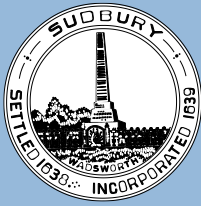


SUDBURY BOARD OF SELECTMEN
TUESDAY OCTOBER 18, 2016
7:30 PM, TOWN HALL - LOWER LEVEL

Item #	Time	Action	Item
	7:30 PM		CALL TO ORDER
			Opening remarks by Chairman
			Reports from Town Manager
			Reports from Selectmen
			Citizen's comments on items not on agenda
TIMED ITEMS			
1.	7:45 PM	<i>VOTE</i>	Discussion and question of voting to accept Sudbury Access Corp (SAC) FY16 Financial and Operating Reports as required by their contract. Lynn Puorro and Jeff Winston to attend.
MISCELLANEOUS			
2.		<i>VOTE</i>	Discussion and possible vote on revised Selectmen's Goals
3.		<i>VOTE</i>	Discussion and possible vote on Town Manager Evaluation subcommittee
4.			Discussion of FY18 budget process
5.			Discussion of January 2017 Town Forum and special subject forums
6.			Discussion of Oct. 26 Eversource meeting
7.			Citizen's Comments (Cont)
8.			Discuss future agenda items
CONSENT CALENDAR			
9.		<i>VOTE</i>	Vote to approve the regular session minutes of 10/4/16.
10.		<i>VOTE</i>	Vote to appoint Sudbury registered voters, Joanne Longo of 33 Winter Street, Edward A. Hawkins of 16 Indian Ridge Road both registered as Unenrolled Voters, Julie Weinstein, Democrat, of 10 Alta Road and Lillian Bennett, Student, 17 years of age of 10 Bedford Lane, Lincoln MA as Election Officers for terms to expire on August 14, 2017, as recommended by the Town Clerk.
11.		<i>VOTE</i>	Vote to appoint Susan Berry, Finance Committee representative, to the Strategic Financial Planning Committee for Capital Funding, for a term to expire May 31, 2017, and to accept the resignation of Adrian Davies from the Strategic Financial Planning Committee for Capital Funding.

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



SUDBURY BOARD OF SELECTMEN
Tuesday, October 18, 2016

TIMED ITEM

1: Sudbury Access Corp Annual Report to BOS

REQUESTOR SECTION

Date of request:

Requestor: Jeff Winston

Formal Title: Discussion and question of voting to accept Sudbury Access Corp (SAC) FY16 Financial and Operating Reports as required by their contract. Lynn Puorro and Jeff Winston to attend.

Recommendations/Suggested Motion/Vote: Discussion and question of voting to accept Sudbury Access Corp (SAC) FY16 Financial and Operating Reports as required by their contract. Lynn Puorro and Jeff Winston to attend.

Background Information:
attached reports

Financial impact expected:n/a

Approximate agenda time requested: 15 minutes

Representative(s) expected to attend meeting: Jeff Winston and Lynn Puorro of SudburyTV

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

10/18/2016 7:30 PM

SUDBURY ACCESS CORP
FY 2016 Financial & Operating Reports
October 10, 2016

For the just-completed year FY2016 (7/1/2015 – 6/30/2016):

- 1) Notable accomplishments: See next page.
- 2) Quarterly/Annual Financials: See attached.
- 3) Results of Fundraising: Currently SAC does no fundraising.
- 4) Statistics on number of residents trained, number of hours of public programming: See attached Quarterly Programming Reports.
- 5) Number of hours by type of programming: See attached Quarterly Programming Reports.
- 6) Filed Corporation Annual Report, MA Form PC (including Auditors' report and Federal Form 990) submitted with this report. Asset Inventory will be submitted before 10/31.
- 7) Summary of VOD viewing stats. See attached.

For the upcoming year FY2017:

- 8) Budget: See attached.
- 9) List of operating equipment to be replaced in FY 2017:
 - none
- 10) Long-range Capital Replacement Plan: See attached
- 11) Fundraising Targets: SAC plans no fundraising in FY 2017.
- 12) Programming plans: In FY 2017, SAC plans to
 - Continue to expand Sudbury municipal meeting coverage
 - Continue providing coverage of Sudbury Historical Society and Senior Center programs
 - Continue to produce and introduce new programming highlighting the Sudbury community
 - Continue to provide coverage of LS sports teams
- 13) Plans for expanding existing services and adding new services
 - no plans for FY 2017
- 14) Plans for equipment upgrades in FY 2017:
 - Purchase of a Network Storage device is under consideration.
- 15) Plans for expanding training capabilities:
 SudburyTV offers a variety of training courses to the community. Courses are held on weekday evenings and may be scheduled on an individual or group basis.

Notable FY2016 Accomplishments:

1) SudburyTV Infrastructure Improvements:

- We replaced all termination and switching equipment for the town-wide video fiber I-net with modern, digital transmission equipment. These upgrades improve the reliability and quality of all live programming.
- At our request, Verizon upgraded their uplink to digital. This improves the video quality of all our programming for all FiOS subscribers.
- In accordance with our long-term capital plan, we upgraded our main switcher and control room infrastructure with digital, HD-compatible equipment, increasing the quality of all studio-produced programs.
- In accordance with our long-term capital plan, we replaced our main programming, VOD, and streaming equipment with modern, HD-capable equipment. This new equipment allows us to provide the community with higher quality programming, at lower cost.

With these upgrades, SudburyTV has essentially completed its multi-year program to upgrade its facilities and equipment to an all-digital, HD-compatible infrastructure.

2) SudburyTV Programming: SudburyTV is producing a new program called "Global Village" hosted by Sudbury resident, Soterios Zoulas. The program invites guests ranging from authors to musicians to religious leaders from the Sudbury and nearby communities. SudburyTV continued to expand coverage of municipal committees in FY2016, adding regular coverage of Zoning Board of Appeals and Planning Board meetings.

Current Meeting Coverage by SudburyTV

Board/ Committee	Broadcast Live	Taped for Replay	Posted On-Demand on Sudburytv.org	Agenda Indexed On-Demand
Board of Selectmen	Yes	Yes	Yes	Yes
Finance Committee	Yes	Yes	Yes	Yes
SPS School Committee	Yes	Yes	Yes	Yes
LS School Committee	Yes	Yes	Yes	Yes
Town Meeting	Yes	Yes	Yes	Yes
Zoning Board of Appeals	No	Yes	Yes	Yes
Planning Board	No	Yes	Yes	Yes

- Coverage of the above boards/committees includes regularly scheduled meetings
- We will cover any one/all meetings for any board/committee as requested
- No current plans to expand regular meeting coverage without request by a particular board

Municipal Committees Covered on Request

Board/ Committee	Broadcast Live	Taped for Replay	Posted On-Demand on Sudburytv.org	Agenda Indexed On-Demand
Community Preservation Committee	No	Yes	Yes	Yes

Town/Civic Organization Meetings Regularly Covered

- Sudbury Historical Society
- Friends of Assabet River National Wildlife Refuge (FARNWR)
- League of Women Voters
- Domestic Violence Roundtable

Educational Channel 9/32

- SudburyTV manages programming the channel from 4pm-midnight daily and weekends airing:
 - LS and SPS School Committee
 - LS Varsity Sports
 - LS Music Department Performances
 - Any other school/education related programming
- We work with Schools to produce special programs of interest to the school community as topics arise throughout the year. Past programs have included:
 - FELS Presentations
 - LS Faculty and Staff Variety Show
 - Curtis Middle School Moving On Ceremony
- All Sudbury schools are encouraged to request coverage of events taking place in the school community
- Schools are welcome to submit programming for airing on the Ed. Channel

Summary of SudburyTV VOD Viewing, 7/1/15 - 6/30/16

By Month

Month	View Time HH:MM	Viewers
Jul. 2015:	85:02	89
Aug. 2015:	80:55	54
Sep. 2015:	78:49	56
Oct. 2015:	106:14	83
Nov. 2015:	102:23	81
Dec. 2015:	161:00	121
Jan. 2016:	86:42	62
Feb. 2016:	157:03	99
Mar. 2016:	136:08	157
Apr. 2016:	61:38	137
May. 2016:	161:41	191
Jun. 2016:	175:03	263

By Viewers

204 Viewers watched for 1 - 5 minutes
 130 Viewers watched for 5 - 10 minutes
 293 Viewers watched for 10 - 30 minutes
 178 Viewers watched for 30 - 60 minutes
 268 Viewers watched for 60+ minutes

1002 Viewers watched 1 - 5 programs
 49 Viewers watched 5 - 10 programs
 22 Viewers watched 10+ programs

By Program

Program	View Time HH:MM	Viewers
ZBA_06-20-16/Meeting of June 20 2016	64:39	67
SPSSC_5-18-16/Meeting of May 18 2016	55:30	46
SPS_12_2_15	53:03	59
SPS_SchCom_6-17-15	43:43	11
BOS_12-15-15	38:07	28
ZBA_5_23_16/Meeting of May 23 2016	36:37	44
BOS_2-2-16	32:27	39
BOS_3-8-16	28:30	30
SPS_SchCom_9-30-15	25:50	41
ZBA_2_22_16	25:37	21
BOS_9-10-15	24:56	16
LSRHS Graduation 2016/Class of 2016	23:32	69
ZBA_3_7_16	23:27	9
Protect Sudbury Community Meeting 3/22/16/Community Meeting March 22 2016	19:12	48
FinCom_10-19-15	18:37	8
BOS_10-6-15	17:55	22
BOS_7-14-15	17:28	17
BOS_11-3-15	16:09	19
LSGS_vs_ConCar_10-20-15	15:41	7
BOS_11-17-15	13:11	11
Walking_Tour_6-18-15	12:43	18
STM_2-9-16	12:33	10
SudburyTownForum2015	12:24	13
BOS_10-20-15	12:22	20
NepalBenefitConcert	12:02	18
LSGS_vs_Act-Box_10-27-15	11:19	6
SPS_1_5_16	11:00	11
BOS_12_15_15_CROP	10:56	7
SPS_1_27_16	10:51	13
BOS_05_17_16/Meeting of May 17 2016	10:50	21
BOS_6-23-15	10:50	13
FINCOM_1_11_16	10:24	7
BOS_4/5/16/Meeting of April 5 2016	10:21	27
SHS_2-7-16	9:56	16
ZBA_04-25-16/Meeting of April 25 2016	9:47	11
FinanceCom_11-16-15	9:36	4
SPSSC_06_01_16/Meeting of June 1 2016	9:28	9

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BOS_9-8-15	9:23	10
CommunityForum_2-4-16	9:14	13
ATM-SP_5-5-15	9:07	4
FINCOM_12_14_15	8:54	5
SPS_9-9-15	8:48	15
BOS_12-1-15	8:31	13
PB_PubHrg_5-18-16/Meeting of May 18 2016	8:22	13
FinCom_9-28-15_Discl	8:20	5
SPS_11-4-15	8:05	17
SPS_SchCom_10-14-15	8:05	15
ZBA_3-21-16/Meeting of March 21 2016	8:00	17
BOS_1-19-16	7:36	8
FinCom_9_14_15	7:25	5
BOS_3-22-16/Meeting of March 22 2016	7:24	19
BSTF_8-4-15	7:14	9
ATM_5-11-15	7:10	9
SPS_SchCom_8-18-15	7:00	13
PB_5-25-16/Meeting of May 25 2016	6:56	7
LWV_CandidatesNight_3-15-16	6:54	16
SHS_Maps_of_Sudbury	6:37	6
SHS_3_2_14	6:29	9
LSBVvsXaverian_5-31-16/Boys Volleyball vs Xaverian 5/31/16	6:26	14
BOS_12-22-15	6:21	19
FINCOM_7_13_15	6:19	8
SHS_6_8_14Updated	6:14	6
SPS_11_18_15_CROP	6:08	10
PB_2-10-16	5:44	6
SHS_Cavicchio	5:39	11
LSGS_vs_Westford_9-29-15	5:26	7
LSChoralConcert_12_3_15	5:21	7
SHS_3-1-15	5:19	10
BOS_8-20-15	5:12	4
LSGraduation2016_FCPEExport/Graduation Class of 2016	4:51	16
LSGSvsWaltham_9_8_15	4:47	5
BOS_05_03_16/Meeting of May 3 2016	4:43	17
FinCom_2-11-16	4:37	7
FinCom_4_11_16/Meeting of April 11 2016	4:29	11
FinCom_3-21-16/Meeting of March 21 2016	4:28	8
LS_3_5_15	4:27	5
ATM_5-3-16/Meeting of May 3 2016	4:22	9
LS Boys Volleyball vs. Xaverian 5/10/16/LS Boys Volleyball vs. Xaverian 5/10/16	4:22	10
ATM_05_04_16/Meeting of May 4 2016	4:19	7
FinCom_1-25-16	4:18	7
PB_3-30-16/Meeting of March 30 2016	4:15	7
BOS_04_26_16/Meeting of April 26 2016	4:15	8
LSGS_vs_Bedford_9-16-15	4:13	5
BOS_1-26-16	4:06	8
"Rail Trail Presentation June 21 2016"/VHB Presentation of 6/21/16	4:01	8
SPS_2_2_16	3:57	6
SHS_2_2_14	3:52	9
LSGV_vs_Westford_10-21-15	3:52	6
Selectmen_8_20_15	3:49	7
BOS_06-14-16/Meeting of June 14 2016	3:46	4
FinCom_3-7-16/Meeting of March 7 2016	3:45	3
FinCom_1-25-16/Meeting of January 25 2016	3:44	4
BOS_2-23-16	3:42	12
SHS_6-7-15	3:41	6
FinCom_2-11-16/Meeting of February 11 2016	3:35	3
FINCOM_2_22_16	3:34	9
SPS_12_9_15	3:31	13
PB_1_13_16	3:30	11
ATM_5-4-15	3:26	4
SHS_Rice_9-20-09	3:24	5
FinCom_1-21-16/Meeting of January 21 2016	3:23	7
ZBA_05_9_16/Meeting of May 9 2016	3:20	9
SPSSC_06-15-16/Meeting of June 15 2016	3:15	5
FinCom_3-14-16/Meeting of March 14 2016	3:15	3
CPC_11-18-15	3:14	5
BOS-FinCom_3-7-16	3:14	8
CPC_12_2_15_Nexus_CROP	3:09	4
SPS_4-29-15	3:05	3
LSFoot_vs_Tewksbury_9-18-15	3:04	6
ATM_5-6-15	3:02	3
LS Senior Awards/Senior Awards Class of 2016	2:58	18
SHS_Smallpox_5-3-09	2:49	3
LS_SchCom_10-13-15	2:45	4

