingency Fund) to offset deficit, estimated			
		—4,086.00	
	\$440,330.00	\$440,330.00	\$539,101.00
23. Outlay (66.98% Sudbury) ..	\$4,405.00	\$4,405.00	\$6,776.00
24. Debt Service	144,480.00	141,709.00	187,390.00

Operating Expense Apportionment

	<i>Lincoln</i>	<i>Sudbury</i>	<i>Total</i>
25. Apportionment 1961 (Line 22)	\$178,011.15	\$361,089.85	\$539,101.00
26. Reapportionment 1959 and adjustment of Surplus of Receipts 1959	(8,617.45)	7,998.64	(618.81)
27. Estimated Surplus of Receipts 1960	(18,527.79)	(34,333.23)	(52,861.02)
	\$150,865.91	\$334,755.26	\$485,621.17

Debt Service and State Construction Aid Apportionment

	<i>Lincoln</i>	<i>Sudbury</i>	<i>Total</i>
28. Apportionment (Line 24) ..	\$61,876.18	\$125,513.82	\$187,390.00
29. Apportionment of 1960 Surplus of Receipts	(977.02)	(1,810.48)	(2,787.50)
30. Apportionment of Premium on loan	(726.44)	(1,473.56)	(2,200.00)
31. Normal town construction aid	(10,134.80)	(14,108.29)	(24,243.09)
32. Extra aid to the region	(2,522.18)	(5,116.15)	(7,638.33)
	\$47,515.74	\$103,005.34	\$150,521.08

Summary

Operating Expense Apportionment	\$150,865.91	\$334,755.26	\$485,621.17
Outlay Apportionment	2,237.44	4,538.56	6,776.00
Debt Service Apportionment	47,515.74	103,005.34	150,521.08
Net Assessment	\$200,619.09	\$442,299.16	\$642,918.25

EXHIBIT II

SUDBURY PUBLIC SCHOOLS
Sudbury, Massachusetts
THE 1961 BUDGET

	1960 Budget	1960 Est. Disburse.	1961 Budget
<i>General Control</i>			
1. Salary of Superintendent ..	\$4,650.00	\$4,650.00	\$4,875.00
2. Travel Expense	150.00	225.00	300.00
3. Clerical	9,717.00	8,927.00	9,295.00
4. Attendance Officer	200.00	200.00	200.00
5. Other Expense	1,025.00	1,130.00	1,185.00
	<u>\$15,742.00</u>	<u>\$15,132.00</u>	<u>\$15,855.00</u>
<i>Expense of Instruction</i>			
6. Teachers' Salaries	\$440,998.00	\$435,640.00	\$554,296.00
7. Expense of Principals and Elementary Supervisor ..	13,229.00	12,746.00	18,797.00
8. Textbooks	14,420.00	14,420.00	17,088.00
9. Supplies	19,246.00	19,246.00	20,940.00
	<u>\$487,893.00</u>	<u>\$482,052.00</u>	<u>\$611,121.00</u>
<i>Expense of Operating School Plants</i>			
10. Custodians' Salaries	\$32,525.00	\$29,993.00	\$34,400.00
11. Fuel	15,550.00	12,545.00	17,050.00
12. Miscellaneous of Operation	22,920.00	20,205.00	22,699.00
	<u>\$70,995.00</u>	<u>\$62,743.00</u>	<u>\$74,149.00</u>
<i>Maintenance and Repairs</i>			
13. Maintenance and Repairs ..	\$20,390.00	\$19,505.00	\$28,231.00
<i>Auxiliary Agencies</i>			
14. Transportation	\$41,757.00	\$45,382.00	\$60,412.00
15. Libraries	3,250.00	3,250.00	4,802.00
16. Health	6,935.00	6,935.00	10,481.00
Physical Education	1,555.00	1,650.00	2,428.00
17. Miscellaneous	1,250.00	1,837.00	1,424.00
18. Cafeteria00	.00	1,985.00
	<u>\$54,747.00</u>	<u>\$59,054.00</u>	<u>\$81,532.00</u>
Total Operating Expense	\$649,767.00	\$638,486.00	\$810,888.00
Less: Federal Aid applied to 1961 Budget			<u>—11,000.00</u>
Net Operating Expense	<u>\$649,767.00</u>	<u>\$638,486.00</u>	<u>\$799,888.00</u>
Outlay — Equipment	\$10,517.00	\$10,517.00	\$6,001.00
Less: Federal Aid to be used for purchase of equipment			<u>—6,001.00</u>
Net Outlay — Equipment	<u>\$10,517.00</u>	<u>\$10,517.00</u>	<u>.00</u>
Evening Use of School Buildings	1,500.00	1,500.00	2,500.00
Out-of-State Travel	300.00	300.00	300.00

