



Town of Sudbury
Town Manager Newsletter
March 2014

Message from the Town Manager

Greetings!

Spring is just around the corner, and the Annual Town Election and Annual Town Meeting are nearly here. You should be receiving your Annual Town Election Warrant in the mail the week of March 24th. Please review this carefully and I hope you turn out on Monday March 31st to vote for candidates for Town and School offices and the ballot question on the Police Station construction funding.

I wanted to give a brief report on various ways the Board of Selectmen reaches out to residents to provide more information on Town goals and priorities and to hear questions and ideas from residents. First, the Board is available via their email address: Selectmen@sudbury.ma.us. Email sent to this address goes to all five members, and is generally responded to by the Chairman on behalf of the Board within 48 hours of receipt, depending on his work schedule. Office Hours are held monthly, where two Selectmen schedule time for residents to drop in without appointment and have an unstructured discussion. On March 24, Selectman John Drobinski and Selectman Len Simon will be at the Senior Center from 7:30 PM - 8:30 PM in Room 2, and invite residents to come meet with them. These Office Hours are held at different times and locations throughout the year, so check the town's web site to find out when the next one is scheduled. On January 23, 2014 the Selectmen held a Town Forum at the Town Hall, where they presented 16 goals they voted to work on in Fiscal Year 14. Residents were welcome to attend, watch on cable TV, and email in questions for the Board which were responded to as they came in. And the Board meets twice monthly to conduct the Town's business. Generally these meetings are the 2nd and 4th Tuesday night of each month, though the schedule is sometimes adjusted for holidays or other events. SudburyTV.org covers the Board's meetings and they can be seen live on the public access channels (8 on Comcast, 31 on Verizon) or via live streaming at the SudburyTV.org website, where they are also available on a taped basis for later viewing. And of course you can always approach them around Town if you see them.

Sincerely, Maureen G. Valente, Town Manager

From the Selectmen's Office

The Selectmen met twice since the last newsletter - on February 25th and March 11. On February 25th, the Board heard a report from Sudbury Advisor for Senior Property Tax Issues Dave Levington on the first year of the Means Tested Senior Exemption Program. Mr. Levington reported that of the 124 senior who applied, 118 received a tax reduction. The median age of the recipients is 80 years or older, the median length of residency in the Town is over 30 years, and the median qualifying income is \$37,500. Board members thanked Mr. Levington and Ralph

Tyler, who led the effort to have this 3 year pilot program enacted by the state legislature. To read the progress report on this program, see the Town's website, www.sudbury.ma.us.

The Board then viewed a presentation from Town Technology Director Mark Thompson on a new Town Meeting Article Tracking Database program he has developed for the Town's website. This program allows residents to go to an article for the upcoming Annual Town Meeting and find next to it links to all the information that has been generated by Town staff or committees related to the article. For example, if a resident is interested in learning more about Article 14 – Construct New Police Headquarters – he or she can find links to minutes from meetings of the Capital Improvement Advisory Committee, Permanent Building Committee, Board of Selectmen and more. They can view the presentations that have been prepared and even link to the cable broadcast of public meetings that have been held. See the sample page of the program just below this article. This program is on the Town's website, www.sudbury.ma.us.

TM-2014 - Article 14

Construct Police Headquarters

Identification

ID: CA-14	Category: Capital
Article No: 14	BOS Position: Support
Amount: 7,200,000	BOS Date Voted: 2014-03-11
Vote Required: Two-Thirds	Report Position: O'Brien, Lawrence W.
Sponsor: Board of Selectmen	
Developer: Facilities Director, Permanent Building Committee, Police Chief	

Public Hearings/Informational Forums and Meetings

Selectmen Meeting Minutes 11Mar2014	Cable Broadcast
CIAC Minutes 16Jan2014	
PBC Minutes 16Jan2014	
Selectmen Meeting Minutes 28Jan2014	Cable Broadcast
CIAC Minutes, 29Jan2014	
Selectmen Town Forum Minutes 23Jan2014	Cable Broadcast
Selectmen Meeting Minutes 11Feb2014	Cable Broadcast