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	SEPAC_3-19-15	2:45	5
	SPS_12_16_15	2:43	12
	SHS_10_5_14	2:42	4
	Black Lives Matter/Racial Justice in America	2:41	7
	SPSSC_2-24-16/Meeting of February 24 2016	2:40	4
	SHS_4_1_12_1333420113	2:37	3
	FinCom_5-23-16/Meeting of May 23 2016	2:37	6
	LSBV_Westford_4-12-16/Boys Volleyball vs Westford 4/12/16	2:35	9
	LWV_Healthcare_Options	2:35	4
	SHS_10_6_13	2:33	5
	LSBV_vs_Needham_6-16-15	2:33	4
	PB_2-24-16	2:32	10
	FinCom_1-20-16/Meeting of January 20 2016	2:30	4
	SPSSC_04_11_16/Meeting of April 11 2016	2:28	10
	LSGV_vs_New_South_10-28-15	2:27	3
	LSInstlConcert_12_17_15	2:26	9
	BSTF_9-16-15	2:26	3
	LSBRvsAndover_5-1-15	2:25	5
	LS_All_Class_Reunion	2:23	23
	Curtis_Moving_On_2015	2:22	5
	FinCom-BSTF_2-10-16	2:21	9
	BOS_9-17-15	2:19	7
	LSBS_vs_Wayland_10-9-15	2:16	3
	LSBS-Framingham_11-5-15FIX2	2:14	3
	SHS_10_7_12	2:13	5
	LSSC_04-26-16/Meeting of April 26 2016	2:10	7
	PB_12_9_15	2:04	4
	FARNWR_6-24-15	2:04	7
	ZBA_04_04_2016/Meeting of April 4 2016	2:02	11
	Fairbanks Community Center Forum 4/14/16/Public Forum 4/14/16	1:59	9
	SPS_3_25_15	1:58	4
	SHS_Oct2010	1:56	4
	RailTrailForum_1-22-15_	1:51	5
	MSC_6-18-13_Part1	1:50	5
	SHSGenealogy101_11_19_13	1:47	3
	FinCom_2-10-16/Meeting of February 10 2016	1:46	4
	LS Spring Choral Concert/Spring Choral Concert 5/19/16	1:45	5
	BSTF_6-22-15	1:44	5
	LS Senior Scholarship/Senior Scholarships Class of 2016	1:41	4
	BOS_7-28-15	1:40	9
	BSTF_11-23-15	1:40	4
	BOS_3-10-15	1:40	3
	SPSSC_3-23-16/Meeting of March 23 2016	1:39	6
	BSTF_10-29-15	1:37	3
	2015HosmerHoliday-Nexus	1:36	7
	SHS_Revolution_4-12-15	1:30	3
	BOS_3-8-16/Meeting of March 08 2016	1:27	10
	ATM_5-2-16/Meeting of May 2 2016	1:23	7
	BOS_2_9_16	1:22	6
	FinCom_2-26-15	1:21	3
	LSBSvsSTJP_11-11-15-FIX	1:16	3
	LSBV_vs_Framingham_6-11-15	1:15	3
	LS_SchCom_6-16-15	1:14	4
	LSBVolleyball vs Wachusett_4-26-16/Boys Volleyball vs Wachusett 4/26/16	1:13	4
	LSBS_vs_AB_10-1-15	1:12	7
	BOS_06_07_16/Meeting of June 7 2016	1:10	6
	BOS_04_11_16/Meeting of April 11 2016	1:10	8
	FinCom_2-23-15	1:08	3
	FinCom_6_6_16/Meeting of June 6 2016	1:08	3
	LSBball_vs_BosLatin_1_15_16	1:07	4
	BOS_1-28-15	1:07	5
	BOS_1-5-16	1:04	4
	SHS_FrancisKoppeis	1:04	5
	SHS: Ezekiel How/Ezekiel How: Innkeeper Soldier Citizen	1:02	4
	SHS_2-1-15_Fixed	1:01	4
	PB_6_08_16/Meeting of June 8 2016	1:01	4
	LSJazzNight_3-31-16/Jazz Night 3/31/16	1:01	4
	CurtisMovingOn2016/Moving On Ceremony 6-20-16	0:58	5
	Melone Property Community Forum 4/12/16/Community Forum 4/12/16	0:58	8
	SHS_VirtualTour_4-5-09	0:57	4
	SHS_April2011	0:57	6
	LS_SchCom_10-27-15	0:56	4
	SudburyBellringers_2015	0:54	3
	SPS_6_3_15	0:52	4
	LSGV_vs_ConCar_10-16-15	0:52	3
	SPS_2-25-15	0:51	3

Treasurer's Report for FY2016:Income Statement

	FY 2016
<u>Revenues</u>	
Grants	349,127.44
Program Service Revenue	330.00
Realized gain on Investment	11,078.17
Interest Income	3,508.90
Dividend Income	5,543.18
Total Revenues	369,587.69
<u>Cost of Sales</u>	
Total Cost of Sales	<u>0.00</u>
Gross Profit	369,587.69
<u>Expenses</u>	
Accounting Expense	1,175.00
Advertising	395.00
Filings	140.00
Insurance	8,159.00
Internet/Web Expense	1,910.93
CableTV Expense	131.52
Leased Employees	201,018.73
Memberships & Subscriptions	669.24
Conference Fees	165.00
Minor Equipment - Comp/Office	300.10
Minor Equipment - Video	7,757.93
Minor Software	799.43
Independent contractor	37,266.54
Supplies - Computer/Office	1,286.09
Supplies - Video	615.58
Postage	603.99
Rental Equipment	280.36
Facility Repair/Upgrade	3,990.60
Sports Program Fees	350.00
Streaming costs	100.00
Telephone Expense	1,179.13
Training	1,420.00
Depreciation Expense	34,769.47
Other Expense	179.89
Gain/Loss on Sale of Assets	<u>(300.00)</u>
Total Expenses	<u>304,363.53</u>
Net Income	65,224.16

Note: One Town Payment (1/4 of total income) from FY 2014 was inadvertently delayed until FY 2015. This will skew year-to-year comparisons for FY 2013 thru FY2016.

Balance Sheet

ASSETS

Current Assets

DCU checking account	1,183.24	
DCU savings account	45.50	
DCU money market	13,672.20	
DCU paypal account	0.20	
ING account	1.99	
Paypal account	47.02	
DCU LTD account	220,441.96	
DCU LTD savings account	5.58	
DCU LTD checking account	0.22	
RTN Savings	25.00	
RTN Checking	322,343.05	
Fidelity	425,830.21	
Total Current Assets		983,596.17

Property and Equipment

Furniture and Fixtures	2,619.98	
Equipment	310,910.80	
Capital Software	1,571.00	
Accum. Depreciation - Furnitur	(6,237.29)	
Accum. Depreciation - Equipmen	(197,578.29)	
Accum. Depreciation - Software	(1,571.00)	
Total Property and Equipment		109,715.20

Other Assets

Total Other Assets		0.00
Total Assets		<u>1,093,311.37</u>

LIABILITIES AND CAPITAL

Current Liabilities

Credit card payable	<u>1,074.80</u>	
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Total Current Liabilities		1,074.80
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Long-Term Liabilities

Total Long-Term Liabilities		<u>0.00</u>
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Total Liabilities		1,074.80
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Capital

Retained Earnings	1,027,012.41	
Net Income	<u>65,224.16</u>	

Total Capital		<u>1,092,236.57</u>
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Total Liabilities & Capital		1,093,311.37
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FY 2017 Budget:

Category	FY'16 Actual	Q3 2016	Q4 2016	Q1 2017	Q2 2017	FY '17 Estimates	FY '17 Budget
Accounting / Audit	1175	800	550			1350	1350
Legal Fees	0	100	100	100	100	400	400
Advertising	395	175		175		350	350
BBS Newsfeed	0					0	0
Filings	140	125	15			140	140
Insurance	8159	4520	1400	1110	1110	8140	8200
Internet/Web Expense	1911	600	400	400	600	2000	2100
Cable TV Expense	132	38	38	38	38	152	160
Memberships & Subscriptions	669		270	250	160	680	700
Conference Fees	165		300		300	600	600
Minor Equipment: Comp/Office	300	200	200	200	200	800	800
Minor Equipment: Video	7758	1200	900	900	900	3900	4000
Minor Software	800	300	600	100	100	1100	1100
Independent Contractors	37267	2000	3000	3000	3000	11000	11000
Leased Employees	201019	71652	72161	83677	72160	299650	302000
Supplies: Comp/Office	1286	250	250	250	250	1000	1000
Supplies: Video	616	125	125	125	125	500	500
Postage	604	150	150	150	150	600	600
Promotional Items	0					0	0
Props	0					0	0
Rental Equipment	280		125		175	300	300
Repairs	0	200	200	200	200	800	800
Facility Repairs/Upgrades	3991	0	250	0	0	250	250
Sports Program Fees	350		125	125	125	375	375
Streaming costs	100	25	25	25	25	100	100
Telephone	1179	300	300	300	300	1200	1300
Training	1420	0	0	120		120	150
Travel	0	25	25	25	25	100	100
Other	180	0	0	0	0	0	0
SUBTOTAL	269896	82785	81509	91270	80043	335607	338375

Capital Equipment Replacement Plan:

Equipment Category	Year Acquired	Purchased Cost	Projected Year of Replacement	Projected Replacement Cost
Studio Cameras	2009	70K	2019	75K
Editing Systems (2)	2014	9K	2019	10K
Portable Cameras (6)	2010-2014	21K	2020	20K
Master Control Audio	2012	7K	2022	10K
Flynn - Silva Rm. Studio	2012	33K	2022	40K
Master Control Record	2013	4K	2023	5K
Portable Recorder	2014	2K	2024	2K
Portable Switcher	2014	16K	2024	15K
Town Hall Studio	2015	27K	2025	40K
Master Control Switcher/Graphics	2015	24K	2025	25K

SudburyTV
Third Quarter 2015 Report
July 1, 2015 to September 30, 2015

By
Lynn M. Puorro

Submitted to
Sudbury Access Corporation
Board of Directors
October 2015

1) Studio Operations

The studio is staffed on an as needed basis. The regular hours are 10am to 6pm Monday through Friday, and some evenings until 9pm depending on the studio schedule each week. Contact information and studio hours are posted on the studio door.

During the third quarter, coverage was provided for the following:

Meetings:

- Sudbury Selectmen Meetings on July 14 and 28, August 20, September 8, 10, and 17 were covered by staff
- Sudbury Finance Committee regular meetings on July 13, and September 14 and 28 were covered by staff
- Sudbury Public Schools School Committee Meetings on August 18, September 9 and 30
- Budget Strategies Task Force meetings held on July 6, August 4, September 1 and 16

Staff Covered Events:

- Sudbury July 4th Parade held on July 4th
- Sudbury Senior Scene Events:
 - Summer BBQ Entertainment on July 22
 - Pushing the Envelope on July 30
 - What Are GMO Foods on August 12
 - Media, Religion, and Popular Culture Series Parts 1 and 2 on September 21, and 28
 - Irish Voices on September 24
 - Truman and The Bomb on September 29

Staff and Volunteered Covered Events:

- Sudbury Summer Concerts held on July 13, 20, and 27, and August 3

Volunteered Covered Events:

- Friends of Assabet River National Wildlife Refuge Monthly Meetings on September 23

2) Lincoln-Sudbury Activities

Staff covered meetings included:

- Lincoln-Sudbury School Committee meetings of September 15 and 29

Staff Covered Sports:

- LS Boys Soccer games on September 18 and 21
- LS Girls Soccer games on September 8, 16, and 29
- LS Boys Football on September 18

3) Outreach Services

- Met with representative from the Lincoln-Sudbury Civic Orchestra regarding covering upcoming concerts and assisting to produce promotional videos for the orchestra with footage from the Sudbury 375th pops concert

- Attended weekly HOPEsudbury Telethon Committee meetings in September
- Produced a promotional spot with the League of Women Voters of Sudbury for the League's Fall Healthcare Forum
- For HOPEsudbury, updated the About HOPEsudbury video with more recent images, and recorded updated footage for the Emerson Medical sponsor video

4) Training

- There were no training sessions held this quarter.

5) Infrastructure Improvements

- Upgraded the Broadcast Pix Switcher system in the LS Studio with an HD system

6) Programming:

The following details the number of first run and repeat programs aired during the quarter, as well as the total number of hours of programming that were aired between July and September on SudburyTV and the Educational Channel.

SudburyTV Public Access Channel 8/31

Of the 82 first run programs and 80 first run hours that aired this quarter, 27 and 51 respectively were produced in Sudbury. Those 27 programs included meetings, events, and series.