FEDERAL AID ACCOUNT
Public Law 874

Balance on hand, January 1, 1960	\$9,812.65
Receipts:	
1959-60 school year and balance of 1958- 59 school year	17,318.00
	<u>\$27,130.65</u>
Disbursements:	
Fire Alarm, South School	\$262.38
Truck	2,054.00
Typewriters	3,687.50
Furniture for Typing	437.25
	<u>\$6,441.13</u>
Estimated balance, December 31, 1960	\$20,689.52

Note: This account is to be expended as follows:

1. To purchase all equipment items in the 1961 Budget	\$6,001.00
2. To be applied to the General Operat- ing Budget for 1961 thereby reducing the amount to be raised by local tax	11,000.00
3. To be retained by the School Depart- ment as contingency	3,688.52
	<u>\$20,689.52</u>

H. LIBRARIES

	Funds Available 1960	Charges 1960	Recom- mended 1961
Goodnow Library			
1. Salaries	\$6,300.00		\$9,900.00
2. Books	5,500.00		8,000.00
3. Other Operating Expenses	3,300.00		2,800.00
	<u>\$15,100.00</u>		<u>\$20,700.00</u>
Less: Estimated receipts from other sources			
4. Dog Tax	\$1,350.00		\$1,500.00
5. Trust Funds	1,000.00		1,000.00
Town Appropriation	\$12,750.00	\$12,750.00	\$18,200.00

H. LIBRARIES

The increase in the Library budget represents additional salaries to cover an approximate 22% increase in the hours the library will be open. In addition, multiple copies of many books are required because of the reader demand.

I. PARKS AND RECREATION

	Funds Available 1960	Charges 1960	Recommended 1961
1. Fourth of July	\$950.00	\$950.00	\$950.00
Cemetery Operation			
2. Superintendent, Salary ..	700.00	700.00	800.00
3. Operating Expenses	700.00	569.00	700.00
4. Cemeteries and Memorial Parks Maintenance	1,700.00	970.76	1,700.00
Parks and Recreation Commission			
5. Salaries	2,039.00	2,039.39	3,450.00
6. Expenses	6,500.00	2,403.86	10,000.00
	<u>\$12,589.00</u>	<u>\$7,633.01</u>	<u>\$17,600.00</u>

† Funds available includes regular appropriations and transfers.

I. PARKS AND RECREATION

A detailed budget has been submitted to support the Parks and Recreation Commission appropriation aggregating \$13,450.00. The budget contemplates increased development and activity in swimming areas. While funds had been provided in the 1960 budget for the construction of tennis courts, this project was not started, and therefore the funds were not expended. Therefore, a similar amount has been included in the budget for 1961. Also, provision has been made for new toilet facilities at the Vasalotti Pool; and \$1,025.00 in expenses for general supervision of all pools.

J. UNCLASSIFIED

	Funds Available 1960	Charges 1960	Recommended 1961
1. Fidelity Bond Expense	\$900.00	\$564.85	\$700.00
2. Incidentals	400.00	375.89	400.00
3. Insurance	31,000.00	22,871.70	31,000.00
4. Memorial Day Expense	500.00	398.89	500.00
5. Town Report	3,200.00	2,411.40	3,000.00
6. Reserve Fund	10,000.00	9,877.07	12,000.00
	<u>\$46,000.00</u>	<u>\$36,499.80</u>	<u>\$47,600.00</u>

J. UNCLASSIFIED

The insurance budget has been set in accordance with the schedule submitted by the insuring agent for the town.

The Finance Committee recommends that a Reserve Fund of \$12,000.00 be provided for the year 1961. Due to the present financial requirements of town operations, we feel that the \$12,000.00 requested is a minimum reserve.