Online Information

- Police Station FAQs 2014
- Sudbury Police Facility Video Tour 2013Mar25
- Police Station Plans 2014
- Blue Ribbon Committee Report, 27Jan2010
- Police Station Summary 2014
- Police Station Detail Plans 2014

Documents

- Warrant Article Submission Form - Town Meeting Article [Approved by Town Counsel] - 2014-01-24

In other actions, the Board voted the order of articles to appear on the Annual Town Meeting warrant, issued a new Common Victualler License for CJ's Pizzeria, 29 Hudson Road, approved contracts, gift donations, minutes of meetings, and fund raising activities which need use of Town roads or facilities. The State Lottery Commission asked the Board if it had any objections to the application by Lavender Asian Cuisine to obtain a Keno license from the state (the Town does not issue these licenses). The Board did not vote to issue a comment on this matter.

On March 11, the Board's agenda focused on decisions regarding two key Town officials: the Town Manager and Town Counsel. They first met with the nine-member Town Counsel Search Committee. This committee had been meeting since September to develop an RFP for Town Counsel services, receive and rank the proposals received and make recommendations to the Board of Selectmen. The committee recommended that the Board of Selectmen enter into negotiations with current Town Counsel Paul Kenny to re-appoint him to a new term of office and extend his contract. Later, the Board considered the question of determining if they would extend the employment agreement with current Town Manager Maureen Valente. By a 4-0 vote, with one Selectman absent, they voted to notify the Town Manager of their intention to renew the appointment and employment agreement, subject to successful negotiations on the agreement.

In February we were pleased to welcome our newest part-time employee, office clerk Lillian Vert, to the Selectmen's office. Please stop by and say hello to Lillian next time you're in the Flynn Building.

Please note: the brief description of the Board meeting found here are only designed to give a quick snapshot of those agenda items that received the most time at the Board meetings. They are not meant to be exhaustive on materials received by the Board or all comments on agenda items. For a complete understanding of the items at each Board meeting, please go to SudburyTV.org for a replay of the meeting or review the minutes of Board meetings, found on the Town's web site.

Assistant Town Manager

We are delighted to announce that we have had a number of new hires over the winter. Please join me in welcoming them all! We are all looking forward to working with you and are certain that you are going to be a great fit for the Town of Sudbury.

DPW Department	Paul Spinetto, Jr.
Engineering	John Murphy Richard Weil II
Planning Department	James Kupfer
Police Department	Owen Boyle Ethan Karol Steven Milley Kevin Ravesi
Selectmen's Office	Lillian Vert

Submitted by: Maryanne Bilodeau, Assistant Town Manager/HR Director

Assessors Department

It's All About Excise! Massachusetts General Laws, Chapter 60A

The Assessing Department has been humming with excise tax activity since the mailing of over 15,000 motor vehicle excise tax bills earlier this month.

In keeping with that topic I thought it timely to share a common interest question regarding excise.

How are the excise bills calculated?

The excise is based on the value of the motor vehicle as determined by the Commissioner of Revenue upon certain percentages of the original manufacturer’s list price in the designated year of manufacture. The excise valuation **is not** based on the actual purchase price or "book value" of the vehicle. The percentages set forth in the statutory depreciation schedule that are applied to manufacturer's list price are as follows:

- In the year **preceding** the designated year of manufacture **50%**
- In the **designated** year of manufacture **90%**
- In the **second** year **60%**
- In the **third** year **40%**
- In the **fourth** year **25%**
- In the **fifth** and **succeeding** years **10%**

Please note: condition, market value and mileage are not considerations in determining the value, nor is age after the 5th year.

The rate of \$25 per thousand is applied to the value of the vehicle according to the established depreciation schedule. Generally speaking excise is levied for a full calendar year and is assessed by the community where the motor vehicle is customarily garaged on January 1st. If a vehicle is registered sometime after January 31st, the excise issued will be calculated from the date of registration through the remainder of the calendar year. For example, if a car was purchased and registered on February 3, 2014 the excise bill will be issued in a prorated amount for 11 months. Likewise if the vehicle was registered February 27, 2014 the excise bill will be issued in the same prorated manner (11 months). M.G.L. Ch. 60A Sec. 1 provides that the owner of any motor vehicle which is registered for less than a full calendar year will be obligated to pay an excise based on the entire month when the vehicle was registered, as well as the remaining months of the year.