Weekly Totals	SudburyTV						Total Hours
	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs		
6/29/15	6	6	48	56	54	62	
7/6/15	9	7	45	57	54	64	
7/13/15	7	9	47	52	54	61	
7/20/15	0	0	53	58	53	58	
7/27/15	10	9	46	46.5	56	55.5	
8/3/15	9	7.5	45	50.5	54	58	
8/10/15	7	4	47	50	54	54	
8/17/15	7	7.5	46	46	53	53.5	
8/24/15	0	0	52	50.5	52	50.5	
8/31/15	10	9	41	46.5	51	55.5	
9/7/15	6	8.5	41	46.5	47	55	
9/14/15	6	7	42	49	48	56	
9/21/15	5	5.5	46	51	51	56.5	
Quarterly Totals	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours	
	82	80	599	659.5	681	739.5	

Educational Channel 9/32

Of the 36 first run programs and 40 first run hours that aired this quarter, 8 and 15.5 respectively were produced in Sudbury. Those 8 programs included meetings, events, and sports.

Weekly Totals	Educational Channel					
	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
6/29/15	4	6	31	57.5	35	63.5
7/6/15	5	3.5	32	61	37	64.5
7/13/15	2	1	35	62.5	37	63.5
7/20/15	0	0	37	63.5	37	63.5
7/27/15	2	1.5	35	62.5	37	64
8/3/15	3	2	34	62.5	37	64.5
8/10/15	1	0.5	36	63	37	63.5
8/17/15	3	4	34	57.5	37	61.5
8/24/15	0	0	36	58.5	36	58.5
8/31/15	3	4	34	57.5	37	61.5
9/7/15	4	5	33	56.5	37	61.5
9/14/15	4	4.5	22	35.5	26	40
9/21/15	5	8	28	40	33	48
Quarterly Totals	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
	36	40	427	738	463	778

7) Capital Equipment Recommendations:

The next capital recommendation will be to upgrade the programming server to an HD system during the first quarter of 2016. This will complete our transition to an all-digital, high definition station.

8) Upcoming Events for the 4th Quarter of 2015:

The highlight of this time of year is always the HOPEsudbury Telethon. This year is the 14th annual telethon, tune in on November 7th. Other events to watch for include, the Hosmer House Holiday Open House, the Annual Town Forum, LS Winter Choral and Instrumental Concerts, and LS Sports.

SudburyTV
Fourth Quarter 2015 Report
October 1, 2015 to December 31, 2015

By
Lynn M. Puorro

Submitted to
Sudbury Access Corporation
Board of Directors
February 2016

1) Studio Operations

The studio is staffed on an as needed basis. The regular hours are 10am to 6pm Monday through Friday, and some evenings until 9pm depending on the studio schedule each week. Contact information and studio hours are posted on the studio door.

During the fourth quarter, coverage was provided for the following:

Meetings:

- Sudbury Selectmen Meetings on October 6 and 20, November 3 and 17, December 1, 15, and 22 were covered by staff
- Sudbury Finance Committee regular meetings on October 19, November 16, and December 14 were covered by staff
- Sudbury Public Schools School Committee Meetings on October 14, November 4 and 18, December 2, 9, and 16
- Budget Strategies Task Force meetings held on October 15 and 29, November 23
- Planning Board meeting held on December 9
- Community Preservation meeting held on November 18 and December 2
- Town Forum held on November 9
- Minuteman Building Committee Forum held on October 27

Staff Covered Events:

- Sudbury Senior Scene Events:
 - Media, Religion, and Popular Culture Series Part 3 on October 5
 - Alzheimer's Series Part 3 on October 29
- Sudbury Art Association Annual Art Around Town Event held on October 18
- Sudbury Historical Society monthly program held on November 1
- Hosmer House Annual Holiday Special on December 1

Staff and Volunteered Covered Events:

- HOPEsudbury Telethon held on November 7
- Sudbury League of Women Voters annual Healthcare Forum held on November 8
- Our Lady of Fatima Nativity Pageant held on December 13 and 14

Volunteered Covered Events:

- Friends of Assabet River National Wildlife Refuge Monthly Meetings on October 28 and November 18
- Aruna's Place Christmas Pageant held on December 18
- Memorial Congregational Church Messiah Sing held on December 13
- Sudbury Bellringers Candlelight Concert held on December 18

2) Lincoln-Sudbury Activities

Staff covered meetings included:

- Lincoln-Sudbury School Committee meetings of October 13 and 27, November 10 and 24, and December 8

- Tri-District Forum held on October 21

Staff Covered Sports:

- LS Boys Soccer games on October 1, 5, 9, 20, and 22, and Tournament games on November 5 and 11
- LS Girls Soccer games on October 13, 20, and 27, and Tournament games on November 6 and 11
- LS Boys Football on October 9
- LS Boys Volleyball games held on October 16, 19, 21, 23, and 28, and Tournament games on November 5 and 10
- LS Boys Hockey on December 19 and 30
- LS Boys Basketball on December 29

Staff and Volunteer Covered Events:

- LS Faculty and Staff Variety Show held on October 23
- LS Winter Choral Concert held on December 3
- LS Winter Instrumental Concert held on December 17

3) Outreach Services

- Attended weekly HOPEsudbury Telethon Committee meetings in October

4) Training

- Trained 5 people on camera and audio in preparation for the HOPEsudbury Telethon in November.

5) Infrastructure Improvements

- There were no infrastructure improvements this quarter

6) Programming:

The following details the number of first run and repeat programs aired during the quarter, as well as the total number of hours of programming that were aired between October and December on SudburyTV and the Educational Channel.

SudburyTV Public Access Channel 8/31

Of the 72 first run programs and 95.5 first run hours that aired this quarter, 35 and 75.5 respectively were produced in Sudbury. Those 35 programs included meetings, events, and series.

Weekly Totals	SudburyTV						Total Hours
	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs		
9/28/15	8	7	45	47.5	53		54.5
10/5/15	8	8	44	46	52		54
10/12/15	0	0	52	54	52		54
10/19/15	1	3	49	45	50		48
10/26/15	8	9.5	44	54.5	52		64
11/2/15	4	14.5	40	42.5	44		57
11/9/15	1	0.5	50	56.5	51		57
11/16/15	12	16	46	49	58		65
11/23/15	1	0.5	59	69.5	60		70
11/30/15	10	11	50	61	60		72
12/7/15	0	0	60	72	60		72
12/14/15	3	6	53	57.5	56		63.5
12/21/15	15	18.5	52	57.5	67		76
12/28/15	1	1	72	81	73		82
Quarterly Totals	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs		Total Hours
	72	95.5	716	793.5	788		889

Educational Channel 9/32

Of the 61 first run programs and 90 first run hours that aired this quarter, 39 and 73 respectively were produced in Sudbury. Those 39 programs included meetings, events, and sports.

Educational Channel						
Weekly Totals	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
9/28/15	5	8	29	41.5	34	49.5
10/5/15	5	6	29	43	34	49
10/12/15	2	4	32	44.5	34	48.5
10/19/15	3	5	31	43	34	48
10/26/15	8	14	28	35	36	49
11/2/15	1	2.5	35	47.5	36	50
11/9/15	5	9	26	35	31	44
11/16/15	10	11.5	25	38.5	35	50
11/23/15	4	9.5	36	53	40	62.5
11/30/15	4	3	34	52	38	55
12/7/15	0	0	38	55	38	55
12/14/15	6	6.5	27	35	33	41.5
12/21/15	7	7	33	46	40	53
12/28/15	1	4	39	52	40	56
Quarterly Totals	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
	61	90	442	621	503	711

7) Capital Equipment Recommendations:

We are very excited about the Castus programming server and will be recommending purchasing the system in February so that we have a new system in place before our existing services expire at the end of March.

8) Upcoming Events for the 1st Quarter of 2016:

The beginning of the year is the start of budget season and leads to Town Meeting in the spring. Over the next few months expect to see many hours of budget discussions going on throughout Town Government. Also look for LS Sports, including basketball and hockey, as well as the Lincoln-Sudbury Civic Orchestra, Sudbury Historical Society, and Domestic Violence Roundtable programs.

SudburyTV
First Quarter 2016 Report
January 1, 2016 to March 31, 2016

By
Lynn M. Puorro

Submitted to
Sudbury Access Corporation
Board of Directors
May 2016

1) Studio Operations

The studio is staffed on an as needed basis. The regular hours are 10am to 6pm Monday through Friday, and some evenings until 9pm depending on the studio schedule each week. Contact information and studio hours are posted on the studio door.

During the first quarter, coverage was provided for the following:

Meetings:

- Sudbury Selectmen Meetings on January 5, 19, and 26, February 2 and 23, and March 8 and 22 were covered by staff
- Sudbury Finance Committee regular meetings and budget hearings on January 11, 20, 21, 25, and 28, February 1, 10, 11, and 22, and March 7, 14, and 21 were covered by staff
- Sudbury Public Schools School Committee Meetings held on January 5 and 27, February 24, and March 9 and 23
- Planning Board meetings held on January 13 and 27, February 10 and 24, and March 9, 23, and 30
- Zoning Board of Appeals meetings held on February 22, and March 7 and 21
- Community meeting held on February 4
- Special Town Meeting held on February 9
- Minuteman Building Committee Forum held on October 27

Staff Covered Events:

- Domestic Violence Roundtable presentation held on January 12
- Sudbury Senior Scene Events:
 - Dementia Friendly Communities held on March 31
- Sudbury Historical Society monthly programs held on February 7, and March 6
- Firefighters Hockey Charity Game held on March 12
- Protect Sudbury Community Meeting held on March 22
- Black Lives Matter presentation held at First Parish on March 30

Staff and Volunteered Covered Events:

- Lincoln-Sudbury Civic Orchestra Concert held on January 10
- Sudbury League of Women Voters Candidates Night held on March 15

Volunteered Covered Events:

- Friends of Assabet River National Wildlife Refuge Monthly Meetings on February 24, and March 23
- 2nd Annual Lenten Celebration held on March 8, 9, and 10
- The Jazz Makers presentation of the Wolverine Jazz Band held on January 10

2) Lincoln-Sudbury Activities

Staff covered meetings included:

- Lincoln-Sudbury School Committee meetings of January 12, February 2, and March 8 and 22

Staff Covered Sports:

- LS Boys Basketball games held on January 8 and 15

- LS Girls Basketball games held on January 11 and 18, and February 11

Staff and Volunteer Covered Events:

- LS Select Ensemble Concert held on January 14
- LS World Language Declamation held on March 10
- LS Jazz Concert held on March 31

3) Outreach Services

- Held a tour of the SudburyTV studios for a Cub Scout den

4) Training

- Held a 4-week Production Workshop, 3 residents participated

5) Infrastructure Improvements

- This quarter we upgraded our programming server and on-demand and live streaming services to the Castus HD system.

6) Programming:

The following details the number of first run and repeat programs aired during the quarter, as well as the total number of hours of programming that were aired between January and March on SudburyTV and the Educational Channel.

SudburyTV Public Access Channel 8/31

Of the 78 first run programs and 122.5 first run hours that aired this quarter, 46 and 103.5 respectively were produced in Sudbury. Those 46 programs included meetings, events, and series.

Weekly Totals	SudburyTV					
	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
1/4/16	1	3	66	73	67	76
1/11/16	0	0	66	72.5	66	72.5
1/18/16	9	17.5	48	48.5	57	66
1/25/16	5	7	37	46.5	42	53.5
2/1/16	4	10.5	37	47.5	41	58
2/8/16	3	5.5	34	40	37	45.5
2/15/16	11	11	37	60	48	71
2/22/16	8	13	37	50	45	63
2/29/16	11	11	44	55.5	55	66.5
3/7/16	4	7.5	46	54	50	61.5
3/14/16	4	6	46	54	50	60
3/21/16	3	9	48	57	51	66
3/28/16	15	21.5	37	45	52	66.5
Quarterly Totals	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
	78	122.5	583	703.5	661	826

Educational Channel 9/32

Of the 42 first run programs and 56.5 first run hours that aired this quarter, 20 and 34 respectively were produced in Sudbury. Those 20 programs included meetings, events, and sports.

Weekly Totals	Educational Channel					
	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
1/4/16	1	0.5	39	55.5	40	56
1/11/16	1	2.5	39	54	40	56.5
1/18/16	5	10	34	38	39	48
1/25/16	0	0	38	48	38	48
2/1/16	2	5	36	43	38	48
2/8/16	0	0	38	48	38	48
2/15/16	11	13.5	34	46	45	59.5
2/22/16	3	2	43	59	46	61
2/29/16	5	5	34	43	39	48
3/7/16	2	3	37	43	39	46
3/14/16	0	0	38	45.5	38	45.5
3/21/16	2	5	37	43	39	48
3/28/16	10	10	20	26	30	36
Quarterly Totals	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
	42	56.5	467	592	509	648.5

7) Capital Equipment Recommendations:

There are no new capital equipment recommendations at this time.

8) Upcoming Events for the 2nd Quarter of 2016:

During the second quarter of 2016 look for Sudbury Annual Town Meeting in May, the remainder of the LS spring sports season with coverage of lacrosse, volleyball, baseball, and rugby games, as well as the final LS Music concerts of the year. In addition we will be covering the LS Graduation and Curtis Moving On Ceremonies in June.

SudburyTV
Second Quarter 2016 Report
April 1, 2016 to June 30, 2016

By
Lynn M. Puorro

Submitted to
Sudbury Access Corporation
Board of Directors
July 2016

1) Studio Operations

The studio is staffed on an as needed basis. The regular hours are 10am to 6pm Monday through Friday, and some evenings until 9pm depending on the studio schedule each week. Contact information and studio hours are posted on the studio door.