K. DEBT SERVICES

	Funds Available 1960	Charges 1960	Recommended 1961
1. Interest, Temporary Loans	\$8,000.00	\$6,955.40	\$6,200.00
2. Interest, Bonded Debt	73,915.75	73,915.75	70,800.00
3. Debt Reduction	150,500.00	150,500.00	149,150.00
	<u>\$232,415.75</u>	<u>\$231,371.15</u>	<u>\$226,150.00</u>

K. DEBT SERVICES

These recommendations are based on information submitted by the Treasurer in accordance with his schedule of Interest and Bond Retirement requirements.

L. STATUTORY ASSESSMENTS

	Funds Available 1960	Charges 1960	Recommended 1961
1. State Parks and Reservations	\$1,672.97	\$2,132.26	—
2. Assessment for County Tax	16,129.47	17,253.15	—
3. Middlesex County Retirement Fund	7,269.86	7,269.86	—
	<u>\$25,072.30</u>	<u>\$26,655.27</u>	—

These items are included in the budget by the assessors in determining the tax rate and are not subject to control by the town meeting.

Article 3. To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1962, and to issue a note or notes therefor payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44, General Laws; pass any vote or take action relative thereto.

Submitted by the Treasurer.

Article 4. To see if the Town will direct the Board of Selectmen to establish an Historic District Study Committee in accordance with the provision of Chapter 40C of the General Laws for the purpose of making an investigation of proposed historic districts in the Town of Sudbury. Pass any vote or take any action relative thereto.

Submitted by John C. Powers.

Article 5. To see if the Town will vote to authorize the Board of Selectmen to lease to the Sudbury Water District of Sudbury for a term not to exceed twenty years, at such rental and upon such conditions as to them and the Board of Water Commissioners of said District shall be deemed to be for the best interests of the Town and the preservation of the purity of the water supply of said District, that parcel of land containing 2.31 acres and bounded and described as follows:

Beginning at the northwesterly corner of land of the Sudbury Water District of Sudbury; thence by land of said District S. 88° 51' 30" E. 339.76 feet to other land of said District, thence N. 10° 17' 00" E. 128.73 feet and N. 3° 42' 00" E. 2.91 feet to land of the Town of Sudbury; thence by land of the Town of Sudbury N. 88° 51' 30" W. 358.05 feet, S. 56° 47' 26" W. 163.30 feet, S. 16° 14' 00" W. 320.00 feet and S. 73° 46' 00" E. 145.00 feet to land of the Sudbury Water District of Sudbury; thence by land of said District N. 16° 14' 00" E. 320 feet to the point of beginning.

The said parcel of land is shown on a plan drawn by George D. White, Town Engineer, entitled "Plan Showing Land of the Town of Sudbury, Scale 1 in. = 50 ft.," and dated January 28, 1961.

Pass any vote or take any action thereon.

Submitted by the Selectmen.

Article 6. To see if the Town will vote to amend Article III of the By-Laws of the Town by adding to the end thereof a new section as follows:

"Section 7. All special committees created by act of the town meeting shall, unless the Town by vote shall otherwise determine, be deemed to be dissolved as of the date of the adjournment of the annual town meeting next following their creation or extension. All special committees in existence at the time of passage of this section shall be deemed to be in existence until the adjournment of the annual town meeting of 1962."

Pass any vote or take any action relative thereto.

Submitted by John C. Powers.

Article 7. To see if the Town will accept a certain parcel of land from Halper Homes Inc., said land being bounded and described as follows:

A certain parcel of land in said Sudbury containing 4,985 square feet of land, more or less, and being shown on a certain plan entitled "Subdivision of Land in Sudbury, Mass. belong-

ing to Halper Homes, Inc." by A. Coletti, Engineer, dated June 25, 1956, and recorded with Middlesex South District Registry of Deeds as Plan No. 1179 of 1956; said land being located at the junction between Pratt's Mill Road and Willow Road, and being bounded and described as follows:

Northeasterly by Pratt's Mill Road by a line in two courses measuring 8.02 feet and 157.15 feet respectively;

Northwesterly and Westerly by the curved line shown on said plan as having a radius of 53.32 and an arc of 133.21 feet; and

Southerly by Willow Road, 165.56 feet, the deed for which has been filed with the Town Clerk of Sudbury. Pass any vote or take action relative thereto.

Submitted by Abel Cutting.

Article 8. To see if the Town will vote to accept from G. W. and N. W. Hoar the sum of \$150.00, the income to be used for the perpetual care of the Abel B. Jones lot in the North Sudbury Cemetery any balance of income to be used for general cemetery purposes. Pass any vote or take any action relative thereto.

