

**From:** "Barletta, William"

**Date:** April 28, 2021 at 9:54:01 AM EDT

**Subject:** RE: status of security of Sewataro assets

Hello Bill,

Overall I believe our Sewataro capital asset and individual property items are well cared for and maintained by the camp operator and staff.

The camp staff communicates regularly and quite well regarding any items that need to come to the Town's attention.

They also have two maintenance people living full time at opposite ends of the site which helps with keeping an eye on things.

The operator has not yet installed the permanent fence between public and camp areas or the gate and communication system at the main entrance.

They have installed a video monitoring system that covers around the outside areas of the camp.

I check the property on my own regularly, making note of condition and changes.

I find nonpublic areas and individual items locked up and secure and the property and building being maintained.

Any work requiring permits, heating unit replacement for example, is done with proper approval and inspection.

Some items that have occurred over time have been a few fences damaged by wind toppled trees and limbs. The camp operator has them repaired right away at their expense.

On 4/16 there was minor damage reported to me in the email below:

*Hi Bill,*

*I wanted to let you know that someone broke into the cabinets at Liberty Lodge last night.*

*Nothing was taken or damaged (except for the locks on the doors).*

*Officer Millie came out to take a report and thought it was likely some naughty kids.*

*He'll send the report around the department and they'll try to have more of a presence going forward.*

*Just wanted to make sure to let you know.*

There have been no further instances.

This and the fence damage are items I would include in my monthly report to Henry, anything more urgent would be reported right away.

The condition of the grass parking area at the main entrance used by the public has deteriorated due to increased off season use.

In prior years that area would see no vehicles as the private property would be closed to all.

The operator is planning to remove the loam there and put down gravel to accommodate year round parking.

There are grass areas that have seen insect damage and the operator has engaged a turf management company to address that and restore the areas.

They have kept me advised and I approve of the plan.

There have been a couple of instances early on where members of the public were on site during closed hours, with dogs or in non-public areas.

This appears to have been people just not aware of the times and areas of limitations. They were no confrontations or continuing issues.

There was an instance isolated to one short period of dead fish around the catch and release pond. Apparently people caught fish and did not return them to the pond or they died while being taken off the hook.

I include items in my Facilities monthly report as well.  
Please let me know if I can provide more information.

Bill

William Barletta  
Facilities Director  
Town of Sudbury  
275 Old Lancaster Road  
Sudbury, MA 01776

**From:** Schineller, Bill  
**Sent:** Tuesday, April 27, 2021 10:01 PM  
**To:** Barletta, William  
**Cc:** Hayes, Henry  
**Subject:** status of security of Sewataro assets

Hi Bill, cc:ing Henry

The Select Board stood up a 'Sewataro Assessment and Recommendations Subcommittee', with members Charlie Russo and myself.

We had our kickoff meeting a few weeks ago, and came up with just a few initial action items.

I took action to check with you on the 'status of the security of Sewataro assets'. The answer may be "all set, garage doors fixed etc.", no longer an issue. I don't know.

Can you comment on where we stand on that topic?

Happy to have a phone call to get more color on it if you want.

I told Charlie I'd report back at our next meeting, date TBD but perhaps mid-May, perhaps after Town Meeting.

Thanks,

Bill