During the second quarter, coverage was provided for the following:

Meetings:

- Sudbury Selectmen Meetings on April 5 and 26, May 2, 3, 4, and 17, and June 7, 14, 28, and 29 were covered by staff.
- Sudbury Annual Town Meeting on May 2, 3, and 4, and June 13. These meetings were covered by staff and volunteers.
- Sudbury Finance Committee meetings on April 11 and 25, May 2 and 23, and June 6 were covered by staff.
- Sudbury Public Schools School Committee Meetings on April 11 and 27, May 18 and June 1 and 15 were covered by staff.
- Sudbury Planning Board Meetings on April 13 and 27, May 11, 18, and 25, and June 1, 8, and 22 were covered by staff.
- Sudbury Zoning Board of Appeals Meetings on April 4 and 25, May 9 and 23, and June 20 and 29 were covered by staff.

Staff Covered Events:

- Sudbury Historical Society Inc. programs held at Town Hall on April 6, and June 5.
- Sudbury Historical Society and Protect Sudbury presentation on the History of Power Lines in Sudbury held at First Parish Church on June 1.
- Melone Property Community Meeting held at Town Hall on April 12.
- Fairbank Community Center Task Force Forum held at the Senior Center on April 14.
- Bruce Freeman Rail Trail Public Forum held at Town Hall on June 21.
- Curtis Middle School 8th Grade Moving-On Ceremony, multi-camera live coverage from Curtis Middle School on June 20.
- Sudbury Senior Scene Events:
 - Assassinations 6-Part Series on May 2, 16, and 23, and June 6, 13, and 27.
 - Staying at Home on April 12.

Volunteer Covered Events:

- Friends of Assabet River National Wildlife Refuge monthly programs taped at the Assabet River NWR Headquarters on April 27, and May 25.

Series:

- A new series titled "Global Village" began taping this quarter. The program is hosted by Sudbury resident, Soterios Zoulas, and invites guests to discuss a wide variety of topics, including books, music, religion, and more. The series will premier in August with Author, George Randolph Ingham. A new episode will air each month. Future guests include the Director of Goodnow Library, the Minister of First Parish of Sudbury, the Imam of the Islamic Center of Wayland, and the owner of Sudbury Music School.
- Wayside Inn Special celebrating the Inn's 300th Anniversary.

2) Lincoln-Sudbury Activities

Staff covered meetings included:

- Lincoln-Sudbury School Committee meetings of April 5 and 26, May 10 and 24, and June 7 and 28.
- Tri-District Forum, including LS School Committee, Sudbury School Committee, and Lincoln School Committee, held on May 17.

Staff Covered Events:

- FELS (Foundation for Educators at Lincoln-Sudbury) Presentation held on May 5.
- LS Cabaret Concert on April 8.
- LS Civic Orchestra Spring Concert held on May 22.
- LS Class of 2015 Senior Awards Ceremony held on May 25.
- LS Class of 2015 Scholarship Awards Ceremony held on May 31.
-

Staff Covered Sports:

- LS Boys Lacrosse games on April 13, May 25, and 18, and MIAA Tournament games on June 8, 11, and 18.
- LS Girls Lacrosse games on May 17, and MIAA Tournament games on June 1 and 4.
- LS Boys Volleyball games on April 12 and 26, May 10, 11, and 18, and MIAA Tournament games on May 31, and June 4 and 7.
- LS Girls Rugby games on April 6 and 29.
- LS Boys Rugby Championship game on May 23.
- LS Boys Baseball game on May 20.

Staff and Volunteer Events:

- LS Spring Choral Concert and Community Sing held on May 19.
- LS Class of 2016 Graduation Ceremony held on June 5.

3) Outreach Services

- Attended the Mass Access Spring Conference Held at High Output Studios in Canton, MA.
- Attended the Integrated Solutions Group (formerly the Camera Company) Annual Video Show held at the Holiday Inn in Dedham, MA.
- Attended the Kick Off meeting for the 15th Annual HOPEsudbury Telethon.
- Met with Sudbury resident Soterios Zoulas regarding producing a TV series that he would host.
- Met with an Intern from the Sudbury Board of Health regarding producing a PSA for the Board of Health focusing on the Opioid Epidemic.

4) Training

- Trained Leila Frank from the Selectmen's office to be able to record early morning Board of Selectmen meetings held at the Flynn building.

5) Infrastructure Improvements

- There have been no infrastructure improvements this quarter.

6) Programming:

The following details the number of first run and repeat programs aired during the quarter, as well as the total number of hours of programming that were aired between April and June on SudburyTV and the Educational Channel.

SudburyTV Public Access Channel 8/31

Of the 96 first run programs and 136 first run hours that aired this quarter, 46 and 107.5 respectively were produced in Sudbury. Those 46 programs included meetings, events, and series.

Weekly Totals	SudburyTV					Total # of Programs	Total Hours
	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours			
4/4/16	9	13	42	54.5		51	67.5
4/11/16	7	8.5	40	53.5		47	62
4/18/16	8	8	44	52.5		52	60.5
4/25/16	10	11.5	39	47.5		49	59
5/2/16	6	12	41	48		47	60
5/9/16	14	16.5	36	33		50	49.5
5/16/16	11	14.5	40	42.5		51	57
5/23/16	9	12	40	49		49	61
5/30/16	2	1	45	55		47	56
6/6/16	2	6	46	53.5		48	59.5
6/13/16	6	14.5	41	39.5		47	54
6/20/16	4	4	46	50.5		50	54.5
6/27/16	8	14.5	49	53.5		57	68
Quarterly Totals	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours		Total # of Programs	Total Hours
	96	136	549	632.5		645	768.5

Educational Channel 9/32

Of the 60 first run programs and 81.5 first run hours that aired this quarter, 31 and 60.5 respectively were produced in Sudbury. Those 31 programs included meetings, events, and sports.

Educational Channel						
Weekly Totals	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
4/4/16	3	3	27	32.5	30	35.5
4/11/16	6	8.5	34	46	40	54.5
4/18/16	6	6.5	32	43	38	49.5
4/25/16	1	2	37	47.5	38	49.5
5/2/16	1	3	36	44	37	47
5/9/16	9	8	32	44.5	41	52.5
5/16/16	5	9	33	40.5	38	49.5
5/23/16	8	8	30	42.5	38	50.5
5/30/16	2	7	33	41	35	48
6/6/16	1	1.5	36	48.5	37	50
6/13/16	5	10	31	42	36	52
6/20/16	2	1	35	53.5	37	54.5
6/27/16	11	14	29	47.5	40	61.5
Quarterly Totals	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
	60	81.5	425	573	485	654.5

FY16 Programming Totals**SudburyTV Public Access Channel 8/31**

SudburyTV Hours								
FY16 Annual Totals	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours	Sudbury # of First Run Programs	Sudbury First Run Hours
Q3 2015	82	80	599	659.5	681	739.5	27	51
Q4 2015	72	95.5	716	793.5	788	889	35	75.5
Q1 2016	78	122.5	583	703.5	661	826	46	103.5
Q2 2016	96	136	549	632.5	645	768.5	46	107.5
Total	328	434	2447	2789	2775	3223	154	337.5

Educational Channel 9/32

Educational Channel Hours								
FY15 Annual Totals	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours	Sudbury # of First Run Programs	Sudbury First Run Hours
Q3 2015	36	40	427	738	463	778	8	15.5
Q4 2015	61	90	442	621	503	711	39	73
Q1 2016	42	56.5	467	592	509	648.5	20	34
Q2 2016	60	81.5	425	573	485	654.5	31	60.5
Total	199	268	1761	2524.0	1960	2792.0	98	183.0

7) Capital Equipment Recommendations:

We have no capital project recommendations at this time.

8) Upcoming Events for the 3rd Quarter of 2016:

Be sure to tune in for the premier of Global Village in August. We will begin covering Sudbury Conservation Commission meetings regularly in July. We are again covering the Sudbury Summer Concert Series in July and August as well as Sudbury's annual July 4th Parade. Also watch for LS sports to start back up in September.

1022

Office Use Only: Fiscal Year

THE COMMONWEALTH OF MASSACHUSETTS OFFICE OF THE ATTORNEY GENERAL

NON-PROFIT ORGANIZATIONS/PUBLIC CHARITIES DIVISION

ONE ASHBURTON PLACE
BOSTON, MASSACHUSETTS 02108

MAURA HEALEY
ATTORNEY GENERAL

(617) 727-2200, ext. 2101
www.mass.gov/ago/charities

Form PC

Report for the Fiscal Period: 07/01/2015 to 06/30/2016

Attorney General's Account #: 048460

Federal ID #: 26-2998786

Electronic Payment Confirmation #: _____

When did the organization first engage in charitable work in Massachusetts? 07/17/2008

Has the organization applied for or been granted IRS tax exempt status? Yes No

If yes, date of application OR date of determination letter: 02/12/2009

IRS Exemption under 501(c): 3

If exempt under 501(c), are contributions to the organization tax deductible as charitable contributions? Yes No

Check all items attached (if applicable)

- Filing Fee or Electronic Payment Confirmation #
- Copy of IRS Return
- Audited Financial Statements/Review
- Amended Articles/By-Laws
- Schedule A-1
- Schedule A-2
- Schedule RO
- Probate Account

Organization Data

Name: Sudbury Access Corporation

Mailing Address: 390 LINCOLN ROAD

City: SUDBURY State: MA Zip: 01776

Phone Number: 978-443-9507 Fax Number: _____

Email: sacadmin@sudburytv.org Website: SUDBURYTV.ORG

In the table below, please enter the appropriate codes from the corresponding tables found in the instructions. Enter **up to 2** codes from Table 3 for your organization's main purpose(s)

Category	Code	Category	Code
County (Table 1)	9	Organization Purpose Code 1	8
Type of Organization (Table 2)	23	Organization Purpose Code 2	61

Please check box if final return prior to dissolution

Office Use Only: Payment Received

Sudbury Access Corporation

26-2998786

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All questions must be completed in their entirety whether or not similar questions are answered in an attached federal form. See instructions and definition section for guidance.

- 1. On what date was the organization created? 07/17/2008
- 2. Where was the organization created? Massachusetts

3. What is the form of organization? (check one)

Corporation <input checked="" type="checkbox"/>	Testamentary Trust <input type="checkbox"/>
Unincorporated Association <input type="checkbox"/>	Inter Vivos Trust <input type="checkbox"/>

Other (please describe): _____

4. Was your organization related to any other organization(s) during the reporting year (see definition "Related Organization")? If yes, please complete the Schedule RO on pages 13 and 14. Yes No

5. Enter your summary of financial data:

	Financial Data	Amounts
A.	Contributions, gifts, grants, and similar amounts received	349,127
B.	Gross support and revenue	358,509
C.	Program services and similar amounts paid out	290,949
D.	Fundraising expenses	
E.	Management and general expenses	13,714
F.	Payments to affiliates	
G.	Total expenses	304,663
H.	Net assets or fund balances at the end of the year	1,092,236

6. List the total compensation you provided to your five highest paid employees:

	Name/Title	Hrs/Week	Salary and Other Income	Benefit Plans	Other Compensation
1.					
2.					
3.					
4.					
5.					

7. Was any compensation provided to any of the individuals listed in question 6 above which was not qualified in your response to 6? If yes, please provide explanation (attach separate sheet). Yes No

Attachment 1.b: MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

Sudbury Access Corporation

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8. List the name, amount of compensation paid, and the nature of services rendered by each of the organization's five highest paid consultants providing professional services (e.g. attorneys, architects, accountants, management companies, investment advisors, professional solicitors, professional fundraising counsel).

	Name/Title	Amount of Compensation	Type(s) of Service
1.	Resource Management Inc	201,019	Personnel svcs
2.	George Lockhart	28,973	AV engineering
3.	Michael Morrisey	4,923	Video recording
4.	Judy Faust	1,697	Video recording
5.	Bruce D Norling CPA	1,175	Accounting svcs

9. Bank(s) in which the organization's funds are deposited (include bank addresses and phone number):

Bank	Address	Phone Number
Digital Federal Credit Union	220 Donald Lynch Blvd Marlborough MA 01752	508-263-6700
ING Direct	PO Box 60 St Cloud MN 56302	877-464-1777
RTN Federal Credit Union	451 Boston Post Rd East Marlborough MA 01752	508-480-0500

10. What is the organization's accounting method? Cash Accrual
 Other (specify): _____

11. If organization's mailing address is a P.O. Box, list the organization's full street address:

Address: _____
 City: _____ State: _____ Zip Code: _____

12. Contact Person Name: JEFF WINSTON

Street Address: 118 BARTON DR.

City: SUDBURY State: MA Zip Code: 01776

Phone Number: 978-443-9507

Attachment 1.b: MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

Sudbury Access Corporation

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13. During the fiscal year reported here, did your organization solicit contributions or have funds solicited on its behalf? Yes No

14. At any time during the fiscal year following the year reported here, will your organization, or others acting on its behalf, solicit contributions? Yes No

If you answered yes to Question 13 or 14, you must complete Schedule A-1 and/or Schedule A-2 unless you are exempt from the solicitation certificate requirement.