In the following fictional example a 2014 Ford Escape was purchased and registered on October 15, 2013. Our fictional owner (according to the established valuation scenario) would likely expect to pay yearly excise in the following amounts throughout the lifetime of the vehicle.

2014 Ford Escape			
	MSRP	\$24,000.00	
Tax Year	Valuation	Expected Tax	
2013	\$12,000	\$75	3 months
2014	\$21,600	\$540	12 months
2015	\$14,400	\$360	12 months
2016	\$9,600	\$240	12 months
2017	\$6,000	\$150	12 months
2018 and succeeding years	\$2,400	\$60	12 months

The Assessing Department manages the requests for motor vehicle abatement and exemptions. If you have questions regarding abatements please contact our office: 978-639-3393, 978-639-3395 or assessors@sudbury.ma.us.

Important: The filing of an application for abatement does not stay the collection of the excise. To avoid interest and collection action, the excise must be paid as billed by the due date.

Submitted by: Cynthia Gerry, Director of Assessing

Building Department

March is the start of the Building Department's busy season as the winter doldrums make way for new projects. Spring is also a good time to conduct the periodical inspections of the 12 churches and temples located in Sudbury. The Coolidge, one of our larger projects, is well underway and appears to be on schedule for completion this year.



The Coolidge



The Coolidge

Reminder: Basements tend to flood during the spring when the snow melts. Please pay attention when using sub pumps and other pump equipment near electrical sources.

Submitted by: Mark Herweck, Building Inspector

Conservation Commission

The Commission has completed its review and permitting for the NStar substation expansion south of Rt. 20 behind Buddy Dog. As a public utility, NStar is exempt from some of the wetland permitting requirements. However, NStar agreed to meet the mitigation requirements of the local wetland bylaw. As these requirements could not be achieved on site, NStar has agreed to purchase a 1.4 buildable acre of land on Lincoln Lane along the Sudbury River and donate it to the Town for conservation purposes, specifically for wildlife habitat. We wish to thank NStar for working with the Town and recognizing our environmental goals.

The Commission has also completed its public hearing review of the proposed Police Station at 77 Hudson Road. The project was approved and permits under the state Wetlands Protection Act, the local Sudbury Wetlands Bylaw, and the local Sudbury Stormwater Management Bylaw will be issued shortly. The project meets all the standards for a new development and redevelopment. The drainage design for the site upgrades existing drainage for the Fire Department and meets all standards for the new construction. Not only will the new Police Station meet all current design standards, construction of this project will greatly improve the water quality of the drainage leaving the site of the current Fire Station.

The Conservation Office is pleased to welcome Sudbury resident Will Emerson, senior worker, to the office to develop a database to assist with tracking and monitoring town-held conservation restrictions. Once the database is complete, we will be looking for volunteers to help with site monitoring of these environmentally important areas. Please contact the office at 978-440-5470 if you're interested.

At the present time the Commission is undergoing a change of full membership. The seven-member board is down to four full members at this time. We are happy to report that applications have been received from residents with excellent qualifications. The Town Manager will be making appointments to the three vacancies shortly. Once the Selectmen ratify the appointments the Commission will be back to its full membership for the first time in over a year.

Please watch the town website for upcoming announcements of sign-ups for the 2014 Community Garden season and for the annual Spring Walks lead by Conservation Commissioners and staff.

Submitted by: Debbie Dineen, Conservation Coordinator

Department of Public Works

The Town has received over 67 inches of snow this winter and still counting. The snow and ice budget is in a deficit by over \$400,000. As bad as the winter has been, this year has been the best year in a long time for ice at the skating rink located at Featherland Park.