Submitted by F. Alvin Noyes, Superintendent.

Article 9. To see if the Town will vote to accept from the Estate of Marjorie Ellms the sum of \$150.00, the income to be used for the perpetual care of the Charles Ellms lot No. 150 on Hillside Ave. in Mt. Pleasant Cemetery, any balance of income to be used for general cemetery purposes. Pass any vote or take any action relative thereto.

Submitted by F. Alvin Noyes, Superintendent.

Article 10. To see if the Town will vote to accept from Bertha St. Germain the sum of \$150.00, the income to be used for the perpetual care of the Michael Sinon lot No. 105 in the Town Cemetery, any balance of income to be used for general cemetery purposes. Pass any vote or take any action relative thereto.

Submitted by F. Alvin Noyes, Superintendent.

Article 11. To see if the Town will vote to accept from Mrs. Edwin L. Frye the sum of \$80.00, the income to be used for the perpetual care of lot No. 144B in the Town Cemetery, any balance of income to be used for general cemetery purposes. Pass any vote or take any action relative thereto.

Submitted by F. Alvin Noyes, Superintendent.

Article 12. To see if the Town will vote to accept from Mrs. Bernice Brennan the sum of \$150.00, the income to be used for the perpetual care of lot No. 162 in the Wadsworth Cemetery, any balance of income to be used for general cemetery purposes. Pass any vote or take any action relative thereto.

Submitted by F. Alvin Noyes, Superintendent.

Article 13. To see if the Town will vote to continue the Committee on Town Administration voted by the Town under Articles 49 and 80 of the Town Warrant of March 9, 1955, for an additional year for the continuance of its studies, the results of which shall be reported back to the Town by the Committee in the next Annual Report; pass any vote or take action relative thereto.

Submitted by J. Fleet Cowden, Chairman,
Committee on Town Administration.

Article 14. To see if the Town will vote to accept from Thomas and Frank Vassalotti a parcel of land off Horse Pond Road containing eight acres, more or less, for swimming pool and recreation purposes. Pass any vote or take action relative thereto.

Submitted by Board of Park and Recreation Commissioners.

Article 15. To see if the Town will authorize the Fire Chief to offer for sale the 1930 International Fire Truck, the selling price to be approved by the Selectmen. Pass any vote or take action relative thereto.

Submitted by the Fire Chief.

Article 16. To see if the Town will vote to sell for \$1.00 to Greenwood Club a portion of the land in the so-called Town & Country Park situated in the northerly part of Sudbury, east of the present terminus of Longfellow Street. Said land to be used for swimming pool and recreational purposes with suitable reversionary interests remaining in the Town. Pass any vote or take any action relative thereto.

Submitted by the Board of Park and Recreation Commissioners.

Article 17. To see if the Town will vote to petition the General Court for legislative authority for the Town to pay an annuity to Augustus V. E. Sharkey. Pass any vote or take any action relative thereto.

Submitted by John C. Powers.

Article 18. To hear the report of the Board of Selectmen relative to the laying out of the following named street to wit: — Crestview Drive, beginning at Hudson Road and extending southerly therefrom, a distance of approximately 280 feet, as shown on a plan on file in the office of the Town Clerk, prepared by George D. White, Town Engineer, dated January 30, 1961; and to see if the Town will vote to accept such street as a town way under the provisions of G. L. c. 82; and will authorize the Board of Selectmen to take by eminent domain or acquire by purchase, or otherwise acquire, any land necessary for the layout and construction of said street; provide the sum or sums of money necessary to pay the cost of damages therefor and the cost of construction; direct how said money shall be raised; pass any vote or take action relative thereto.

Submitted by the Selectmen.

Article 19. To hear the report of the Board of Selectmen relative to the laying out of the following named street to wit: — Taylor Road, beginning at Union Avenue and extending easterly and southerly, a distance of approximately 650 feet, as shown on a plan on file in the office of the Town Clerk, prepared by George D. White, Town Engineer, dated January 30, 1961; and to see if the Town will vote to accept such street as a town way under the provisions of G. L. c. 82; and will authorize the Board of Selectmen to take by eminent domain or acquire by purchase, or otherwise acquire, any land necessary for the layout and construction of said street; provide the sum or sums of money necessary to pay the cost of damages therefor and the cost of construction; direct how said money shall be raised; pass any vote or take any action relative thereto.