15. If you are claiming an exemption from the solicitation certificate requirement, please indicate by checking the box to the right to identify which exemption applies to your organization.

a religious organization	<input type="checkbox"/>
an organization which: (a) does not raise more than \$5,000 during a calendar year Or does not receive contributions from more than ten persons during a calendar year; AND (b) carries out all of its activities, including fundraising, through unpaid volunteers. [The conditions at both (a) and (b) must be met for your organization to qualify for this exemption.]	<input type="checkbox"/>

16. Attach a list of names, addresses (street and/or mailing), and telephone numbers of other offices/chapters/branches/affiliates. None

17. Attach a list of names, titles, and addresses (street and/or mailing) of officers, directors, trustees, and the principal salaried executives of organization. See Statement 1

18. Attach a list of name, titles, and addresses (street and/or mailing) of any individual(s) authorized to sign checks, and any individual(s) responsible for: custody of funds; distribution of funds; fundraising; and custody of financial records. See Statement 2

19. Has this organization or any of its officers, directors, employees or fundraisers solicited funds in any other state? Yes No

If you attach list of states where solicitation was conducted, including registered agency, dates of registration, registration numbers, any other names under which the organization was/is registered, and the dates and type (mail, telephone, door to door, special events, etc.) of the solicitation conducted.

Attachment 1.b: MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

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20. Has this organization or any of its officers, directors, or employees:

If yes, please attach an explanation.

(a) Been enjoined or otherwise prohibited by a government agency/court from operating or soliciting contributions? Yes No

(b) Ever been refused registration or had its registration or tax exemption denied, suspended, modified or revoked by a governmental agency? Yes No

(c) Been the subject of a proceeding regarding any solicitation or registration? Yes No

(d) Entered into a voluntary agreement of compliance or consent judgment with, any government agency or in a case before a court or administrative agency? Yes No

21. Have any restrictions been removed during the year from donor-restricted funds?

If yes, please attach an explanation.

Yes No

22. Have donor-restricted funds been loaned to unrestricted funds?

If yes, please attach an explanation.

Yes No

23. This question involves "Termination of Employment or Changes of Control Compensatory Arrangements" with certain "Related Parties" (see *instructions and definition sections*). Report only if payments made or promised to any individual are in excess of four months salary or \$100,000, whichever dollar amount is less.

(a) Did you make actual payments or otherwise transfer value under such an arrangement to any individual described in Related Party definition, sections (a) or (b), which payments are not reported in Question 6 or 7 above? Yes No

(b) Do you have an agreement with any individual described in Related Party definition, sections (a) or (b), containing such an agreement? Yes No

If you answered yes for Question 23(a) or 23(b) above, please attach an explanation identifying the individual(s) involved, stating the amount of any payments made or value transferred, and describing the terms of each agreement.

Attachment 1.b: MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

Sudbury Access Corporation

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24. This question applies to related party transactions, which include transactions with officers, directors, trustees, certain employees, relative, and organizations they own or control. Please consult the instructions and definition sections for the definition of a "Related Party" and "Indebtedness" before answering. Note that transactions involving related parties must be reported even when there is no accounting recognition (e.g. in-kind gifts, waiver or interest not otherwise reported).

If the answer to any part of Question 24 is yes, attach a schedule stating the name and address of the related party, the nature of the transaction, the value or the amounts involved in the transaction, and the procedure followed in authorizing the transaction.

During the year:		
A.	Has your organization sold or transferred assets to or purchased assets from or exchanged assets with a related party?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
B.	Has your organization leased assets to or leased assets from a related party?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
C.	Has your organization been indebted to a related party?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
D.	Has your organization allowed a related party to be indebted to it?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
E.	Has your organization made or held an investment in a related party?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
F.	Has your organization furnished goods, services, or facilities to a related party?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
G.	Has your organization acquired goods, services, or facilities from a related party who received compensation or other value in return?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
H.	Has your organization paid or became obligated to pay wages, salary, or other compensation to a related party?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I.	Has your organization transferred income or assets to or for use by a related party?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
J.	Was your organization a party to any transaction in which any of its officers, directors, or trustees has a material financial interest, or did any officer, director or trustee receive anything of value not reported as compensation?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
K.	Has your organization invested in any corporate stock of a company in which any officer, director, or trustee owns more than 10% of the outstanding shares?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
L.	Is any property of the organization held in the name of or commingled with the property of any other person or organization?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
M.	Did your organization make a grant award or contribution to any other organization in which any of this organization's officers, directors or trustees has a relationship?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Attachment 1.b: MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

Sudbury Access Corporation
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26-2998786

Signature Required

Under penalty of perjury, I declare that the information furnished in this report, including all attachments, is true and correct to the best of my knowledge.

Signature: _____ Date: _____

Printed Name: JEFF WINSTON

Title: PRESIDENT

Name of Preparer: Kathleen Winston, CPA

Address 118 Barton Dr
Sudbury, MA 01776

City _____ State _____ Zip Code _____

Phone Number 978-443-2589

Attachment 1.b: MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

Massachusetts Statements

Statement 1 - Form PC, Page 4, Line 17 - Officers, Directors, Trustees, and Principal Salaried Executives

<u>Name</u>	<u>Title</u>	<u>Address</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>
JEFF WINSTON	PRESIDENT	118 BARTON DR.	SUDBURY	MA	01776
MARTIN GREENSTEIN	TREASURER	9 BROOKDALE RD.	SUDBURY	MA	01776
GEORGE (TERRY) LOCKHART	VICE PRES	196 MORSE RD.	SUDBURY	MA	01776
LYNN PUORRO	EXEC DIRECT	390 LINCOLN ROAD	SUDBURY	MA	01776
NANCY BRUMBACK	CLERK	36 CANTERBURY DR	SUDBURY	MA	01776
DONNA FAYAD	DIRECTOR	60 BARTON DR	SUDBURY	MA	01776

Statement 2 - Form PC, Page 4, Line 18 - Individuals Authorized to Sign Checks or Responsible for Funds

<u>Name</u>	<u>Title</u>	<u>Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>
Martin Greenstein	Treasurer	9 Brookdale Rd	Sudbury	MA	01776
Jeff Winston	President	118 Barton Dr	Sudbury	MA	01776
Lynn Puorro	Executive Director	c/o LSRHS, 390 Lincoln Rd	Sudbury	MA	01776

Form **990**

Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

OMB No. 1545-0047

2015
Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Do not enter social security numbers on this form as it may be made public.
Information about Form 990 and its instructions is at www.irs.gov/form990.

A For the 2015 calendar year, or tax year beginning 07/01/15, and ending 06/30/16

B Check if applicable:
 Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization: Sudbury Access Corporation
 Doing business as: SudburyTV
 Number and street (or P.O. box if mail is not delivered to street address): 390 LINCOLN ROAD Room/suite:
 City or town, state or province, country, and ZIP or foreign postal code: SUDBURY MA 01776

D Employer identification number: 26-2998786
E Telephone number: 978-443-9507
G Gross receipts\$: 369,887

F Name and address of principal officer:
JEFF WINSTON
118 BARTON DR.
SUDBURY MA 01776

H(a) Is this a group return for subordinates? Yes No
H(b) Are all subordinates included? Yes No
 If "No," attach a list. (see instructions)

I Tax-exempt status: 501(c)(3) 501(c) () **t** (insert no.) 4947(a)(1) or 527

J Website: SUDBURYTV.ORG **H(c)** Group exemption number **u**

K Form of organization: Corporation Trust Association Other **u** **L** Year of formation: 2008 **M** State of legal domicile: MA

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: <u>See Schedule O</u>		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3 Number of voting members of the governing body (Part VI, line 1a)	<u>3</u>	<u>5</u>
	4 Number of independent voting members of the governing body (Part VI, line 1b)	<u>4</u>	<u>5</u>
	5 Total number of individuals employed in calendar year 2015 (Part V, line 2a)	<u>5</u>	<u>0</u>
	6 Total number of volunteers (estimate if necessary)	<u>6</u>	<u>25</u>
	7a Total unrelated business revenue from Part VIII, column (C), line 12	<u>7a</u>	<u>0</u>
	7b Net unrelated business taxable income from Form 990-T, line 34	<u>7b</u>	<u>0</u>
Revenue	8 Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	9 Program service revenue (Part VIII, line 2g)	<u>420,856</u>	<u>349,127</u>
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	<u>591</u>	<u>330</u>
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	<u>16,718</u>	<u>20,430</u>
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	<u>438,165</u>	<u>369,887</u>
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)		<u>0</u>
	14 Benefits paid to or for members (Part IX, column (A), line 4)		<u>0</u>
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)		<u>0</u>
	16a Professional fundraising fees (Part IX, column (A), line 11e)		<u>0</u>
	b Total fundraising expenses (Part IX, column (D), line 25) u		<u>0</u>
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	<u>264,254</u>	<u>304,663</u>
	18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	<u>264,254</u>	<u>304,663</u>
19 Revenue less expenses. Subtract line 18 from line 12	<u>173,911</u>	<u>65,224</u>	
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Current Year	End of Year
	21 Total liabilities (Part X, line 26)	<u>1,028,628</u>	<u>1,093,311</u>
	22 Net assets or fund balances. Subtract line 21 from line 20	<u>1,615</u>	<u>1,075</u>
		<u>1,027,013</u>	<u>1,092,236</u>

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here Signature of officer: JEFF WINSTON Date: _____
 Type or print name and title: PRESIDENT

Paid Preparer Use Only Print/Type preparer's name: Kathleen Winston Preparer's signature: Kathleen Winston Date: 10/06/16 Check if self-employed if PTIN: P00147725
 Firm's name: Kathleen Winston, CPA Firm's EIN: 04-3305273
 Firm's address: 118 Barton Dr
Sudbury, MA 01776 Phone no.: 978-443-2589

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

For Paperwork Reduction Act Notice, see the separate instructions.

Form **990** (2015)

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

X

1 Briefly describe the organization's mission:

See Schedule O

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?

Yes No X

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?

Yes No X

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 290,949 including grants of \$) (Revenue \$ 330)

NOTABLE FY2015 ACCOMPLISHMENTS INCLUDE:

Upgraded programming server and on-demand and live streaming services; upgraded the Broadcast Pix Switcher system with an HD system; continued production workshops and individual training sessions. In FY2015, 4,735 programs were aired using 6,015 hours of on air time.

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services (Describe in Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses u 290,949

Attachment 1.b: MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A	X	
2 Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)?	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV		X
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? If "Yes," complete Schedule D, Part V		X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI	X	
b Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII		X
c Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII		X
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX		X
e Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X		X
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X		X
12a Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII		X
b Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		X
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I (see instructions)		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II		X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III		X

Attachment 1.b: MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

Part IV Checklist of Required Schedules (continued)

	Yes	No
20a Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II		X
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III		X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J		X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		X
26 Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? If "Yes," complete Schedule L, Part II		X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part III		X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV	X	
b A family member of a current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? If "Yes," complete Schedule L, Part IV		X
29 Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I		X
34 Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Parts II, III, or IV, and Part V, line 1		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O.	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

Table with columns for line numbers (1a-14b), descriptions of tax items, and Yes/No columns. Includes sections for Form 1096, Form W-2G, Form W-3, Form 990-T, Form 8886-T, Form 8282, Form 8899, Form 1098-C, Form 4947(a)(1), and Form 720.

Attachment 1.b: MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI

Section A. Governing Body and Management

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.		
1a	5		
1b	Enter the number of voting members included in line 1a, above, who are independent		
1b	5		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?		X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?		X
6	Did the organization have members or stockholders?		X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	X	
7b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
8a	a The governing body?	X	
8b	b Each committee with authority to act on behalf of the governing body?	X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?		X
10b	b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?		X
11b	b Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13	X	
12b	b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?		X
12c	c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	X	
13	Did the organization have a written whistleblower policy?		X
14	Did the organization have a written document retention and destruction policy?		X
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
15a	a The organization's CEO, Executive Director, or top management official		X
15b	b Other officers or key employees of the organization If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).	X	
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
16b	b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		

Section C. Disclosure

- 17 List the states with which a copy of this Form 990 is required to be filed **u** MA
- 18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
 Own website Another's website Upon request Other (explain in Schedule O)
- 19 Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20 State the name, address, and telephone number of the person who possesses the organization's books and records: **u**
 Lynn Puorro c/o LSRHS, 390 Lincoln Rd
 Sudbury MA 01776 978-443-9507

Attachment 1.b: MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) NANCY BRUMBACK CLERK	0.00 0.00	X						0	0	0
(2) DONNA FAYAD DIRECTOR	0.00 0.00	X						0	0	0
(3) JEFF WINSTON PRESIDENT	0.00 0.00			X				0	0	0
(4) MARTIN GREENSTEIN TREASURER	0.00 0.00			X				0	0	0
(5) GEORGE (TERRY) LOCKHART VICE PRES	0.00 0.00			X				0	0	0
(6)										
(7)										
(8)										
(9)										
(10)										
(11)										

Attachment 1.b: MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
1b Sub-total							u			
c Total from continuation sheets to Part VII, Section A							u			
d Total (add lines 1b and 1c)							u			

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **u** 0

	Yes	No
3 Did the organization list any former officer, director, or trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
Resource Management Inc Fitchburg MA 01420	281 Main St, Suite 5 Personnel svcs	201,019