Skating At Featherland

Under the scenic Bylaw, the Planning Board approved the removal of 5 shade trees from Dudley Road. The removal of the trees is in conjunction with the Walkway along Dudley Road. Construction is to begin April and estimated to be completed this summer.

Dudley Road Trees



The Sudbury Center Improvement Advisory Committee approved the Traffic Control Mast Arm for the Town Center. The Mast Arm will eliminate four signal posts that would otherwise be required without it.



Three out of four traffic islands will be eliminated and the intersection will actually get smaller. The committee still has to approve color and style of the signal posts and what surface style and color for the crosswalks. The next step will be to get approval from the Historic commission, Planning Board and Conservation Commission. Once permits are in hand, the project will go out to bid this spring and construction to begin shortly thereafter.

Submitted by: I. William Place, Director of Public Works

Facilities Department

On behalf of the Energy Committee, this report is submitted to provide an Update on the Solar PV array at the landfill.

The Energy Committee is looking forward to a sunny and productive spring for the solar PV array at the Landfill. The system started producing electricity on December 16th, and has been gathering efficiency as the days get longer, looking forward to a profitable summer. So far, the 6,048 solar panels comprising the Solar PV system has generated 284,009 kilowatt hours of electricity, which is a about \$19,000 in savings to the Town.

Production can be monitored by clicking on the following website: <http://solar.myenergypro.com/TownofSudbury/SudburyLandfill>



Submitted by: Jim Kelly, Facilities Director

Goodnow Library

I know I am not alone in my longing for an end to this winter! Therefore, looking ahead to spring, which I hope will arrive sooner rather than later, we have several events to announce:

Kindles are Coming!

In April, we hope to begin loaning Kindles to library patrons! We will have 10 available to adults, and five each for children and teens. Six of the adult Kindles will be loaded with a variety of new and popular titles, two will be chock full of mysteries, one with Librarian's Choice (a collection of paperbacks chosen and recommended by the staff), and one Kindle featuring new and popular non-fiction titles. Please check the website for news and updates on this new service!

Local Luminaries Author Fest

In cooperation with the Friends programming committee, the library is looking forward to celebrating the many talented writers, illustrators and other intellectual creators in our community. The event, which will span several weeks in the spring will feature children's authors and illustrators, ghost writers, documentarians, and researchers. More information to come!

World Book Night

Once again, the library will be participating in World Book Night. The tagline of the annual event is "spreading the love of reading, person to person" and centers around giving away books all over the US on April 23rd every year to spread the love of reading to those who are not regular readers. This year we will be both book givers and a pick up spot for those in the community

who participate. The library will be giving out 20 copies of Anthony Bourdain's book *Kitchen Confidential* to the residents of Musketahquid Village.

You Belong @ Your Library during National Library Week

During the week of April 13-19, we will be celebrating this event that seeks to highlight the value of libraries, librarians and library workers with a "Bring your library card" campaign. It is so important that you bring your card to the library. Even if you don't use the self-check system (which you can't use without your card), having your card to present to staff improves accuracy and reduces errors. Believe it or not, it also helps prevent repetitive stress injuries associated with typing! There are many other benefits as well, including shorter wait times, better privacy and convenience—plus, you'll make us really happy! As always, we offer free replacement for lost cards. So, next time you plan a visit to the library, ask yourself "Did I bring the most important card in my wallet today?"

Submitted by: Esmé Green, Library Director

Park and Recreation Department

The Park and Recreation Department is eagerly awaiting the arrival of spring. We are gearing up for the snow to melt and the warm weather to make its way to Sudbury so we can get our fields open and the youth and adults in town can start their spring sport seasons. As usual it looks to be a very busy spring for all involved. Don't forget to join us on May 17th for our youth triathlon or May 18th for our adult triathlon, more information on both can be found online at the Park and Recreation Department website.