Submitted by the Selectmen.

Article 20. To see if the Town will vote to reduce the number of members of the Board of Public Welfare from five to three members; and, in each year thereafter, as the terms of incumbent members shall expire, one member shall be elected for a term of three years. Pass any vote or take any action thereon.

Submitted by the Board of Public Welfare.

Article 21. To see if the Town will vote to increase the number of the Board of Selectmen, effective as of the 1962 Annual Town Meeting, from three to five members, for terms of three years, by electing at said Annual Town Meeting three (3) Selectmen, one for two years, and two for three

years, and thereafter electing their successors for three years. Take any action or pass any vote relative thereto.

Submitted by a petition.

Article 22. To see if the Town will vote to amend Article VII, Section 1 of the By-Laws, by striking out said section in its entirety and substituting therefor a new Section 1, to read as follows:

"Section 1. The Selectmen shall appoint annually, for one year, a Town Counsel, who shall be a member in good standing of the Massachusetts bar and preferably a resident of the Town of Sudbury, whose duty it shall be to counsel and advise all executive officers, boards, and committees of the Town in all matters affecting the interest of the Town whenever requested by them so to do, and to represent the Town in all legal proceedings by or against it whenever so directed by the Selectmen. The Town Counsel for the purposes of these By-laws shall be an officer of the Town. All opinions given by him on questions of law to any executive officer, board, or committee of the Town must be in writing and signed by him. When such an opinion is given, he shall forthwith file a copy thereof with the Town Clerk for a permanent record."

Pass any vote or take any action relative thereto.

Submitted by a petition.

Article 23. To see if the Town will vote to increase the membership of the Board of Trustees of the Goodnow Library to five members, starting with the Annual Meeting of March 1962, one to be elected for a three year period and one to be elected for a two year period, and thereafter each to be elected for a three year period. Pass any vote or take any action relative thereto.

Submitted by Luther M. Child, Jr., Bertha W. Smith and Dene S. Howe.

Article 24. To see if the Town will vote to authorize the Treasurer to act as collector of taxes beginning upon the qualification of the Treasurer in 1962. Pass any vote or take action relative thereto.

Submitted by the Finance Committee.

Article 25. To see if the Town will vote to change the term of office of the Tax Collector from one year to three years in accordance with Section 1, Chapter 41, General Laws, said term of three years to be effective beginning in 1962; or take any action relative thereto.

Submitted by the Tax Collector.

Article 26. To see if the Town will vote to change the term of office of the Treasurer from one year to three years in accordance with Section 1, Chapter 41, General Laws, said term of three years to be effective beginning in 1962; or take action relative thereto.

Submitted by the Treasurer.

Article 27. To see if the Town will vote to appoint a committee to study the matter of the proposed Boston Edison Company high tension power line and report their recommendation to the Town on or before the next Annual Town Meeting; pass any vote or take any action relative thereto.

Submitted By Michael G. Stratton.

Article 28. To see if the Town will raise, appropriate or otherwise provide the sum of \$18,000.00 or any other sum, for the purpose of purchasing a Class A — 750 gallon fire pumping engine with equipment, for the fire department; said engine to meet or exceed specifications of the Fire Chief and the National Board of Fire Underwriters; and to determine whether the money shall be raised by borrowing or otherwise. Pass any vote or take any action relative thereto.

Submitted by Fire Chief.

The Finance Committee recommends this article. We recommend that \$4,000.00 be raised by taxes and \$14,000.00 bonded.

Article 29. To see if the Town will vote to grant, appropriate, or otherwise provide the sum of \$7,500 or any other sum for the purpose of completing plans and specifications, preparing working drawings, and obtaining bids for an addition to the Town of Sudbury's Goodnow Library. Final plans and bids to be submitted at the next annual Town Meeting. The expenditure of such funds to be under the jurisdiction of the Permanent Building Committee. Pass any vote or take any action relative thereto.

Submitted by the Library Committee.

The Finance Committee recommends this article.