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **u** 1

Attachment 1.b: MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514	
Contributions, Gifts, Grants and Other Similar Amounts	1a	Federated campaigns					
	1b	Membership dues					
	1c	Fundraising events					
	1d	Related organizations					
	1e	Government grants (contributions)					
	1f	All other contributions, gifts, grants, and similar amounts not included above	349,127				
	g	Noncash contributions included in lines 1a-1f: \$					
h Total. Add lines 1a-1f			349,127				
Program Service Revenue	2a	Program Service Revenue		330			
	b						
	c						
	d						
	e						
	f	All other program service revenue					
	g	Total. Add lines 2a-2f		330			
Other Revenue	3	Investment income (including dividends, interest, and other similar amounts)		9,052		9,052	
	4	Income from investment of tax-exempt bond proceeds					
	5	Royalties					
	6a	Gross rents	(i) Real				
			(ii) Personal				
	b	Less: rental exps.					
	c	Rental inc. or (loss)					
	d	Net rental income or (loss)					
	7a	Gross amount from sales of assets other than inventory	(i) Securities				
			(ii) Other		11,378		
	b	Less: cost or other basis & sales exps.					
	c	Gain or (loss)		11,378			
	d	Net gain or (loss)		11,378		11,378	
	8a	Gross income from fundraising events (not including \$ of contributions reported on line 1c). See Part IV, line 18	a				
	b	Less: direct expenses	b				
c	Net income or (loss) from fundraising events	u					
9a	Gross income from gaming activities. See Part IV, line 19	a					
b	Less: direct expenses	b					
c	Net income or (loss) from gaming activities	u					
10a	Gross sales of inventory, less returns and allowances	a					
b	Less: cost of goods sold	b					
c	Net income or (loss) from sales of inventory	u					
Miscellaneous Revenue							
11a		Busn. Code					
b							
c							
d	All other revenue						
e	Total. Add lines 11a-11d	u					
12	Total revenue. See instructions.	u	369,887	330	0	20,430	

Attachment 1.b: MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages				
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes				
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	1,175		1,175	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	238,286	238,286		
12 Advertising and promotion	395		395	
13 Office expenses	604		604	
14 Information technology	1,911	1,911		
15 Royalties				
16 Occupancy				
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	165		165	
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	34,769	34,769		
23 Insurance	8,159		8,159	
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a VIDEO EQUIPMENT	7,758	7,758		
b REPAIRS - FACILITY	3,991	3,991		
c TRAINING	1,420	1,420		
d SUPPLIES	1,286		1,286	
e All other expenses	4,744	2,814	1,930	
25 Total functional expenses. Add lines 1 through 24e	304,663	290,949	13,714	0
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Attachment 1.b: MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

Part X Balance Sheet
 Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year
Assets	1 Cash—non-interest bearing	57	1	57
	2 Savings and temporary cash investments	567,415	2	557,719
	3 Pledges and grants receivable, net		3	
	4 Accounts receivable, net		4	
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions). Complete Part II of Schedule L		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges		9	
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 315,102		
	b Less: accumulated depreciation	10b 205,387	51,957	10c 109,715
	11 Investments—publicly traded securities	409,199	11	425,820
	12 Investments—other securities. See Part IV, line 11		12	
	13 Investments—program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11		15	
16 Total assets. Add lines 1 through 15 (must equal line 34)		1,028,628	16	1,093,311
Liabilities	17 Accounts payable and accrued expenses	1,615	17	1,075
	18 Grants payable		18	
	19 Deferred revenue		19	
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		25	
	26 Total liabilities. Add lines 17 through 25		1,615	26
Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.			
	27 Unrestricted net assets	1,027,013	27	1,092,236
	28 Temporarily restricted net assets		28	
	29 Permanently restricted net assets		29	
	Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, or equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
	33 Total net assets or fund balances	1,027,013	33	1,092,236
34 Total liabilities and net assets/fund balances	1,028,628	34	1,093,311	

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	369,887
2	Total expenses (must equal Part IX, column (A), line 25)	2	304,663
3	Revenue less expenses. Subtract line 2 from line 1	3	65,224
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	1,027,013
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	-1
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	1,092,236

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

		Yes	No
1	Accounting method used to prepare the Form 990: <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual <input type="checkbox"/> Other If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
2b	Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
2c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.		X
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		
3b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits.		

Form 990 (2015)

Attachment 1.b: MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

SCHEDULE A
(Form 990 or 990-EZ)

Public Charity Status and Public Support
Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

OMB No. 1545-0047

2015

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

u Attach to Form 990 or Form 990-EZ.

u Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

Name of the organization **Sudbury Access Corporation** Employer identification number **26-2998786**

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E (Form 990 or 990-EZ).)
- 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state:
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 10 An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 11 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box in lines 11a through 11d that describes the type of supporting organization and complete lines 11e, 11f, and 11g.
 - a **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
 - b **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
 - c **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
 - d **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
 - e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
 - f Enter the number of supported organizations
 - g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–9 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)
 (Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) u	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	375,630	355,454	241,528	420,856	349,127	1,742,595
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	375,630	355,454	241,528	420,856	349,127	1,742,595
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						1,742,595

Section B. Total Support

Calendar year (or fiscal year beginning in) u	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
7 Amounts from line 4	375,630	355,454	241,528	420,856	349,127	1,742,595
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	4,558	5,024	6,309	6,896	9,052	31,839
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						1,774,434
12 Gross receipts from related activities, etc. (see instructions)					12	330
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2015 (line 6, column (f) divided by line 11, column (f))	14	98.21 %
15 Public support percentage from 2014 Schedule A, Part II, line 14	15	98.52 %
16a 33 1/3% support test—2015. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input checked="" type="checkbox"/>
b 33 1/3% support test—2014. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
17a 10%-facts-and-circumstances test—2015. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 10%-facts-and-circumstances test—2014. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) u	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) u	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2015 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2014 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2015 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2014 Schedule A, Part III, line 17	18	%

- 19a 33 1/3% support tests—2015.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization
- b 33 1/3% support tests—2014.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization
- 20 Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Part IV Supporting Organizations

(Complete only if you checked a box in line 11 on Part I. If you checked 11a of Part I, complete Sections A and B. If you checked 11b of Part I, complete Sections A and C. If you checked 11c of Part I, complete Sections A, D, and E. If you checked 11d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer (b) and (c) below.		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in Part VI when and how the organization made the determination.		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in Part VI what controls the organization put in place to ensure such use.		
4a Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes," and if you checked 11a or 11b in Part I, answer (b) and (c) below.		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI , including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in Part VI .		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in Part VI .		
b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in Part VI .		
c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in Part VI .		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer 10b below.		
b Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)		

Attachment 1.b : MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

Part IV Supporting Organizations (continued)

- 11 Has the organization accepted a gift or contribution from any of the following persons?
- a A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?
 - b A family member of a person described in (a) above?
 - c A 35% controlled entity of a person described in (a) or (b) above? If "Yes" to a, b, or c, provide detail in **Part VI**.

	Yes	No
11a		
11b		
11c		

Section B. Type I Supporting Organizations

- 1 Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If "No," describe in **Part VI** how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.
- 2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in **Part VI** how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.

	Yes	No
1		
2		

Section C. Type II Supporting Organizations

- 1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in **Part VI** how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).

	Yes	No
1		

Section D. All Type III Supporting Organizations

- 1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?
- 2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in **Part VI** how the organization maintained a close and continuous working relationship with the supported organization(s).
- 3 By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in **Part VI** the role the organization's supported organizations played in this regard.

	Yes	No
1		
2		
3		

Section E. Type III Functionally-Integrated Supporting Organizations

- 1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions):
- a The organization satisfied the Activities Test. Complete **line 2** below.
 - b The organization is the parent of each of its supported organizations. Complete **line 3** below.
 - c The organization supported a governmental entity. Describe in **Part VI** how you supported a government entity (see instructions).

2 Activities Test. **Answer (a) and (b) below.**

- a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in **Part VI identify those supported organizations and explain** how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.
 - b Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in **Part VI** the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.
- 3 Parent of Supported Organizations. **Answer (a) and (b) below.**
- a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in **Part VI**.
 - b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in **Part VI** the role played by the organization in this regard.

	Yes	No
2a		
2b		
3a		
3b		

Attachment 1.b: MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970. See instructions. All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6 and 7 from line 4)	8	
Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	
Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally-integrated Type III supporting organization (see instructions).		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions	Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	
4 Amounts paid to acquire exempt-use assets	
5 Qualified set-aside amounts (prior IRS approval required)	
6 Other distributions (describe in Part VI). See instructions.	
7 Total annual distributions. Add lines 1 through 6.	
8 Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	
9 Distributable amount for 2015 from Section C, line 6	
10 Line 8 amount divided by Line 9 amount	

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2015	(iii) Distributable Amount for 2015
1 Distributable amount for 2015 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2015 (reasonable cause required-see instructions)			
3 Excess distributions carryover, if any, to 2015:			
a			
b			
c			
d From 2013			
e From 2014			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2015 distributable amount			
i Carryover from 2010 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4 Distributions for 2015 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2015 distributable amount			
c Remainder. Subtract lines 4a and 4b from 4.			
5 Remaining underdistributions for years prior to 2015, if any. Subtract lines 3g and 4a from line 2 (if amount greater than zero, see instructions).			
6 Remaining underdistributions for 2015. Subtract lines 3h and 4b from line 1 (if amount greater than zero, see instructions).			
7 Excess distributions carryover to 2016. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a			
b			
c Excess from 2013			
d Excess from 2014			
e Excess from 2015			

SCHEDULE D (Form 990)

Department of the Treasury Internal Revenue Service

Supplemental Financial Statements

u Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b. u Attach to Form 990.

u Information about Schedule D (Form 990) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2015

Open to Public Inspection

Name of the organization

Employer identification number

Sudbury Access Corporation

26-2998786

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

Table with 2 columns: (a) Donor advised funds, (b) Funds and other accounts. Rows include: 1 Total number at end of year, 2 Aggregate value of contributions to (during year), 3 Aggregate value of grants from (during year), 4 Aggregate value at end of year, 5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?, 6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?

Part II Conservation Easements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

Table with 2 columns: (a) Donor advised funds, (b) Funds and other accounts. Rows include: 1 Purpose(s) of conservation easements held by the organization (check all that apply), 2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year, 3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year, 4 Number of states where property subject to conservation easement is located, 5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?, 6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year, 7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year, 8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?, 9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

Table with 2 columns: (a) Donor advised funds, (b) Funds and other accounts. Rows include: 1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items, 1b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items: (i) Revenue included on Form 990, Part VIII, line 1, (ii) Assets included in Form 990, Part X, 2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items: a Revenue included on Form 990, Part VIII, line 1, b Assets included in Form 990, Part X

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule D (Form 990) 2015

DAA

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):
- a Public exhibition
 - b Scholarly research
 - c Preservation for future generations
 - d Loan or exchange programs
 - e Other
- 4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No
- b If "Yes," explain the arrangement in Part XIII and complete the following table:
- | | Amount |
|---------------------------------------|--------|
| c Beginning balance | 1c |
| d Additions during the year | 1d |
| e Distributions during the year | 1e |
| f Ending balance | 1f |
- 2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No
- b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

Part V Endowment Funds.

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

- 2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a Board designated or quasi-endowment **u**
 - b Permanent endowment **u**
 - c Temporarily restricted endowment **u**
- The percentages on lines 2a, 2b, and 2c should equal 100%.
- 3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- | | Yes | No |
|--|--------|----|
| (i) unrelated organizations | 3a(i) | |
| (ii) related organizations | 3a(ii) | |
| b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R? | 3b | |
- 4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements				
d Equipment		315,102	197,579	117,523
e Other			7,808	-7,808
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)			u	109,715

Part VII Investments—Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 12.) u		

Part VIII Investments—Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 13.) u		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) u	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

(a) Description of liability	(b) Book value	
1. (1) Federal income taxes		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) u		

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII

Attachment 1.b: MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

SCHEDULE L
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Name of the organization

Transactions With Interested Persons

u Complete if the organization answered "Yes" on Form 990, Part IV, line 25a, 25b, 26, 27, 28a, 28b, or 28c, or Form 990-EZ, Part V, line 38a or 40b.

u Attach to Form 990 or Form 990-EZ.

u Information about Schedule L (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

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2015

Open To Public Inspection

Sudbury Access Corporation

Employer identification number

26-2998786

Part I Excess Benefit Transactions (section 501(c)(3), section 501(c)(4), and 501(c)(29) organizations only).

Complete if the organization answered "Yes" on Form 990, Part IV, line 25a or 25b, or Form 990-EZ, Part V, line 40b.

1	(a) Name of disqualified person	(b) Relationship between disqualified person and organization	(c) Description of transaction	(d) Corrected?	
				Yes	No
(1)					
(2)					
(3)					
(4)					
(5)					
(6)					

- 2 Enter the amount of tax incurred by the organization managers or disqualified persons during the year under section 4958 **u** \$ _____
- 3 Enter the amount of tax, if any, on line 2, above, reimbursed by the organization **u** \$ _____

Part II Loans to and/or From Interested Persons.

Complete if the organization answered "Yes" on Form 990-EZ, Part V, line 38a or Form 990, Part IV, line 26; or if the organization reported an amount on Form 990, Part X, line 5, 6, or 22.

1	(a) Name of interested person	(b) Relationship with organization	(c) Purpose of loan	(d) Loan to or from the org.?		(e) Original principal amount	(f) Balance due	(g) In default?		(h) Approved by board or committee?		(i) Written agreement?	
				To	From			Yes	No	Yes	No	Yes	No
(1)													
(2)													
(3)													
(4)													
(5)													
(6)													
(7)													
(8)													
(9)													
(10)													

Total **u** \$ _____

Part III Grants or Assistance Benefiting Interested Persons.

Complete if the organization answered "Yes" on Form 990, Part IV, line 27.

1	(a) Name of interested person	(b) Relationship between interested person and the organization	(c) Amount of assistance	(d) Type of assistance	(e) Purpose of assistance
(1)					
(2)					
(3)					
(4)					
(5)					
(6)					
(7)					
(8)					
(9)					
(10)					

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule L (Form 990 or 990-EZ) 2015

DAA

Attachment 1.b: MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

SCHEDULE O
(Form 990 or 990-EZ)

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

OMB No. 1545-0047

2015

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Department of the Treasury
Internal Revenue Service

u Attach to Form 990 or 990-EZ.