Amber Comeau, Program Coordinator, was recently certified as a Certified Park and Recreation Professional (CPRP) by the National Certification Board (NCB) and the National Recreation and Park Association (NRPA). The CPRP certification is granted to individuals employed in the recreation, park resources and leisure services professions who meet the eligibility requirements—including a combination of higher education and/or work experience—and who successfully complete the national CPRP examination. The examination tests knowledge in all aspects of general administration, programming and operations management for parks and recreation. CPRP certifications are valid for a period of two years, and professionals who wish to re-apply are required to complete a professional continuing education unit requirements or equivalent academic course work. Individuals certified as CPRPs meet high standards of education, expertise and experience established in the field for park and recreation professionals, and many agencies recommend or require CPRP certification when hiring for professional positions. Congratulations to Amber on this esteemed achievement! The Sudbury Park and Recreation Department is ready for spring and has many new and exciting program offerings for people of all ages and abilities. Check out all of the activities that are being offered this season! Sign up early to reserve your spot and to make ensure your class does not get cancelled due to low enrollment.

[Click Here: to download your very own copy of the current Program Brochure!](#)

Recreation Registration: 9:00AM, Wed., April 2nd

Pool Member Registration: 9:00AM, Tues., April 1st

Non-Member Registration: 9:00AM, Thurs., April 3rd



Nancy McShea CPRE, CPSI, Parks and Recreation Director
Sudbury Parks and Recreation/Atkinson Pool – **A CAPRA Accredited Agency!**
40 Fairbank Road
Sudbury, MA 01776(978) 443-1092 x3259
www.recreation.sudbury.ma.us

Planning and Community Development

The Planning Board continues its review of several small subdivisions around Town. The application for the 2 lot subdivision at 82 Maynard Road has been continued to March 26, 2014 and is anticipated to be approved at that meeting. The 6 lot subdivision at 338 North Road is under review and the hearing on that application has been continued until March 26, 2014. Check the Planning Board website for the times of these hearings. **All hearings will be held in Town Hall.**

The Planning Board is continuing to work on and solicit public comments on 4 zoning articles for the 2014 Annual Town Meeting - regulation of Medical Marijuana Treatment Centers, minor change to the definition of "shed", adoption of new flood plain maps under the Federal Emergency Management Act, and a proposal to delete the existing Wastewater Treatment Facilities Bylaw. A public hearing was held on these articles on March 12, but no public comment was received. The proposed articles are on the Town's website for further review.

A new Assistant Town Planner is scheduled to begin work in late March. This new staff position will expand the capacity of the Planning and Community Development Department, and jump start projects that have been on the back burner.

Projects that are still on-going in the department include the Town Center intersection, which is in its final design stage with anticipation to go out to bid this spring; development of 278 Maynard Road by the Sudbury Housing Trust, new proposals for development of this property are due on May 9; planning for the Dudley Road walkway which received Scenic Road approval from the Planning Board on March 12; and the Route 20 sewer project, working with the Sewer Steering Committee on its article for Town Meeting to secure funds to engage an engineer to assist with the project and to create graphics representing what the proposed zoning could look like.

Members of the Planning and Community Development Department work with many different boards and committees in Sudbury. You will find one of us at nearly every major board meeting of the Selectmen, Planning Board, Community Preservation Committee, Zoning Board of Appeals, Sudbury Housing Trust, and the Route 20 Sewer Committees, as well as many small committees. Please don't hesitate to contact us if you have a question about zoning or planning. Our department email is pcd@sudbury.ma.us.

Submitted by: Jody Kablack, Director of Planning and Community Development

Public Safety

Fire Department

The Sudbury Fire Department will be before Town Meeting requesting funds to replace two pieces of equipment this year.

Last June, I made the decision to take our 1987 Ford Fire Engine out of service. The truck was originally equipped with a double frame for strength, but over the years corrosion between the frame rails became quite severe. In addition, the truck suddenly required some prohibitively expensive repairs to the transfer case which powers the fire pump. We normally use a piece of fire apparatus for 15 years in front line service, then use it as a reserve piece for the next five years. At 26 years old, this truck served the Fire Department well and I was reluctant to continue to spend taxpayer funds on such an old piece of equipment.

