



Town of Sudbury

<https://sudbury.ma.us/transportation/>

Sudbury Transportation Committee

Minutes

Wednesday, August 21, 2019

11:00AM

Conference Room, DPW Building, 275 Old Lancaster Rd.

Core Members Present: Daniel Carty, Alice Sapienza, Sandy Lasky, Doug Frey

Advisory Group Members Present: Debra Galloway, Adam Duchesneau

Absent: Charlie Dunn, Scott Nix, Beth Suedmeyer, Bethany Hadvab, Dan Nason, Carmine Gentile

Guests: Kay Bell (Resident)

Confirmation of Quorum

The statutory requirements as to notice having been complied with, Dan Carty as acting chair convened the meeting at 11:05AM

Selection of Clerk

Dan Carty volunteered to take meeting minutes.

Updates, Continued Discussion of 3/6/12-month action plan

Alice Sapienza updated the group on the Community Compact grant; next meeting will be September 9th from 1-3pm in the Silva Room of the Flynn Building. The meeting will utilize a WebEx and conference call and the agenda will include discussion of the memorandum of understanding between the member towns as far as how collaboration will work as well as revisiting the "bike rack" (i.e. parking lot) from the July 23rd meeting.

Alice also shared information regarding Uber and Lyft; a call with Uber is scheduled for August 30 at 9:30am and one with Lyft at noon on August 20th. Both calls will be to discuss next steps. Alice shared the "Uber Partnership Requirements" document with the group and discussion ensued regarding the "\$5,000 increment" concept – Town to be alerted when they approached a \$5,000 spending limit. The thought was that we could setup \$5,000 limits with Uber, Lyft, and taxi companies. Alice then shared the "Minimum data set" document from GATRA as an example of what data could and should be tracked. Discussion ensued regarding privacy and it was noted that individual names would not be tracked, only a trip ID code. This basic information should be sufficient to generate general demographic information in order to analyze data and rider usage.

Kay Bell asked about rider education; Alice stated that the idea was to get riders to the next transportation option rather than their ultimate destination and gave the example of getting someone to Logan Express rather than Logan Airport itself.

Deb Galloway shared a draft of the registration form; feedback was solicited and suggested edits given. Team agreed to call the program "Go Sudbury". Definition of bordering towns was discussed and team determined them to be Framingham, Marlborough, Hudson, Stow, Maynard, Acton, Concord, Lincoln, and Wayland. Adults were also defined as those aged 18 and older. Deb mentioned that she had provided a draft of this form to Town Counsel for feedback as well.

Action item was identified to have Chief Nix reach out to the Veterans Agent to see if he could process applications. Dan Carty also offered to standardize the formatting within Google Docs once today's edits became available.

Alice Sapienza walked the team through the Uber Partnership document in order to prepare for the August 30th call with Andi Bailey (Uber). Sandy Lasky talked about the "tab plan" which is how the data is to be laid out.

Adam Duchesneau the Program Manager position will utilize a "Scope of Services" agreement rather than be an actual employee.

Kay Bell asked about the Senior Tax Work-off program and how it may apply with the concept of the "ambassador" concept in this program. Deb Galloway speculated that it would not apply in this case. Discussion ensued about the "ambassador program" whereas residents of target housing areas may help register users. Differences between the Sudbury Pilot and the Community Compact program were also discussed.

Kay Bell volunteered to be a Beta tester for the registration process as well as to try to register others. Kay suggested Trish Bonenfant and Linda Faust as potential early adopters.

Adam Duchesneau mentioned that the next CTC meeting is to be held Tuesday August 27th at 1pm in the Sudbury Police Department Training Room. He also discussed various grant opportunities.

Deb Galloway told the group that September was coming and that the MWRTA is hoping to get the word out to increase ridership on the Route 20 Shuttle. Sandy Lasky inquired about local businesses having the schedule posted.

Kay Bell shared her experience with regards to wheelchair access when calling the MWRTA for Shuttle information. Deb Galloway offered to give that feedback to the MWRTA.

Deb Galloway told group that the Senior Center shuttles have had requests to get riders to medical appointments outside of Sudbury. Alice Sapienza suggested that we wrap these types of calls into our Pilot and will mention it to Uber in Lyft in our upcoming calls. She also mentioned that we should be able to use WAV vehicles versus a Senior Center van.

Deb Galloway said there has been a request form a wheelchair bound resident at Wingate looking for social visits with a family member in Acton; Committee agreed that this would qualify under the Pilot.

Approval of Minutes:

Alice Sapienza motioned to approve the August 5 2019 minutes as amended. Doug Frey seconded, committee unanimously approved. Deb Galloway to send minutes to Dan Carty for posting on the Town website.

Next Meeting

Committee agreed that the next meeting would be Wednesday, September 11, 2019 @ 11AM, location TBD (Carty to secure room)

Adjournment

Alice Sapienza motioned for adjournment, Sandy Lasky seconded, committee unanimously approved. Meeting adjourned at 12:38PM