Information about Schedule O (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

Name of the organization

Sudbury Access Corporation

Employer identification number

26-2998786

Form 990 - Organization's Mission

THE ORGANIZATION'S PURPOSE INCLUDES, BUT IS NOT LIMITED TO, PRODUCING PUBLIC, EDUCATIONAL AND GOVERNMENTAL (peg) CABLE ACCESS TELEVISION PROGRAMMING FOR THE RESIDENTS, INSTITUTIONS AND ORGANIZATIONS OF SUDBURY, MASSACHUSETTS AND PROVIDING FINANCIAL, TECHNICAL AND OTHER ASSISTANCE FOR SUCH PROGRAMMING AND OTHER NONPROFIT USES OF THE CABLE ACCESS TELEVISION SYSTEM.

Form 990, Part VI, Line 7a - Election of Members and Their Rights

One director is appointed by the Board of Selectmen for the Town of Sudbury. Other directors are elected by majority vote of the Board of Directors, who are automatically members as noted above.

Form 990, Part VI, Line 11b - Organization's Process to Review Form 990

The President reviews the 990 before filing, including comparison to the financial statements reviewed by an independent CPA and internal statements compiled by the Treasurer.

Form 990, Part VI, Line 12c - Enforcement of Conflicts Policy

The Board of Directors follows its Conflict of Interest policy before entering into any transaction that is covered by said policy. Records are kept of the specific actions taken.

Form 990, Part VI, Line 15b - Compensation Process for Officers

Compensation of key employee is determined by the Board of Directors and

Attachment 1.b: MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

Name of the organization

Employer identification number

Sudbury Access Corporation

26-2998786

includes a comparison to the compensation of similar positions in similar sized organization.

Form 990, Part VI, Line 19 - Governing Documents Disclosure Explanation

All governing documents are available upon request. Requests may be made in person at the main address of the organization, by mail sent to the main address or by email to address on the organization's website.

Form 990, Part IX, Line 11g - Other Fees for Services

Description

Program Service

Mgt & General

Fundraising

LEASED EMPLOYEES

\$ 201,019

\$ 0

\$ 0

INDEPENDENT CONTRACTOR

\$ 37,267

\$ 0

\$ 0

Form 990, Part XI, Line 9 - Other Changes in Net Assets Explanation

Rounding

\$ -1

Total

\$ -1

SUDBURY ACCESS CORPORATION
REVIEWED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015
(WITH INDEPENDENT ACCOUNTANTS' REPORT THEREON)

Attachment1.b: MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

SUDBURY ACCESS CORPORATION
REVIEWED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015

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Bruce D. Norling, CPA, P.C.

INDEPENDENT ACCOUNTANTS' REVIEW REPORT

The Board of Directors
Sudbury Access Corporation
Sudbury, MA 01776

We have reviewed the accompanying financial statements of Sudbury Access Corporation (a nonprofit organization), which comprise the statements of assets, liabilities, and net assets – modified cash basis as of June 30, 2016 and 2015 and the related statements of revenues, expenses and other changes in net assets – modified cash basis for the years then ended. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the modified cash basis of accounting; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of financial statements in the circumstances. Management is also responsible design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services promulgated by the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with the modified cash basis of accounting. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with the modified cash basis of accounting.

Basis of Accounting

We draw attention to Note 2 of the financial statements, which describes the basis of accounting. The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our conclusion is not modified with respect to this matter.

Bruce D. Norling, CPA, P.C.

Sudbury, Massachusetts
August 1, 2016

SUDBURY ACCESS CORPORATION
STATEMENTS OF ASSETS, LIABILITIES, AND NET ASSETS - MODIFIED CASH BASIS
JUNE 30, 2016 AND 2015

	2016	2015
ASSETS		
CURRENT ASSETS		
Cash and Cash Equivalents	\$ 557,766	\$ 567,462
Investments	425,830	409,209
Total Current Assets	983,596	976,671
FIXED ASSETS		
Equipment and Fixtures	313,531	221,003
Less: Accumulated Depreciation	(203,816)	(169,046)
Property and Equipment, Net	109,715	51,957
INTANGIBLE ASSETS		
Software	1,571	1,571
Less: Accumulated Amortization	(1,571)	(1,571)
Intangible Assets, Net	-	-
TOTAL ASSETS	\$ 1,093,311	\$ 1,028,628
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts Payable	1,075	1,616
Total Current Liabilities	1,075	1,616
NET ASSETS		
Unrestricted Net Assets	1,092,236	1,027,012
TOTAL LIABILITIES AND NET ASSETS	\$ 1,093,311	\$ 1,028,628

Attachment 1.b: MA Tax Return 063016 (1938 : Sudbury Access Corp Annual Report to BOS)

See Accompanying Independent Accountants' Review Report and Notes to the Financial Statements.

SUDBURY ACCESS CORPORATION
STATEMENTS OF REVENUES, EXPENSES, AND OTHER CHANGES
IN NET ASSETS - MODIFIED CASH BASIS
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015

	<u>2016</u>	<u>2015</u>
REVENUES		
Grants	\$ 349,127	\$ 420,856
Program Service Revenue	330	591
Dividend Income	5,543	3,267
Interest Income	3,509	3,628
Gain on Sale of Fixed Assets	300	-
Realized Gain on Investments	11,078	9,822
	<u>369,887</u>	<u>438,164</u>
EXPENSES		
Leased Employees	201,019	168,405
Depreciation Expense	34,769	33,161
Insurance	8,159	8,163
Internet/Web Expense	2,142	8,767
Independent Contractor	37,267	29,319
Repairs	3,991	1,786
Supplies - Video	616	552
Minor Equipment - Comp/Office	580	1,090
Minor Equipment - Video	7,758	5,058
Minor Software	799	1,218
Accounting Expense	1,175	1,175
Telephone Expense	1,179	1,225
Supplies - Computer/Office	1,286	879
Membership and Subscriptions	1,019	381
Advertising	395	1,981
Conferences & Meetings	165	365
Postage	604	460
Filings	140	85
Other Expense	180	63
Training Expense	1,420	120
	<u>304,663</u>	<u>264,253</u>
CHANGES IN NET ASSETS	65,224	173,911
NET ASSETS, Beginning of Year	<u>1,027,012</u>	<u>853,101</u>
NET ASSETS, End of Year	<u>\$ 1,092,236</u>	<u>\$ 1,027,012</u>

See Accompanying Independent Accountants' Review Report and Notes to the Financial Statements.

**SUDBURY ACCESS CORPORATION
NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015**

1. Organization

Sudbury Access Corporation (SAC), based in Sudbury, Massachusetts, is a non-profit organization formed on July 17, 2008, for the primary purpose of producing public, educational and governmental (“PEG”) access programming for the residents and organizations of Sudbury, Massachusetts and funding Sudbury residents and organizations for the production and cablecasting of PEG access programming.

SAC is a not-for-profit organization that is exempt from income taxes under Section 501(c) (3) of the Internal Revenue Code and classified by the Internal Revenue Service as other than a private foundation. SAC’s programs are funded primarily by grants and program fees.

SAC’s programming includes coverage of Sudbury’s Board of Selectmen’s meetings, annual Town Meeting, other governmental meetings, public hearings and other Sudbury events. SAC also covers various school events, high school sports and the annual telethon for HopeSudbury Foundation, which raises money for worthwhile local causes.

SAC operates two studios, one of which is located within Lincoln Sudbury Regional High School (“LSRHS”), and the other at Sudbury Town Hall. SAC provides volunteer opportunities for Sudbury residents, students and organizations to produce programming content that benefits the community. SAC provides access to production and post-production equipment and facilities, and technical assistance, to all interested residents of the Town. SAC also conducts periodic training programs.

2. Summary of Significant Accounting Policies

The significant accounting policies followed are described below to enhance the usefulness of the financial statements to the reader.

Basis of Accounting

The accompanying financial statements have been prepared on the modified cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles (GAAP). This basis of accounting differs from GAAP by recognizing revenues when payment is received and expenses when paid. Investments are recorded on a cost basis rather than at fair value. It also allows the capitalization and depreciation of fixed assets, and the creation of certain liabilities.

**SUDBURY ACCESS CORPORATION
NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015**

Cash and Cash Equivalents

Cash and cash equivalents consist of cash and all highly liquid investments with a maturity of three months or less.

Investments

Investments are reported at cost.

Use of Estimates

The preparation of financial statements in conformity with a comprehensive basis of accounting other than GAAP requires management to make estimates and assumptions that affect the reported amounts and disclosures of certain assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Property and Equipment

Assets with a useful life of more than one year are capitalized and depreciated. Equipment is stated at cost and is depreciated using the double declining balance method with the half year convention using a five year life. Fixtures are stated at cost and are depreciated using double declining balance method with the half year convention using a seven year life. All repairs are charged to operations when paid.

Intangible Assets

Software is stated at cost and is amortized using the straight line method over a thirty-six month life.

Advertising

SAC charges advertising costs to operations when paid.

3. Cash

SAC maintains accounts at federal credit unions which are covered by the National Credit Union Share Insurance Fund (NCUSIF) up to \$250,000 and by the Massachusetts Share Insurance Fund (MSIF) for balances in excess of \$250,000.

**SUDBURY ACCESS CORPORATION
NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015**

4. Investments

The fair values of investments are estimated based on their quoted market values for each specific investment. The cost and fair value of investments are as follows:

	<u>Fair Value</u>	<u>Cost</u>
Equity Mutual Funds	\$ 458,775	\$ 425,830
Total Investments	\$ 458,775	\$ 425,830

5. Leased Employees

SAC uses a professional employer organization (“PEO”) to pay salary and benefits to its operational employees.

6. Contract

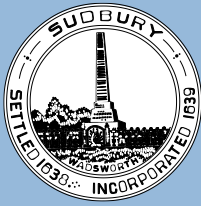
SAC holds a multi-year contract ending November 15, 2017 with the Town of Sudbury to produce public, educational and governmental (“PEG”) programming. In return, SAC has title to equipment previously owned by the cable companies and the Town provides financial support of at least 95% of the PEG access funding the Town receives from cable companies who provide services in the Town.

7. Concentration of Market Risk

SAC relies significantly on its contract with the Town of Sudbury (grant revenue) to support its operations. In turn, the Town relies on funds from COMCAST and Verizon to support PEG programming. The Cable companies are required by contract to disburse 4.25% of Gross Annual Revenues plus specific capital amounts to the Town. The COMCAST license expires in 2020, the Verizon license expires in 2022. Should revenue available from Comcast and/or Verizon to the Town of Sudbury decrease significantly, this may adversely impact SAC financially and result in reducing costs and/or programs.

8. Subsequent Events

SAC did not have any recognized or nonrecognized subsequent events after June 30, 2016, the date of the statement of financial position. Subsequent events have been evaluated through August 1, 2016, the date the financial statements were available to be issued.



SUDBURY BOARD OF SELECTMEN
Tuesday, October 18, 2016

MISCELLANEOUS (UNTIMED)

2: Revised Selectmen's Goals

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion and possible vote on revised Selectmen's Goals

Recommendations/Suggested Motion/Vote: Discussion and possible vote on revised Selectmen's Goals

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

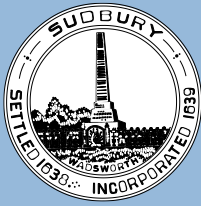
Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