Article 30. To see if the Town will vote to grant, appropriate or otherwise provide the sum of \$900,000 or any other sum for the purpose of completing the plans and specifications for and constructing a twenty classroom elementary school on the Haynes Road site or on any other site owned by the Town or to be acquired by the Town and for providing

original furnishings and equipment and for acquiring such land as may be required as a building site. The expenditure of such funds to be under the jurisdiction of the Permanent Building Committee, except for purchase of land, which shall be under the jurisdiction of the Board of Selectmen. The action authorized under this article to be contingent upon approval of preliminary plans and site by School Building Assistance Commission. Pass any vote or take action relative thereto.

Submitted by the Permanent Building Committee and the School Committee.

The Finance Committee recommends this article.

Article 31. To see if the Town will vote to raise and appropriate the sum of \$150,000.00 to purchase from the estate of the late Lydia J. Raymond one hundred and fifty acres of land for municipal purposes. Pass any vote or take any action relative thereto.

Submitted by the Industrial Development Commission and the Planning Board.

At the time of this report, the Finance Committee has insufficient information to pass on this article. It is anticipated that a hearing will be held and a report submitted at town meeting.

Article 32. To see if the Town will grant or appropriate the sum of \$7,500.00 (seven thousand five hundred dollars) or any other sum for the use of the Sudbury Conservation Commission to carry out the purposes for which the Town and the Commonwealth have created this Commission, namely, "The promotion and development of the natural resources and the protection of the watershed resources of the community." (Chapter 223, Acts of 1957).

Submitted by Stanley Russell.

The Finance Committee recommends this article.

Article 33. To see if the Town will vote to grant or appropriate the sum of \$750.00, or any other sum to purchase chairs for the Town Hall. Pass any vote or take action relative thereto.

Submitted by the Selectmen.

These chairs are to be used in the balcony of the Town Hall. The Finance Committee recommends this article.

Article 34. To see if the Town will vote to grant or appropriate the sum of \$65.85, or any other sum for the purpose of paying unpaid bills in accordance with the following schedule; pass any vote or take action relative thereto.

The Sudbury Citizen	\$20.25
Moderator	20.00
John Hood Company	25.60

Submitted by the Selectmen.

Finance Committee will report at the meeting.

Article 35. To see if the Town will grant or appropriate the sum of \$1,000.00, or any other sum, to enlarge the Welfare Office in the Town Hall. Pass any vote or take action relative thereto.

Submitted by the Selectmen.

The Finance Committee does not recommend this article. We believe that this is only a temporary solution to a general problem, and recommend that immediate preliminary steps be taken to solve the problem of office facilities for all departments.

Article 36. To see if the Town will vote to transfer \$2,200.00 from the Road Machinery Fund to purchase a $\frac{3}{4}$ Ton Pick-up Truck for the Highway Department. Pass any vote or take any action relative thereto.

Submitted by The Public Works Advisory Board and the Highway Surveyor.

The Finance Committee recommends this article.

Article 37. To see what disposition will be made of Middlesex County Dog License Refund; pass any vote or take action relative thereto.

Submitted by the Selectmen.

Finance Committee to report at the meeting.

Article 38. To see if the Town will vote to have the Commission on Historical Structures have jurisdiction over the Hosmer House, with the same conditions as voted this committee over the Loring Parsonage. Pass any vote or take action relative thereto.

Submitted by the Selectmen.

Article 39. To see if the Town will vote to amend the By-laws of the Town by adding after Article XII a new article to be numbered Article XIII, which shall prescribe regulations for the material, construction, alteration and inspection of all pipes, tanks, faucets, valves and other fixtures by and through which water or sewage is used and carried in any building of the Town; and, further, to regulate all other matters and things as authorized by G. L. c. 142, Section 13, and which said Article XIII shall be entitled "Plumbing By-Law."

Pass any vote or take any action thereon.

Submitted by the Selectmen.

Note: Copies of the proposed by-laws may be obtained at the office of the Town Clerk, and will be distributed at the Town Meeting.

Article 40. To see if the Town will vote to amend the vote adopted under Article 21 of the warrant for the Annual Town Meeting of March 9, 1960 by striking out in the second and third lines as appearing in the proceedings of such meeting published by the Town Clerk the words "completing the rebuilding of Horse Pond Road," and inserting in place thereof the words, for the rebuilding and completion of any road in the Town as may be designated by the Highway Surveyor and approved by the Board of Selectmen and the Public Works Advisory Board. Pass any vote or take action relative thereto.

Submitted by the Highway Surveyor and the Selectmen.

