



Town of Sudbury

<https://sudbury.ma.us/transportation/>

Sudbury Transportation Committee

Minutes

Friday, November 19, 2019

2 PM

Silva Conference Room, Flynn Building, 278 Old Sudbury Road

Core Members Present: Daniel Carty, Alice Sapienza, Sandy Lasky, Doug Frey, Debra Galloway, Adam Duchesneau

Advisory Group Members Present: Police Chief Scott Nix

Absent: Charlie Dunn, Beth Suedmeyer, Carmine Gentile, Dan Nason

Guests: Lisa Kouchakdjian, SPS School Committee; Frances Morino, Coolidge (citizen)

Confirmation of Quorum

The statutory requirements as to notice having been complied with, Dan Carty as acting chair convened the meeting at 2:05 PM.

Selection of Clerk

Alice volunteered to take meeting minutes, with Debra's assistance.

Administrative

Dan Carty reviewed the items on the agenda. Because Lisa had to leave by 2:15, Dan recommended that she present her findings about transportation needs of Sudbury Schools to the committee first (after introductions). Alice asked if time could be allotted, next, to a review of comments from Uber on the draft dashboard agreement. Dan agreed on the changed agenda order. Frances Morino was invited to sit with members at the table, and each member introduced her/himself.

Transportation Needs of Sudbury Schools

Lisa Kouchakdjian provided general data on transportation needs that could be met by the Sudbury pilot—specifically, using taxi companies because of the age restriction of the TNCs (riders must be over 18 years). SPS figures for the school year include the following:

- 53 METCO families of 71 students
- 12 families identified as benefiting subsidized transportation
- Likely times when transportation might be required (in addition to unexpected needs, such as a child who becomes sick during the school day, etc.):
 - November and March (peak parent-teacher meetings)

- Events across the district
- 19 half-days (scheduled in advance).
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Ellen Joachim, LSHS, is expected to provide similar data, including transportation needs related to athletic and other after-school events. When a meeting with the taxi company can be scheduled, it is hoped that Lisa and Ellen, as well as Sup't Brad Crozier, will be able to attend.

Uber Responses to Dashboard Agreement

Andi Bailey returned the marked-up copy (by the Transportation Committee) of the original Uber Dashboard Agreement, with a number of comments based on Uber counsel's review. Alice addressed each in order, noting the following:

- There is still ambiguity about whether a resident who qualifies for the pilot subsidy and who will use a special "enterprise account" is also required to set up a regular Uber account (C1 and C9).
- On the first page, under "collaborative goals for the partnership," the committee agreed we should include the requirement that Uber provide WAV when needed. We expect Uber could utilize **MV Transport**, their third-party supplier of WAV for the MBTA Ride.
- The committee will again provide a copy of the waiver (for sharing rider information) to Uber; in fact, the waiver is based on Uber language.
- Other comments from Uber likely will require a face-to-face meeting with Andi, to settle remaining ambiguities.
- Overall, none of the comments appears to be difficult to resolve.

Alice will get in touch with Andi about coming to a meeting, or setting up a conference call with several members (e.g., Dan Carty, Adam, Alice), to clarify some of the comments.

Community Compact Cabinet Grant

Adam and Alice will attend the next meeting of the towns interested in participating in the Making the Connections transportation program (Wednesday, November 20th, at 2:30 PM in the Silva Room). The agenda will include review of the Intermunicipal Agreement (which will be noted in the 12/3 BoS meeting and brought for signature at the following BoS meeting) and discussion of the Program Manager job posting. In addition, Alice will address the Uber dashboard agreement; Sudbury's current draft can serve as example of how towns might modify a contract with a TNC, in order to address grant objectives.

GO Sudbury! Processes

Dan Carty showed the current draft of the Sudbury pilot application, and members discussed how the processes would work. After some examples were described—such as online completion vs. paper form—the committee agreed that Dan would orchestrate a "Toyota" approach to this at the next meeting, so we could visualize the steps and work towards effectiveness and simplicity. The process to be selected and communicated would include clear steps for (1) completing the application in its electronic and paper forms; (2) completing the qualification process (what to submit, to whom, and how); and (3) completing registration of the resident with the Uber enterprise (subsidized) account. At this point, the committee recommended that 30 days be noted as the likely time for all to be finished.

Our guest visitor, Ms. Morino, reported that she uses a walker and has difficulty getting into cars with a high entry point (large SUVs or trucks) and cannot use stairs. It was not clear that there is an option to request an Uber with a low entry (i.e., sedan), but this will be discussed before the Uber dashboard agreement is final.

Updates

Dan showed members a sign he passed in Marlborough about a free shuttle. Below is a description of the shuttle (sponsored by the Marlborough Economic Development Corporation:

Starting on September 16, 2019, the City of Marlborough will be launching a free daily shuttle bus service that will take commuters and residents to and from the MBTA Southborough commuter rail station. The 12-passenger handicap-accessible van will run Monday to Friday, 5:30am – 7:30pm, making a total of six daily trips and stopping at Marlborough Hills and the Apex Center of New England. There will be a designated parking area for shuttle bus passengers at Marlborough Hills. Riders must **register online** to ride the bus and show proof of residence (i.e. driver's license, utility bill) when boarding at Marlborough Hills.

This new shuttle service will provide free public transportation to commuters who live in Boston or Worcester and work in Marlborough, and city residents who work in Boston or Worcester and wish to take the train from Southborough. Local senior citizens, who need transportation to and from various appointments during the day, will also be able to use the shuttle bus during the hours of 9:30am – 3:30pm through the Marlborough Council on Aging.

To register your interest in reserving a seat on the Marlborough Commuter Shuttle, please **fill out this online form**. Seats are allocated on a first-come-first served basis. A completed registration does not guarantee a seat. Once we have processed your registration, we will notify you by email to confirm your seat reservation.

PLEASE NOTE: There will be no changes to the pick-up and drop-off locations during the first few weeks of service. We ask for your patience as we evaluate the routes and collect sufficient data, in order to make informed decisions about modifications to the service and provide an efficient, safe and enjoyable ride for all. Please check back frequently for updates. Thank you.

Approval of Minutes:

Alice motioned to approve 11/01/19 minutes, Adam seconded, and the group unanimously approved the minutes.

Next Meeting

The next meeting was set for 9 December at 2 PM. Place TBD.

Adjournment

Adam motioned to adjourn at 4:31 PM, Alice seconded. Committee unanimously agreed.