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Goals for FY17	What	Description	Priority Level	Deliverables	Selectmen Liaisons	Lead Staff	Target Completion Date
1	BFRT Rail Trail	Sheparding the project through the design, permitting and construction process through public interaction, relations with MASSDOT and the MPO, and managing various contractors. Emphasis should also be placed on interaction amongst town departments.	High			Meagen Donoghue/Beth Suedemeyer	Ongoing
2	Capital Planning	Full review of the capital planning process including comparisons with neighboring communities. Study should consider future capital needs and funding recommendations.	High	Recommendation to Board of Selectmen in a formal report of the process and capital funding plan, as well as exploring any potential need for bylaw changes	Charles Woodard	Melissa Murphy-Rodrigues, James Kelly, Dennis Keohane, Maryanne Bilodeau	2/1/2017
3	Communication	Continued improvement of communications with residents through media outlets, social media, and other mediums	High	Press releases, Facebook page, twitter, town manager newsletter, town meeting outreach, Board of Selectmen newsletter, continued office hours, listservs, town forum, special issues forums		Melissa Murphy-Rodrigues	Ongoing
4	Eversource	Continuing to work toward the goals of the Board of Selectmen with the proposed Eversource reliability project. Working with the resident groups, our government relation firm and other stakeholders to achieve Town goals.	High		Susan Iuliano	Melissa Murphy-Rodrigues	
5	Fairbank Community Center	Design and funding of a new Fairbank Community Center, including funding of operating, funding of capital and potential funding sources, include grants. Collaboration with Town residents and Department heads as well as the Commission.	High	Town Meeting articles for funding and final design documents	Pat Brown	James Kelly	Oct Town Meeting 2017
6	Fire Station	Reconstruction of Fire Station on Route 20 due to increased public safety needs	High	Recommendation to Board of Selectmen complete with design and funding mechanism		Chief Miles and Jim Kelly	Oct Town Meeting 2017
7	Recreation Facility Master Plan	Comprehensive study of park and field use and conditions to determine needs	High	Comprehensive document including inventory, data and recommendations		Kayla McNamara	Dependent on funding source
8	Sewer (Route 20)	Continued research to determine the feasibility of installing sewer in Sudbury. Research as to funding sources, potential grants, economic development partnerships, and building relationships to achieve the goal. Understand public responses, business responses for potential tie ins and explore hiring a sanitary engineer for future studies	High	Report to Board of Selectmen as to findings		Meagen Donoghue	Initial research due 3/28/17
9	Sudbury Station	Continue to work toward the goals of the Board of Selectmen in regards to the project. Working with the ZBA and resident groups to achieve Town goals	High			Melissa Rodrigues and Meagan Donoghue	
10	Vocational Education	Ensuring smooth transition for Sudbury students to a new Vocational Regional High School through an Intermunicipal Agreement. Emphasis should also be placed on transportation and school funding.	High	Students have new vocational education option for September 2017 with transportation	Len Simon	Melissa Murphy-Rodrigues	7/1/2017/ Long term goal of joining a district as a member
11	Sudbury Senior needs assessment	Work with the Council on Aging to complete a needs assessment to ensure that our increasing senior population is receiving the care and services needed.	High	Needs assessment report		Deb Galloway	
12	Town Master Plan	Work with the Planning Board and Planning Department to create a plan is to be used as a guide for land use and development decisions made within Town. Potential collaboration with the state, universities and Community Compact. Should be a public and collaborative process.	High	Comprehensive Planning document		Meagan Donoghue	FY17: Explore grants and funding sources
13	Updating Selectmen Policies	Create an easily accessible and clear set of Selectmen policies for the Board to rely on	High	Policy document			
14	Wayside Inn	Work with the Wayside Inn trustees to move toward submitting a conservation restriction at May Town Meeting	High	Title, Survey, Environmental reports, appraisal, final Conservation Restriction, CPC request	Charles Woodard	Melissa Murphy-Rodrigues, Debbie Dineen	1/1/2017
15	40B Projects	Work with stakeholders to make certain that the town has adequate affordable housing while continuing to understand the burdens that large 40b developments may have on the community	Medium	Update of Subsidized Housing Inventory. Analysis and review of 2020 and 2030 recommendations		Liz Rust/ Melissa Murphy-Rodrigues/ Meagan Donoghue	
16	CSX Rail Trail	Continuing to work with Framingham to explore the options for purchasing and developing the CSX rail line for development into a rail trail.	Medium			Meagen Donoghue/Beth Suedemeyer	
17	Inclusionary Zoning	Work with the Planning Board and Planning Department to review current zoning and make a recommendation as to whether the Town should submit an Inclusionary Zoning by-law to Town Meeting	Medium	Recommendation to Board of Selectmen		Meagan Donoghue	1/1/2017
18	Lincoln-Sudbury High School Regional Agreement	Work with Lincoln to consider process for review of the Lincoln-Sudbury Regional School agreement to determine whether changes should be made including governance and structure	Medium	Begin outreach to the Town of Lincoln and Lincoln Sudbury School Committee and Administration		Melissa Murphy-Rodrigues	2/1/2017

19	Loring Parsonage	Continue to work with the Sudbury Historical Society to negotiate lease and finish construction on future Sudbury Historical Museum at the Loring Parsonage	Medium	Lease document		Jim Kelly/ Maryanne Bilodeau	
20	Melone	Determine a plan for the future use of the Melone property and coordinate any necessary environmental testing or mitigation needed.	Medium	Finalize public meeting date, work with LSP on future testing, submit report to BOS on future plan recommendations		Melissa Murphy-Rodrigues/ Meagan Donoghue/ Bill Murphy	Final findings may be dependent on Parks Master Plan
21	OPEB Liability	Continue to plan how to fund the Town's unfunded OPEB Liability	Medium	Complete OPEB audit and begin planning for future funding		Maryanne Bilodeau and Dennis Keohane	12/31/2017
22	Special Municipal Employee Designations	Review Special Municipal employee designations	Medium	Recommendation to Board of Selectmen		Maryanne Bilodeau	2/1/2017
23	Town Hall Reconstruction	Explore whether to register building on state historic registry for access to grant	Medium			Meagen Donoghue/ Jim Kelly	
24	Walkways	Plan how to complete the walkway program in the absence of CPC funding	Medium	Recommendation to Board of Selectmen		Melissa Rodrigues and Dan Nason	



SUDBURY BOARD OF SELECTMEN
Tuesday, October 18, 2016

MISCELLANEOUS (UNTIMED)

3: Town Manager Evaluation subcommittee

REQUESTOR SECTION

Date of request:

Requestor: Chair Iuliano

Formal Title: Discussion and possible vote on Town Manager Evaluation subcommittee

Recommendations/Suggested Motion/Vote: Discussion and possible vote on Town Manager Evaluation subcommittee

Background Information:

Financial impact expected:n/a

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

10/18/2016 7:30 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, October 18, 2016

MISCELLANEOUS (UNTIMED)
4: Discussion of FY18 budget process

REQUESTOR SECTION

Date of request:

Requestor: Chairman Iuliano

Formal Title: Discussion of FY18 budget process

Recommendations/Suggested Motion/Vote: Discussion of FY18 budget process

Background Information:

Financial impact expected:see attached

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

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2016 OCTOBER

CALENDAR YEAR / MONTH

MONDAY

FIRST DAY OF WEEK

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
26	27	28	29	30	01	02
03 Early Oct. Preliminary allocation estimates from LS; Early Oct. Cost Ctrs add FY16 actuals & FY17 final budget nos. add to FINCOM spreadsheet	04	05	06 Cost Centers add FY16 actuals and FY17 final nos to spreadsheet	07	08	09
10	11	12	13 LS to make estimates on enrollment percentages	14 Town Five Year Capital Budget presented; CIAC starts to review capital projects	15	16
17 Special Town Meeting	18	19	20	21	22	23
24	25	26	27	28 FINCOM Guidance letter sent to Cost Center due	29	30
31	01	02	03	04	05	06

2016 NOVEMBER

CALENDAR YEAR / MONTH

MONDAY
FIRST DAY OF WEEK

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
31 FinCom liason meetings with Cost Centers this month to be completed by 12/5	01 CPC project submittals;Town Manager's Operating Capital Budget released;Budget packets given to Dept. Heads of Town	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21 Town Budget packets due to Finance Director	22	23	24	25	26	27
28	29	30	01	02	03	04
05	06	07	08	09	10	11

2016 DECEMBER

CALENDAR YEAR / MONTH

MONDAY
FIRST DAY OF WEEK

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
28	29	30	01 Tax Classification Hearing	02	03	04
05 Final Finance Comm. liaison meetings with cost centers complete	06 Estimated: Draft FY18 budget presented to LSRHS committee	07	08	09	10	11
12 Budget Liaison meetings info presented at FinCom meeting	13	14	15	16	17	18
19 Town finishes budget this week	20	21	22	23	24	25
26	27	28	29	30 Final budgets due from Cost Ctrs to FD; Budget Reconciliation sheets to FINCOM Chair	31	01
02	03	04	05	06	07	08

2017 JANUARY

CALENDAR YEAR / MONTH

MONDAY
FIRST DAY OF WEEK

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
26	27	28	29	30	31	01
02 CIAC ends reviewing capital projects	03	04	05 Budget book available this day	06	07	08
09 Budget Hearings & Budget Committee Meetings	10	11	12	13	14	15
16 Recommendations due from CIAC; Capital Funding Comm. begins reviewing funding for individual projects	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	01	02	03	04	05

2017 FEBRUARY

CALENDAR YEAR / MONTH

MONDAY
FIRST DAY OF WEEK

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
30	31	01 Warrant closed; Budget hearings & budget comm. meetings this month	02 LS holds public hearing on budget	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
SCHOOL VACATION WEEK						
27	28 FinCom Budget recommendations due to BOS	01	02	03	04	05
06	07	08	09	10	11	12

2017 MARCH

CALENDAR YEAR / MONTH

MONDAY
FIRST DAY OF WEEK

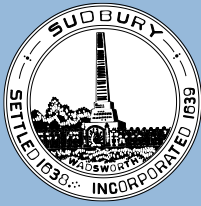
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
27	28	01 BOS accepts audited financials; Capital Funding Comm. ends review funding for individual projects	02	03	04	05
06	07	08	09	10	11	12
13	14	15 Capital Funding Comm. recommendation review for individual projects due;FINCOM & BOS begin to hear presentations from CPC	16	17 FinCOM warrant sections preliminary due date	18	19
20	21	22	23	24	25	26
27	28	29	30	31	01	02
03	04	05	06	07	08	09

2017 APRIL

CALENDAR YEAR / MONTH

MONDAY
FIRST DAY OF WEEK

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
27	28	29	30	31	01 FINCOM & BOS end hearing presentations from CPC	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18 SCHOOL VACATION	19	20	21	22	23
24	25	26	27	28	29	30
01	02	03	04	05	06	07



SUDBURY BOARD OF SELECTMEN
Tuesday, October 18, 2016

MISCELLANEOUS (UNTIMED)
5: January Town Forum discussion

REQUESTOR SECTION

Date of request:

Requestor: Vice-Chairman Woodard

Formal Title: Discussion of January 2017 Town Forum and special subject forums

Recommendations/Suggested Motion/Vote: Discussion of January 2017 Town Forum and special subject forums

Background Information:

Financial impact expected:n/a

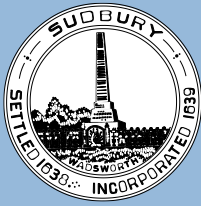
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

10/18/2016 7:30 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, October 18, 2016

MISCELLANEOUS (UNTIMED)

6: Discussion of Oct. 26 Eversource meeting

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion of Oct. 26 Eversource meeting

Recommendations/Suggested Motion/Vote: Discussion on Oct. 26 Eversource meeting

Background Information:

Financial impact expected:

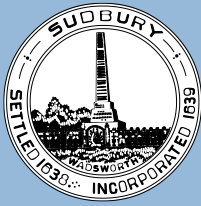
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

10/18/2016 7:30 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, October 18, 2016

MISCELLANEOUS (UNTIMED)

7: Citizen's Comments (Cont)

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Citizen's Comments (Cont)

Recommendations/Suggested Motion/Vote: Citizen's Comments (Cont)

Background Information:

Financial impact expected:

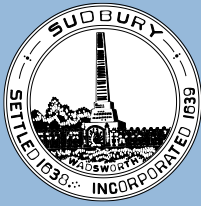
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

10/18/2016 7:30 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, October 18, 2016

MISCELLANEOUS (UNTIMED)

8: Future agenda items

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discuss future agenda items

Recommendations/Suggested Motion/Vote: Discuss future agenda items.

Background Information:

Financial impact expected:

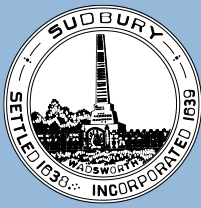
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

10/18/2016 7:30 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, October 18, 2016

CONSENT CALENDAR ITEM

9: Minutes approval

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to approve the regular session minutes of 10/4/16.

Recommendations/Suggested Motion/Vote: Vote to approve the regular session minutes of 10/4/16.

Background Information:

Attached draft

Financial impact expected:n/a

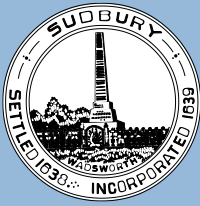
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

10/18/2016 7:30 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, October 18, 2016

CONSENT CALENDAR ITEM
10: Election Officer Appointments

REQUESTOR SECTION

Date of request:

Requestor: Rosemary Harvell, Town Clerk

Formal Title: Vote to appoint Sudbury registered voters, Joanne Longo of 33 Winter Street, Edward A. Hawkins of 16 Indian Ridge Road both registered as Unenrolled Voters, Julie Weinstein, Democrat, of 10 Alta Road and Lillian Bennett, Student, 17 years of age of 10 Bedford Lane, Lincoln MA as Election Officers for terms to expire on August 14, 2017, as recommended by the Town Clerk.

Recommendations/Suggested Motion/Vote: *Vote to appoint Sudbury registered voters, Joanne Longo of 33 Winter Street, Edward A. Hawkins of 16 Indian Ridge Road both registered as Unenrolled Voters, Julie Weinstein, Democrat, of 10 Alta Road and Lillian Bennett, Student, 17 years of age of 10 Bedford Lane, Lincoln MA as Election Officers for terms to expire on August 14, 2017, as recommended by the Town Clerk.*

Background Information:

Appointment of Sudbury registered voters, Joanne Longo of 33 Winter Street, Edward A. Hawkins of 16 Indian Ridge Road both registered as Unenrolled Voters, Julie Weinstein, Democrat, of 10 Alta Road and Lillian Bennett, Student, 17 years of age of 10 Bedford Lane, Lincoln MA as Election Officers for terms to expire on August 14, 2017.

Financial impact expected:n/a

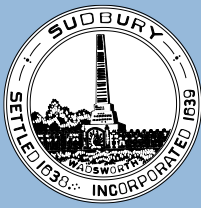
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

10/18/2016 7:30 PM



SUDBURY BOARD OF SELECTMEN

Tuesday, October 18, 2016

CONSENT CALENDAR ITEM

11: SFPC appointment and resignation

REQUESTOR SECTION

Date of request:

Requestor: Chair Iuliano

Formal Title: Vote to appoint Susan Berry, Finance Committee representative, to the Strategic Financial Planning Committee for Capital Funding, for a term to expire May 31, 2017, and to accept the resignation of Adrian Davies from the Strategic Financial Planning Committee for Capital Funding.

Recommendations/Suggested Motion/Vote: Vote to appoint Susan Berry, Finance Committee representative, to the Strategic Financial Planning Committee for Capital Funding, for a term to expire May 31, 2017, and to accept the resignation of Adrian Davies from the Strategic Financial Planning Committee for Capital Funding.

Background Information:

Financial impact expected:none

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

10/18/2016 7:30 PM