The Finance Committee concurs with the tenor of this article. However, we believe that no change should be made in the present status of these funds until a specific project is designated. At that time complete funds can be voted by the Town for the project and the balance in the account "Repairs and Rebuild Horse Pond Road" in the amount of \$12,155.88 transferred to the cost of the project. We recommend indefinite postponement of this article.

Article 41. To see if the Town will vote to amend the Building Code By-Law by adding under E. Chimneys, a new item numbered 8, to read as follows:

"E. Chimneys

8. All chimneys concealed in walls and in attic spaces shall be completely plastered with mortar at least $\frac{3}{8}$ (three-eighths) of an inch thick, applied over the outer surface."

Pass any vote or take any action relative thereto.

Submitted by the Building Inspector.

Article 42. To see if the Town will vote to amend the Building Code By-Law by adding under D. Interior Walls and Ceilings, a new item numbered 3, to read as follows:

"D. Interior Walls and Ceilings

3. All built-in ventilating fans in kitchens and hood fans over cooking ranges shall exhaust to the outside atmosphere through a pipe or duct constructed of fire resisting materials."

Pass any vote or take any action relative thereto.

Submitted by the Building Inspector.

Article 43. To see if the Town will vote to amend the Building Code as follows:

By striking out section 1 and inserting in its place a new section as follows:

Section 1. This by-law regulates the structural alteration, remodeling, (demolition) and wiring and rebuilding of existing buildings and the construction of all other buildings which may hereafter be erected, structurally altered, remodeled, rebuilt or removed within the Town of Sudbury; and by striking out section 3 and inserting a new section as follows:

Section 3. No building or any part thereof, including the removal of earth and the laying of a foundation therefor, except a one story wooden building, the floor space of which shall not exceed ten feet square and which shall not be used for habitation, and an ordinary outbuilding to be used in connection with a farm, shall hereafter be erected, structurally altered, remodeled, rebuilt or removed unless a building permit is granted therefor as is hereinafter provided, and that the work to be performed on such building or the material to be used in the construction of said building shall be in conformity with this by-law and all other applicable by-laws of the town; and by striking out section 4 and inserting in place thereof a new section as follows:

Section 4. An application for a building permit shall be filed with the Inspector of Buildings on a form to be furnished by him, together with duplicate copies of plans and specifications or written description of the building to be erected, structurally altered, remodeled, rebuilt or removed. The application shall state the full name and address of the applicant and such other information as shall be required by the Inspector. A building permit shall be issued by the Inspector, if he is of the opinion that the said building shall be erected, structurally altered, remodeled, rebuilt or removed in compliance with the provisions of this code and all other applicable by-laws of the town, and shall collect the fee as is provided

by section 10 of this by-law. A duplicate copy of such plans, specifications or written description, when approved by the Inspector of Buildings, shall be kept at the building and shall be available to him at all times during the progress of the work; and by striking out paragraph (b) of section 6 and inserting in place thereof a new paragraph as follows:

(b) It shall be the duty of the Inspector of Buildings to enforce the provisions of this by-law, and the rules and orders issued by him so far as the same may be lawful and in conformity with the By-laws of the town; and by striking out section 8 and inserting in place thereof the following new section:

Section 8. Any person aggrieved by the refusal of the Building Inspector to grant a building permit or by any order or ruling made by him, notice of which shall have been given to the applicant or permittee, may appeal in writing to the Board of Appeals as is provided in Section 6 of Article IX (Zoning By-laws) of the Town; and by adding after section 9 a new section as follows:

Section 10. The fee to be paid to the Building Inspector upon the issuance of each building permit shall be an amount equal to \$1.00 for each \$1000, or portion thereof of the estimated cost of the building to be erected. The minimum fee for any building permit shall be \$2.00. No fee shall be charged for the issuance of any building permit to the town; and by adding at the beginning of the paragraph appearing under the heading:

"Construction of Building" the words and figures: Section 11;

and by striking out in section 11 after the heading "C" Foundations" paragraph 10 and inserting the following new paragraph:

10. After the foundation of the building for which a permit has been issued has been constructed, and before any further work shall be done on said building, an engineer's or surveyor's plot plan shall be furnished the Town Engineer. The plan shall show the size of the building, the shortest distance from each lot line to the nearest point of the building to that street line. It must also show the width of the street at a point where the setback distance is given. This plan shall be made by an accredited engineer or land surveyor and include a statement that all distances are correct, such statement to be signed by the engineer or surveyor who prepared the plan.