1987 Ford Fire Engine



The Sudbury Fire Department runs two ambulances, a 2003 Ford and a 2008 Ford. We normally use them for five years in front line service, then in reserve for the next five years. With the increase in the number of ambulance calls and our more frequent transports to Boston and Worcester hospitals, we are using both ambulances more often and for longer trips. As a result, we are finding that both vehicles need more frequent repair. Not only is this expensive, but the ambulance under repair is not available for emergency response.

The 2003 Ambulance is 11 years old. I feel it is prudent to replace it with a new ambulance, and move the 2008 model into reserve service.

2003 Ford Ambulance



The Town Meeting article seeks \$465,000 for a new fire engine and \$220,000 for a new ambulance. These amounts should allow for the purchase of the vehicles and any associated equipment needed to put them into service. The two new pieces of apparatus will be important assets in our mission to continue providing effective and efficient response to fire and medical emergencies in the Town of Sudbury.

Submitted by: Bill Miles, Fire Chief

Police Department

Student Officer Chris Mackinnon graduated the Reading Police Academy, 2-13-14, after which he will be sworn in as Sudbury's newest officer. Officer Mackinnon will begin his field training evolution next week where his knowledge can be applied in serving the residents of Sudbury. Additionally, we have selected three new Student Officers who began their training on 3-10-14 at the Reading Academy. The three Sudbury residents selected are Steven Milley, Kevin Ravesi and Owen Boyle. We look forward to their successful completion of the academy as well.

Several grants have been submitted to the State 911 Department looking to offset dispatch salaries as well as mandated training for dispatch personnel.

Also, on February 22, 2014 Sergeant Stephanie Howe was on routine patrol. While conducting a business check at approximately 2:38 AM she observed the lock/chain to a construction site, 189 Boston Post Road also known as The Coolidge at Sudbury, to be fastened in a different manner than is usually was. Given her observation, Sergeant Howe investigated further discovering the chain had been cut and the assembly was placed back together in such a manner as to have the appearance it was properly secured. Sergeant Howe notified dispatch with her findings and Officer Erin Corey arrived to assist moments later. Both Sergeant Howe and Officer Corey conducted a cursory check discovering a vehicle just inside the security gate. With Officer McGilvray arriving shortly thereafter, Sergeant Howe, Officer Corey and Officer McGilvray established a perimeter the best they could given the size of the worksite.

Assistance was requested from the Wayland and Weston Police Departments to increase perimeter coverage. Two Massachusetts State Police K-9 teams arrived conducting two separate K9 tracks resulting in the apprehension of a male suspect from Revere, MA and another from Lynnfield, MA. One suspect was located still on the site and the other had fled over a fence to an area below a railroad bridge on Landham Road. Both suspects were taken into custody without incident and have now been linked to other similar crimes in other jurisdictions, and they are believed to have broken into the same site in Sudbury ten days prior.

Sergeant Howe, Officer Corey and Officer McGilvray have been commended for their actions, particularly Sergeant Howe whose keen observations initiated the sequence of events that resulted in a positive outcome.

We also want to thank the Wayland, Weston and Massachusetts State Police Officers who were of critical assistance.



An article worth noting in the newsletter can be found at the following link:
<http://getlocalma.com/these-are-the-10-safest-places-in-massachusetts/>

Submitted by Scott Nix, Police Chief

Technology Department

New Town Meeting Section added to Website



A new Town Meeting section has been added to the Town's website (<http://sudbury.ma.us/townmeeting>). This includes all present and past information about Town Meetings held in Sudbury. We wanted to create an area where residents could go to easily find the latest information about 2014 town meeting articles in development, as well as articles that were voted on in the past.

The first tab you'll see is the News tab which has news articles relating to Articles that will be presented at the 2014 Annual Town Meeting.

There is also Audio tab which contains Town Meeting audio recordings from 2003 through 2013.

The Proceedings tab contains Town Meeting Proceedings from 1959 through 2013. The Proceedings are documents created by the Town Clerk's Office which include transcripts of each year's Town Meetings as well as all of the election results for that year. These documents are in a PDF format and are completely searchable. The documents were scanned and posted by the Town Clerk's Office.

The Warrants tab contains Town Meeting Warrants from 1997 through 2013. Additionally, warrants from the 1960's, as well as one from 1959 are included.

