



Town of Sudbury

<https://sudbury.ma.us/transportation/>

Sudbury Transportation Committee

Minutes

Tuesday, July 2, 2019

9:30 AM

Department of Public Works Conference Room, 275 Old Lancaster Road, Sudbury, MA

Core Members Present: Daniel Carty, Alice Sapienza, Bethany Hadvab, Beth Suedmeyer

Advisory Group Members Present: Debra Galloway, Adam Duchesneau

Absent: Charlie Dunn, Scott Nix, Carmine Gentile, Doug Frey, Dan Nason

Guests: Linda Faust, Community Member, Kay Bell, Commission on Disability, Tony Dumont, BOH Intern, Silvia Nersessian, member of the Sudbury School committee, Ellen Joachim, LSRHS committee

Confirmation of quorum

The statutory requirements as to notice having been complied with, Dan Carty as chair convened the meeting at 9:31AM

Selection of clerk

Hadvab and Sapienza agreed to take meeting minutes.

Review of prior action items

Duchesneau gave a brief overview of the Community Compact Grant for people attending the meeting for the first time. He noted that the grant awarded Sudbury \$80K to do a multi-municipality, microtransit pilot program to identify and address gaps in transportation services in the MAGIC region (Minuteman Advisory Group on Interlocal Coordination). Sapienza added that the grant funding was for a Program Manager, to oversee town pilots; for outreach and marketing of services; and, finally, to supplement town subsidies. She emphasized that another purpose of these pilots is to identify how towns can sustain transportation and not rely on soft (grant) money.

Carty briefly reviewed the high level items to be addressed at this short meeting (1 hour), and turned the discussion to Sapienza, who distributed a table of criteria, options, and choices that Sudbury faces in designing a transportation pilot in accord with the grant. With the group's agreement, the discussion proceeded systematically, as shown below:

Discussion: designing the Sudbury transportation pilot

Criteria	Option(s)	Choice(s), 7/1/19
Target residents (ID'd in grant)	Older adults: 50+? 60+?	Agreed to define <i>older adults</i> as 50 years+
	Residents with disability impairing driving	These target residents are listed in the grant (require)
	Veterans	
	Financially insecure	
Time restrictions	Exclusive of CoA van hours: <ul style="list-style-type: none"> • Early AM? • Later PM? • Week-ends? No time restrictions	Agreed on no time restrictions for this pilot; we will examine outcomes on a regular basis and adjust as needed
Geographic restrictions	<ul style="list-style-type: none"> • Within town • Contiguous communities (see map) • 25-mile max radius with approval* 	Agreed to a 30-mile radius of Sudbury as maximum, with pick-up and final drop-off only in Sudbury (e.g., a medical ride may fall within the radius but required diagnostics exceed it). Still to be determined are possible exclusions for subsidized rides (see “stipulations”).
Rider co-pay	<ul style="list-style-type: none"> • Within town \$1/ride • Contiguous communities \$2/ride • 25-mile radius \$10/ride 	Agreed to all, with selection of radius as 30 (rather than 25) miles.
Sudbury subsidy	Mitigation funds: \$20,000	Agreed, subject to approval of the Council on Aging. Carty noted that these earmarked transportation funds are from Meadow Walk developer, and their use is consistent with the findings of the Livable Sudbury needs assessment, spearheaded by the CoA.
Pilot time	1 year from start? 6 months? Till funds end?	Agreed that Sudbury pilot will run either until the funds are used or 1 year from start date, whichever occurs first.
Vendors++	<ul style="list-style-type: none"> • Tommie’s Taxi (pegged to ride-hail)? • Uber? Lyft? • Other?+++ 	Agreed to begin pilot with ride-hailing vendor(s) and to incorporate other vendors as demand is understood from the data.

Rider access	<ul style="list-style-type: none"> • Smart phone app (provide phones?) • Dashboard (at housing?) • Concierge (telephone to?) 	Agreed to smart phone app by user, with phone provided as needed; dashboards at sites that will utilize them to book rides for those who cannot use smartphone/app; finally, determine additional cost of concierge service by ride-hailing vendor(s), to meet any identified gaps for residents
WAV	<ul style="list-style-type: none"> • 3rd-party provider (via ride hail co's) • Vendor vans? 	All vendors will be required by contract to offer wheelchair accessible vehicle (WAV).
Rider registration	<ul style="list-style-type: none"> • Older adults via Senior Center • Residents with disabilities via COD • Veterans via Veteran's Agent** • Financially insecure via housing admin? <p>Other?+</p>	Given the complexity of this and the following criterion (stipulations on rides), the committee agreed to table these for the next meeting on July 9.
Stipulations on rides	<ul style="list-style-type: none"> • Frequency of use? • Purpose of use? (set priorities?) • Incentives for pools? • Supplement public transportation? 	Brief discussion of destinations that might not be subsidized and ways to address possible "gaming" of the services. Postponed to discussion with rider registration on July 9.

Note to table:

*Boston is approx. 25 miles from Sudbury and can be accessed via mass transit at area commuter rail and MBTA. Logan airport is accessible via Framingham Logan Express bus close to 24/7, so airport transport could be to Framingham.

** "The VA has rolled out a program for Veterans that would like an Identification Card. Please click on title to link to the website. Follow instructions for creating a logon and application process..." <https://sudbury.ma.us/veteransagent>

+SMOC and similar agencies may be appropriate partners in this pilot. As in the CAR initiative, they can help qualify residents who may not live in affordable developments.

++The CAR pilot provides cost data that can be helpful to our estimates of needed subsidy.

+++Other potential vendors include Dee Bus (located north of Sudbury but traveling to Maynard Boys and Girls Club) and AAA Limo.

Approval of minutes:

Carty asked for approval of last meeting's minutes; Galloway made a motion to approve the minutes of 27 June 2019, with corrections of membership categories; Suedmeyer seconded, and approval was unanimous.

Future action items:

Committee to discuss rider registration and stipulations on rides at next meeting; to determine ride sharing vendor(s); and Galloway to meet with COA to discuss/confirm use of \$20,000 of mitigation funds for transportation pilot.

Next meeting:

Tuesday, July 9, 2019 @ 1pm in the DPW Engineering Conference Room. Carty to notify committee if another location is required.

Adjournment:

Carty requested motion to adjourn. Suedmeyer made the motion and Galloway seconded. Meeting adjourned at 10:31 AM.