Submitted by the Selectmen.

Article 44. To see if the Town will vote to amend Section 1 of the Zoning By-laws (Article IX) by rezoning the following area now included in Residential Zone C1, as an Industrial District; commencing at a point in the middle of Hop Brook where it crosses the Framingham-Sudbury town line thence in a northerly direction along the middle line of said brook 1170.72' more or less to a stone bound where it meets the land formerly of Lydia G. Raymond, thence easterly along the same land to a stone bound on the west side of Raymond Road, thence still easterly along the same land and a stone wall 511.27' more or less, in varying directions to a stone bound, thence southerly to the Framingham Town Line, thence westerly along this same line to the point of beginning, being 14½ acres, more or less; pass any vote or take any action thereon.

Submitted by James Chesarone.

Article 45. To see if the Town will vote to amend the Zoning By-law (Article IX of the By-laws of the Town of Sudbury) by striking out the third paragraph of Section 6, and inserting in place thereof the two following paragraphs:

An appeal may be taken to the Board of Appeals by any person aggrieved by the refusal of the Inspector of Buildings to issue a building permit or by any order or ruling of said Inspector under the provisions of section 8 of the building code by filing a claim of appeal within fifteen days after the date on which written notice of said refusal, and notice of the making of said order or ruling shall have been given to the applicant for such permit or to the permittee. The appellant shall within two days of the taking of such appeal file in the office of the Town Clerk a copy of said written notice and the claim of appeal.

An appeal may be taken to the Board of Appeals by any person aggrieved by reason of his inability to obtain a permit or any order or decision of the Inspector of Buildings or other administrative official in violation of the provisions of General Laws, chapter 40A (Zoning Enabling Act) by filing said appeal within fifteen days of the receipt by him of notice of such refusal, order or decision. Pass any vote or take action relative thereto.

Submitted by the Planning Board.

Article 46. To see if the Town will vote to amend Article IX of the By-Laws of the Town (Zoning By-laws), Section 1E by striking out the first three paragraphs of subsection (6) and inserting in place thereof the following:

(6) Site Plan Approval. No business or industrial building shall hereafter be erected or externally enlarged, and no business or industrial use shall hereafter be established or expanded in ground area except in conformity with a site plan bearing an endorsement of approval by the Board of Selectmen. Said site plan shall show among other things, all existing and proposed buildings, structures, parking spaces, driveway openings, driveways, service areas, and other open uses, all facilities for sewage, refuse and other waste disposal, and for surface water drainage, and all landscape features (such as fences, walls, planting areas and walks) on the lot.

Any person desiring approval of a site plan under this paragraph shall submit said plan to the Board of Selectmen who shall thereafter transmit it to the Planning Board for a report and recommendations thereon, and no building permit shall be issued until the Board of Selectmen shall have approved the plan or have allowed thirty days to elapse after receiving the report and recommendations of the Planning Board. The Board of Selectmen shall have the power to modify or amend its approval of a site plan on application of the person owning or leasing the premises shown on such site plan; or, upon its own motion, in the event of changes in the physical condition of the site sufficient to justify such action within the intent of this subsection; and the foregoing provisions wherever apt shall be applicable to any modification or amendment of such plan. In considering a site plan under this subsection, the Board of Selectmen shall assure to a degree consistent with the reasonable use of the site for the purposes permitted by the regulations of the district in which it is located:

- (a) protection of adjoining districts against seriously detrimental or offensive uses on the site.
- (b) convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent streets and land.
- (c) adequacy of the methods of disposal for sewage, refuse and other wastes resulting from the uses permitted on the site, and the methods of drainage for surface water from its parking spaces and driveways.

Pass any vote or take any action thereon.

Submitted by the Planning Board.

And you are required to serve this warrant by posting attested, printed copies thereof at the Town House, each public meeting house, railroad station and post office in said Town seven days at least before the time appointed for said election.

Hereof fail not and make due return of this warrant by your doing thereon to the Town Clerk, at or before the time of meeting aforesaid.

Given under our hands this fourteenth day of February one thousand nine hundred and sixty-one.

FRANCIS W. TRUSSELL,
HARVEY N. FAIRBANK,
LAWRENCE B. TIGHE,
Selectmen of Sudbury