The TM Articles tab contains a Warrant Article Search area in which the user can choose the Town Meeting they are interested in from a drop down menu. All Annual Town Meetings begin with TM and the year the Town Meeting occurred.

The Special Town Meetings begin with STM and the Year and Month the Special Town Meeting was held. After choosing your Town Meeting, a list of the articles presented at that town meeting will be displayed. The article list is divided into 6 categories: Finance Budget, Capital, Zoning, Community Preservation, Other Town and Petition. The articles are listed under each category in article number order.

Clicking on an Article you're interested in will bring you to a detail section for that article. The detail section contains information about the article including the vote required, article sponsor and developer, the Board of Selectmen position, etc. Navigation arrows on the left and right let you scroll through all of the articles for the Town Meeting chosen.

You can also click on the Find Meeting and Warrant Articles tab to go back to the Town Meeting Article list to choose another article or Town Meeting.

Past Town Meetings will have a Voting Results section which will display the Date of the Vote, and the Vote Results. If the Article required additional approval, such as a Ballot Question or State approval, those results will also display in this section.

The Public Hearing section contains links to all minutes from committee/board meetings that were held in which the article was discussed. There are also Cable Broadcast links to some of these meetings which were broadcast on SudburyTV.

There is an Online Information section which has links to all online information relating to the Article on the web.

The Documents section contains article presentations and documents that have been uploaded and posted to this website.

The Town Meeting Presentation section contains all of the presentations that were made at Town Meeting for that article. This area is only populated after the Town Meeting is over.

This new and comprehensive website will allow residents to have immediate access to Town Meeting information past and present, as well as to have updated access to articles, documents and other archival Town Meeting information.

Submitted by: Mark Thompson, Technology Administrator

Town Clerk

The signs of spring are around us and in the world of the Town Clerk's Office that means we are working hard with our dedicated group of Election Workers. We are currently engaged in their yearly training, so that we will all be prepared to ensure the Annual Town Election continues to run as smoothly and efficiently as possible. Their enthusiasm and commitment to excellent work is an invaluable part of the election process.

To view the March 31, 2014, [Election Specimen Ballot](#), please see our website. Polls open on Election Day at 7:00 a.m. and close at 8:00 p.m.

The deadline to apply for an absentee ballot is Friday, March 28, at 5:00 p.m. More information can be found online: [Absentee Ballot Information](#).

Dog Licensing

In addition to the Town Election, March 31 is the last day to obtain a dog license without a late fee. Applications for dog licensing can be found inside the census packet, at the Town Clerk's Office, or on our [website](#). All dogs aged six months or older must be licensed. Beginning April 1, a late penalty fee of \$25 will be assessed for each unlicensed dog, in addition to the regular licensing fee. Nearly 80% Town's approximately 2300 resident dogs have been processed for 2014 Sudbury Dog Licenses.

Census

More than 5300 returned census forms have been received and processed by the Town Clerk's Office since they were sent to residents in the beginning of January. There is still time to send back completed forms. Residents should verify or correct all information, sign, and return the census within 10 days of receipt for processing by the Town Clerk's Office. The data from the census is used to compile the Sudbury voter list, Sudbury school planning, and other reports required by Massachusetts General Law, therefore all members of the household should be included. If a resident needs a replacement census form, or has any questions, please contact the Town Clerk's Office at 978-639-3351.

A completed census can be returned by mail or hand-delivered to drop-off boxes located outside the Town Clerk's Office (322 Concord Road) and the Flynn Building (278 Old Sudbury Road). Failure to respond to the Annual Town Census will result in the removal from Sudbury's active voting list and removal from the resident list for any non-registered voters.

Town Meeting

The Annual Town Meeting is scheduled for May 5-7, 2014. Please note that the last day to register to vote in order to be eligible to vote at Town Meeting is Tuesday, April 15, 2014. The Town Clerk's Office will be open until 8:00 p.m. that evening in order to receive voter registrations.

Submitted by: Veronica W. Craven, Assistant Town Clerk